



Office of the Chancellor

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MEMORANDUM

TO: Mark Sprague
Chair of the Faculty

FROM: Steve Ballard
Chancellor

DATE: February 27, 2014

SUBJECT: Faculty Senate Resolution I4-08

I hereby rescind my approval of the following Faculty Senate Resolution:

Faculty Senate Resolution I4-08

Spring 2014 Snow Make-up Day Proposal, that read as follows:

<u>Class Missed</u>	<u>Proposed Make-up Day</u>
Tuesday, January 28 after 12:30	Partial class days are not made up ¹
Wednesday, January 29	Wednesday, April 30, Reading Day
Thursday, January 30	Tuesday, April 29, previously a Friday make-up
Friday, January 31	No scheduled make up day, suggest outside activity ²
Friday class that was scheduled to meet on Tuesday, April 29 will now meet on Friday, April 18, previously a state holiday.	

Excerpts taken from the Policy for Making Up Missed Class Days

1. Class days where less than the entire day is canceled are considered Partial missed days. Faculties whose classes are affected on Partial missed days are encouraged to make up the missed class time with optional course assignments, readings, or other relevant activity. Faculty are also encouraged to consider utilizing various university online resources for this purpose as well
2. Suggestions on how to make up missed time. By meeting at the usual class time on the designated make-up days (avoid giving tests on these days) or by some activity relevant to the class (outside the usual class time, but not necessarily on the designated make-up days, as decided by the instructor following whatever procedures have been adopted by the unit)

I approve making up classes missed on Wednesday, January 29 on Wednesday, April 30 (Reading Day). The remaining class time that was missed due to the University being closed (Thursday, January 30 and Friday, January 31) should be made up by alternative assignments relevant to the classes missed, and chosen at the discretion of the affected faculty.

pc: Faculty Senate Officers
Dr. Marilyn Sheerer, Provost and Senior Vice Chancellor for Academic Affairs
Dr. Phyllis Horns, Vice Chancellor for Health Sciences
Dr. Ron Mitchelson, Interim Vice Chancellor for Research and Graduate Studies