COMMITTEE: Writing Across the Curriculum

MEETING DATE: April 11, 2016

PERSON PRESIDING: Susannah Berry

REGULAR MEMBERS IN ATTENDANCE: Timm Hackett, Ann-Marie Spuches, Elizabeth Swaggerty

EX-OFFICIO MEMBERS IN ATTENDANCE: Heather Ries, Wendy Sharer, Tracy Morse, Will Banks

OTHERS IN ATTENDANCE: Ashleigh Taylor

Convened: 3:00 pm

ACTIONS OF MEETING

Agenda Item: Call to order and approval of minutes from March 14, 2016

Discussion:
Sharer moved to approve the March 14, 2016 minutes with corrections. Spuches seconded.

Correction in attendance. Michelle Eble name misspelled, members categorized incorrectly.

Action Taken:
Berry to correct and post adjusted minutes in Sharepoint.

Agenda Item: Curriculum Notification:
The Criminal Justice department is seeking catalog revisions in the BS in Criminal Justice degree. Affects two WI courses:
JUST 3501: Course description and objectives revised
JUST 3502: Course description and objectives revised

Discussion: None

Agenda Item: Ongoing Business

a) Honors College WI Advisory Committee Update - Banks
Discussion:
WI Course proposals are being reviewed April 12. Conversation about possible alternate paths into the HC, particularly in light of lack of diversity in HC students.
Action Taken: None

b) Updates from QEP – Sharer-
Discussion:
Reminder to upload writing portfolio assignments. Writing consultants will go into WI Courses and help students upload materials. Any consultant in WC can help with writing portfolio upload issues. There are designated hours – Wendy will share those with WI Instructors. One of two writing/learning communities will do a session Monday, May 2nd at noon presenting results of year long study on helping students using resources. Announce email went out and a reminder will be sent out. Finishing
baseline assessment this summer. Hoping to have baseline for every undergrad program. Next summer, implement post-implementation assessment with students.  
**Action Taken:** None

c) **Updates from UWP**

**Discussion:**
One of the consultants received Fulbright. WAC Academy is finishing up. Summer WAC Academy is in planning. Writing and metacognition workshop series finished up. This will be held again in the fall. WAC course proposals are almost done being filed. Banks will send out numbers of WC consultations. This summer beta-testing a two-way audio communication (currently via chat window). If interested in piloting this, contact Nikki or Erin.  
**Action Taken:** None

d) **WI Course Review**

**Discussion:**
Committee discussed the draft rubric created by Sharer, Morse, and Banks.
Page for enrollment history – there is asterisk notation related to the variance in WI instructor load. Suggestion was to remove this notation.

**Review process:**
Shift original timeline up one year (first review 2016 instead of 2015). Redistributed College of Human Ecology departments. Need to notify first group of reviews now so they will be prepared to submit paperwork in October. Nursing Review: Anne and Susannah already reviewed it; and Will and Susannah will get together to reconcile it; vote digitally, then share feedback.

**Action Taken:**
Sharer will post final rubric form in WAC Sharepoint site. Banks and Berry will meet this week to send Nursing their report and to draft letters for units to be reviewed next year.

**Adjourned: 3:55 pm**