

## Faculty Senate Resolution #12-66

Approved by the Faculty Senate: April 17, 2012

Approved by the Chancellor: May 2, 2012 ([with change](#) noted in [highlight](#))

### Revisions to the *ECU Faculty Manual*, Part II. University Organization, Subsection III. University Policy

In February 2012, the Chancellor rejected proposed revisions included in FS Resolution #12-05, stating:

**The following resolution is rejected:**

Faculty Senate Resolution 12-05

Revisions to the *ECU Faculty Manual*, Part II. University Organization, Subsection III. University Policy.

This resolution as stated creates restrictions not contemplated by the UNC Code or ECU Regulation. This resolution not only spells out operational guidelines for Faculty Senate, but also dictates a process the Chancellor must follow with respect to administrative policy statements. It does not reference the UNC Code, which technically states the Chancellor must provide the faculty with “a means to give advice.” (Refer to Provisions 3.1 and 3.5.5 in ECU REG 01.15.01.) Such advice is not limited to the Faculty Senate, and may be garnered through any means deemed appropriate by the Chancellor. In addition, this resolution does not reference the ECU Regulation for policy development. Finally, it gives the Chair of the Faculty authority, in consultation with the Chancellor, to set a time frame for providing such advice.

Original additions are noted in **bold** print and deletions in ~~strike through~~. Additional revisions to this section are noted in **yellow highlight**.

**Revise and keep in the Faculty Manual.**

III. University Policy

III. Vetting of Administrative **Policies, Rules, and Regulations** (PRRs) ~~Statements of Policy~~ in matters relating to Faculty.

The following outlines the internal Faculty Senate process for obtaining Formal Faculty Advice on Administrative **Policies, Rules, and Regulations** (PRRs) **Policies**.

Based on the [East Carolina University Policy Manual](#), the official repository of all approved **policies, regulations, and rules (PRRs)** at East Carolina University, the following **process** has been established for the solicitation and provision of faculty advice on **all matters involving faculty in the areas of academic policies, faculty welfare, and university regulations, and procedures and administrative governance** ([www.ecu.edu/prr](http://www.ecu.edu/prr)) (ECU Regulation for Policy Development 01.15.01).

When the need for an administrative **PRR policy, regulation, or rule** is determined which pertains to faculty, the appropriate authority (Chancellor) or delegated authority (**e.g. Provost, Academic Council**) will **inform** ~~discuss the proposal with~~ the Chair of the Faculty. The appropriate delegated authority (**e.g. Provost, Academic Council**) provides the Chair of the Faculty with a draft of the proposed administrative policy. The Chair of the Faculty asks the appropriate university academic/apellate committee to review and provide feedback and recommendations to the Faculty Senate within a specific time frame, as designated by the

**Chancellor or issuing authority. Chair of the Faculty in consultation with the appropriate authority or designated authority**

Following committee review and vetting, the committee will submit the recommendation to the Faculty Senate as a means of formal faculty advice on the proposed **PRR administrative policy**. The Faculty Senate will vote on the recommendation of the university committee as formal advice for the proposed **PRR administrative policy**. The formal advice will be documented following the same recordkeeping process as all other Faculty Senate actions and resolutions.

If the formal advice on the PRR is approved by the Faculty Senate, the formal advice will be submitted to the Chancellor following the normal established approval/review process, in addition to the appropriate delegated authority for the PRR **(e.g. Provost, Academic Council)**. The Chancellor will act according to the established process and notify the Chair of the Faculty that the faculty's formal advice has been **received, considered. The appropriate delegated authority will notify the Chair of the Faculty that the faculty's formal advice has been considered.**

The Chair of the Faculty **and the Faculty Senate** will receive formal notification from the appropriate authority (Chancellor) or delegated authority (e.g. Provost, Academic Council) following approval of the proposed administrative policy. A history of the Faculty Senate recommendation/formal advice will be maintained in the Faculty Senate office in the same manner as all other Senate actions and resolutions and maintained as feedback to the PRR policy when published in the University Policy Manual.

~~The chancellor, as the administrative and executive head of East Carolina University, exercises the authority and responsibility assigned to him or her in Chapter Five of [The Code](#) of the University of North Carolina. Subject to the policies of the board of governors and the direction of the president of The University of North Carolina, the chancellor and the board of trustees establish policies for the institution. In establishing policies, the chancellor receives advice from the administrative staff, the Graduate Assembly, the Faculty Senate, administrative and academic committees, and the Student Government Association. The chancellor delegates administrative responsibility to the five vice chancellors as described in [Part VIII](#) of the Faculty Manual. The planning, development, and administration of university policy are achieved by close interaction of the administrative organization and the faculty policy-making organization.~~