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**MEMORANDUM**

**TO:** John Stiller  
Chair of the Faculty

Paul Gemperline  
Dean of the Graduate School

**FROM:** Steve Ballard  
Chancellor

**DATE:** April 1, 2016

**SUBJECT:** February 2016 and March 2016 Faculty Senate Resolutions and  
Graduate Curriculum Action Items

I hereby **approve** the following resolutions, which were adopted by the Faculty Senate on February 23, 2016 and March 15, 2016.

Faculty Senate Resolution 16-08

Curriculum and academic matters contained in the Writing Across the Curriculum Committee's meeting minutes of February 8, 2016, including writing intensive (WI) course designation for HIST 3840 and AAAS 2500.

Faculty Senate Resolution 16-09

Revised University Curriculum Committee charge.

Faculty Senate Resolution 16-10

Curriculum and academic matters acted on and recorded in the University Curriculum Committee's meeting minutes of January 14, 2016, including curricular actions within the Classical Studies, Interdisciplinary Programs, and Multidisciplinary Studies (all within College of Arts and Sciences), College of Education, Department of Anthropology, Department of Biology, Department of Economics, Department of English, Department of Geography, Planning and Environment, Department of Geological Sciences, Department of History, Department of Mathematics, Department of Philosophy and Religious Studies, Department of Physics, Department of Political Science, Department of Psychology, Department of Sociology and the Committee's meeting minutes of January 28, 2016, including curricular actions within the Department of Interior Design and Merchandising, Department of Health Education and Promotion, Department of Kinesiology (all within the College of Health and Human Performance), Department of Political Science and College of Education.

Faculty Senate Resolution 16-11

Curriculum and academic matters acted on and recorded in the Educational Policies and Planning Committee's meeting minutes of February 12, 2016, including a request for authorization to establish a new distance education PhD in Nursing program within the College of Nursing and a request to change a degree title from BS in Merchandising to BS in Fashion Merchandising and Consumer Studies in the Department of Interior Design and Merchandising within the College of Health and Human Performance.

Faculty Senate Resolution 16-16

Approval of Spring 2016 Graduation List, including Honors Program graduates.

Faculty Senate Resolution 16-18

Curriculum and academic matters acted on and recorded in the University Curriculum Committee's meeting minutes of February 11, 2016 including curricular actions within the Department of Geography, Planning and Environment, Department of Human Development and Family Science, Department of Health Education and Promotion, College of Fine Arts and Communication, College of Education and College of Nursing and the February 18, 2016 meeting minutes including curricular actions within the College of Nursing and College of Engineering and Technology.

Faculty Senate Resolution 16-19

Curriculum and academic matters acted on and recorded in the Foundations Curriculum and Instructional Effectiveness Committee's meeting minutes of February 15, 2016 including approval for domestic diversity designation for AAAS 1000: Introduction to African and African American Studies.

Faculty Senate Resolution 16-20

Curriculum and academic matters acted on and recorded in the Educational Policies and Planning Committee's meeting minutes of March 4, 2016 including request for authorization to establish a new distance education degree program: Master of School Administration (MSA) in the Department of Educational Leadership within the College of Education; request to approve a new online graduate certificate: Behavior Specialist in the Department of Special Education, Foundations and Research within the College of Education; request to approve a new concentration: Master of Arts in Education Special Education (MAEd SPED) Intellectual Disabilities Concentration in the Department of Special Education, Foundations and Research within the College of Education; request to approve the discontinuation of the graduate certificate: Community Health Administration in the Department of Health Services and Information Management within the College of Allied Health Sciences; request to approve the Consolidation of Existing Degrees BFA in Dance Performance and BFA in Dance Education into the BFA in Dance; discontinuation of existing degrees BFA in Dance Performance and BFA in Dance Education; proposal of new concentrations: Performance and Choreography and Dance Education in the Department of Dance Performance and Dance Education within the School of Theatre and Dance; request to approve the discontinuation of existing concentration: M.A.T. Health Education in the Department of Health Education

and Promotion within the College of Health and Human Performance; request to approve a degree title change from Master of Science in Technology Systems to Master of Science in Technology Management; and discontinuation of existing graduate concentrations in the Department of Technology Systems within the College of Engineering and Technology; request to approve a new concentration (MS in Geography): Professional Science Master's in Geographic Information Science in the Department of Geography, Planning and Environment; request to approve a new online graduate certificate: Student Affairs in Higher Education in the Department of Interdisciplinary Programs - Adult Education within the College of Education; Program Review revision response for the Department of Mathematics, Science and Instructional Technology Education (MSITE) within the College of Education.

Faculty Senate Resolution 16-21

Additions to the Fall 2016 and Spring 2017 Final Exam Schedules, noted in highlighted bold print.

Faculty Senate Resolution 16-22

Summer 2017, Fall 2017 and Spring 2018 University Academic Calendars.

**The following resolutions are approved with edits:**

Faculty Senate Resolution 16-12

Provisional Code of Operations for Laupus Health Sciences Library.

There are very some minor editorial changes that need to be made to this code. Linda Ingalls will work with the chair of the code committee to make the edits and will inform me when the code is ready for my approval.

Faculty Senate Resolution 16-15

Revised *ECU Faculty Manual*, Part IX, Section I. Tenure and Promotion Policies and Procedures of East Carolina University, subsections I. – IV.

