COMMITTEE: Writing Across the Curriculum Committee
MEETING DATE: February 11, 2013  (3 pm to 4:30 pm)
PERSON PRESIDING: Hector Garza
REGULAR MEMBERS IN ATTENDANCE: Carolyn Dunn, Elizabeth Swaggerty, Dori
Dennison, Rose Bailey
EX-OFFICIO MEMBERS IN ATTENDANCE: Michelle Eble, Wendy Sharer, Tracy Morse,
OTHERS IN ATTENDANCE: Marianne Montgomery
MEMBERS NOT IN ATTENDANCE: Ashley Egan, Laura Levi Altstaedter, Rebecca
Benfield, Will Banks, Terry Atkinson, Mike McCammon

ACTIONS OF MEETING

Agenda Item: Request for Removal of WI Designation from SOCW 3401 - Social Work
Research & Statistics

Discussion: Review & consideration of Request for Removal of WI designation from
SOCW 3401 (Social Work Research & Statistics) as presented by memorandum from
Intae Yoon, Associate Professor, School of Social Work & Chair of Curriculum Committee.
Discussion of request.

Action Taken: The Committee after full review on proper motion by Elizabeth Swaggerty
and second by Carolyn Dunn approved the request unanimously.

Assigned Additional Duties To: None.

Agenda Item: Request for Review of Change of Prerequisite for Existing WI Course,
CMGT 4300 - Construction Qualify & Human Resource Management.

Discussion: The Committee considered whether approval by WAC is required with
determination that guidelines only require that committee be notified.

Action Taken: Chair to acknowledge receipt of notification.

Assigned Additional Duties To: None

Agenda Item: Request for Writing-Intensive Course Proposal for ENGL 2201 - Writing
About the Disciplines

Discussion: Course designed to replace ENGL 1200 and ultimately replace ENGL
1201 with a writing focus on the disciplinary context of the student’s prospective major or
career area. The course is targeted for incorporation into the catalogue in 2013 with
course offering in 2015. The course is designed to incorporate faculty input from various
disciplines for course development since it is required by students from various undergraduate disciplines. This faculty input is to be developed over the next academic year for approval of outcomes and multi-disciplinary applications.

**Action Taken:** The Committee after full review on proper motion by Michelle Eble and second by Carolyn Dunn approved the request unanimously.

**Assigned Additional Duties To:** None

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**Agenda Item:** Request for Writing-Intensive Course Proposal for ENGL 4110 - Topics in English Drama to 1800.

**Discussion:** The Committee reviewed the Request with consideration that the course is designed to attract upper level students incorporating rotating topics with a progressive process to strengthen the writing component and student performance results.

**Action Taken:** The Committee after full review on proper motion by Rose Bailey and second by Michelle Eble approved the request unanimously.

**Assigned Additional Duties To:** None

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**Agenda Item:** Revision of Title and Course Description of ENGL 1100 - Composition.

**Discussion:** The Committee considered the revisions to the title by which the course named changed from “Composition” to “Foundations of College Writing,” and the course description was revised in the catalogue.

**Action Taken:** The Committee after full review on proper motion by Elizabeth Swaggerty and second by Carolyn Dunn approved the revision unanimously.

**Assigned Additional Duties To:** None.

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**Agenda Item:** Revision of Title and Course Description of ENGL 2200 - Major Works of American Literature Before World War II.

**Discussion:** The Committee considered the title revisions by which the course name would change to “Major American Writers,” and the course description would be
broadened to better conform to the current departmental curriculum departmental offerings.

**Action Taken:** The Committee after full review on proper motion by Michelle Eble and second by Elizabeth Swaggerty approved the revision unanimously.

**Assigned Additional Duties To:** None.

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**Agenda Item:** Renumbering of ENGL 4360 World Literature in English to ENGL 2400.

**Discussion:** The Committee considered the curriculum of ENGL 4360 as an introduction to issues of global diversity in literature which fosters international communication and understanding. Based on review by the English faculty and a request from the Foundations Curriculum & Institutional Effectiveness Committee, the course is considered to be appropriate for a lower level introduction to study of literature which when moved to the 2000 level, will make it easily accessible for more students to enhance international studies at an earlier point in their academic pursuits.

**Action Taken:** The Committee after full review on proper motion by Michelle Eble and second by Carolyn Dunn approved the renumbering unanimously.

**Assigned Additional Duties To:** None

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**Agenda Item:** Revision of Title, Course Description and Outcomes to ENGL 3870 – Introduction to Editing and Abstracting.

**Discussion:** The Committee considered the English faculty’s determination that the course’s focus needed updating based on significant changes in the publishing industry which include revisions in the editing and publishing processes used by editors. The new course title for ENGL 3870 chosen was “Introduction to Editing and Publishing”.

**Action Taken:** The Committee after full review on proper motion by Rose Bailey and second by Wendy Sharer approved the revision unanimously.

**Assigned Additional Duties To:** None

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**Agenda Item:** Revision of Title and Course Description to ENGL 3885 – Writing and Publications Development Process.

**Discussion:** The Committee considered the English faculty’s determination that the course title and description required revisions to reflect changes in the field of technical and professional communications by focusing on document design. The new course title for ENGL 3885 chosen was “Writing and Document Design”.

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Action Taken: The Committee after full review on proper motion by Carolyn Dunn and second by Wendy Sharer approved the revision unanimously.

Assigned Additional Duties To: None

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Agenda Item: Review of Status on New WI Course Proposal Form

Discussion: Discussion regarding the prior revisions to the draft of the WI course proposal form drafted by Will Banks. The Chair proposed presenting the WI Course Proposal form to the faculty at the Faculty Senate meeting in March 2013 during his report to the Faculty of the committee activities. The Committee discussed the proposal’s enrollment limit of 25 students for all WI designated courses.

Action Taken: The Committee after full review on proper motion approved presenting the proposed draft form for faculty comments at the March 2013 Faculty Senate meeting.

Assigned Additional Duties To: The Committee was encouraged to attend Faculty Senate meeting if schedules permitted attendance.

NEXT MEETING: To be determined due to Spring Break.

ITEMS TO BE DISCUSSED: To be determined.