





# East Carolina University

**Recreation and Leisure Studies: Live Well**

*RCLS educates tomorrow's leaders in parks, recreation, tourism, and recreational therapy as well as provides scholarship and leadership to the region, state, and nation.*

TO: Dr. Glen Gilbert, Dean   
College of Health and Human Performance  
FROM: Dr. Deb Jordan, Chair   
Department of Recreation and Leisure Studies  
DATE: 1 March 2013  
RE: Request to discontinue MS degree in Recreational Therapy Administration

Based on a vote of the Department of Recreation and Leisure Studies Graduate Faculty on February 27, 2013 I hereby request the discontinuation of the Master of Science degree in Recreational Therapy Administration (CIP Code 51.2309). The requested effective date to discontinue the program is July 31, 2013. The UNC form for such a request is attached, as is the Process Checklist.

**Office of the Provost and  
Senior Vice Chancellor  
for Academic Affairs**

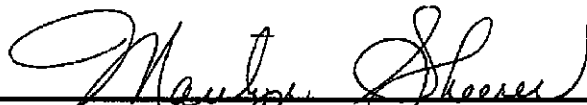
113 Spillman Building  
Mail Stop 102  
East Carolina University  
Greenville, NC 27858-4353

252-328-5418 office  
252-328-6005 fax

**M E M O R A N D U M**

I have reviewed the request from the Department of Recreation and Leisure Studies to discontinue the Master of Science in Recreational Therapy Administration (51.2309). I note that Dean Glen Gilbert, College of Health and Human Performance, indicated his support for this discontinuation on March 1, 2013.

My signature below indicates that I also concur with this discontinuation request.



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Marilyn Sheerer, Provost and Senior Vice Chancellor for Academic Affairs

3/11/13  
Date

**THE UNIVERSITY OF NORTH CAROLINA  
APPENDIX D: REQUEST FOR AUTHORIZATION TO DISCONTINUE A DEGREE PROGRAM**

Date: 1 March 2013

**Constituent Institution:** East Carolina University

School/College: Health and Human Performance

Department: Recreation and Leisure Studies

**Program Identification:**

CIP Discipline Specialty Title: Therapeutic Recreation/Recreational Therapy

CIP Discipline Specialty Code: 51.2309 Level: B    M X I    D   

Title of Authorized Program: Recreational Therapy Administration

Degree Abbreviation (e.g., BS, BA, MA, MS, CAS) MS

Date of Proposed Discontinuation:

Month July Year 2013

Does the discontinuation of the program involve the discontinuation of an off-site or online delivery of the program?

Off-Site NO Online NO

If the program to be discontinued is offered at off-campus sites, please list them:

(1)

            
(city)

                                          
(county)

                                          
(state)

(2)

            
(city)

                                          
(county)

                                          
(state)

(3)

            
(city)

                                          
(county)

                                          
(state)

**Explain why the program is being discontinued. If the program addresses high priority needs, how will those needs be addressed by other programs? Describe steps to be taken to allow students enrolled in the program to complete their courses of study.**

The MS in RTA has been identified as a "low producing" program, falling just below the UNC threshold for enrolled/graduated students. After two years of increased recruitment activities to increase enrollment, student numbers remain below the threshold. The degree program meets a very specialized need for a terminal degree in Recreational Therapy in the state (as well as nationally); we will continue to meet the needs of such students by offering a concentration in Recreational Therapy Administration (or alternative title) in a restructured MS in Recreation and Park Administration (RPA). The restructuring process for the RPA degree is currently underway.

**Consequences of Discontinuation**

*How many faculty members will be reassigned?* Currently six faculty members hold licensure and certification that qualify them to serve the RTA MS degree. These individuals will be reassigned within the Department of Recreation and Leisure Studies to teach similar courses in the to-be-approved concentration in RTA (or similarly titled degree), which will be a part of a reconfigured RPA MS degree.

*How many staff will be reassigned?* NONE

*How many EPA non-faculty will be reassigned?* NONE

*How many faculty, staff, or EPA non-faculty will be discontinued?* NONE

*How much funding is to be reallocated based on this discontinuation?* NONE

**Name, title, telephone, and e-mail of contact person for this notification of discontinuation:**

Dr. Deb Jordan, Professor and Department Chair • Department of Recreation and Leisure Studies • 737-2990 •  
jordand@ecu.edu

Chancellor or designee

Date