COMMITTEE: Writing Across the Curriculum

MEETING DATE:    February 8, 2016

PERSON PRESIDING: Susannah Berry.

REGULAR MEMBERS IN ATTENDANCE: Glenn Hubbard, Elizabeth Swaggerty, Timm Hackett, Susannah Berry, Anne Marie Spuches

EX-OFFICIO MEMBERS IN ATTENDANCE: Heather Ries, Wendy Sharer, Tracy Morse,

OTHERS IN ATTENDANCE:

Convened: 3:00 pm

ACTIONS OF MEETING

Agenda Item: Call to order and approval of minutes from January 11, 2016

Discussion:
Hubbard moved to approve the January 11, 2016 minutes with corrections. Swaggerty seconded.

Action Taken:
January 11 minutes approved with the correction of adding Tracy Morse and Wendy Sharer in attendance.

Agenda Item: Curriculum

WI Designation Request:
- HIST 3840: Africa and the Atlantic World
  - Presented by K. Wilburn
Discussion:
Designed for undergrad and graduate students.
Reaction part of the paper might not be evident in syllabus—how did this new knowledge impact them?
Audience: professor only
Include syllabus
  - Presented by K. Perry
Discussion:
Wendy Sharer: Question #10 on WI proposal form: How will you integrate writing samples into the course?
We are trying to understand how students will submit to the Writing Portfolio, not necessarily for your program. Will students be asked to upload the final assignment to the portfolio? Please make it clear which assignment students will upload to the portfolio.
Discussion: revise the response to q10 now that we discussed it.

Action Taken:
HIST 3840: Swaggerty moves to approve WI. Unanimous approval.
AAAS 2500: Upon revision of answer to Question 10. Hubbaard move to approve, Spuches second. Unanimous approval.
**Agenda Item: Ongoing Business**

**a) Writing Intensive Course Review**
- **College of Nursing WI Review**

  **Discussion:**
  Nursing materials are on Sharpoint so we can review at March meeting.

  **Action Taken:** None.

**b) WI Transfer Policy**

  **Discussion:** Tabled until March meeting. Banks at conference.

  **Action Taken:** None.

**c) Honors College WI Advisory Committee Update**

  **Discussion:** No report

  **Action Taken:**

**d) Updates from QEP – Sharer**

  **Discussion:**
  Wendy & Tracy: trying to get more obvious to register for discipline themed sections. Working with pirate port, banner to make it more obvious. Putting college restrictions on this. Starting with College of Education and College of Business.

  **Action Taken:** None.

**e) Updates from UWP**

  **Discussion:** No report

  **Action Taken:**

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**Adjourned: 3:55 pm**

**NEXT MEETING:** March 14, 2016 at 3:00 pm

**ITEMS TO BE DISCUSSED:** Writing Intensive Course Review for Nursing program