Writing Across the Curriculum Committee
Meeting Minutes
January 23, 2017
3:00 pm

I. Call to order -- 3:05 pm

II. Present: Will Banks, Susannah Berry, Dan Dickerson, Michelle Eble, Heather Ries, Melanie Sartore-Baldwin, Ashleigh Taylor (non-voting), Tracy Ann Morse (non-voting ex officio), Jen Scott Mobley, Wendy Sharer

III. Approval of November 14, 2017 minutes -- minutes approved

IV. Curriculum-Notification: from the Biology Department
Changing the prerequisites to a WI course (BIOL 4200). BIOL 2251 is being removed as a prerequisite for 4200 because in the new Biology curriculum BIOL 2251 is no longer a required course. Noted by the WAC committee. No vote required.

V. Ongoing business
1) Honors College WI Advisory Committee Update-Will Banks – none at this time
2) Update from University Writing Program-Will Banks reported that the WAC Academy has begun. UWP is making plans to host several events to coincide with the International Writing Centers Association “Writing Center Week” in Feb 12-18, including activities for students and celebration of writing center-related research. The UWC directors are working with IPAR on studying how effective the writing center has been on student persistence and success in WI courses. Numerous workshops are coming up. First one is Feb 6. Sharer will send reminders. Writing liaisons meet about once a month to talk about writing and what’s going on at ECU relating to writing. QEP: we will be doing a number of assessments – selecting writing samples from the past year – from students who have taken ENGL 2201 and taken other WI classes in their curriculum. QEP Assessment report went out last semester. Should be up on the website in final form in a few weeks.
3) Writing Intensive Course Review:
   a) Reminder: Sub-Committee Reviews due Jan. 31
   b) Review of Rubric/Questions?

It was noted that some of the reviews failed to describe how assignments are working toward student outcomes – the department just sent the syllabi, which they may have felt would suffice. Sharer suggested asking for this specifically and explicitly – add an item. “How does the assignment work toward the outcome?” Banks raised the question of what we want to do when something is missing -- how do we follow up and get that? And how do we go about making sure we get it next time? Further discussion ensued. No specific action items at this time. Berry: “If I can get it from their syllabus do we need to ask?” It was agreed that if we can do it from what they sent and we can say “good” we do not have to ask for an explanation.
Sharer suggested we make one compilation – an overall merging.

Link for the materials:
https://collab.ecu.edu/sites/UWP/_layouts/15/start.aspx#/WAC%20Materials/Forms/AllItems.aspx

The review teams:

- Allied Health Sciences: Timm, Susannah, Stacy, Kerri (Lead: Susannah)  Timm has resigned from the WAC Committee. Committee agreed not to replace him as his term is up in May. Just be conscious of forum.
- Business: Cynthia, Tracy, Virginia (Lead: Tracy)
- Education: Heather, Jen, Wendy, Bryna (Lead: Wendy)
- Engineering/Tech: Melanie, Daniel, Will, Michelle (Lead: Will)

4) WI Course Enrollment-Review of data of High enrollment courses
Many of us haven’t looked at it yet. Table for now -- let’s complete the review first.
Banks suggested it would be helpful to look at course enrollment along with the review. For very large sections we may wish should send an email to find out whether only one instructor is actually teaching the whole section or whether perhaps there is one instructor and 7 grad students.

Next meeting is February 13, 2017.

VI. Adjournment at 3:38 pm

Respectfully submitted,

B. Coonin 2/2/2017