COMMITTEE: Writing Across the Curriculum Committee

MEETING DATE: 1.12.2015

PERSON PRESIDING: E. Swaggerty

REGULAR MEMBERS IN ATTENDANCE: G. Hubbard, T. Hackett, A. Spuches, E. Swaggerty, P. Averett

EX-OFFICIO MEMBERS IN ATTENDANCE: T. A. Morse, W. Banks, W. Sharer, S. Knight, M. Eble, W. Houston

OTHERS IN ATTENDANCE: 

ACTIONS OF MEETING

Agenda Item: Approval of 12.08.14 Minutes
http://www.ecu.edu/cs-acad/fsonline/customcf/committee/wc/wcm1214.pdf

Action Taken: NA

Agenda Item: Resubmission of CMGT 4320, Dr. David Batie

Discussion: It was noted that the old “model” designations are still mentioned in the syllabus and course proposal documents. These designations should be removed. In addition, the committee discussed the link to the QEP website on the sample syllabus and the course requirement to upload all assignments to the portfolio. The committee suggested that these two points be clarified and decided not to hold up the approval of WI designation for this course. Professor Swaggerty will make suggestions regarding these points in her letter.

Action Taken: Vote for approval pending the removal of the “model” designations on both the syllabus and course proposal document. The committee also made a suggestion and point of clarification that the professor may want to consider:
1. As opposed to linking to the QEP site, copy and paste all or part of the “Sample Syllabus Statement” which can be downloaded from the QEP site.
2. Regarding SLO-5 (proposal): Only one major assignment and one self-analysis paper are all that is required for the portfolio upload.

Agenda Item: Resubmission of COMM 2010, Dr. Eric Shouse

Discussion: NA

Action Taken: Vote to approve (with abstention from G. Hubbard).

Agenda Item: Notification of change in prefixes of WI courses: ENGL 2760 and ENGL 3770 have been re-prefixed as LING 2760 and LING 3770. Change has been approved by UCC. Dr. Lida Cope.

Discussion: NA

Action Taken: NA
Agenda Item: Notification of change in credit hours of WI course CMGT 4300 from 4 to 3 SCH by Dr. David Batie.

Discussion: NA

Action Taken: NA

Agenda Item: University Writing Program Report, Dr. Will Banks
- Hire of web coordinator.
- Please note website related problems such as web pages that are no longer applicable. This information should be passed on to Will Banks and will be forward to the new we coordinator to be addressed.

Agenda Item: QEP Report, Dr. Wendy Sharer
- Hire of web coordinator.
- New hire will continue on in position of web coordinator for the writing center even after the end of the QEP.

Agenda Item: Report of WI Course Audit Process Task Force, Dr. Will Banks
- Dr. Banks distributed the Working Group Draft of the “WAC Course Audit and Program Assessment” document.
- The document included a Preparing Materials for WI Course Realignment and a Five year audit plan and the total number of WI courses for each year.
- Dr. Banks noted that some of these WI courses are per section and that Religion and Philosophy has a large number of these courses.
- Dr. Banks also mentioned that the first step in the realignment will allow departments (programs) to critically evaluate their WI offerings.

Discussion: It was mentioned that rather than using the word “assessment”, the word “review” may be a better option. Although it would be great if the QEP summer assessment could inform the audit, it was determined that scheduling would be difficult. Committee members are also asked to think about the type of materials to be collected by departments/programs.

NEXT MEETING: February 9th, 2015

http://www.ecu.edu/cs-acad/fsonline/wc/wc.cfm

Submitted by Anne Spuches