

Faculty Senate Resolution #13-39

Approved by the Faculty Senate: March 19, 2013

Approved by the Chancellor: April 17, 2013

Formal Faculty Advice on Format for New Student Application/Processing Deadlines

20xx-xx Student Application/Processing Deadlines

Summer Session 20xx

First Session

March xx, Thursday	Last day to apply for admission to Graduate School for First Summer Session. (When the date falls on Saturday or Sunday, the date of the next Monday is used.)
March xx, Friday	Early registration for special populations begins at 1:00 pm.
March xx, Monday	Registration for Summer Session begins.
March xx, Monday	Last day to apply for graduation during the Summer Session.
April xx, Sunday	Last day to apply as a post baccalaureate teacher licensure student for Summer Sessions.
April xx, Tuesday	Last day to apply as an undergraduate student for First Summer Session & 11-Week Session.
May xx Monday	Late Processing Fee assessed for all who have not paid fees by 5:00 pm.
May xx, Tuesday	Schedules canceled for all who have not paid fees by 5:00 pm. (Friday before classes begin)
May xx, Friday	New student registration; schedule changes.
May xx, Monday	Classes begin; schedule changes.
May xx, Tuesday	Last day for registration and schedule changes (drop and add) for first session by 5:00 pm. (Second class day)
June xx, Thursday	Last day to apply as an undergraduate student for Second Summer Session.
June xx, Thursday	Last day for undergraduate students to drop term-length courses or withdraw from school without grades by 5:00 pm. Block courses may be dropped only during the first 50% of their regularly scheduled class meetings. (Tenth class day)
June xx, Tuesday	Last day for graduate students to drop courses without grades by 5:00 pm. (Seventeenth class day)
June xx, Monday	Classes end. Last day for submission of grade replacement requests.
July xx, Saturday	Last day to apply as an undergraduate readmit student or post baccalaureate teacher licensure student for the Fall Semester.
August xx, Tuesday	Last day to submit appeals to Student Academic Appellate Committee for readmission for Fall Semester

Second Session

April xx, Wednesday	Last day to apply for admission to Graduate School for Second Summer Session. (When the date falls on Saturday or Sunday, the date of the next Monday is used.)
June xx, Friday	Last day to apply as an undergraduate student for Second Summer Session.
June xx, Thursday	Late Processing Fee assessed for all who have not paid fees by 5:00 pm.
June xx, Monday	Schedules canceled for all who have not paid fees by 5:00 pm.

	(Monday before classes begin)
June xx, Wednesday	New student registration; schedule changes.
June xx, Thursday	Classes begin; schedule changes.
June xx, Friday	Last day for registration and schedule changes (drop and add) for Second Summer Session by 5:00 pm. (Second class day)
July xx, Sunday	Last day to apply as an undergraduate readmit student or post baccalaureate teacher licensure student for the Fall Semester.
July xx, Tuesday	Last day for undergraduate students to drop term-length courses or withdraw from school without grades by 5:00 pm. Block courses may be dropped only during the first 50% of their regularly scheduled class meetings. (Tenth class day)
July xx, Monday	Last day to submit thesis to Graduate School for completion of degree in the Summer Session. (Last class day of second summer term minus ten days. No date should be listed during the first summer term since graduation from Graduate School occurs only at the end of the summer.)
July xx, Friday	Last day for graduate students to drop courses without grades by 5:00 pm. (Seventeenth class day)
July xx, Thursday	Classes end. Last day for submission of grade replacement requests.
August xx, Tuesday	Last day to submit appeals to Student Academic Appellate Committee for readmission for Fall Semester

Summer Session 20XX
11-Week Summer Session

March xx, Friday	Early registration for special populations begins at 1:00 pm.
March xx, Monday	Registration for 11-Week Summer Session begins.
April xx, Tuesday	Last day to apply as an undergraduate student for First Summer Session & 11-Week Session.
May xx, Monday	Late Processing Fee assessed for all who have not paid fees by 5:00 pm.
May xx, Tuesday	Schedules canceled for all who have not paid fees by 5:00 pm. (Friday before classes begin)
May xx, Friday	New student registration; schedule changes.
May xx, Monday	Classes begin; schedule changes.
May xx, Tuesday	Last day for registration and schedule changes (drop and add) by 5:00 pm. (Second class day)
July xx, Sunday	Last day to apply as an undergraduate readmit student or post baccalaureate teacher licensure student for the Fall Semester.
July xx, Tuesday	Last day for undergraduate students to drop term-length courses or withdraw from school without grades by 5:00 pm. Block courses may be dropped only during the first 50% of their regularly scheduled class meetings. (Twentieth class day)
July xx, Friday	Last day for graduate students to drop courses without grades by 5:00 pm. (Thirty third class day)
July xx, Monday	Last day to submit thesis to Graduate School for completion of degree in the Summer Session. (Last class day of summer term minus ten days.)
July xx, Thursday	Classes end. Last day for submission of grade replacement requests.
August xx, Tuesday	Last day to submit appeals to Student Academic Appellate Committee for readmission for Fall Semester.

