

Office of the Chancellor  
105 Spilman Building  
East Carolina University  
Greenville, NC 27858-4353


252-328-6212 office  
252-328-4155 fax  
www.ecu.edu

Please find below a revised memo for the April 14, 2015 Faculty Senate Resolutions and Graduate Curriculum Actions Items. There was a minor editorial error in FS Resolution 15-28 that was not intended to be in the 5/12/15 memo from Chancellor Ballard. Please disregard the 5/12/15 memo.

## MEMORANDUM

TO: Andrew Morehead  
Chair of the Faculty

Paul Gemperline  
Dean of the Graduate School

FROM: Steve Ballard  
Chancellor 

DATE: May 19, 2015

SUBJECT: April 2015 Faculty Senate Resolutions and Graduate Curriculum Action Items

I hereby **approve** the following resolutions which were adopted by the Faculty Senate on April 14, 2015:

### Faculty Senate Resolution 15-46

Curriculum and academic matters contained in the Service Learning Committee meeting minutes of March 31, 2015 including approval of service learning (SL) designation for HNRS 2012 Global Understanding In Health Sciences (003) and HNRS 2011 Global Understanding In Health Sciences (005) depending if a student enrolls in the class for fine arts credit (2012) or humanities credit (2011); CDFR 4100 Interdisciplinary Study Abroad Program on Child Development and Nutrition (SL\* - only certain sections); HMGY 4040 Producing Meetings, Events, and Conventions (SL\* -only certain sections)

### Faculty Senate Resolution 15-47

Curriculum and academic matters contained in the University Curriculum Committee meeting minutes of February 26, 2015 including curricular actions within the School of Theatre and Dance, Department of Interior Design and Merchandising, College of Education, College of Business, College of Allied Health Sciences

### Faculty Senate Resolution 15-48

Summer 2016, Fall 2016 and Spring 2017 University Academic Calendars

### Faculty Senate Resolution 15-50

Faculty Senate Guidelines for Faculty 5-Year Plan - to be used in conjunction with the Performance Review of Tenured Faculty and blank form

Faculty Senate Resolution 15-55

Revised Distance Education and Learning Technology Committee Charge, as follows:

(Changes are noted in highlighted ~~strike~~through and **bold** print.)

1. Name: Distance Education and Learning Technology Committee
2. Membership: **8 9** elected faculty members.  
 Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Vice Chancellor for Research and Graduate Studies or an appointed representative, the Chair of the Faculty, one Faculty Senator selected by the Chair of the Faculty, the Chief Information Officer or an appointed representative, and one student member from the Student Government Association. The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.
3. Quorum: **4 5** elected members exclusive of ex-officio.

Faculty Senate Resolution 15-56

Revised Service Learning Committee Charge, as follows:

(Changes are noted in highlighted ~~strike~~through and **bold** print.)

1. Name: Service Learning Committee
2. Membership:  
 The committee membership, including ex-officio members, should encompass a wide variety of disciplinary expertise.  
  
**8 9** elected faculty members.  
  
 Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Vice Chancellor for Research & Graduate Studies or an appointed representative, the Chair of the Faculty or an appointed representative, one Faculty Senator selected by the Chair of the Faculty, the one student member from the Student Government Association, and one member from the Graduate and Professional Student Senate.  
  
 Ex-officio (without vote): The administrative leader of the Volunteer and Service Learning Center or an appointed representative.  
 The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.
3. Quorum: **4 5** elected members exclusive of ex-officio.

Faculty Senate Resolution 15-57

Revised University Environment Committee Charge, as follows:

(Additions are noted in highlighted **bold** print.)

1. Name: University Environment Committee
2. Membership:  
7 elected faculty members **(no more than one of whom may be fixed term)**.  
(5 from the Division of Academic Affairs and 2 from the Division of Health Sciences.)

