

**Graduate Council Committee Meeting Minutes**  
**August 26, 2013**  
**2:00-4:00 PM**

Members Present: Atkinson, Terry; Benfield, Rebecca; Bickley-Green, Cynthia; Croskery, Thom; Decker, Jim; Donica, Denise; Eble, Michelle; Gares, Paul; Gemperline, Paul; Keiper, Brett; Lamson, Angela; McFadden, Cheryl; Morehead, Andrew; Mott, Vivian; Pokorny, Marie; Ozan, Erol; Preston, Ron; Reaves, Rita; Ries, Heather; Russoniello, Carmen; Schwager, Paul; Skalko, Thom; Thompson, Bob; Vogelsong, Hans and Terry West

Members Absent: Cox, Kathleen; Franklin, Richard; Harer, John; Reisch, John; Sprague, Mark; Terjanian, Anoush; Wheeler, Michael

Guests: Ashley, Robin; McConnell, Tom; Patterson, Belinda; White, David; Muller-Borer, Barbara; Griffith; Runyon, Tim; Serck, Steve

1. Call meeting to order  
2:09 PM
  2. Introduction of new Graduate Professional Student Senate officers :  
Officers: Thom Croskery, President; Diana Wright, Vice President; Jason Franklin, Executive Assistant; Lalage Katunga, Treasurer
  3. Introduction of New members: Rita Reaves (Academic Programs and Planning), Rebecca Benfield (Nursing ), Denise Donica (Occupational Therapy)
  4. Approval of 4/01/2013 GC minutes  
Approved
  5. Approval of the 4/17/2013 GCC minutes and the GCC Annual Report
    - Graduate Curriculum Committee is still seeking a member from the College of Allied Health Sciences
    - Will be examining graduate minors and their usage
      - Currently no procedures in place for minors
      - Discussion will center on their appropriateness
    - Elected not to change policy regarding 5000 level courses
      - Will modify standard operating procedure in light of the Faculty Senate's resolution
      - Lack of agreement with interpretation of ruling
- Minutes Approved as Presented
6. Approval of the 8/21/2013 GCC minutes -- including proposal to establish MS in Biomedical Engineering

- 32 credit hours with thesis
- 8 new courses
- 4-6 students first year; 25 students by 5<sup>th</sup> year
- 10 faculty
- 2 graduate assistants funded by Graduate School with remaining assistantships to be funded through external support
- Will be collaborating with other programs in the state

Minutes Approved as Presented

7. Review of the calendar of meetings for the 2013/2014 academic year
  - Includes meetings of the Graduate Council Executive Committee, Graduate Council, and Graduate Curriculum Committee
  - Program planners are aware of time frame
  
8. Planning for the election of new Graduate Council Members
  - 9 members are being replaced and their respective colleges have been notified
  - Goal is to have all new members identified so they are present at the October 21<sup>st</sup> meeting for elections
  - Graduate Council Executive Committee chair of the Graduate Council are appointed on an annual basis
  - Graduate Council Executive Committee may discuss changing the time frame of elections so that members are elected before the first meeting
    - Graduate Program Directors often change in the fall so may want to keep time frame as is
    - Suggestion to change language regarding membership from program director or coordinator to the college's recommendation
  - Graduate Council Executive Committee will discuss the timing of elections and eligibility requirements at the next meeting and come back to the Graduate Council with a recommendation
  
9. Request for time extension: CRM PhD student – (Tim Runyon, Advisor)
  - Request for time extension and approval of 24 credit hours over 10 years old; case reviewed by the Graduate Council Executive Committee at May meeting
  - Student readmitted for fall 2010 but failed to register; last officially registered fall 2006;
  - Student has defended proposal ; has not passed comprehensive exams. ;
  - Tim Runyon, Advisor, spoke to student's dissertation research thus far and currency of course work.
  - Motion approved to return request to faculty advisor and committee to review student's research thus far and develop a detailed plan and timeline for completion of dissertation to bring back to the Graduate Council or GCEC

10. Affordable Care Act, employer mandate, and graduate assistantship

- Employers with 50 or more employees are more mandated to provide employer subsidized health insurance to all employees working 30 hours per week
- Dr. Gemperline will be communicating with the Associate Attorney regarding this mandate
  - Difficulty finding experts to interpret
- Mandate begins January 1, 2015 but up to a year previous to that date being assessed so hours as of Jan. 2014 become very important
- Limiting number of hours as part of standard operating procedure
  - Normalize summer pay over 12 month period
- Human Resources and Matilda Pate are meeting to establish a system in Banner to protect institution and detect errors on the front end

11. For Discussion: Waiver of GRE requirements

12. Announcements

- Dr. Gemperline announced meeting with PhD program directors to discuss revisions to the catalog regarding candidacy
- Recommendation for candidacy to be considered as a formal milestone (define time frame and requirements for candidacy)
  - Reviewed model by NC State
  - 1 year extension for candidacy can be requested before time limit expires
  - Only grant 1 extension
  - Students notified of time limits and to request an extension before time is expired
- Preliminary report on fall graduate enrollment

Meeting adjourned

4:55 PM

Respectfully submitted,

Amy E. Tripp