

**EAST CAROLINA UNIVERSITY  
2013-2014 FACULTY SENATE**

The sixth regular meeting of the 2013/2014 Faculty Senate will be held on **Tuesday, February 25, 2014**, at 2:10 p.m. in the Mendenhall Student Center Great Room.

**AGENDA**

**I. Call to Order**

**II. Approval of Minutes**

[February 4, 2014](#)

**III. Special Order of the Day**

- A. Roll Call
- B. Announcements
- C. Steve Ballard, Chancellor
- D. Ron Mitchelson, Interim Vice Chancellor for Research and Graduate Studies
- E. Mark Sprague, Chair of the Faculty
- F. Charles Boklage, Faculty Assembly Delegate  
Report on February 14, 2014 UNC Faculty Assembly Meeting.
- G. Election of Five Members to the Faculty Officers Nominating Committee  
(*ECU Faculty Manual*, [Part II, Section II, pg. 8](#)) (attachment 1).
- H. Question Period

**IV. Unfinished Business**

**V. Report of Graduate Council**

1. Formal faculty advice on curriculum and academic matters contained in the [December 4, 2013](#) and [January 15, 2014](#) Graduate Curriculum Committee meeting minutes, including items within the College of Allied Health Sciences, Department of Geography, Planning and Environment, College of Nursing, Department of Public Health, and College of Health and Human Performance.
2. Formal faculty advice on curriculum and academic matters acted on and recorded in the [December 9, 2013](#), and [January 27, 2014](#) Graduate Council meeting minutes, including a student request for additional time extension, revised Nursing graduate faculty criteria, additional information on GRE/MAT/GMAT exception request, eligibility of Council ex-officio members to serve on GCEC, planning for assistantship budget allocation project and reports on Faculty Mentor Awards, continuity of operations within Graduate Admissions office, and charge to thesis/dissertation oversight committee.

## VI. Report of Committees

### A. University Curriculum Committee, Lori Flint

Curriculum and academic matters contained in the meeting minutes of [December 12, 2013](#), including curricular actions within the Department of Child Development and Family Relations, College of Nursing, Department of Mathematics, and Interdisciplinary Programs within the College of Arts and Sciences.

### B. Writing Across the Curriculum Committee, Hector Garza

Curriculum and academic matters contained in the meeting minutes of [February 10, 2014](#) including approval of writing intensive (WI) designation for HMGT 4700 and removal of WI designation for HMGT 3990, 3991, 3992.

### C. Foundations Curriculum and Instructional Effectiveness Committee, George Bailey

Curriculum matters included in the [February 3, 2014](#) meeting minutes, including approval for global diversity designation for ENGL 2050, ENGL 2760, ENGL 3720, FILM 3900, and FILM 3901 and domestic diversity designation for ENGL 2700, ENGL 2740, ENGL 4710, ENGL 4730, ENGL 4740, and FILM 4920.

### D. Educational Policies and Planning Committee, Ed Stellwag

1. Curriculum and academic program matters included in the [February 14, 2014](#) meeting minutes, including request for authorization to develop a [minor in Interior Design](#) within the Department of Interior Design and Merchandising, request for authorization to plan a [Doctor of Public Health](#) (DrPH) with two concentrations 1) Public Health Administration and 2) Environmental and Occupational Health within the Department of Public Health in the School of Medicine, and a request for authorization to establish a [graduate certificate in Public Management and Leadership](#) within the Department of Political Science.
2. Update on committee activities relating to the [Bachelor of Science in University Studies](#).
3. Report on [Transmittal Letter #86](#) relating to academic program planning and evaluation (attachment 2).

### E. Libraries Committee, Robert Campbell

Report on Faculty Librarian Work Group Charge (attachment 3).

## VII. New Business

Resolution on Smoking in Stadium, Nick Rupp (attachment 4).

**Faculty Senate Agenda  
February 25, 2014  
Attachment 1.**

**Election of Five Members to the Faculty Officers Nominating Committee**

*ECU Faculty Manual*, [Part II, Section II](#), pg. 8 states:

“At the second regular meeting of the spring semester the elected members of the Faculty Senate shall nominate and elect a nominating committee to consist of five members. The nominating committee shall be elected from the ranks of elected members of the Faculty Senate by a majority of those present and voting. Voting for members of the nominating committee shall be by written, secret ballot. The nominating committee elected by the Faculty Senate shall submit to the Secretary of the Faculty a slate of candidates for each office of the Faculty Senate at an organizational meeting to be held on a Tuesday following the last regular meeting of the spring semester but before the beginning of the examination period.”

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**Faculty Senate Agenda  
February 25, 2014  
Attachment 2.**

**EDUCATIONAL POLICIES AND PLANNING COMMITTEE REPORT**

Report on [Transmittal Letter #86](#) relating to academic program planning and evaluation

The Committee reviewed the [Transmittal Letter #86](#) dated August 27, 2013 from the University of North Carolina’s Office of the Secretary relating to [changes](#) to the following items located in the *UNC Policy Manual* about academic program planning and evaluation:

- 400.1.1[R] *Regulations for Academic Program Planning and Evaluation* – Amended 08/26/13
- 400.1.1.1[G] *Guidelines for Academic Program Development* – Amended 08/26/13
- 700.4.1 – *Policy on Minimum Substantive and Procedural Standards for Student Disciplinary Proceedings* – Amended 08/23/13

Following review, the Committee does not propose any revisions to the *ECU Faculty Manual*, Part VI, Section VII (linked below) in order to conform with the changes.

<http://www.ecu.edu/cs-acad/fsonline/customcf/currentfacultymanual/part6section7.pdf>

**LIBRARIES COMMITTEE REPORT**  
Report on Faculty Librarian Work Group Charge

**Charge**

**Faculty Librarian Work Group**

The Faculty Librarian Employment Work Group will design a model that will provide a clear operational framework guiding the employment of faculty librarians on fixed term appointments (EPA Faculty) at East Carolina University. This report will include policies and procedures that will guide decisions for librarians on fixed term appointments in each of the areas listed below.

- Initial appointment
- Evaluation
- Assignment of academic title
- Subsequent appointment
- Advancement in title

In addition to providing a framework for the employment of new faculty librarians, the Faculty Librarian Employment Work Group will describe processes for incorporating faculty librarians currently employed on fixed term contracts into the model.

The committee will present a report to Marilyn Sheerer, Provost and Senior Vice Chancellor for Academic Affairs and Phyllis Horns, Vice Chancellor for Health Sciences on or before April 1, 2014.

**Committee Membership**

Elizabeth Ketterman, Co-Chair  
Collection Services, Laupus Library  
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William Joseph Thomas, Co-Chair  
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**NEW BUSINESS**

Resolution on Smoking in Stadium

**Whereas**, ECU's Mission statement includes the following: "promotes wellness" and "improves quality of life"; and

**Whereas**, prohibiting all smoking within Dowdy-Ficklen stadium would be consistent with the ECU Mission statement.

**Therefore Be It Resolved** that the Faculty Senate requests the Chancellor and his administrative staff to review the smoking policies at the Dowdy-Ficklen stadium.