

Update on the 2009-2012 Review of the *ECU Faculty Manual*

May 2012

Please be aware that the *ECU Faculty Manual* is under review and will be completely reorganized within two years. The Faculty Senate will continue to provide faculty with updates on these changes throughout the reorganization process.

<p>Announcement on Faculty Manual</p> <p>Announcement on PRR Representatives</p> <p>Link to new PRR Regulation</p> <p>Faculty Manual: General Areas of Concern</p> <p>Faculty Manual Steering Committee</p> <p>Faculty Advisory Group</p>	<p style="text-align: center;">Links to Faculty Senate Resolutions that relate to the review of the ECU Faculty Manual</p> <table border="1" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <p>February 23, 2010</p> <p>March 30, 2010</p> <p>April 20, 2010</p> <p>September 7, 2010</p> <p>November 2, 2010</p> <p>December 7, 2010</p> <p>February 22, 2011</p> <p>March 29, 2011</p> <p>April 19, 2011</p> </td> <td style="vertical-align: top;"> <p>September 6, 2011</p> <p>October 4, 2011</p> <p>November 1, 2011</p> <p>December 6, 2011</p> <p>January 25, 2012</p> <p>March 27, 2012</p> <p>April 17, 2012</p> </td> </tr> </table>	<p>February 23, 2010</p> <p>March 30, 2010</p> <p>April 20, 2010</p> <p>September 7, 2010</p> <p>November 2, 2010</p> <p>December 7, 2010</p> <p>February 22, 2011</p> <p>March 29, 2011</p> <p>April 19, 2011</p>	<p>September 6, 2011</p> <p>October 4, 2011</p> <p>November 1, 2011</p> <p>December 6, 2011</p> <p>January 25, 2012</p> <p>March 27, 2012</p> <p>April 17, 2012</p>
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Faculty Manual Sections	Specific Items in Sections of Faculty Manual	Committee/Group charged with review	Report expected to Faculty Senate
	Interpretations FS Resolution #11-92, November 2011	Faculty Governance	Review complete
Part 1	Introduction FS Resolution #12-65, April 2012	Past Chairs of the Faculty, Faculty Officers , and Faculty Advisory Group	Review complete
Part 2	Organization of the University of North Carolina FS Resolution #12-04, January 2012	Faculty Officers , Faculty Advisory Group , and Faculty Governance	Review complete
	Vision, mission, and strategic plan of ECU FS Resolution #11-101, December 2011	Faculty Officers , Faculty Advisory Group , and Faculty Governance	Review complete
	University Policy FS Resolution #12-05, January 2012 FS Resolution #12-66, April 2012	Faculty Officers , Faculty Advisory Group , and Faculty Governance	Review complete

	Academic Policy FS Resolution #12-67, April 2012	Faculty Officers , Faculty Advisory Group , and Faculty Governance	Review complete
	Administrative Policy FS Resolution #12-06, January 2012	Faculty Officers , Faculty Advisory Group , and Faculty Governance	Review complete
	Guidelines for Organizing into Code Units FS Resolution #12-40, March 2012	Faculty Governance	Review complete
Part 3	Academic Freedom FS Resolution #11-44, March 2011 FS Resolution #12-64, April 2012	Faculty Governance	Review complete
Part 4	Academic Integrity FS Resolution #11-36, March 2011	Admissions & Retention	Review complete
Part 5	Access to Student Educational Records FS Resolution #12-12, January 2012	Academic Standards	Review complete
	Application for Graduation FS Resolution #11-17, February 2011	Academic Standards	Review complete
	Certification FS Resolution #10-93, December 2010	Academic Standards	Review complete
	Class Roll Verification FS Resolution #10-10, February 2010	Admission & Retention	Review complete
	Course packs FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Desk Copies FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Faculty Absence FS Resolution #11-46, March 2011	Faculty Welfare	Review complete
	Faculty Load (Formal Faculty Advice on proposed Faculty Workload Regulation) FS Resolution #10-90, December 2010 FS Resolution #12-37, March 2012	Faculty Governance	Review complete
	Faculty Marshals (combined with Mace Bearers) FS Resolution #10-14, February 2010	Faculty Welfare	Review complete
	Final Examinations (NEW Subsection) FS Resolution #10-08, February 2010 FS Resolution #10-52, April 2010	Academic Standards	Review complete