This resolution is approved with the following editorial changes:

- Page 20, 2.(a) second paragraph should read: “In order to protect the candidate’s due process rights, the review will address . . .” The “s” is missing from the word “right” and needs to be added.
- Page 22, revise the reference in i. from (see subsection IV.C. to IV.D.
- Page 22, same change in ii. Reference should be (see subsection IV.D.)
- Page 24, first full paragraph near the end of the paragraph, capitalize “Tenure Committee” for consistency with all other references to the Tenure Committee throughout the document.
- Page 29, (d) delete “first” in the second sentence. The correct sentence would then read, “The refusal by a committee member to receive the correspondence containing the ballot within five business days of the delivery attempt shall count as a vote against appointment, reappointment, promotion, or tenure.”

- Page 29, put parentheses around “e” for consistency with other similar subsections (see c and d above it on this same page).

Faculty Senate Resolution 16-24

Standard Operating Procedures for Access to Blackboard.

In order to be consistent with other university policies, the last sentence of the first paragraph of the Standard Operating Procedures for Access to Blackboard should be changed from, “Per these policies, access to a computer or records for an investigation into misconduct or to enforce university policy requires Chancellor approval” to “Per these policies, accessing individual faculty member’s computers to enforce university policies requires specific approval of the Chancellor.”

Faculty Senate Resolution 16-27

Revision to the Undergraduate Catalog, Academic Advisement, Progression and Support Services, Sections Double Major Requirements and Dual or Second Degree Requirements.

The sentence in red should be added to the following paragraph:

Earning a Double Major

Instead of earning two degrees, a student may choose to earn one baccalaureate degree and add a second major. One diploma is awarded that lists both the primary and the secondary major. **The degree conferred will be that of the primary program.** Only the total hours required for the primary degree program requirement need to be completed, as no additional hours are required. Other pertinent information for double major students includes the following:

**The following resolutions have been received:**

Faculty Senate Resolution 16-07

Formal faculty advice with no changes to the curriculum and academic matters acted on and recorded in the Graduate Council’s meeting minutes of January 25, 2016, which included Policy and Curriculum actions (GC 15-25), including revision to the Faculty Manual “Part II, Section IV” to allow Graduate Status for retired/emeritus faculty, revision to the Graduate Catalog policy on “Falsification of information on Graduate Application”; Curriculum actions within the Graduate Curriculum Committee meeting minutes from December 2, 2015 included packages submitted by the Department of Interdisciplinary Professions, Department of Elementary Education and Middle Grades Education, Department of Literacy Studies, English Education, and History Education, Department of Human Development and Family Services, Department of Foreign Languages and Literatures, Department of Kinesiology, Department of Mathematics, Science, and Instructional Technology Education, Department of Special Education, Foundations and Research, and the School of Art and Design.

Faculty Senate Resolution 16-13

Formal faculty advice on proposed Regulation on Centers and Institutes, with no additional changes being recommended.

Faculty Senate Resolution 16-14

Formal faculty advice on proposed Regulation on Information Security, recommending one deletion noted by strikethrough in section 6.1.

Faculty Senate Resolution 16-17

Formal faculty advice on curriculum and academic matters acted on and recorded in the February 15, 2016 Graduate Council meeting minutes, which included Curriculum actions (GC 15-26), within the Graduate Curriculum Committee meeting minutes from January 20, 2016, including packages submitted by the Department of Geography, Planning and Environment; Department of Public Health; Department of Technology Systems; Department of Health Education and Promotion; and College of Nursing and Programmatic actions forwarded to Educational Policies and Planning Committee, including the Department of Geography, Proposal of New Concentration: Professional Science Master's [Geographic Information System (GIS)].

Faculty Senate Resolution 16-25

Formal faculty advice on proposed Web Content Regulation with no changes being recommended.

Faculty Senate Resolution 16-26

Formal faculty advice on proposed Social Media Use Regulation with no changes being recommended.

**The following Graduate Curriculum Action Items are approved:**

Graduate Council Item 15-21

Programmatic actions and curriculum changes for the Department of Health Services and Information Management within the College of Allied Health Sciences; the Brody School of Medicine; the Department of Psychology within the Thomas Harriot College of Arts and Sciences; the Department of Kinesiology within the College of Health and Human Performance; and the Graduate School.

Graduate Council Item 15-25

Policy action items within the Graduate Council meeting minutes of January 25, 2016 were approved, and included revisions to the Faculty Manual, Part II Section IV to allow Graduate Status for retired/emeritus faculty, and revisions to the Graduate Catalog policy on "Falsification of information on Graduate Application".

Curriculum changes within the Graduate Curriculum Committee meeting minutes of December 2, 2015 were approved, and included packages from the School of Art and Design, Department of Interdisciplinary Professions, Department of Elementary Education and Middle Grades Education, Department of Literacy Studies, English Education, and History Education, , Department of Human Development and Family Services, Department of Foreign Languages and Literatures, Department of

Kinesiology, Department of Mathematics, Science and Instructional Technology Education, and Department of Special Education, Foundations and Research.

Graduate Council Item 15-26

Curriculum changes within the Graduate Curriculum Committee meeting minutes of January 20, 2015 were approved, and included packages from the Department of Geography, Planning and Environment; Department of Public Health; Department of Technology Systems; Department of Health Education and Promotion; and College of Nursing.

Programmatic actions within the Graduate Curriculum Committee meeting minutes of January 20, 2015 were approved, forwarded to the Educational Policies and Planning Committee, and included packages from the Department of Geography, Proposal of New Concentration: Professional Science Master's [Geographic Information System (GIS)]

pc: Dr. Ron Mitchelson, Provost & Senior Vice Chancellor for Academic Affairs  
Dr. Phyllis Horns, Vice Chancellor for Health Sciences  
Dr. Michael Van Scott, Interim Vice Chancellor for Research, Economic Development and Engagement