

EAST CAROLINA UNIVERSITY

2014-2015 FACULTY SENATE

The fourth regular meeting of the 2014-2015 Faculty Senate will be held on **Tuesday, December 2, 2014**, at 2:10 in the Mendenhall Student Center Great Room.

FULL AGENDA

Revised

- I. Call to Order
- II. Approval of Minutes
[November 4, 2014](#)
- III. Special Order of the Day
 - A. Roll Call
 - B. Announcements
 - C. Steve Ballard, Chancellor
 - D. Virginia Hardy, Vice Chancellor for Student Affairs
 - E. Andrew Morehead, Chair of the Faculty
 - F. Robert Kulesher, UNC Faculty Assembly Delegate
Report on the [November 7, 2014](#) Faculty Assembly Meeting
 - G. John Tucker, University Historian
Historical moments covering the past 50 years of shared governance
 - H. Question Period
- IV. Unfinished Business
- V. Report of Graduate Council, Bob Thompson
Formal faculty advice on curriculum and academic matters acted on and recorded in the [November 17, 2014](#) Graduate Council meeting minutes, including actions recorded in the Graduate Curriculum Committee (GCC) meeting minutes of [April 16, 2014](#) including conceptual framework for manual and SharePoint; [2013-2014 GCC Annual Report](#); [August 27, 2014](#) including graduate proposal form and new graduate certificate application; [October 1, 2014](#) including Renumber and Revision of Existing Course: MATH 5000 (to 6005), Revision of Existing Degree: MA in Mathematics, and Revision of Existing Certificate: Statistics Certificate within the Department of Mathematics and (Proposal of New Course: COHE 6550, COHE 6640, Title Revision of Existing Course: HIMA 6060, Prerequisite Revision of Existing Courses: COHE 6410, 6420, 6430, 6440, 6450, 6470, 6480, 6490, 6510, 6600, 6630 and Deletion of Existing Course: HIMA 5060 within the Department of Health Services and Information Management; and [October 15, 2014](#) including a revision of Graduate Student Progression Procedure for Existing Degree: MSN in Nursing and Prerequisite Revision of Existing Courses: NURS 8114, 8115, 8118, 8121, 8122, Title Revision of Existing Concentration within the DNP: Adult Gerontology Primary Care Nurse Practitioner (AGPCNPA) to Adult-Gerontology Primary

Care Nurse Practitioner (A-GPCNP), Revision of Post-BSN to DNP Requirements: NURS 8277 added to the Scholarly Practicum Courses and title Revision of Post-BSN to DNP Core: AGPCNP Clinical Core to A-GPCNP Clinical Core.

VI. Report of Committees

- A. Admission and Retention Policies Committee, Jonathan Morris *Revised*
Proposed revisions to the *University Undergraduate Catalog* to include adoption of key provisions of the new Student Success Policies for Fall 2015 (attachment 1).
- B. Educational Policies and Planning Committee, Ed Stellwag
Curriculum and academic matters acted on and recorded in the meeting minutes of [November 14, 2014](#) including request to relocate the Department of Nutrition Science from the College of Human Ecology to the College of Allied Health Sciences and the Department of Microbiology and Immunology's response to their Program Review.
- C. Faculty Governance Committee, Nelson Cooper *Added*
Second reading of proposed revisions to the *ECU Faculty Manual*, Part II. ECU Organization and Shared Governance, Section II, subsection IV of the By-laws of the Faculty Constitution of ECU (attachment 2).
- D. University Curriculum Committee, Lori Flint
Curriculum and academic matters acted on and recorded in the [October 23, 2014](#) University Curriculum Committee meeting minutes.
- E. Distance Education and Learning Technology Committee, Elizabeth Hodge *Revised*
~~Formal faculty advice on proposed Web Content Regulation (attachment 3).~~
- F. Unit Code Screening Committee, Patricia Anderson *Revised*
 - 1. Proposed revisions to the [School of Medicine](#) Unit Code of Operation.
 - 2. Proposed revisions to the [College of Health and Human Performance](#) Unit Code of Operation.
 - 3. ~~Proposed revisions to the [College of Allied Health Sciences](#) Unit Code of Operation.~~
- G. Committee on Committees, Charles Boklage
First Reading of Proposed Revisions to the University Curriculum Committee Charge (attachment 4).
- H. Foundations Curriculum and Instructional Effectiveness Committee, George Bailey
Curriculum and academic matters acted on and recorded in the meeting minutes of [November 17, 2014](#) including approval for domestic diversity designation for MRCH 2239 Fashion and Culture and ETHN 3501 - Selected Topics in Ethnic Studies: Humanities; global diversity designation for MRCH 4300 Global Economics and ETHN 3500 Selected Topics in Ethnic Studies: Global Perspectives; and foundations humanities credit for ETHN 3500 Selected Topics in Ethnic Studies: Global Perspectives.
- I. Writing Across the Curriculum Committee, Anne Spuches
Curriculum and academic matters acted on and recorded in the meeting minutes of [November 10, 2014](#) including approval of writing intensive (WI) designation for COMM 2500, ENGL 4091 and ENGL 4951 and removal of WI designation for NEUR 4950 & NEUR 4951.