	FS Resolution #10-78, November 2010 FS Resolution #11-16, February 2011 FS Resolution #11-51, April 2011		
	Grade Appeals FS Resolution #09-38, November 2009 FS Resolution #12-46, March 2012	Admission & Retention	Review complete
	Office Hours FS Resolution #10-53, April 2010	Academic Standards	Review complete
	Ordering Textbooks and Collateral Materials FS Resolution #10-53, April 2010 FS Resolution #11-47, March 2011	Academic Standards	Review complete
	Orientation of Courses <small>(renamed Course Expectations and Requirements)</small> FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Posting Grades FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Policy to Remove Foundation Curriculum Credit <small>(NEW Subsection)</small> FS Resolution #11-15, February 2011	Academic Standards	Review complete
	Grades and Grading <small>(NEW Subsection)</small> FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Privacy of Student Educational Records FS Resolution #12-13, January 2012	Academic Standards	Review complete
	Re-examination FS Resolution #10-93, December 2010	Academic Standards	Review complete
	Release of Directory Information FS Resolution #10-93, December 2010	Academic Standards	Review complete
	Reporting of Grades <small>(renamed Recording of Grades)</small> FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Change of Grade <small>(NEW Subsection)</small> FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Reporting Removal of Incompletes <small>(renamed Grade of Incomplete)</small> FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Academic Progress <small>(NEW Subsection)</small> FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Resale of Complimentary Textbooks FS Resolution #10-93, December 2010	Academic Standards	Review complete

	Senior Summary Sheet FS Resolution #10-93, December 2010	Academic Standards	Review complete
	Student Advising (renamed Faculty Academic Advising) FS Resolution #10-64, April 2010 FS Resolution #10-70, September 2010	Academic Standards	Review complete
	Student Attendance Regulations (renamed Class Attendance and Participation Regulations) FS Resolution #10-28, March 2010	Admission & Retention and Academic Standards	Review complete
	Student Conduct FS Resolution #10-63, April 2010 FS Resolution #10-92, December 2010	Academic Standards and Admission & Retention	Review complete
	Disruptive Academic Behavior FS Resolution #10-27, March 2010 FS Resolution #11-14, February 2011 FS Resolution #11-52, April 2011	Academic Standards and Admission & Retention	Review complete
	Supervising Tests FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Tests and Examinations FS Resolution #10-08, February 2010	Academic Standards	Review complete
	Used Books FS Resolution #10-93, December 2010	Academic Standards	Review complete
	Mace Bearer (combined with Faculty Marshals) FS Resolution #10-14, February 2010	Faculty Welfare	Review complete
	Auditoriums FS Resolution #10-15, February 2010	Faculty Welfare	Review complete
	Computing and Information Systems FS Resolution #10-15, February 2010	Faculty Welfare	Review complete
	Emergency Action Plan (renamed Emergency Notification and Actions) FS Resolution #10-15, February 2010 FS Resolution #10-47, April 2010	Faculty Welfare	Review complete
	Emergency Evacuation Procedures (NEW Subsection) FS Resolution #10-47, April 2010	Faculty Welfare	Review complete
	Facilities Services FS Resolution #10-15, February 2010	Faculty Welfare	Review complete

	Health Sciences Library FS Resolution #10-15, February 2010	Faculty Welfare	Review complete
	Joyner Library FS Resolution #10-15, February 2010	Faculty Welfare	Review complete
	University Property FS Resolution #10-15, February 2010	Faculty Welfare	Review complete
	Curriculum Development FS Resolution #10-06, February 2010 FS Resolution #10-94, December 2010 FS Resolution #11-38, March 2011 FS Resolution #12-50, March 2012	Educational Policies Planning	Review complete
	Distance Education Policies (NEW Section) FS Resolution #10-77, November 2010	Academic Standards	Review complete
	Use of Copyrighted Works (NEW Section) FS Resolution #12-38, March 2012	Academic Standards	Review complete
Part 6	Appointment (relocated with Appendix C) FS Resolution #10-32, March 2010	Faculty Governance	Review complete
	Collection of Money FS Resolution #10-84, November 2010 FS Resolution #11-47, March 2011	Faculty Welfare	Review complete
	Employee Involvement in Political Candidacy and Office Holding FS Resolution #10-85, November 2010 FS Resolution #11-08, February 2011	Faculty Welfare and Faculty Governance	Review complete
	Leaves of Absence (renamed Faculty Absence and Leave) FS Resolution #11-46, March 2011	Faculty Welfare	Review complete
	Orientation of New Faculty FS Resolution #10-37, March 2010 FS Resolution #11-18, February 2011 FS Resolution #11-80, October 2011	Faculty Welfare	Review complete
	Promotion (relocated with Appendix C) FS Resolution #10-32, March 2010	Faculty Governance	Review complete

