



College of Allied Health Sciences  
Department of Addictions and Rehabilitation Studies  
Suite 4425  
Greenville, NC 27858-4353

**TO:** Dr. Jim Decker, ECU-GCC

**FROM:** Dr. Mary Crozier, Assistant Professor, Department of Addictions and Rehabilitation Studies (DARS) and Chair, CAHS-GCC

**DATE:** 11-12-12

**COPY:** Dr. Paul Toriello, Chair, DARS

**RE:** Proposed Termination of the Certificate in Employee Assistance Program (EAP) Counseling

The DARS voted unanimously at its departmental meeting held on July 23, 2012 to terminate the Certificate in EAP Counseling. All eleven (11) of the department's voting faculty voted unanimously in favor of terminating this certificate program and none (0) voted against it.

The Certificate in EAP Counseling was begun approximately twenty years ago. It consisted of four required courses/12 semester hours. They included REHB 7610 EAP and nine semester hours from: REHB 6793 Contemporary Issues, REHB 6320 Family Treatment in Substance Abuse, PSYC 6343 Psychology of Organizational Behavior or an approved elective. These courses continue to be offered and they are not affected by this request to terminate the Certificate in EAP Counseling. No student has ever completed the certificate.

ECU's PPC recommended trimming unused courses, certificates, and programs. Thus, the DARS is working to terminate the Certificate in EAP Counseling.

Please consider this to be our formal request to terminate this certificate.

The ECU Faculty Manual on Campus Approval for Discontinuing Minors, Certificates, Concentrations, and Teacher Licensure Areas (FS Resolution #12-50 – approved March 2012) lists the following steps for the termination of a certificate:

<b>Steps/Procedure</b>	<b>Date Approved</b>
1. Curriculum Committee of DARS	7-23-12
2. Voting Faculty –DARS	7-23-12
3. Chair –DARS	10-29-12
4. CAHS –Graduate Curriculum Committee	10-29-12
5. CAHS –Undergraduate Curriculum Committee	10-30-12
6. CAHS –Dean -Thomas	11-1-12
7. VC Health Sciences –Horns	11-2-12
8. Graduate Council	12-5-12
9. Educational Policies & Planning Committee	
10. Faculty Senate	
11. Chancellor	