ECU

2017-2018 FACULTY SENATE

The seventh regular meeting of the 2017/2018 Faculty Senate will be held on
Tuesday, March 27, 2018, at 2:10 pm in the
East Carolina Heart Institute-West Campus, A-D conference room on main floor
(#248 on map linked here).

Please note change in meeting location.

AGENDA

Mediasite Link for live or later viewing:
https://mediasite.ecu.edu/MS/Login/?ReturnUrl=%2fMS%2fPlay%2fccce0677637b42788bd1fe837033756f1d

I. Call to Order

II. Approval of Minutes
    February 27, 2018

III. Special Order of the Day
    A. Roll Call

    B. Announcements

    C. Cecil Staton, Chancellor

    D. Ron Mitchelson, Provost and Vice Chancellor for Academic Affairs
       Summer School Funding and Faculty Salaries

    E. Rick Niswander, Vice Chancellor for Administration and Finance

    F. Virginia Hardy, Vice Chancellor for Student Affairs

    G. John Stiller, Chair of the Faculty

    H. Question Period

IV. Unfinished Business

V. Report of Graduate Council
    Graduate Council, Ron Preston
    Formal faculty advice on curriculum and academic matters acted on and recorded in the March 12, 2018 , Graduate Council minutes. Programmatic action items (GC 18-5) within the Graduate Curriculum Committee meeting minutes from February 7, 2018 , and February 21, 2018 were forwarded to the Educational Policies and Planning Committee (EPPC), which included an Accelerated Bachelors/Master's Degree: Network Technology, MS in the Department of Technology Systems within the College of Engineering and Technology (level 2); a Proposal of a New Certificate:

Teaching Children from Poverty in the Department of Elementary and Middle Grades Education within the College of Education (level 3); and revisions to the DNP degree core curriculum, specialty areas and three graduate certificates: Adult Gerontology, Primary Care Nurse Certificate, and Nursing Practice (DNP) in the Department of Advanced Nursing Practice and Education within the College of Nursing (level 3). Policy action items (GC 18-6) within the Graduate Council meeting minutes of March 12, 2018, included addition of a policy on Accelerated Bachelors and Master's programs; revisions to the Foreign Student Credential Evaluation process; and editorial clarification of graduate student grading policies. Proposed changes to the Faculty Manual, Part VI, Section VII, Teaching and Curriculum Regulations, Procedures, and Academic Program Develop were reviewed and recommended for approval without change.

VI. Report of Committees

A. Undergraduate Curriculum Committee, Jean Luc Scemama
Curriculum and academic matters acted on and recorded in the February 8, 2018 meeting minutes including curricular actions within the Departments of English and Economics, the February 22, 2018 meeting minutes including curricular actions within the Colleges of Education, Health and Human Performance and Business and the March 15, 2018 meeting minutes including curricular actions within the Colleges of Business, Health and Human Performance and Nursing and Departments of Mathematics, Interior Design and Merchandising, Human Development and Family Science and Kinesiology.
{correction: March 1, 2018 minutes listed incorrectly.}

B. General Education and Instructional Effectiveness Committee, George Bailey
1. Curriculum and academic matters acted on and recorded in the February 19, 2018 meeting minutes including Global Diversity credit and Humanities credit for FORL 2662: Special Topics in Hispanic Cinemas and THEA 2235: Global Theater; Fine Arts credit for THEA 2002: Theater Design; removal of Fine Arts credit for DNCE 3601: Selected Topics in Dance, DNCE 3602: Selected Topics in Dance, DNCE 3603: Selected Topics in Dance, DNCE 4044: History of Dance I, DNCE 4045: History of Dance II and THEA 4066: Theatre Management; Mathematics credit for MATH 1064: Applied Mathematics; and Global Diversity credit for SOCW 4250: Substance Use Disorders and Research Methods.
2. Proposed revision to the Domestic and Global Diversity Course Requirements (attachment 1)

