



2016-2017 FACULTY SENATE

The first regular meeting of the 2016-2017 Faculty Senate will be held on **Tuesday, September 6, 2016**, at 2:10 pm in the Mendenhall Student Center Great Room.

FULL AGENDA

- I. **Call to Order**
- II. **Approval of Minutes**
[April 19, 2016](#) and [April 26, 2016](#) minutes
- III. **Special Order of the Day**
 - A. Roll Call
 - B. Announcements
 - C. Cecil Staton, Chancellor
 - D. Ron Mitchelson, Provost and Vice Chancellor for Academic Affairs
 - E. Nkaze Chateh Nkengtego, Director
[Conflict Resolution and Mediation Programs](#)
 - F. John Stiller, Chair of the Faculty
 - G. James Holloway, Faculty Assembly Delegate
Report on the September 2, 2016 UNC Faculty Assembly meeting, including discussion on [Resolution 2017-1 on Governance Implications of NC Session Law 2016-94](#).
 - H. Question Period
- IV. **Unfinished Business**
 - A. General Education and Instructional Effectiveness Committee, George Bailey
Report on pilot of the new Student Opinion of Instruction Survey delivery system (attachment 1).

- B. Faculty Governance Committee, Kylie Dotson-Blake
Proposed addition to the *ECU Faculty Manual*, Part VIII, Section I. Personnel Policies and Procedures for the Faculty of East Carolina University, Subsection III. entitled Faculty Presence (attachment 2).

V. Report of Committees

- A. Agenda Committee election, John Stiller
Election to fill a 2017 seat on the Faculty Senate Agenda Committee (attachment 3).
- B. University Curriculum Committee, Jean-Luc Scemama
Curriculum and academic matters contained in the meeting minutes of [April 21, 2016](#), including curriculum action within the College of Engineering and Technology.
- C. Service Learning Committee, Marissa Nesbit
Curriculum and academic matters contained in the meeting minutes of [April 12, 2016](#), including approval of service learning (SL) designation (with an asterisk) for KINE 4500 within the College Health and Human Performance.

VI. New Business

Faculty Senate Agenda
September 6, 2016
Attachment 1.

GENERAL EDUCATION AND INSTRUCTIONAL EFFECTIVENESS COMMITTEE REPORT

Report on pilot of the new Student Opinion of Instruction Survey delivery system

1. Recommendation: that ECU continues its pilot study using the approved draft Student Opinion of Instruction Survey (FS Resolution #16-34) in the fall 2016 semester while the Faculty Senate analyzes and improves the validity and reliability of the Survey. It is to be communicated to faculty and administrators by letter that the results are not to be used in any way toward evaluations and personnel matters.
2. Currently, IPAR is analyzing the results of the pilot of the SOIS form conducted during the summer sessions. On Sept 6th, preliminary results will be available to report to the Senate. This report will address:
 - Survey Administration
 - Courses and Response Rate
 - Faculty Report Template
 - Reliability of Test Results
 - Recommendations for Future Improvement

Survey Form One: Standard Course Evaluation (FS Resolution #16-34)

Section I. University Core Questions

To what extent do you agree with the following statements?

Response Options: Strongly Agree – Agree – Neutral – Disagree – Strongly Disagree – N/A

Relevance of Content

1. My instructor has an extensive knowledge of the subject matter.
2. My instructor demonstrates the importance and significance of the subject matter.

Teaching/Learning of Relationships and Concepts

3. My instructor explains new ideas by relating them to familiar concepts.
4. My instructor presents sufficient and relevant examples.

Discussion

5. My instructor provides opportunity for questions during class or in online course modules.
6. My instructor asks questions which challenge me to think.

Readings and Assignments

7. Course activities/assignments help me learn the subject matter.

Exams/Grades/Evaluation

8. My work is evaluated in ways that are helpful to my learning.

Providing Feedback to Students

9. My instructor provides useful feedback throughout the semester.

Providing Help as Needed

10. My instructor provides individual assistance when asked.

Overall Rating

11. Overall, I would rate the quality of instruction in this course as: Excellent - Good - Fair - Poor - Very Poor

Section II. Student Participation and Effort

To what extent do you agree with the following statements?

Response Options: Strongly Agree – Agree – Neutral – Disagree – Strongly Disagree – N/A

12. This course has been challenging.

13. I always prepare before class.

Section III. Student Comments

14. What do you feel are the strengths of this course?

15. What would you change to improve this course?

FACULTY SENATE RESOLUTION RELATING TO PILOT

Resolution #16-35

Approved by the Faculty Senate: April 19, 2016

Approved by the Chancellor: May 31, 2016

Recommendation that ECU do a pilot of the new Student Opinion of Instruction Survey delivery system using the approved questions (FS Resolution #16-34) in all courses with 6 or more students during both the Second Summer Session and 11-week Summer Session 2016 and that it be communicated to faculty and administrators by letter that the results are not to be used in any way toward evaluations and personnel matters.