	Resignation and Re-appointment (relocated with Appendix D) FS Resolution #10-32, March 2010	Faculty Governance	Review complete
	Phased Retirement FS Resolution #10-37, March 2010 FS Resolution #11-60, April 2011	Faculty Welfare	Review complete
	Retirement FS Resolution #10-37, March 2010 FS Resolution #11-60, April 2011	Faculty Welfare	Review complete
	Subsection - Privileges for Retired Faculty FS Resolution #10-37, March 2010 FS Resolution #11-60, April 2011	Faculty Welfare	Review complete
	Salary Policies FS Resolution #10-96, December 2010 FS Resolution #11-48, March 2011 FS Resolution #11-81, October 2011 FS Resolution #12-70, April 2012	Faculty Welfare	Review complete
	Emeritus Faculty Privileges (NEW Section) FS Resolution #11-60, April 2011	Faculty Welfare	Review complete
	Tenure (relocated with Appendices C and D where appropriate) FS Resolution #10-32, March 2010	Faculty Governance	Review complete
	Travel and Expense Allowances FS Resolution #11-19, February 2011	Faculty Welfare	Review complete
	Hospitalization Insurance FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Disability Income Plans (renamed Disability Insurance) FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Mandatory Enrollment in Group Life Program FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Group Insurance Plans FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete

	Social Security FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Deferred Compensation Plan FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Supplemental Retirement Income Plan of NC (401K) FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Tax Deferred Annuity FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	US Savings Bonds FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Unemployment Compensation Benefits FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Vacation and Sick Leave FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Workers' Compensation FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Flex Reimbursement Accounts FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	Faculty Welfare	Review complete
	Serious Illness and Disability Leave for Faculty Policy (renamed Faculty Serious Illness & Parental Leave Policy) FS Resolution #10-48, April 2010 FS Resolution #11-61, April 2011 (NEW location)	Faculty Welfare	Review complete
	Academic Apparel (combined with Faculty Marshals and Mace Bearers) FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Admission to Athletic Events FS Resolution #10-16, February 2010	Faculty Welfare	Review complete

	Cardiovascular Disease Risk Factor/ Identification/Reduction Program FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Central Ticket Office FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Computing & Information Systems Ctr. (renamed Information and Computer Services) FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Continuing Education FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Credit Union FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Dining Services FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Grants, Contract, and Cooperative Agreements FS Resolution #12-07, January 2012	Faculty Governance	Review complete
	Housing FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Mendenhall Student Center FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Police Department FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Post Office and Campus Mail Service FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Radiation Safety FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Recreational Services FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Supplies, Equipment, and Contractual Services FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Telephone Service FS Resolution #10-16, February 2010	Faculty Welfare	Review complete
	Tuition Privileges for Faculty FS Resolution #10-38, March 2010 FS Resolution #10-95, December 2010	Faculty Welfare	Review complete
	Employment of Related Persons FS Resolution #10-39, March 2010	Faculty Welfare	Review complete