C. Educational Policies and Planning Committee, Don Chaney
1. Curriculum and academic matters acted on and recorded in the March 16, 2018 meeting minutes including a Request to Deliver Online and at Off-Campus Sites: EdD in Educational Leadership within the Department of Educational Leadership, College of Education; Request to Deliver Online and at Off-Campus Sites: MSA (School Administration) within the Department of Educational Leadership, College of Education; Request to Deliver Online: MS in Counselor Education within the Department of Interdisciplinary Professions, College of Education; Request for significant program revisions, including approval of a new concentration: BS in Exercise Physiology within the Department of Kinesiology, College of Health and Human Performance; Request for significant program revisions, including two new concentrations: BS in Economics within the Department of Economics, Thomas Harriot College of Arts and Sciences; Request to Deliver 50-75% Online: MS in Rehabilitation and Career Counseling within the Department of Addiction and Rehabilitation Studies, College of Allied Health Sciences; Request to Deliver 75-80% Online and at an Off-Campus Site Twice per Semester: MFA in Art within the School of Art and Design , College of Fine Arts and Communication; Request to establish new certificate: Post-baccalaureate (PB) Certificate in Sustainable Tourism and Hospitality within the School of Hospitality Leadership, College of Business; Request to

reduce credit hours: Certificate in Business and Technical Communication within the Department of English, Thomas Harriot College of Arts and Sciences; Request to discontinue and consolidate: MA in Clinical Psychology within the Department of Psychology, Thomas Harriot College of Arts and Sciences; Request to discontinue and consolidate: MA in School Psychology within the Department of Psychology, Thomas Harriot College of Arts and Sciences; Request to consolidate (as parent) and change program title to "Psychology": MA in Psychology, General-Theoretic within the Department of Psychology, Thomas Harriot College of Arts and Sciences; Request to discontinue site offering at James Sprunt Community College: MSW in Social Work within the School of Social Work, College of Health and Human Performance; Request to revise program, including reduction in credit hours to 120: BS in Recreation and Park Management within the Department of Recreation and Leisure Studies, College of Health and Human Performance and Request to discontinue degree program: MAEd in Health Education within the Department of Health Education and Promotion, College of Health and Human Performance.

2. Proposed revisions to *ECU Faculty Manual*, Part VI, Section VII. Curriculum Procedures and Academic Program Development (attachment 2).

D. Committee on Committees, Nancy Winterbauer
First reading of proposed revisions to the following academic committees:
1. Service-Learning Committee (attachment 3)
2. Writing Across the Curriculum Committee (attachment 4)
3. Calendar Committee (attachment 5)
4. Distance Education and Learning Technology Committee (attachment 6)
5. University Athletics Committee (attachment 7)
6. University Budget Committee (attachment 8)
7. Faculty Welfare Committee (attachment 9)
8. Student Academic Appellate Committee (attachment 10)
9. Teaching Grants Committee (attachment 11)

E. Faculty Governance Committee, Tracy Carpenter-Aeby
Proposed revisions to the *ECU Faculty Manual*, Part X, Section II. Tenure and Promotion Schedule (attachment 12).

F. Unit Code Screening Committee, Cheryl Johnson
Revised Unit Codes of Operation for the following academic units:
1. Department of Health Education and Promotion
2. Department of Human Development and Family Sciences
3. Department of Interior Design and Merchandising
4. Department of Kinesiology
5. Department of Recreation and Leisure Studies
6. School of Social Work
7. Department of Geography, Planning and Environment

G. Admission and Retention Policies Committee, Jay Newhard
Proposed Addition to the *University Undergraduate Catalog,* Admission Requirements Relating to Applicants Who May Require Special Consideration or Exceptions to Policies (attachment 13).

H. Faculty Welfare Committee, Chris Duffrin
1. Resolution on the Status of Faculty Salaries for the Divisions of Academic Affairs and Health Sciences at ECU (attachment 14).

