

## Faculty Senate Resolution #12-76

Approved by the Faculty Senate: April 17, 2012

Approved by the Chancellor: June 20, 2012

Approved by the Board of Trustees: July 20, 2012

Revision to *ECU Faculty Manual*, Part VIII, Section I, subsection III. Annual Evaluation  
(formerly Appendix C. Section III.)

Link to full text of *ECU Faculty Manual*, Part VIII. Policies and Procedures for the Faculty of East Carolina University: <http://www.ecu.edu/cs-acad/fsonline/customcf/currentfacultymanual/part8.pdf>

Additions are noted in **bold** print and deletions in ~~strikethrough~~.

### **Revise and keep in the Faculty Manual.**

Subsection III, 1. Teaching to read as follows:

#### 1. Teaching

**Teaching is the primary function of the university. Teaching may include classroom and laboratory instruction, student advising, mentoring student research, and other pedagogical activities. Teaching must be evaluated using multiple methods selected from the list below:**

- a. **review by the unit administrator and/or peers of course materials such as syllabi, reading lists, teaching outlines, audiovisual materials, student manuals, student assignments and examinations, and/or other materials prepared for or relevant to teaching.**
- b. **samples of student work on assignments, projects, papers, juries or other examples of student achievement.**
- c. **formal methods of peer review, including direct observation of teaching utilizing the appropriate university approved format (including direct observation of the teaching of new and tenure-track faculty). Methods to be used for this peer review are detailed in Faculty Senate resolution #93-44. The peer review instrument is provided in Faculty Senate resolution #05-03. The peer review instrument for on-line courses is provided in Faculty Senate resolution #11-53.**
- d. **direct observation of teaching by the unit administrator.**
- e. **review of data from the Student Perception of Teaching Survey (SPOTS). The data from SPOTS is qualitative data and is not designed to serve the purpose of a measurement instrument. Therefore, SPOTS data may not be converted into a numerical score to be used in faculty evaluation.**
- f. **other procedures provided for in unit codes.**

#### ~~1. Teaching~~

~~The quality of teaching must be evaluated by means of~~

~~a. data from surveys of student opinion, when such data have been gathered in accordance with established procedures of the department or the university which guarantee the integrity and completeness of said data. As part of the effort to evaluate the teaching of faculty members, each unit shall either: develop and use its own instrument(s) as approved by the chancellor to determine student opinion of teaching or utilize the instrument developed by the Committee to determine student opinion of teaching.~~

~~b. formal methods of peer review of new and probationary term faculty, including direct observation of teaching. Methods to be used for this peer review are detailed in Faculty Senate resolution #93-44.~~

~~The peer review instrument is provided in Faculty Senate resolution #05-03. The peer review instrument for on-line courses is provided in Faculty Senate resolution #11-53.~~

~~c. procedures provided for in unit codes;~~

The relative weight given to teaching, research/creative activity, and service in personnel decisions shall be determined by each unit code. In no case, however, shall service be weighed more heavily than either teaching or research/creative activity. (Faculty Senate Resolution #97-43, December 1997)

2. scholarship;

3. patient care;

4. services rendered on department, school, college, and university committees, councils, and senates; service to professional organizations; service to local, state and national governments; contributions to the development of public forums, institutes, continuing education projects, patient services and consulting in the private and public sectors; and

5. other responsibilities as may be appropriate.

The evaluation of fixed-term faculty members shall be based on their performance of duties as stated in their contracts.