- J. Service Learning Committee, Donna Hollar
Curriculum and academic matters acted on and recorded in the meeting minutes of November 11, 2014 including approval of service learning (SL) designation for ENGL 1100, EDTC 4001 and THEA 3021.
- K. Agenda Committee, Matt Reynolds
Proposed 2015-2016 Faculty Senate and Agenda Committee meeting dates (attachment 5).

VII. New Business

REVISED

ADMISSION AND RETENTION POLICIES COMMITTEE REPORT

Proposed revisions to the *University Undergraduate Catalog* to include adoption of key provisions of the new Student Success Policies for Fall 2015

Earlier this Fall, the Admission and Retention Policies Committee reviewed a report from the Working Group on Fostering Undergraduate Student Success regarding proposed changes to ECU retention policies to adhere to UNC Policy Manual 400.1.5[G], adopted 08/01/2014 as *Guidelines Related to Fostering Undergraduate Student Success* for rules on withdrawals and the implementation of an early warning system and the new student retention policy changes outlined in the *Student Success Policies (for Fall 2015)* including:

1. A student whose cumulative GPA falls below 2.0 is placed on warning. If, during the semester that the student is on warning, the cumulative GPA falls below 2.0, then the student is placed on probation. If, during the semester on probation, the cumulative GPA falls below 2.0, then the student is suspended from the university for one semester. Students will be allowed to take summer courses during warning and probation periods.
2. A student on probation who has below a 2.0 cumulative GPA will continue on probation if he/she earns at least a 2.5 term GPA.
3. A student whose cumulative ratio of completed to attempted hours falls below 80% will receive a warning and an academic progress alert.
4. Students who are enrolled in 12+ attempted credit hours during their first semester (fall or spring) will be academically suspended if they receive a GPA of 0 (including "I" incomplete grades) for that semester.

The Committee requests the adoption of the above key provisions for insertion into the *University Undergraduate Catalog* as follows:

(additions are noted in **bold** print, deletions in ~~strike through~~, additional revisions **highlighted**)

"Academic Eligibility Standards

~~Retention requirements are based on GPA hours attempted at ECU and/or transfer hours from another institution. The minimum academic requirements to avoid probation and/or suspension are as follows:~~

GPA Hours at ECU (identified in Banner Self-Service Transcript) plus transferred credit hours	Minimum cumulative GPA required on all courses taken at ECU
1-29 semester hours	1.8 GPA
30-59 semester hours	1.9 GPA
60-74 semester hours	2.0 GPA
75 or more semester hours	2.0 GPA

~~A student who possesses a baccalaureate degree and who is working toward a second baccalaureate degree must maintain a minimum cumulative GPA of 2.0 on all work attempted on the second baccalaureate degree. Many academic programs require a GPA greater than 2.0 for admission. (See specific major requirements.) Please note that Academic Eligibility and Satisfactory Academic Progress for Financial Aid are not the same. Please contact Student Financial Aid for more information about Satisfactory Academic Progress for continuation of receipt of student financial aid at ECU (www.ecu.edu/financial/).~~