Faculty Senate Agenda

September 6, 2016

Attachment 2.

FACULTY GOVERNANCE COMMITTEE REPORT

Proposed addition to the *ECU Faculty Manual*, Part VIII, Section I. Personnel Policies and Procedures for the Faculty of East Carolina University, Subsection III. entitled Faculty Presence

Add new subsection as follows:

“III. Faculty Presence

It is expected that faculty members will be consistently present and engaged on campus to carry out their responsibilities in teaching, scholarship, and service. Faculty members should have regular availability for engagement with colleagues and students during the academic workweek. Since there

may be instances in which faculty members have exceptional professional opportunities that entail the need to work remotely, temporary exceptions to these expectations may be requested in advance. In these cases, faculty members must request written approval in advance from the unit Personnel Committee, department chair, unit administrator, dean, and the appropriate vice chancellor, who makes the final decision. Approval of an application for a temporary exception to faculty presence expectations must not impact a faculty member's ability to comply with the reasonable expectations of East Carolina University in how he or she carries out professional responsibilities.

Applicants seeking temporary exceptions to faculty presence expectations must provide departure and return dates, a detailed justification, and an explanation of how the applicant plans to fulfill his or her University responsibilities during the absence.

These provisions do not apply to routine travel for conferences, research, and other short-term professional activities or to leaves of absence as defined in [Part XI, Section I.](#)"

Renumbering the remaining subsections as follows:

- ~~##IV.~~ Annual Evaluation
- ~~##V.~~ Reappointment of Probationary Term Faculty Members
- ~~##VI.~~ Subsequent New Appointments of Fixed-Term Faculty Members
- ~~##VII.~~ Professional Advancement
- ~~##VIII.~~ Salary
 - A. Initial Salary
 - B. Determination of Annual Salary Increments
 - C. Benefits and Salary Increases for Fixed-Term Faculty
- ~~##IX.~~ Faculty Personnel Files
- ~~##X.~~ Amendment Procedure
- ~~##XI.~~ Effective Date
- ~~##XII.~~ Faculty Personnel File Checklists
- ~~##XIII.~~ Conflicts of Interest & Commitment and External Activities for Pay

FACULTY SENATE RESOLUTION RELATING TO REPORT

Resolution #16-43

Approved by the Faculty Senate: April 19, 2016

Approved by the Chancellor: not applicable

Postponed action on the proposed addition to the *ECU Faculty Manual*, Part VIII, Section I. Personnel Policies and Procedures for the Faculty of East Carolina University, Subsection III. entitled Faculty Presence until the September 6, 2016 Faculty Senate meeting.

**Faculty Senate Agenda
September 6, 2016
Attachment 3.**

AGENDA COMMITTEE ELECTION

Election to fill a 2017 seat on the Faculty Senate Agenda Committee
(must be a Faculty Senator or Alternate, 1 year term)

Regular Members	Academic Unit	Faculty Status	Term	College/School	Office Location	Mail #	Office #
OPEN			2017				
Tim Christensen	Biology	Assoc. Professor	2017	Arts & Sciences	Howell Science	551	328-0162
Peter Francia	Political Science	Professor	2017	Arts & Sciences	Brewster A-101	564	328-6126
Patricia Anderson	Education	Professor	2017	Education	Speight 234	504	328-4123
Derek Maher	Philosophy & Rel. Studies	Assoc. Professor	2017	Arts & Sciences	Austin 325-C	562	328-5332
Ex-officio Members (with vote)							
John Stiller	Chair of the Faculty	Professor	2017	Biology	Howell Sc S301A	551	328-2738
Kylie Dotson-Blake	Vice Chair of the Faculty	Assoc. Professor	2017	Education	Ragsdale 223A	121	328-5277
Donna Kain	Secretary of the Faculty	Assoc. Professor	2017	English	Bate 2110	555	737-2705
Ex-officio Members (without vote)							
Mary Gilliland	Parliamentarian	Professor	2017	Medicine	Brody 7S-10	642	744-4655
Andrew Morehead	Past Chair of the Faculty	Assoc. Professor	2017	Chemistry	Science & Tech 564	552	328-9702
Cynthia Deale	Faculty Assembly Delegate	Professor	2017	Hospitality Leadership	Rivers 313	505	737-4195
James Holloway	Faculty Assembly Delegate	Professor	2017	Business	Slay	503	737-1042
Mike Felts	Faculty Assembly Delegate	Professor	2018	Health & Human Performance	Belk 2203	529	328-4636
Anne Ticknor	Faculty Assembly Delegate	Assoc. Professor	2019	Education	Speight 209	504	328-6400

<http://www.ecu.edu/cs-acad/fsonline/ag/agenda.cfm>
Meetings are established by the Faculty Senate.