Writing Across the Curriculum Committee  
Meeting Minutes  
March 13, 2017  
3:00 pm

1. Call to order -- 3:05 pm  
Present:  Susannah Berry, Bryna Coonin, Melanie Sartore, Daniel Dickerson, Ashleigh Taylor (UWC, non-voting) Jen Scott Mobley, Wendy Sharer

2. Approval of minutes of the Feb. 13 meeting initially tabled until the April meeting due to lack of a quorum. The draft has been placed in SharePoint (under March meeting materials). The minutes also need additional correction/comments particularly relating to the review reports, which were very detailed.

3. Curriculum Notifications - Notification only. No action required.  
ART history Course Renumber: ARTH 2920 to ARTH 3915: Art of the Middle Ages  
Physics Dept. Course renumber: PHYS 3700 to PHYS 4700: Advanced Laboratory

4. Writing Intensive Removals – these go to Faculty Senate but do not require approval  
POLS 2010: Introduction to Comparative Government and Politics  
ICTN 4020: Senior Information and Computer Technology Capstone Design Project  
ICTN 4022: Senior Information and Computer Technology Capstone Design Project II

5. QEP Update – Wendy Sharer  
Report provided on upload rates:

<table>
<thead>
<tr>
<th>WI Course Submission Rates</th>
<th>Fall 2014</th>
<th>Fall 2015</th>
<th>Spring 2016</th>
<th>Fall 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt; ½ of students in section submitting</td>
<td>41%</td>
<td>53%</td>
<td>46%</td>
<td>66%</td>
</tr>
<tr>
<td>&lt; ½ of students in section submitting</td>
<td>31%</td>
<td>28%</td>
<td>36%</td>
<td>20%</td>
</tr>
<tr>
<td>NO students submitting</td>
<td>28%</td>
<td>19%</td>
<td>18%</td>
<td>15%</td>
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</tbody>
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Almost all the scheduling for QEP assessment is set up – will be doing post QEP assessments using the QEP rubric. This will happen in Summer Session One so it will be a busy time. Three individuals from the Spanish Dept. will also assist.

6) WI Course Enrollment-Review of data of High enrollment courses – discussion tabled due to limited attendance at this meeting and time constraints
Our next meeting is scheduled for April 10 -- we may have a draft of the annual report to examine at that time.

MEETING ADJOURNED at 3:30.

Respectfully submitted,

Bryna Coonin

Secretary