Grade point calculations are made and the report is posted to the web. Grades are mailed to the student at the end of each semester and each summer term upon written request (for each semester/term) from the student. Academic difficulty is reported on a student's transcript in Banner Self Service. Notification of academic difficulty standing is provided to the student via e-mail to **his/her their** ECU e-mail account, **and also posted on his/her their Degree Works report.**

~~The report indicates the following academic standing codes as appropriate:~~

GPA Hours at ECU (identified in Banner Self-Service Transcript) plus transferred credit hours	Minimum cumulative GPA required on all courses taken at ECU
1-29 semester hours	1.8 GPA
30-59 semester hours	1.9 GPA
60-74 semester hours	2.0 GPA
75 or more semester hours	2.0 GPA

~~If the academic standard is not attained by the end of the next semester of enrollment, the student will be suspended. If either of the following conditions has been met during the semester of probation, the student is granted an "automatic appeal" and will be allowed to continue his/her enrollment.~~

- ~~1. The student earns a 2.5 or higher GPA on 12 or more attempted hours, or~~
- ~~2. The student's cumulative GPA results in a deficit of five or fewer quality points from the total quality points required by the academic standard.~~

~~Please note: The automatic appeal allows a student to return to ECU but does not remove the suspension from the student's record. If the student fails to attain the required academic standard then he/she will advance to the next level of suspension. The student will receive one of the following codes as appropriate:~~

- ~~3A — Probation after first suspension~~
- ~~3B — Probation after second suspension~~
- ~~3C — Probation after third suspension~~
- ~~3D — Probation Nontraditional student~~

~~Academic Suspension:~~

~~Academic Suspension (4A): This code indicates the first time that the student's scholastic performance has not met the requirements necessary to continue enrollment. The student is suspended for one semester followed by readmission on probation.~~

~~Academic Suspension (4B): This code indicates the status of a student who has become academically ineligible for a second time. A student becoming ineligible a second time will be suspended for one academic year (two consecutive semesters).~~

~~Academic Suspension (4C): This code indicates the status of a student who has become academically ineligible for a third time. If a third suspension occurs, the student will be readmitted only by successful appeal to the Student Academic Appellate Committee.~~

~~Nontraditional Student Suspension (4D): This code indicates the status of a student who has become academically ineligible. For readmission options available to students in this status, see Readmission Under Forgiveness Policy under Readmission, below.~~

~~Students on probation or suspended from the university have the following options:~~

- ~~• Students may attend summer session(s) at ECU. At the end of the summer session(s) the student must have either a cumulative ECU GPA for their retention period; be within five quality points of the GPA needed for their retention period; or earn a GPA of 2.5 on 12 or more semester hours by attending both summer terms. The retention period is defined as follows:~~

GPA Hours at ECU (identified in Banner Self-Service Transcript) plus transferred credit hours	Minimum cumulative GPA required on all courses taken at ECU
1-29 semester hours	1.8 GPA
30-59 semester hours	1.9 GPA
60-74 semester hours	2.0 GPA
75 or more semester hours	2.0 GPA

Students at East Carolina University are expected to be in Good Academic Standing. For students to be considered in Good Academic Standing, a cumulative GPA of 2.0 is required. If a student fails to meet Good Academic Standing, s/he will be placed on academic warning, probation, or suspension as detailed below.

Note: The Exception to the minimum GPA policy: applies to An undergraduate degree-seeking student enrolled in 12+ attempted hours during his/her first semester (fall or spring) will be academically suspended if he/she receives a GPA of 0.0 (including "I" incomplete grades) for that semester.

Academic Standing (see Table 1)

- 1) A student whose cumulative GPA falls below a 2.0 is placed on "warning."
- 2) If, at the end of during the semester that the student is on "warning," the cumulative GPA remains below a 2.0, the student is placed on "probation."
- 3) If, at the end of during the semester that the student is on "probation," the cumulative GPA falls below a 2.0, the student is "suspended" from the university unless the student's GPA for that semester is at least a 2.5, in which case the student remains on probation instead.
- 4) A student whose cumulative ratio of completed to attempted hours falls below 80% will receive a warning and an academic progress alert.

Note: exception to the minimum GPA policy applies to undergraduate degree-seeking student enrolled in 12+ attempted hours during his/her first semester (fall or spring) will be academically suspended if he/she receives a GPA of 0.0 (including "I" incomplete grades) for that semester.