2. Resolution on Gun Violence (attachment 15).

VII. New Business

GENERAL EDUCATION AND INSTRUCTIONAL EFFECTIVENESS COMMITTEE
Proposed revisions to the Domestic and Global Diversity Course Requirements
(originally approved as FS Resolution #12-75, April 2012)

(Additions are noted in **bold** text and deletions are noted in ~~strikethrough~~.)

"Domestic and Global Diversity Course Requirements

~~This recommendation revises the current three-hour diversity requirement, which does not contain any goals.~~

These requirements have two components: domestic diversity and global diversity. Domestic diversity addresses understanding diversity within the USA in the context of problems faced by members of specific groups. Global diversity addresses understanding diversity in other cultures in the context of globalization.

~~Effective Fall 2013,~~ Undergraduate students ~~will be~~ **are** required to complete *two three-hour diversity courses*: one course with a domestic diversity (USA) focus and one with a global diversity focus. These courses can be chosen from courses that meet the Liberal Arts Foundations requirements and/or the requirements for the major. This requirement will be stated in the undergraduate catalog.

Courses that address diversity provide opportunities for students to learn about the beliefs, values and achievements of people other than those of their own age, ethnicity, culture, national origin, ability, religion, sexual orientation, and gender identity. These courses also provide opportunities to examine problems that may arise from differences, and opportunities to learn how to deal constructively with these issues.

Requests for diversity credit for a course are evaluated by the ~~Foundations Curriculum~~ **General Education** and Instructional Effectiveness Committee and approved by the Faculty Senate and the Chancellor. For a course to receive domestic diversity credit or global diversity credit, it must address either the generic domestic or global diversity goals stated below.

Study Abroad Courses: a Study Abroad course receives Global Diversity credit without the need for approval by the General Education and Instructional Effectiveness Committee, the Faculty Senate and the Chancellor provided that:

- **The course earns 3 or more credit hours, and**
- **The course requires students to be in one or more countries other than the United States for a total of at least fourteen days.**

For a Study Abroad course that does not require students to be in one or more countries other than the United States for a total of at least fourteen days to receive Global Diversity credit, the credit must be approved by the General Education and Instructional Effectiveness Committee, by the Faculty Senate and the Chancellor.

Courses that transfer to ECU as equivalent to an ECU course that is approved for diversity credit receive diversity credit. Transfer courses that are not equivalent to existing ECU diversity courses

may be approved for diversity credit by the ~~Foundations Curriculum~~ **General Education** and Instructional Effectiveness Committee.

Domestic Diversity Course Goals
1. Students understand problems that arise in the USA from differences in age, ethnicity, culture, national origin, ability, religion, sexual orientation, and gender identity in the context of their historical and contemporary causes and effects, including attempts to resolve these problems.
2. Students demonstrate the ability to use critical thinking skills to evaluate from different perspectives domestic problems arising from differences in age, ethnicity, culture, national origin, ability, religion, sexual orientation, and gender identity.

Global Diversity Goals
1. Students understand how cultural beliefs and values shape people's perceptions and impact global decisions and actions.
2. Students apply critical thinking skills to evaluate global issues and events from multiple perspectives."

ONCE APPROVED, THESE CHANGES WILL ALSO BE REFLECTED WHERE APPROPRIATE WITHIN THE UNIVERSITY UNDERGRADUATE CATALOG.

Faculty Senate Agenda
March 27, 2018
Attachment 2.

EDUCATIONAL POLICIES AND PLANNING COMMITTEE
Proposed revisions to *ECU Faculty Manual*, Part VI,
Section VII. Curriculum Procedures and Academic Program Development

(Additions are noted in **bold** text and deletions are noted in ~~strikethrough~~.)