Faculty Senate Resolution 15-58

Curriculum and academic matters included in the Educational Policies and Planning Committee meeting minutes of March 20, 2015 including a request for revision of the Construction Management Transfer Option and discontinuation of the General Construction, Residential Construction and Infrastructure Construction concentrations within the BS in Construction Management degree program in the Department of Construction Management within the College of Engineering and Technology; request for discontinuation of the Undergraduate Certificate in Spanish Translation in the Department of Foreign Languages and Literatures within the College of Arts and Sciences; request changes to the title and content of the Information Assurance Certificate to Cyber Security Professional Certificate in the Department of Technology Systems within the College of Engineering and Technology; request to create an Environmental Engineering concentration within the BS in Engineering degree program in the Department of Engineering within the College of Engineering and Technology; request to change the name of the Department of Child Development and Family Relations to the Department of Human Development and Family Science within the College of Human Ecology; request changes to the title and content of the BS in Merchandising to BS in Fashion Merchandising and discontinuation of the Fashion and Interiors concentrations in the retitled degree in the Department of Interior Design and Merchandising within the College of Human Ecology; request to change the name of the MAEd in Mathematics to the MAEd and Mathematics Education in the Department of Mathematics, Science and Instructional Technology within the College of Education; request the creation of a Project Management Graduate Certificate in the Department of Management Information Systems within the College of Business; and a request for authorization to plan the DrPH degree program in the Department of Public Health within the School of Medicine

Faculty Senate Resolution 15-60

Revise the University Undergraduate Catalog, Academic Advisement, Progression and Support Services to read as follows: (changes are noted in **highlight**)

“Major, minor, cognate, core curriculum, and/or certification requirements are presented in the department and school listings. If the degree program requires a minor, the minor must be identified at the time the student declares his or her major and must be approved by the major chairperson or dean or his or her designee. A

minor shall be 24 18-30 semester hours of credit. All BA degrees require a minor, unless the degree requirements include a concentration and/or specified cognates; however, some BA degrees may require a concentration or cognates in addition to a minor.”

Faculty Senate Resolution 15-61

Reorganization of the College of Health and Human Performance to include the School of Social Work, Department of Interior Design and Merchandising and Department of Child Development and Family Relations from the College of Human Ecology

Faculty Senate Resolution 15-62

Proposed Provisional Code for the Reorganized College of Health and Human Performance

Faculty Senate Resolution 15-63

2015 Pilot of New Guidelines for Academic Program Review and Summary of the Major Changes Proposed in the Guidelines for Academic Program Reviews

Faculty Senate Resolution 15-64

Curriculum matters included in the Foundations Curriculum and Instructional Effectiveness Committee meeting minutes of March 16, 2015 including approval of domestic diversity credit for FORL 2666 Latino Text; approval of global diversity credit for FORL 2600 The Holocaust, FORL 2620 French Literature in Translation, FORL 2622 Francophone Literature of the Americas in Translation, FORL 2665 Don Quixote, FORL 2680 German Literature in Translation, FORL 2690 Introduction to German Cinema, FREN 2108 Culture and Communication, FREN 2440 Readings in the Culture of France I, FREN 2441 Readings in the Culture of France II, FREN 2442 Readings in Francophone Cultures of the Americas, FREN 3560 The Contemporary French and Francophone World, GERM 2300 Introduction to German Literature, GERM 2420 Culture of the German Speaking World, GERM 3340 Civilization of the German Speaking World, SPAN 2440 Spanish Culture and Civilization, SPAN 2441 Latin American Culture and Civilization, SPAN 4558 Contemporary Spain, SPAN 4563 Latin American Texts: The Boom and Beyond, ACCT 4451 International Accounting, MGMT 3352 International Business, MGMT 4352 Management in a Global Economy, MKTG 3852 Cultural Environment of International Business, CLAS 1500 Classical Mythology, CLAS 2220 Great Works of Ancient Literature I: Greece, CLAS 2230 Great Works of Ancient Literature II: Rome, PLAN 2030 Global Cities; Foundations Fine Art Credit for ART 1105 Ceramics Appreciation; and Foundations Social Science credit for PLAN 2030 Global Cities

**The following resolution is approved with stipulation:**

Faculty Senate Resolution 15-49

Revised Department of Geological Sciences Unit Code of Operation

Section III.A.1.d. should read, “Conducting annual evaluations.” The remaining phrase previously combined under item “d” should become a separate item “e” and

will read “Keeping the faculty fully informed of all higher level administrative decisions that relate to the operations of the Department or to the welfare of individual faculty members.” Remaining items contained in “Duties of the Chair” will be renamed “p” through “q”, with minor editorial changes so that they read as indicated in the yellow highlighted section in the attached file [see pages 2 and 3] of the document.