Table 1. Academic Standing

Policy	Good Standing as Measured by	Consequences if Standard not Met		
		End of Semester 1	End of Semester 2	End of Semester 3
Academic Standing	GPA = 2.0+	Cumulative GPA <2.0 Warning	Cumulative GPA <2.0 Probation	Cumulative GPA <2.0 Suspension (1 semester)

Academic Warning:

This code indicates that the student is not performing at an acceptable level for progression toward graduation. (Warning is assigned to students whose cumulative grade point average is less than 2.0 [required for graduation] but meets the minimum GPA required for his or her retention period.)

Academic Probation

This code indicates that the student has not met the required academic standards.

Suspension

A student suspended from the university must serve a semester-long dismissal. Students may attend summer terms at East Carolina University during this time. Please note: If a student was suspended after a spring term, he/she may continue to enroll in summer terms without completing a readmission application. A student suspended at the end of a fall term or suspended after the summer term, must complete a readmission application and be readmitted to attend a summer term.

Students attending one or more of the summer terms will be held to the same academic standards as during a fall and spring term. Academic standing for summer is calculated at the conclusion of all summer terms. (For this purpose, Summer I, Summer II, and the 11-week summer term will be considered one term). For example, if a student is on academic probation prior to attending one or more summer terms, and he/she does not earn at least a cumulative GPA of 2.0 (or GPA of 2.5 over all summer terms), the student will be suspended for the fall term.

~~During the time of suspension, students may complete course(s) elsewhere, but must earn a 2.5 GPA on those course(s) in order to be readmitted to East Carolina University. Please refer to the readmission policies for the university. Students should work with their advisor in identifying transferrable courses.~~

Students readmitted to East Carolina University after suspension are placed on “Probation after Suspension” and expected to achieve a minimum cumulative GPA of 2.0. If during the semester a student is on Probation and does not achieve a cumulative 2.0 GPA, the student will be suspended unless he/she earns at least a 2.5 term GPA in that semester, in which case the student he/she remains on probation instead.

Students may attend a regionally accredited institution and transfer credits back to ECU. Students must have a 2.5 GPA on all transferable credit to be eligible to apply for re-admission to ECU. Credit will be awarded for all transferable courses for which a grade of C (2.0) or better was earned. Please note that transfer credits may affect the student’s retention GPA requirements. Although credit may be allowed for courses the equivalent of which the student was previously enrolled in at ECU, duplicate credit will not be granted under any circumstances. For additional regulations applying to transfer credit, see Section 2, Admission and Readmission.

Appeals of Suspension

A student who wishes to appeal his or her suspension must appeal in writing to the Student Academic Appellate Committee. ~~Continuing students who have served a portion of their suspension and who wish exemption from the remainder may also submit an appeal to resume attendance.~~ The completed appeal packet must be received in the Office of the Registrar by 5:00 p.m. on the day of the deadline published on the Registrar’s website University calendar.

The Student Academic Appellate Committee normally will not approve an appeal unless it is based on personal, medical or psychological problems of an extreme nature that were unforeseeable and uncontrollable and the student provides evidence that the situation has been remedied. The written appeal must contain the following information....”

**Faculty Senate Agenda
December 2, 2014
Attachment 2.**

FACULTY GOVERNANCE COMMITTEE REPORT

Second Reading of Proposed Revisions to the *ECU Faculty Manual*, Part II. ECU Organization and Shared Governance, Section II, subsection IV. of the By-laws of the Faculty Constitution of ECU

After reviewing Faculty Senate Resolution [#13-98](#) Resolution on Contingent Faculty Participation in Shared Governance, and following discussion within the Committee on Committees, below are proposed revisions to the By-laws of the Faculty Constitution of ECU.

(Additions are noted in **bold** print and deletions in ~~strike~~through)

By-laws of the Faculty Constitution of East Carolina University

<http://www.ecu.edu/cs-acad/fsonline/customcf/currentfacultymanual/part2section2.pdf>

Subsection IV. Faculty Senate, Academic and Administrative Committees, Membership, and Structure Membership

Membership of Faculty Senate Committees and Academic Committees shall consist of faculty **members in at least their second consecutive year of full-time employment at East Carolina University.** ~~holding academic rank (instructor, assistant professor, associate professor and professor).~~ **A majority of the members of all committees must be tenured or tenure-track faculty members, and in no case shall more than two elected members of each committee be fixed term faculty members.** The Chancellor and the Chair of the Faculty are ex-officio members of all committees.