	External Professional Activities of Faculty and Other Professional Staff FS Resolution #10-33, March 2010	Faculty Governance	Review complete
	Equal Employment Opportunity/Affirmative Action Policy FS Resolution #10-40, March 2010 FS Resolution #10-86, November 2010	Faculty Welfare	Review complete
	Substance Abuse Policy FS Resolution #10-97, December 2010	Faculty Welfare	Review complete
	Weapons Policy FS Resolution #11-20, February 2011	Faculty Welfare	Review complete
	Frequently Asked Questions about Faculty Personnel Records FS Resolution #10-34, March 2010	Faculty Governance	Review complete
Part 7	Policies and Guidelines for External Funding FS Resolution #12-39, March 2012	Faculty Governance	Review complete
	Patent Procedures of ECU FS Resolution #12-39, March 2012	Faculty Governance	Review complete
	Copyright Policy FS Resolution #12-39, March 2012	Faculty Governance	Review complete
	Principles and Policy for the Protection of Human Subjects of Research FS Resolution #12-39, March 2012	Faculty Governance	Review complete
	Animal Care and Use in Research in Instruction FS Resolution #12-39, March 2012	Faculty Governance	Review complete
	Policy and Procedures on Ethics in Research and Creative Activities FS Resolution #11-68, September 2011	Faculty Governance	Review complete
	Policy on the Custody, Retention, Transfer and Access to Research Data and Records FS Resolution #12-39, March 2012	Faculty Governance	Review complete
Part 8	Responsibilities of Administrative Officers FS Resolution #10-35, March 2010	Faculty Governance	Review complete
Part 9	ECU Organizational Charts FS Resolution #11-90, November 2011	Faculty Officers and Faculty Advisory Group	Review complete
Part 10	Charter of the UNC Faculty Assembly FS Resolution #12-08, January 2012	Faculty Officers , Faculty Advisory Group , and Faculty Governance	Review complete

Part 11	The UNC Code FS Resolution #12-09, January 2012	Faculty Officers, Faculty Advisory Group, and Faculty Governance	Review complete
Part 12	Personnel Action Dossier	Faculty Governance	Fall 2012
Part 13	Promotion and Tenure Timeline (Revised timeline effective July 1, 2011) FS Resolution #10-65, April 2010 FS Resolution #10-82, November 2010 FS Resolution #12-68, April 2012	Faculty Governance	Review complete
NEW SECTION	Statement on Professional Ethics FS Resolution #11-93, November 2011	Faculty Governance	Review complete
Appendix A	Faculty Constitution and By-Laws	Faculty Governance	Pending approval by: General Faculty 8/20/12 Chancellor 8/21/12
Appendix B	Policy for the Cumulative Review of Permanently Tenured Faculty FS Resolution # 09-33, September 2009	Faculty Governance	Review complete
Appendix C	Personnel Policies and Procedures for the Faculty FS Resolution # 09-33, September 2009 FS Resolution #10-83, November 2010 FS Resolution #11-94, November 2011 FS Resolution #12-76, April 2012	Faculty Governance	Review complete
Appendix D	Tenure and Promotion Policies and Procedures FS Resolution #09-51, December 2009	Faculty Governance	Fall 2012
Appendix F	Graduate School Organization FS Resolution #12-03, January 2012	Graduate Assembly and Faculty Officers	Review complete
Appendix I	Policy on Conflicts of Interest and Commitment FS Resolution #10-36, March 2010	Faculty Governance	Review complete
Appendix J	Informal Faculty Grievance Procedures for Grievances Involving Sex Discrimination and other Equal Employment Opportunity Complaints FS Resolution #12-43, March 2012	Grievance Board	Review complete
Appendix L	ECU Code FS Resolution #11-45, March 2011 FS Resolution #12-40, March 2012	Faculty Governance	#11-45 pending Chancellor's approval #12-40 Review complete

Appendix U	Policy on Improper Relationships Between Students and Faculty FS Resolution #11-91, November 2011	Faculty Officers and Faculty Advisory Group	Review complete
Appendix V	Sexual Harassment, Discrimination, and Conflicts of Interest Policies FS Resolution #12-44, March 2012	Grievance Board	Review complete
Appendix W	Racial and Ethnic Harassment Policies FS Resolution #12-45, March 2012	Grievance Board	Review complete
Appendix X	Grievance Procedures for Complaints of Sexual or Racial Harassment or Discrimination or Conflicts of Interest Brought Against ECU Faculty Members or Administrators Holding Faculty Status FS Resolution #12-42, March 2012	Grievance Board	Review complete
Appendix Y	Grievance Policies and Procedures FS Resolution #11-89, November 2011 FS Resolution #12-17, January 2012	Faculty Grievance	Review complete

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