COMMITTEE: Writing Across the Curriculum Committee

MEETING DATE: 2.10.2014

PERSON PRESIDING: H. Garza

REGULAR MEMBERS IN ATTENDANCE: G. Hubbard, H. Garza, A. Spuches, E. Swaggerty, D. Dennison, C. Dunn

EX-OFFICIO MEMBERS IN ATTENDANCE: W. Sharer; T. Atkinson, J. Neil, T. Morse, M. Eble

OTHERS IN ATTENDANCE: N/A

ACTIONS OF MEETING

Agenda Item: Approval of Minutes from December Meeting

Discussion: N/A

Action Taken: Minutes were approved.

Agenda Item: Request for Addition of WI Designation for HMGT 4700: Hospitality Management Current Issues Seminar by Dr. Dori Dennison.

Discussion: The committee discussed the need for a reflection on writing requirement to satisfy student learning outcome (SLO) 5: Assess and explain the major choices that they make in their writing.

Action Taken: Committee vote was unanimous to approve Writing Intensive credit for HMGT 4700 pending revision request and transference to newly approved Writing Intensive Course Proposal form. Mr. Garza will correspond with Dr. Dennison and follow up with approval memo.

Agenda Item: Request for Removal of WI Designation for HMGT 3990, 3991, 3992

Discussion: Appropriate documentation from Dr. Robert O'Halloran (Professor and Director of Hospitality Leadership), revealed a rationale for the removal of the WI designation from this course.

Action Taken: Motion to request removal of WI designation from HMGT 3990, 3991, and 3992 was unanimously approved. Mr. Garza will follow up with notification memo.

Agenda Item: Development of memo to departments re: new WI guidelines

Discussion: The committee decided the WAC Committee Chair and the Director of the University Writing Program could work collaboratively to draft the memo.

Action Taken: No action necessary.
**Agenda Item:** One credit hour WI Courses

**Discussion:** From registrar’s office, there are two choices when determining satisfaction of the WI requirement: by counting WI credit hours or by counting instances of WI courses. Further investigation of the impact of this change is required.

**Action Taken:** Wendy Sharer will request a report of the number of one and two hour WI courses from the registrar. Ann Spuches will investigate the potential impact on biology, geology and physics.

**NEXT MEETING:** March 3, 2014

[http://www.ecu.edu/cs-acad/fsonline/wc/wc.cfm](http://www.ecu.edu/cs-acad/fsonline/wc/wc.cfm)

Submitted by Elizabeth Swaggerty