Members of committees serve in accordance with their ability, training, and experience rather than as representatives of their electoral unit.

The process for election of academic and selective administrative committees will be as follows:

1. The Academic and Administrative Committee preference forms will be distributed to all faculty, by the Committee on Committees with assistance of the office personnel in January. The completed forms are due in the Faculty Senate office in February.
2. The Committee on Committees will review all preference forms and present to the Faculty Senate a slate of one or more nominees as there are vacancies to fill. Nominations may also be made from the floor of the Faculty Senate. Election of Academic and Administrative Committee members will take place at the Faculty Senate Organizational Meeting in April. Election will be by majority present and voting.

Members are elected to staggered three-year terms, which may extend to the beginning of the fall semester. Faculty members are not eligible to serve as an elected regular member on more than one standing university academic committee at a time. Service on a single academic or administrative committee is limited to election to two consecutive 3-year terms with ineligibility for election to the same committee for at least one year. Student members are nominated by the Student Government Association for appointment by the Chancellor.

Faculty Senate and Academic Committees meet on a standard schedule, set and revised by the Committee on Committees. When a Faculty Senate academic committee deals with matters which

directly concern any administrator these matters should be discussed with the administrator during the development of a proposed policy. Further, the administrator should have adequate input before the finished resolution is presented to the Senate. This not only would involve ex-officio committee members but also would involve working with any administrator involved in a particular policy under consideration.

All University Academic Committees are Standing Committees of the Faculty Senate. Information relating to each committee is available in the Faculty Senate office and electronically on the Faculty Senate web site.

Officers: Officers of each committee are elected from the membership of the committee, excluding ex-officio, by the members of the committee, for a term of one year. Previous service as a committee officer shall not prejudice a member's election to any committee office. Under normal circumstances each committee shall have a chairperson, a vice chairperson, and a secretary. Upon organization of the new committees, at the Committees' Organizational meetings beginning in the Fall, the former chairperson if available will turn over committee records to the new chairperson. The Chair of the Faculty may declare an elected member's seat vacant upon the occurrence of three consecutive absences of that member. The Chair of the Faculty will appoint faculty members to fill vacancies of any University Academic Committee that may occur during the academic year. Interim elections may be held to fill an office that has become vacant or to replace an officer that two-thirds of the full committee membership deems is not fulfilling the obligations of the office.

The charge of each Faculty Senate and academic committee is on file in the Faculty Senate office and available electronically on the Faculty Senate web site. Many administrative committee charges are available on the East Carolina University web site.

Each committee shall operate according to the latest version of *Robert's Rules of Order, Newly Revised*. Minutes of each committee are on file in the Faculty Senate office and available electronically on the Faculty Senate web site and shall be sent to members of the committee and Chair of the Faculty.

A file on each committee's activities, minutes, and other records shall be maintained in the Faculty Senate office. All committees and subcommittees, unless prohibited explicitly by the committee's charge, University policies, or state statutes, shall hold their regular and special meetings in open session in accordance with the North Carolina Open Meetings Law, and the chairperson of committees shall inform the Senate office of the time and place of such meetings so they may be placed on the Senate calendar and publicized in order that interested faculty may attend.

The committees' annual reports shall be composed by the committee officers according to the official form and submitted to the Faculty Senate office for duplication and distribution to the Chair of the Faculty, the Chair of the Committee on Committees, the present members of the committee, and the new members of the committee whose terms begin next academic year. Copies of the committees' annual reports will be kept on file in the University Archives, Faculty Senate office, and made available electronically on the Faculty Senate web site. Upon request, copies of committees' annual reports shall be made available by the Faculty Senate office.

The Chair of the Faculty shall each year compile the Annual Report of the Faculty Senate. This report, among other things, shall contain a summary of Senate and Senate committees' activities for the immediate past year.