"Curriculum Procedures and Academic Program Development
In accordance with ECU's commitment to strong academic programs and the SACSCOC Principles of Accreditation, ECU "places primary responsibility for the content, quality, and effectiveness of the curriculum with its faculty." ~~Program and curriculum development are faculty responsibilities. These~~ **P**rogram and curriculum changes ~~will now be~~ **are** initiated, prepared, and presented for review through ~~the Curriculog~~ **ECU's** curriculum management system. All proposals follow an approval process inclusive of all relevant ECU campus bodies and voting faculty as defined in *~~ECU Faculty Manual, Part VI, Section VII~~* **this document**. Three levels of approval ~~have been identified and actions~~ **are** ~~grouped~~ **defined** according to the specific delegated authority of final approvals **bodies**. Proposals governed by the policies and procedures of **the** UNC ~~General Administration (GA)~~ **System Office (UNC-SO)** and/or Southern Association of Colleges and Schools Commission on Colleges (SACS**COC**) will follow additional approval steps and will therefore take longer to proceed through the entire approval process. ~~Instructions and training on specific procedures and documents for program and curriculum development proposals are available on the Curriculog Website.~~

Academic Planning and Accreditation (APA), a unit of Institutional Planning, Assessment and Research, facilitates the curriculum and program development process through administration of ECU's curriculum management system and direct consultation with faculty planners. The Office of Continuing Studies and Distance Education and APA process requests to deliver new and existing academic programs through distance education. Consultation with the unit

curriculum liaison, personnel in the Office of the Registrar, and personnel in ~~Institutional~~ **Academic** Planning and Accreditation (~~I~~**A**PA) is recommended at the onset of curriculum and program development.

The Academic Program Development Collaborative Team (APDCT), an advisory body to the Academic Council, is comprised of the Undergraduate/Graduate Curriculum Committee chairs; **Educational Policies and Planning Committee** (EPPC) chair; dean of the Graduate School; representatives from the Office of Continuing Studies and Distance Education, **Institutional Research**, ~~Institutional~~ **Academic** Planning and Accreditation, and Division of Health Sciences; and the Chair of the Faculty. **APDCT** collaborates with ~~units~~ **faculty planners** to strengthen program proposals **and makes recommendations to the Academic Council, EPPC, and the dean of the Graduate School (as applicable) on developing programs**. ~~and inform the Educational Policies and Planning Committee (EPPC), of its recommendations to Academic Council and the dean of the Graduate School, concerning graduate programs under consideration.~~

Academic committees of the Faculty Senate and the Graduate School review course and program proposals in accordance with their stated charges. Faculty Senate committees also approve requests for special course designations, such as service learning, writing intensive, and diversity.

In cases of financial exigency or the initiation of a discontinuation, curtailment, or elimination of a teaching, research, or public service program, the provisions of the *ECU Faculty Manual* will apply.

The Chancellor or ~~his or her~~ designee in consultation with the Chair of the Faculty may establish deadlines of not less than two weeks by which each person and/or committee listed must report its concurrence (approval) or non-concurrence with the proposed action. Failure to report by the established deadline shall be considered an abstention and the proposed action shall progress to the next level for consideration.

A. Definitions
  1. Degree Programs
  A degree program is a program of study in a discipline specialty that leads to a degree in that distinct specialty area at a specified level of instruction. All degree programs are categorized individually in the University's academic program inventory (API) at the six-digit CIP code level, with a unique ~~GA~~ **UNC-SO** identifying code, and teacher licensure area, if applicable. As a rule, a degree program requires coursework in the discipline specialty of at least 27 semester hours at the undergraduate level and 21 semester hours at the doctoral level. A master's level program requires that at least one-half of the total hours be in the program area. **Anything less than this** ~~Programs with fewer hours are designated a concentration~~ within an existing degree program **should be designated a concentration**. Degree programs require final approval by ~~GA~~ **UNC-SO** and the UNC Board of Governors (BOG). Minors and concentrations receive final approval at the campus level. **(Paraphrased from Academic Program Guidance, UNC System Office, 1/25/16. Accessed at** http://www.northcarolina.edu/sites/default/files/documents/academicprogramdevelopment_guidance_january25.2016v1.pdf, **2/23/18.)**