**The following resolution has been received:**

Faculty Senate Resolution 15-59

Response to the External Review Recommendations of the Department of History’s Academic Program Review

**Formal Faculty Advice has been received for the following resolutions:**

Faculty Senate Resolution 15-45

Formal faculty advice on curriculum and academic matters acted on and recorded in the March 16, 2015 Graduate Council meeting minutes (GC#15-8) to include the revision to Graduate Faculty Criteria for the College of Health and Human Performance; revision to the Integrated Bachelor’s/Graduate Program Policy (GC#15-9); Graduate Curriculum Committee meeting minutes of March 4, 2015 including curricular actions (GC#15-10) from the Department of Mathematics, Science, and Instructional Technology Education within the College of Education, Department of Child Development and Family Relations within the College of Human Ecology, Department of Interdisciplinary Professions within the College of Education, programmatic actions (GC#15-11) forwarded to the Educational Policies and Planning Committee that included proposal of a Neonatal Clinical Nurse Specialist concentration in the MSN within the College of Nursing, proposal of a Neonatal Nurse Specialist Certificate within the College of Nursing; Graduate Curriculum Committee meeting minutes of March 18, 2015 including curricular actions (GC#15-12) from the Department of Communication Sciences and Disorders within the School of Communication, Department of Kinesiology and Department of Recreation and Leisure Studies (2 packages) within the College of Health and Human Performance, Department of Addictions and Rehabilitation Studies within the College of Allied Health Sciences, programmatic actions (GC#15-13) forwarded to the Educational Policies and Planning Committee that included a title revision of the MS in Exercise and Sport Science (to MS in Kinesiology) in the Department of Kinesiology within the College of Health and Human Performance; Graduate Curriculum Committee meeting minutes of March 25, 2015 including curricular actions (GC#15-14) from the School of Social Work within the College of Human Ecology and Department of Health Education and Promotion (2 packages – MAEd and MAT) within the College of Health and Human Performance, and programmatic actions (GC#15-15) forwarded to the Educational Policies and Planning Committee that included discontinuation of the Child Welfare Studies certificate in the School of Social Work within the College of Human Ecology and a proposal of Education in Healthcare Professions certificate in the Department of Interdisciplinary Professions within the College of Education

Faculty Senate Resolution 15-52

Formal faculty advice on proposed Salary Administration for Employees Subject to the State Human Resources Act Policy, as follows: No revisions are being recommended to this proposed policy.

Faculty Senate Resolution 15-53

Formal faculty advice on proposed Reduction in Force (SPA) Policy, as follows: No revisions are being recommended to this proposed policy.

Faculty Senate Resolution 15-54

Formal faculty advice on revised HIPAA Notification in the Event of a Breach of Unsecured Protected Health Information (PHI) Policy, revised Notification in the Event of Breach of Unsecured Protected Health Information Policy and revised HIPAA Sanctions Policy

**Formal Faculty Advice has been received with comment for the following resolution:**

Faculty Senate Resolution 15-51

Formal faculty advice on revised Faculty Workload Policy, as follows: No revisions are being recommended to this revised policy.

The following editorial change to this PRR has been discussed with the Chair of the Faculty and Provost:

3.9. As required by the Board of Governors in its Academic Integrity Regulations (UNC Policy 700.6.1[R]), ECU limits a faculty member to teaching no more than three (3) undergraduate **independent studies study sections in** a semester or summer session without written approval from dean (not designee).