The Annual Report of the Faculty Senate will be distributed to the Chancellor, academic Vice Chancellors and made available on the Faculty Senate web site. Copies of the report will also be kept on file in the University Archives and the Faculty Senate office. In addition, copies of the Annual Report of the Faculty Senate will be distributed to the members of the Faculty Senate not later than the first regular Faculty Senate meeting of the next academic year.

Currently there are two Faculty Senate committees (Agenda Committee and Committee on Committees), five appellate committees (Due Process Committee, Faculty Grievance Committee, Grievance Board, Hearing Committee, and Reconsideration Committee), and 20 academic committees as follows:

- Academic Awards Committee
- Admission and Retention Policies Committee
- Calendar Committee
- Distance Education and Learning Technology Committee
- Educational Policies and Planning Committee
- Faculty Governance Committee
- Faculty Welfare Committee
- Foundations Curriculum and Instructional Effectiveness Committee
- Libraries Committee
- Research/Creative Activities Activity Grants Committee**
- Service Learning Committee
- Student Academic Appellate Committee
- Student Scholarships, Fellowships, and Financial Aid Committee
- Teaching Grants Committee
- Unit Code Screening Committee
- University Athletics Committee
- University Budget Committee
- University Curriculum Committee
- University Environment Committee
- Writing Across the Curriculum Committee

As the need arises, additional committees are created, by the Committee on Committees to assist in the academic policy-making process.

THIS REPORT IS BEING REMOVED AND WILL BE CONSIDERED AT A FUTURE DATE.

DISTANCE EDUCATION AND LEARNING TECHNOLOGY COMMITTEE REPORT
~~Formal Faculty Advice on Proposed Web Content Regulation~~

The Committee reviewed the proposed regulation and is suggesting no revisions to the document provided below. In addition, after reviewing the content found in the *ECU Faculty Manual*, the Committee found no revisions necessary.

Authority: Chief Information Officer

History: ITCS Policy Number 1.700 – Effective July 17, 2000 (Information Resources Coordinating Council – IRCC Approved): Revised February 22, 2006: Amended December 14, 2009 (Executive Council Approved): Reviewed November 7, 2011; Interim Approved September 16, 2014.

Related Policies:

- [ECU Academic Computer Use Policy](#)
- [ECU University Student and Employee Computer Use Policy](#)
- [East Carolina University Patent Policy](#)
- [East Carolina University Copyright Regulation](#)

Additional Resources:

- <http://www.hhs.gov/ocr/civilrights/resources/factsheets/504.pdf>
- <https://www.section508.gov/>
- <http://www.ada.gov/>
- <http://www.ecu.edu/accessibility>
- [ECU Publications: Guidelines for Using the East Carolina University Logo](#)
- [ECU Policy Statement on commercial exploitation of classroom materials](#)

Contact Information:

- Chief Information Officer – Don Sweet – 328.9000

1. Purpose of Regulation

The East Carolina University Web Page Policy provides guidance and minimum content-neutral standards for faculty, staff, and student web developers contributing to the university's web presence by maintaining web pages on university servers or providing web content to students for instructional purposes. University web space is provided to support the academic and administrative functions of the university. University-related websites are an important means of conducting university business, including but not limited to advancement, communication, education, research, and scholarship.

Specifically, this regulation is designed to:

- a. Promote the use of websites in a manner consistent with the mission of the university;

- b. Address security issues associated with university information and equipment, and enable appropriate online transactions of university business;
- c. Mandate that the development of websites comply with university policies, and applicable state and federal laws; and
- d. Provide necessary management and oversight of the university's resources.

1.1 Web Pages Subject to This Policy

All websites on university servers are subject to this policy. Websites on university servers are either Official University Web Pages or Unofficial Web Pages.

Official University Web Pages include the East Carolina University home page (www.ecu.edu); academic department and program pages; office, administrative, and support unit pages; news and information pages; and any other World Wide Web address that is otherwise sponsored or endorsed or created on authority of a university department or administrative unit; including course pages residing outside the secure course management system.

Unofficial Web Pages are maintained by individual university computer account holders on university servers, such as personal faculty and staff web pages; individual student web pages and university-recognized student organization web pages.

