PRESENT:
Regular Members: Susannah Berry, Bryna Coonin, Daniel Dickerson (phone), Timm Hackett, Jen Scott Mobley, Heather Ries
Ex-Officio (with vote): Will Banks
Ex-Officio (without vote): Tracy Morse
Guests: Kerri Flinchbaugh (UWP), Ashleigh Taylor (UWC)

1. Meeting called to order at 3:05 pm.

2. Approval of minutes from Oct. 24 meeting – approved as corrected

3. Curriculum: CSCI WI Restoration – Computer Science inadvertently requested WI to be removed from CSCI 4710 and CSCI 3030 (formerly CSCI 4200) as part of a larger undergraduate curriculum revision in 2015-16. This was an error. The classes never changed and they will be reviewed as part of the 2016-17 WI Course Review. The WAC Committee voted unanimously to restore WI to these two courses. This action will go onto the Faculty Senate agenda for Feb. 8, 2017, for final approval.

4. Ongoing business:
   a) Honors College WI Advisory Committee Update-Will Banks
      None at this time
   b) Update from University Writing Program-Will Banks
      Scheduled events continue. Extra staff will be available to help with students’ university writing portfolios. Demand for writing support has tripled over the last three years of the QEP and the staff of the writing center is now around 50 student consultants. In an effort to be more inclusive and welcoming, the Writing Center has added an item on their form asking what pronoun students prefer to be addressed by; this also benefits those students in online/DE classes.
c) **Writing Intensive Course Review** - Nov. 4 was the due date for receipt of program materials. We have four colleges to review: COE, COB, Engineering and Technology, and Allied Health Sciences. We have everything from everyone but one unit in the College of Education, which will be along soon. Materials will be in a SharePoint site (for the Writing Program, not WACC’s SharePoint). Banks will email us the link to that. Berry will assign sub-groups. Groups will need to post their findings two weeks before our February meeting – by January 31st.

d) **WI Course Enrollment-Review of Data of High enrollment courses**
Heather Ries brought a draft of possible questions to pose to departments that have offered WI courses with enrollments with more than 25 students. Discussion was tabled until our December meeting. By this meeting WACC members will have examined the break-out statistics Ashleigh Taylor has assembled for AY 2005-2016.

5) **Adjournment** – meeting adjourned at 3:50 pm.

Next Meeting Monday December 5, 2016 at 3:00 pm.