I hereby **approve** the following resolution, which was adopted by the Faculty Senate on April 21, 2015:

Faculty Senate Resolution 15-71

Curriculum and academic matters contained in the Educational Policies and Planning Committee meeting minutes of April 10, 2015, including Request to discontinue MS in Vocational Evaluation in the Department of Addictions and Rehabilitation Studies within the College of Allied Health Sciences; Request to discontinue the Child Welfare Studies Certificate Program in the School of Social Work within the College of Human Ecology; Request to approve a Neonatal Nurse Clinical Specialist concentration in the Masters of Science in Nursing degree program in the Department of Graduate Nursing Science within the School of Nursing; Request to approve a Post-Master's Neonatal Clinical Nurse Specialist concentration certificate in the Master of Science in Nursing degree program in the Department of Graduate Nursing Science within the School of Nursing; Request to change the name of the MS degree in Exercise and Sport Science to Kinesiology and to establish a new course prefix "KINE" in the Department of Kinesiology within the College of Health and Human Performance; Request to approve the graduate certificate in Education in Healthcare Professions in the Department of Interdisciplinary

Professions within the College of Education; and Request to authorize approval of an online/hybrid EdD Educational Leadership program within the College of Education

**The following resolution, which was previously held for further study, is approved with stipulation:**

Faculty Senate Resolution 15-28

Revisions to the ECU *Faculty Manual*, Part IX, Section II. Performance Review of Tenured Faculty of East Carolina University

This resolution was previously held for further study. The administration and faculty have agreed upon the following language:

(e) specify a **reasonable timeline of no more than three academic years**, in which improvement is expected to occur;

**The following Graduate Curriculum Action Items are approved:**

Graduate Council #15-8

The March 16, 2015 Graduate Council meeting minutes were approved and included revision to Graduate Faculty Criteria for the College of Health and Human Performance

Graduate Council #15-9

Policy actions within the Graduate Council meeting minutes of March 16, 2015 were approved and included revision to the Integrated Bachelor's/Graduate Program Policy

Graduate Council #15-10

Curricular within the Graduate Curriculum Committee meeting minutes of March 4, 2015 were approved and included packages from the Dept. of Mathematics, Science, and Instructional Technology Education, Dept. of Child Development and Family Relations within the College of Human Ecology, and Dept. of Interdisciplinary Professions within the College of Education

Graduate Council #15-11

Programmatic actions within the Graduate Curriculum Committee meeting minutes of March 4, 2015 were approved, forwarded to the EPPC, and included a proposal of a Neonatal Clinical Nurse Specialist concentration in the MSN within the College of Nursing and proposal of a Neonatal Nurse Specialist Certificate within the College of Nursing

Graduate Council #15-12

Curricular within the Graduate Curriculum Committee meeting minutes of March 18, 2015 were approved and included packages from the Dept. of Communication Sciences and Disorders, Dept. of Kinesiology, Dept. of Recreation and Leisure Studies (2 packages), and Dept. of Addictions and Rehabilitation Studies

Graduate Council #15-13

Programmatic actions within the Graduate Curriculum Committee meeting minutes of March 18, 2015 were approved, forwarded to the EPPC, and included a title revision of the MS in Exercise and Sport Science (to MS in Kinesiology) in the Department of Kinesiology within the College of Health and Human Performance

Graduate Council #15-14

Curricular within the Graduate Curriculum Committee meeting minutes of March 25, 2015 were approved and included packages from the School of Social Work and Dept. of Health Education and Promotion (2 packages – MAEd and MAT)

Graduate Council #15-15

Programmatic actions within the Graduate Curriculum Committee meeting minutes of March 25, 2015 were approved, forwarded to the EPPC, and included discontinuation of the Child Welfare Studies certificate from the School of Social Work within the College of Human Ecology and proposal of the Education in Healthcare Professions certificate in the Department of Interdisciplinary Professions within the College of Education

pc: Dr. Ron Mitchelson, Provost & Senior Vice Chancellor for Academic Affairs  
Dr. Phyllis Horns, Vice Chancellor for Health Sciences  
Dr. Michael Van Scott, Interim Associate Vice Chancellor for Research & Graduate Studies