Fall Semester 20xx

March xx, Friday	Last day to apply as an undergraduate freshman student for the Fall Semester. (When the date falls on Saturday or Sunday, the date of the next Monday is used.)
March xx, Friday	Early registration for special populations begins at 1:00 pm. (Working day prior to open registration)
March xx, Monday	Registration for Fall Semester 20xx begins.
April xx, Monday	Last day to apply as an undergraduate transfer student for the Fall Semester.
June xx, Monday	Last day to apply for admission to Graduate School for the Fall Semester. (When the date falls on Saturday or Sunday, the date of the next Monday is used.)
July xx, Tuesday	Last day to apply as an undergraduate readmit student or post baccalaureate teacher licensure student for the Fall Semester.
August xx, Tuesday	Last day to submit appeals to Student Academic Appellate Committee for readmission for the Fall Semester. (14 days before start of classes)
August xx, Thursday	Late Processing Fee assessed for all who have not paid fees by 5:00 pm.
August xx, Monday	Schedules canceled for all who have not paid fees by 5:00 pm. (One week prior to the start of the semester.)
August xx, Monday	Advising, registration, and schedule adjustments. (One week prior to early registration begins)
August xx, Tuesday	Classes begin; schedule changes.
September xx, Tuesday	Last day for registration and schedule changes (drop and add) by 5:00 pm. (Fifth class day)
September xx, Tuesday	Last day to apply for graduation in December. (One week after "drop and add")
October xx- xx, Monday-Friday	Advising for Spring Semester 20xx. (One week prior to early registration begins)
October xx, Tuesday	Last day for undergraduate students to drop term-length courses or withdraw from school without grades by 5:00 pm. Block courses may be dropped only during the first 50% of their regularly scheduled class meetings. (Thirtieth class day)
October xx, Friday	Early registration for special populations begins at 1:00 pm. (Working day prior to open registration)
October xx, Monday	Registration for Spring Semester 20xx begins. (Registration should not overlap 1st to 4th of the month)
November xx, Monday	Last day for graduate students to drop courses without grades by 5:00 pm. (Forty fifth class day)
November xx, Saturday	Last day to apply as an undergraduate student for the Spring Semester.
December xx, Monday	Last day to apply as an undergraduate transfer student for the Spring Semester.
December xx, Monday	Undergraduate students last day to remove incompletes given during Spring and/or Summer Session 20 xx. (Three weeks prior to the end of final exams)
December xx, Tuesday	Last day to submit thesis to the Graduate School for completion of degree in this term.
December xx,	Graduate students last day to remove incompletes given during Fall 20 xx.

Tuesday	(Same as last class day)
December xx, Tuesday	Classes end. Last day for submission of grade replacement requests.
December xx, Friday	Commencement. (Must be on Friday)
December xx, Friday	Last day to submit appeals to Student Academic Appellate Committee for readmission for Spring Semester.

Spring Semester 20xx

October xx, Tuesday	Last day to apply for admission to Graduate School for the Spring Semester. (When the date falls on Saturday or Sunday, the date of the next Monday will be used.)
October xx, Monday	Early registration for special populations begins at 1:00 pm. (Working day prior to open registration)
October xx, Tuesday	Registration for Spring Semester 20xx begins.
October xx, Friday	Last day to apply as an undergraduate student for the Spring Semester.
November xx, Sunday	Last day to apply as an undergraduate transfer student for the Spring Semester.
December xx, Friday	Last day to submit appeals to Student Academic Appellate Committee for readmission for Spring Semester. (Fourteen days before start of classes)
January xx, Monday	Late Processing Fee assessed for all who have not paid fees by 5:00 pm.
January xx, Wednesday	Schedules canceled for all who have not paid fees by 5:00 pm. (One week before classes begin.)
January xx, Friday	Advising and schedule adjustments.
January xx, Monday	Classes begin; schedule changes.
January xx, Friday	Last day for registration and schedule changes (drop and add) by 5:00 pm. (Fifth class day)
January xx, Tuesday	Last day to apply for graduation in May. (One week after "drop and add")
March xx, Thursday	Last day for undergraduate students to drop term-length courses or withdraw from school without grades by 5:00 pm. Block courses may be dropped only during the first 50% of their regularly scheduled class meetings. (Thirtieth class day)
March xx, Saturday	Last day to apply as an undergraduate freshman student for the Fall Semester.
March xx- xx, Monday-Friday	Advising for Summer Sessions and Fall Semester 20xx. (The week after Spring Break)
March xx, Monday	Registration for Summer Sessions and Fall Semester 20xx begins. (Monday after Advising week)
March xx, Tuesday	Last day to apply for graduation during the Summer Session.
March xx, Thursday	Last day for graduate students to drop courses without grades by 5:00 pm. (Forty fifth class day)
April xx, Tuesday	Last day to apply as a post baccalaureate teacher licensure student for Summer Sessions.
April xx, Tuesday	Last day to apply as an undergraduate transfer student for the Fall Semester
April xx, Thursday	Undergraduate students last day to remove incompletes given during Fall Semester 20xx. (Three weeks prior to end of final exams)

April xx, Monday	Last day to submit thesis to the Graduate School for completion of degree in this semester. (Next day after last day to drop)
April xx, Tuesday	Graduate students last day to remove incompletes given during Spring Semester and/or Summer Session 20xx. (Same as last class day)
April xx, Tuesday	Classes end. Last day for submission of grade replacement requests.
April xx, Thursday	Last day to apply as an undergraduate student for First Summer Session & 11-Week Session.
May xx, Friday	Commencement. (Must be on Friday)