  2. Certificates
  A certificate program provides an organized program of study that leads to the awarding of a certificate rather than a degree. **ECU offers** certificate programs **at a minimum of 9 credit hours** at the pre-baccalaureate, post-baccalaureate, ~~and~~ post-master's, and post-doctoral levels. ~~UNC-~~

GA UNC-SO has indicated that post-baccalaureate and post-master's certificates must require a specified number of hours (18 s.h. for post-baccalaureate and 24 s.h. for post-master's) to be reported to the Integrated Postsecondary Education Data System (IPEDS). **Once a certificate is approved, it must be submitted to** ECU will submit it to the U.S. Department of Education to determine if the program is eligible for participation in Title IV (financial aid) programs**, as appropriate**.

3. Teacher Licensure Areas (TLAs)

These are specific course clusters that meet licensure requirements of the State Board of Education but do not lead to the conferral of a particular degree or certificate. These may be at either entry level or advanced level of teacher licensure. When an institution receives authorization from the State Board of Education to offer a TLA, GA **UNC-SO** must be notified. A current inventory of teacher licensure programs approved by the State Board of Education is available on the North Carolina Department of Public Instruction **W**ebsite.

4. Curriculum Development

Curriculum development includes developing courses and requirements for new academic programs, and developing and revising courses and requirements for existing programs.

5. Program Development

Program development includes developing new academic degree programs, minors, and certificates; and new concentrations within existing degree programs; as well as requesting degree title and/or CIP code changes, and moving or discontinuing programs.

B. Levels of Delegated Authority for Curriculum **Course** and Program Approval Process

Level I Curricular **Course** and Program Changes: Delegated authority to the Undergraduate and Graduate Curriculum Committees. Level I are curricular **course** and program changes that require campus approval by the department, college/school, and university Undergraduate Curriculum or Graduate Curriculum Committees. The Graduate Council delegates authority for these actions to the Graduate Curriculum Committee.

The following are Level 1 Curricular **Course** Changes:
1. Revising a course: title, description, objectives, prerequisite(s), prefix, repeatability, credit hours, and content
2. Renumbering an existing course at the same or different level
3. Revising the prefix for an entire course list or program*
4. Banking or deleting courses
5. Removing a 5000-level course from the undergraduate catalog
6. Proposing new or unbanking course (undergraduate courses require Faculty Senate review)

* Memo-only action; committee may waive faculty attendance

The following are Level I Program Changes:
1. Revising degrees, concentrations, and minors: deleting courses; revising core requirements, electives, admission standards, and descriptive text
2. Revising titles of existing concentrations and minors
3. Revising certificate course selections (excludes total hours), admission standards, and descriptive text
4. Discontinuing a minor or concentration
5. Adding or removing thesis/non-thesis options of degree program

Program changes excluded from Level I are degree and certificate title and/or CIP code changes; revising total hours of degree programs; change in delivery mode; and moving degree and certificate programs to a new academic home, as these actions require EPPC review and some are reported to ~~GA~~ **UNC-SO** as indicated below.

Level II ~~Curricular~~ **Course** and Program Changes: Delegated authority to EPPC and Academic Council. Level II changes are ~~substantial curricular~~ **course** and program changes that require approval at the department, college or school, and university levels including Undergraduate Curriculum/Graduate Curriculum Committee**, Graduate Council,** and EPPC review prior to Senate review and approval by Academic Council. They require no approval by the Chancellor or by ~~GA~~ **UNC-SO**.

1. Moving a degree, ~~or~~ certificate**, concentration, or minor** program **to a new academic home**
2. Proposing an ~~integrated~~ **accelerated** degree program
3. Proposing a new concentration in an existing degree program
4. Proposing a new minor
5. ~~Moving a minor or concentration to a new academic home~~

Level III Program Changes: Require Chancellor Approval
Level III changes are ~~also substantial~~ program changes or proposals that require approval at the department, college/school, and university levels; **C**hancellor ~~approval~~; and ~~GA~~ **UNC-SO** and/or SACSCOC approvals or notifications.

