2016-2017 FACULTY SENATE

The first regular meeting of the 2016-2017 Faculty Senate will be held on Tuesday, September 6, 2016, at 2:10 pm in the Mendenhall Student Center Great Room.

FULL AGENDA

I. Call to Order

II. Approval of Minutes

   April 19, 2016 and April 26, 2016 minutes

III. Special Order of the Day

   A. Roll Call

   B. Announcements

   C. Cecil Staton, Chancellor

   D. Ron Mitchelson, Provost and Vice Chancellor for Academic Affairs

   E. Nkaze Chateh Nkengtego, Director
      Conflict Resolution and Mediation Programs

   F. John Stiller, Chair of the Faculty

   G. James Holloway, Faculty Assembly Delegate
      Report on the September 2, 2016 UNC Faculty Assembly meeting, including discussion
      on Resolution 2017-1 on Governance Implications of NC Session Law 2016-94.

   H. Question Period

IV. Unfinished Business

   A. General Education and Instructional Effectiveness Committee, George Bailey
      Report on pilot of the new Student Opinion of Instruction Survey delivery system
      (attachment 1).
B. Faculty Governance Committee, Kylie Dotson-Blake
   Proposed addition to the *ECU Faculty Manual*, Part VIII, Section I. Personnel Policies and Procedures for the Faculty of East Carolina University, Subsection III. entitled Faculty Presence (attachment 2).

V. Report of Committees

A. Agenda Committee election, John Stiller
   Election to fill a 2017 seat on the Faculty Senate Agenda Committee (attachment 3).

B. University Curriculum Committee, Jean-Luc Scemama
   Curriculum and academic matters contained in the meeting minutes of *April 21, 2016*, including curriculum action within the College of Engineering and Technology.

C. Service Learning Committee, Marissa Nesbit
   Curriculum and academic matters contained in the meeting minutes of *April 12, 2016*, including approval of service learning (SL) designation (with an asterisk) for KINE 4500 within the College Health and Human Performance.

VI. New Business
GENERAL EDUCATION AND INSTRUCTIONAL EFFECTIVENESS COMMITTEE REPORT

Report on pilot of the new Student Opinion of Instruction Survey delivery system

1. Recommendation: that ECU continues its pilot study using the approved draft Student Opinion of Instruction Survey (FS Resolution #16-34) in the fall 2016 semester while the Faculty Senate analyzes and improves the validity and reliability of the Survey. It is to be communicated to faculty and administrators by letter that the results are not to be used in any way toward evaluations and personnel matters.

2. Currently, IPAR is analyzing the results of the pilot of the SOIS form conducted during the summer sessions. On Sept 6th, preliminary results will be available to report to the Senate. This report will address:
   - Survey Administration
   - Courses and Response Rate
   - Faculty Report Template
   - Reliability of Test Results
   - Recommendations for Future Improvement

Survey Form One: Standard Course Evaluation (FS Resolution #16-34)

Section I. University Core Questions

To what extent do you agree with the following statements?
Response Options: Strongly Agree – Agree – Neutral – Disagree – Strongly Disagree – N/A

Relevance of Content
1. My instructor has an extensive knowledge of the subject matter.
2. My instructor demonstrates the importance and significance of the subject matter.

Teaching/Learning of Relationships and Concepts
3. My instructor explains new ideas by relating them to familiar concepts.
4. My instructor presents sufficient and relevant examples.

Discussion
5. My instructor provides opportunity for questions during class or in online course modules.
6. My instructor asks questions which challenge me to think.

Readings and Assignments
7. Course activities/assignments help me learn the subject matter.

Exams/Grades/Evaluation
8. My work is evaluated in ways that are helpful to my learning.

Providing Feedback to Students
9. My instructor provides useful feedback throughout the semester.
Providing Help as Needed
10. My instructor provides individual assistance when asked.

Overall Rating
11. Overall, I would rate the quality of instruction in this course as: Excellent - Good - Fair - Poor - Very Poor

Section II. Student Participation and Effort

To what extent do you agree with the following statements?
Response Options: Strongly Agree – Agree – Neutral – Disagree – Strongly Disagree – N/A

12. This course has been challenging.
13. I always prepare before class.

Section III. Student Comments

14. What do you feel are the strengths of this course?
15. What would you change to improve this course?

FACULTY SENATE RESOLUTION RELATING TO PILOT

Resolution #16-35
Approved by the Faculty Senate: April 19, 2016
Approved by the Chancellor: May 31, 2016

Recommendation that ECU do a pilot of the new Student Opinion of Instruction Survey delivery system using the approved questions (FS Resolution #16-34) in all courses with 6 or more students during both the Second Summer Session and 11-week Summer Session 2016 and that it be communicated to faculty and administrators by letter that the results are not to be used in any way toward evaluations and personnel matters.

Faculty Senate Agenda
September 6, 2016
Attachment 2.