2. Minimum Requirements for Both Official University Web Pages and Unofficial Web Pages

2.1 Accessibility

ECU requires web authors of both official and unofficial faculty and staff web sites at ecu.edu to comply with accessibility requirements mandated by federal and state law. Such requirements include but are not limited to adherence to Section 508. Accordingly, ECU web resources will be accessible to persons with disabilities, where feasible, or a reasonable accommodation will be offered to qualified persons such as providing alternative formats or auxiliary aids and/or making adjustments.

2.2 Hosting within .edu domain

All official websites will be hosted within the .edu domain. Exceptions to this requirement may be granted by the University Web Oversight Committee based on compelling business, technical or security reasons.

2.3 Affiliation and Disclaimer

Official University Web Pages must include a link to the [ECU Web Terms of Use/ Disclaimer](#)

Unofficial Web Pages: The appearance or design of an Unofficial Web Page should not create confusion that a reasonable person viewing that page would believe that it is an Official University Web Page, or is otherwise sponsored or endorsed or created on authority of a university department or administrative unit. To reduce the likelihood of confusion, every Unofficial Web Page maintained on a university server must contain the following disclaimer:

This web page is not a publication of East Carolina University, nor is it in any way sponsored or endorsed or created on authority of a university department or administrative unit. The author(s) of this page are solely responsible for its content.

2.4 Advertising

Advertising by external, unaffiliated organizations is not permitted on any university webpage. Advertising is defined as banner ads or other promotional messages being displayed on webpages in exchange for direct compensation (monetary or otherwise) for their delivery. This regulation does not prohibit the appropriate recognition of sponsors or donors on the webpages of programs supported by their contributions.

2.5 Web Applications and Databases

ITCS must be notified of all intentions to put interactive applications on ECU operated servers. Such applications must be reasonably constrained due to concerns about security, server performance, operational monitoring, and ongoing maintenance. Collecting data received through web applications using applications, such as ColdFusion scripting requires a data source be established on the server. ITCS has the right to deny requests for data sources or to disable existing data sources if security or performance concerns are brought to our attention. Applications that require extensive scripting or involve monetary transactions must be approved by ITCS. Data that is sensitive, private, or requires increased protection is generally not allowed on all public web servers. There are special cases, where information may be collected; however, in all such cases the security requires the approval of ITCS and the data owner. Sensitive information should not be displayed or collected by any website residing outside a secure connection.

2.5 Minimum Requirements for Official University Web Pages Only

2.5.1 General Appearance

All Official University Web Pages must follow the minimum design requirements.

2.5.2 University Content Management System Regulation

Effective July 1, 2011, official websites hosted in the ecu.edu domain are to be created and maintained using the content management tools approved by the University Web Oversight Committee.

2.5.3 Maintenance

Each department, office and academic center must designate one person to be the site's primary web contact (PWC). The PWC is responsible for ensuring his or her department, office, or academic website adheres to the university web policy. The PWC may delegate steps needed to be in accordance with the policy, such as content creation, but should be prepared to serve as the primary informational contact for inquiries regarding the site. Each area must designate a PWC to obtain space on ECU web servers. In the absence of a PWC, the chair or director will be listed by default.

Official web pages must be kept up to date. Out-of-date information should be removed and new information added on a regular basis. To verify when a site was last updated, all sites will automatically display a "date last modified: mm/dd/yyyy" in the footer of the page. Only active files should be kept on the Internet servers. Inactive sites and files should be removed from official directories and stored either locally or on another campus network.

3 Oversight

Oversight of web pages subject to this policy is the responsibility of the University Web Oversight Committee. Violations of the web policy will be made known to the PWC for resolution.

Noncompliance with applicable policies and/or laws may result in removal of web pages or directories from the main web server and/or removal of links to the site from the upper level university web pages and site index. Oversight of web pages will be consistent with the First Amendment.

Beginning January 1, 2014, a quarterly sample of web sites will be reviewed by Disability Support Services, ITCS, and Marketing to ensure sites meet ADA, security, and design requirements. The PWC will be notified if sites are out of compliance and be giving a reasonable timeline to make corrective action. If corrective action is not taken, then the site will be removed from ECU servers and as appropriate the Dean, Director, Department Chair, or Vice Chancellor will be notified.

