Writing Across the Curriculum Committee

Meeting Minutes

April 9, 2018
3:00 pm

Meeting Facilitator: Jen-Scott Mobley, Chair

In Attendance: Will Banks, Susannah Berry, Jen Scott Mobley, Bryna Coonin, Ann Mannie, Heather Ries, Tracy Morse (ex-officio without vote), Ashleigh Taylor (guest)

Invited Participants: Kate Wilson (NUTR)

I. Meeting called to order at 3:05 p.m.

II. Approval of Minutes – Minutes from the March 12, 2018. Meeting was approved

III. Notifications

  • ART 2123: Change in Credit Hours from 1 to 3 -- notification only, no vote required

IV. New Business

  • NUTR 3700: Nutrition Science (Guest: Kate Wilson) was previously NUTR 4700. Committee suggests adding text to the syllabus that explicitly asks students to upload writing samples to the University Writing Portfolio. No other adjustments needed. This will be the one WI in the major – students will take remaining three WI courses outside of the major. NUTR 3700 is offered every semester.

    VOTE: Approved, pending a small editorial change to add University Writing Portfolio instructions to syllabus.

  • Discussion/Approval of WI Review Revisions

    o No further action needed: ANTH

    o No Response: GEOG, JUST

    o Did receive a response from ECON – Chair Mobley will email this to the committee

    o Revised Materials Submitted: BIOL, CHEM (2251 still missing WI Statement; 3851 has 2 WI statements – Will Banks will follow up on these), CLAS, GEOL, GRBK, FORL
Departments that do not submit remaining materials by May 1 will be considered as out of compliance. Their WI courses can still be offered as WI in the Fall (as students may already have registered), at which point the committee will decide if WI should be removed from the courses.

V. Announcements

- UWP/UWC (Will Banks) -- in addition to regular staff, several graduate students will be assisting with portfolio uploads through finals. The team looking at peer-review software has submitted their recommendation.

- QEP (Wendy Sharer) – Wendy indicated via email that there were no announcements this month

- Writing Foundations (Tracy Morse) -- Update on ENGL 2201 – registration opened up for the Fall with the waitlist situation resolved

VI. Adjournment 3:30 pm

Respectfully submitted,

Bryna Coonin
April 19, 2018