Faculty Senate Resolution #11-31
Approved by the Faculty Senate: March 29, 2011
Returned by the Chancellor: May 5, 2011 further revisions requested

Distance Education Professional Development Requirement

Professional Development Activities for Online Instructors - 2010 – 2011 Academic Year

The following all qualify as professional development activity for the 2010-2-11 academic year:

- ✓ Any of the following activities if it is related to online learning /teaching
    - o Attending an external conference session or webinar *(e.g. teaching of accounting online at a national accounting conference)*

    - o Presenting a research paper *(e.g. comparison of learning outcomes for course taught face-to-face and online, etc.)*

    - o Presenting a seminar (in-house or external)

    - o Publishing a paper or proceeding or other relevant professional publications

    - o Attending a seminar presented by the Office for Faculty Excellence (OFE) or ITCS (see examples in attachment) or individual units. To register for OFE programs, go to http://www.ecu.edu/ofe/ or http://www.ecu.edu/cs-acad/ofe/Spring11.cfm. To register for ITCS programs, go to http://www.ecu.edu/cs-itcs/faculty.cfm.

    - o Being a finalist for a distance education award (e.g. Max Joyner, NCDLA, etc.)

    - *Documentation of the above can include program listings, history of participation, tables of content from program, certificate of completion, etc.*

- ✓ Occasionally, individual units will offer seminars and other programs related to online learning / teaching. As these are announced, they will be posted on both the ITCS website and the OFE website. *Documentation will be provided by the presenter(s). Please add it to your records.*

- ✓ Recordings of DE-related programs may be used to meet this activity requirement. To see a list of identified recordings offered by the OFE, go to http://www.ecu.edu/ofe/DE_workshops.cfm.

    After viewing the recorded program, you will be asked to complete a brief reflection and submit it (reflection template http://core.ecu.edu/ofe/reflection/index.cfm). Once the reflection has been reviewed, you will receive an email of completion for your records. ITCS will also provide recorded programs with a reflection for completion of this DE activity.

- ✓ Faculty in any program who teach courses related to online learning / teaching (e.g. the COE certificate program) must show evidence of continued study in the field. Attending a seminar on a new technology or software (e.g. Yammer, Brainshark) that ECU or a college might adopt would qualify.

✓ If there is a specific seminar or topic or activity that you think may qualify but you are not certain, or if you have questions or require further information, you can complete the below Petition for Alternative Activity to Meet the ECU Distance Education Professional Development Requirement and submit it to Oharam@ecu.edu.   This form is in the process of being put online. Notification of the url when it is completed will be provided on both the ITCS and OFE websites.

Note: A drop down for DE Professional Development has been added to Sedona under Professional Development for your input of this activity. Please enter it and provide your documentation in your annual report submission.

Petition for Alternative Activity to meet the
ECU Distance Education Professional Development Requirement
2010-2011

Faculty can petition to have an activity other than those identified by the university meet the DE Professional Development requirement. To petition, complete this form, save it, and email it to oharam@ecu.edu.

 Name _____ email _____

College _____ Department _____

Activity Title: _____

Date of Activity: _____

Description of activity and time Invested in its completion:

What insights, tools, strategies, or information gained in this activity can you use to enrich your teaching in distance education?

Completed petition should be emailed to oharam@ecu.edu.