3.1 Responsibility at Termination

An author of an unofficial web page is solely responsible for moving that page to a new non-university server once the employment and/or academic relationship with East Carolina University has ended, such as when an individual leaves university employment, a student graduates or is otherwise no longer enrolled at ECU, or where a student organization ceases to exist. ECU reserves the right to remove unofficial websites authored by an individual and/or group who/that no longer maintains an employment and/or academic relationship with ECU without notice as part of its routine maintenance of university servers.

Faculty Senate Agenda

December 2, 2014

Attachment 4.

COMMITTEE ON COMMITTEES REPORT

First Reading of Proposed Revisions to the University Curriculum Committee Charge

(Deletions are noted in ~~striketrough~~ and additions in **bold** print.)

1. Name: University Curriculum Committee

2. Membership:
8 elected faculty members.

Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:
 - A. The committee considers undergraduate courses (through 4000-level) and programs and has the responsibility of assuring the quality of course offerings regardless of mode of course delivery.
 - B. The committee recommends policies and procedures governing the acceptability of programs and courses.
 - C. The committee reviews requests for permission to establish new degree programs, **certificates, and minors.** ~~and requests to establish new minors.~~
 - ~~D. The committee reviews and acts on proposals for new courses and programs and modifications of existing programs, the banking and deletion of courses (and programs), and standards and requirements for admission to, and retention in, degree programs.~~
 - D. The committee reviews and acts on proposals for new courses and course revisions.**
 - E. The committee reviews and acts on proposals for new degree programs, certificates, and minors and on revisions to established degree programs, certificates, and minors.**
 - F. The committee reviews and acts on revisions to the standards and requirements for admission to and retention in degree programs, certificates, and minors.**
 - ~~E.G.~~ The committee considers other items that affect the curriculum of undergraduate programs.
 - ~~F.H.~~ The committee acts on recommendations from the Council of ~~for~~ Teacher Education regarding proposed changes in teacher education requirements.
 - ~~G.I.~~ The Committee reviews at least annually those sections within the *University Undergraduate Catalog* that corresponds to the Committee's charge and recommends changes as necessary.
 - ~~H.J.~~ The chair or appointed representative serves as ~~a ex-officio~~ member on the **Academic Program Development Collaborative Team, and as appropriate, any university-wide administrative committee that involves undergraduate curriculum.** ~~University Online Quality Council.~~

 5. To Whom The Committee Reports:

The committee makes its recommendations to the Faculty Senate. The committee reports on its review of requests to establish new degree programs and requests to establish new minors to the Educational Policies and Planning Committee.

 6. How Often The Committee Reports:

The committee reports to the Faculty Senate at least once a year and at other times as necessary.

 7. Power Of The Committee To Act Without Faculty Senate Approval:

The committee is empowered to report on its review of requests to establish new degree programs and requests to establish new minors to the Educational Policies and Planning Committee.

 8. Standard Meeting Time:

The committee meeting time is scheduled for the second and fourth Thursday of each month.
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**Faculty Senate Agenda
December 2, 2014
Attachment 5.**

AGENDA COMMITTEE REPORT

Proposed 2015-2016 Faculty Senate and Agenda Committee Meeting Dates

2015/2016 University Academic Calendar

August 24	Classes Begin	January 11	Classes Begin
September 7	State Holiday	January 18	State Holiday
October 10-13	Fall Break	March 6-13	Spring Break
October 30	Early Registration	March 18	Early Registration
November 25-29	Thanksgiving Break	March 25-27	State Holiday
December 7	Classes End	April 26	Holiday Make up Day
December 8	Reading Day	April 26	Classes End
December 9-16	Exams	April 27	Reading Day
		April 28-May 5	Exams

2015/2016 Faculty Senate and Agenda Committee Meeting Dates

Agenda Committee	Faculty Senate
August 25, 2015	September 8, 2015
September 22, 2015	October 6, 2015
October 20, 2015	November 3, 2015
November 17, 2015	December 1, 2015
January 12, 2016	January 26, 2016
February 9, 2016	February 23, 2016
March 1, 2016	March 15, 2016
April 5, 2016	April 19, 2016
	April 26, 2016 (2016/2017 organizational mtg.)