FACULTY GOVERNANCE COMMITTEE REPORT

Proposed addition to the ECU Faculty Manual, Part VIII, Section I. Personnel Policies and Procedures for the Faculty of East Carolina University, Subsection III. entitled Faculty Presence

Add new subsection as follows:

“III. Faculty Presence
It is expected that faculty members will be consistently present and engaged on campus to carry out their responsibilities in teaching, scholarship, and service. Faculty members should have regular availability for engagement with colleagues and students during the academic workweek. Since there
may be instances in which faculty members have exceptional professional opportunities that entail the need to work remotely, temporary exceptions to these expectations may be requested in advance. In these cases, faculty members must request written approval in advance from the unit Personnel Committee, department chair, unit administrator, dean, and the appropriate vice chancellor, who makes the final decision. Approval of an application for a temporary exception to faculty presence expectations must not impact a faculty member's ability to comply with the reasonable expectations of East Carolina University in how he or she carries out professional responsibilities.

Applicants seeking temporary exceptions to faculty presence expectations must provide departure and return dates, a detailed justification, and an explanation of how the applicant plans to fulfill his or her University responsibilities during the absence.

These provisions do not apply to routine travel for conferences, research, and other short-term professional activities or to leaves of absence as defined in Part XI, Section I.”

Renumbering the remaining subsections as follows:

IVA. Annual Evaluation
IVB. Reappointment of Probationary Term Faculty Members
IVC. Subsequent New Appointments of Fixed-Term Faculty Members
VII. Professional Advancement
VIII. Salary
   A. Initial Salary
   B. Determination of Annual Salary Increments
   C. Benefits and Salary Increases for Fixed-Term Faculty
IX. Faculty Personnel Files
X. Amendment Procedure
XI. Effective Date
XII. Faculty Personnel File Checklists
XIII. Conflicts of Interest & Commitment and External Activities for Pay

FACULTY SENATE RESOLUTION RELATING TO REPORT

Resolution #16-43
Approved by the Faculty Senate: April 19, 2016
Approved by the Chancellor: not applicable

Postponed action on the proposed addition to the ECU Faculty Manual, Part VIII, Section I. Personnel Policies and Procedures for the Faculty of East Carolina University, Subsection III. entitled Faculty Presence until the September 6, 2016 Faculty Senate meeting.
AGENDA COMMITTEE ELECTION
Election to fill a 2017 seat on the Faculty Senate Agenda Committee
(must be a Faculty Senator or Alternate, 1 year term)

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<th>Regular Members</th>
<th>Academic Unit</th>
<th>Faculty Status</th>
<th>Term</th>
<th>College/School</th>
<th>Office Location</th>
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<td>Tim Christensen</td>
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<td>Assoc. Professor</td>
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<td>Howell Science</td>
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<td>2017</td>
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<td>Derek Maher</td>
<td>Philosophy &amp; Rel. Studies</td>
<td>Assoc. Professor</td>
<td>2017</td>
<td>Arts &amp; Sciences</td>
<td>Austin 325-C</td>
<td>562</td>
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| Ex-officio Members (with vote) | | | | | | |
|-------------------------------|------------------------|----------------|-------|--------------------|--------------------|--------|---------|
| John Stiller                  | Chair of the Faculty   | Professor      | 2017  | Biology            | Howell Sc S301A    | 551    | 328-2738|
| Kylie Dotson-Blake            | Vice Chair of the Faculty | Assoc. Professor | 2017  | Education          | Ragsdale 223A     | 121    | 328-5277|
| Donna Kain                    | Secretary of the Faculty | Assoc. Professor | 2017  | English            | Bate 2110         | 555    | 737-2705|

| Ex-officio Members (without vote) | | | | | | |
|----------------------------------|------------------------|----------------|-------|--------------------|--------------------|--------|---------|
| Mary Gilliland                  | Parliamentarian        | Professor      | 2017  | Medicine           | Brody 7S-10        | 642    | 744-4655|
| Andrew Morehead                 | Past Chair of the Faculty | Assoc. Professor | 2017  | Chemistry          | Science & Tech 564 | 552    | 328-9702|
| Cynthia Deale                   | Faculty Assembly Delegate | Professor    | 2017  | Hospitality Leadership | Rivers 313 | 505    | 737-4195|
| James Holloway                  | Faculty Assembly Delegate | Professor    | 2017  | Business           | Slay               | 503    | 737-1042|
| Mike Felts                      | Faculty Assembly Delegate | Professor    | 2018  | Health & Human Performance | Belk 2203 | 529    | 328-4636|
| Anne Ticknor                    | Faculty Assembly Delegate | Assoc. Professor | 2019  | Education         | Speight 209       | 504    | 328-6400|

http://www.ecu.edu/cs-acad/fsonline/ag/agenda.cfm
Meetings are established by the Faculty Senate.