EPPC **campus** review; **additional** ~~and GA~~ **UNC-SO** and**/or** SACSCOC approvals or notifications
1. Discontinuing an existing degree or certificate program
2. Proposing a new certificate program
3. Proposing a new degree program ~~(two-phase process: planning and establishing)~~
4. Revising an existing degree or certificate title
5. Consolidating two or more existing degrees
6. Proposing a new delivery mode for an existing degree
7. ~~Revising~~ **Increasing/decreasing** degree or certificate credit hours
8. Changing a degree designation (e.g.**,** MA to MS)

GA and**/or** SACSCOC approvals or notifications only (no **UCC, GCC, or** EPPC review required)
1. Revising a CIP code for an existing degree or certificate program
2. Discontinuing an existing teacher licensure area

C. New Degree Program Development Approval Process
~~Program development includes creation of new academic degree programs, minors, certificates, and new concentrations within existing degree programs, as well as requesting degree title and/or CIP code changes, and moving or discontinuing programs.~~

Proposed programs must be approved for inclusion on the ECU Academic Program Plan through the Request for Inclusion process and, by special circumstance, through the Academic Council in consultation with the Educational Policies and Planning Committee. All program proposals accepted on the plan ~~Program proposals on the ECU Academic Program Plan will be presented in a campus-wide forums, with opportunities for questions and written feedback concerning inclusion.~~ All new Requests to Plan undergo a rigorous~~, thorough~~ campus-wide vetting process **and are submitted in accordance with UNC-SO policies and procedures**. ~~New degree programs follow Level III processes/actions. Curriculum development, as part of new degree program development, will follow Level I vetting processes.~~ **New degree programs may not be advertised**

until ECU receives UNC BOG approval.

1.   ~~New Degree Programs~~
~~must include a list of all UNC and private in-state institutions that offer the same or a similar degree. Program planners are expected to contact those institutions regarding their experience with program productivity (applicants student demand, majors, job market, placement, etc.). Further, program planners are expected to identify opportunities for collaboration with institutions offering related degrees and discuss what steps have or will be taken to actively pursue those opportunities where appropriate and advantageous. To facilitate this portion of the planning process, the UNC-GA UNC-SO Division of Academic Affairs provides a link to the UNC Academic Program Inventory and a link to program inventories for other in-state institutions. In addition, proposals must include the Classification of Instructional Programs (CIP) code under which the proposed program is to be classified. Faculty should allow ample time for review of proposals at all levels.~~

~~The approval process to plan or establish new undergraduate or graduate degree programs involves two three distinct phases:~~

~~Phase I: Planning (UNC Request to Plan) a New Degree Program~~
~~Phase II: Development (UNC Request to Establish; curriculum development) a New Academic Degree Program~~
~~New Degree Program Curriculum Development~~

~~The Request to Plan, which contains questions of full campus concern, will undergo the full Level III campus review. Once GA approves the plan, ECU has four months to submit the Request to Establish. The Request to Establish updates the Request to Plan, as well as curriculum and other materials that are the purview of unit faculty for administering the program. The Request to Establish will be approved through the appropriate academic units, the APD Collaborative Team, (an advisory body). Curriculum development, as part of new degree program development, will follow Level II vetting processes.~~

2. ~~Process Completion~~
The proposing academic unit, ~~Institutional~~ **Academic** Planning and Accreditation, and the Office of the Registrar will collaborate to ensure that all approved actions are communicated to the campus community, as well as to ~~GA~~ **UNC-SO** and SACSCOC as required.

D. Academic Program Review
Every academic program **that is not accredited by a specialized accrediting agency** is required to be reviewed as part of a seven-year unit program evaluation. The unit Academic Program Review will be conducted according to the [Academic Program Review Guidelines](#). Changes to these guidelines need to be approved by the Educational Policies and Planning Committee and the Faculty Senate. The unit Academic Program Review shall be used in the development of the unit's operational and strategic plan**s**~~ning~~.

Faculty Senate Resolution #12-50, March 2012   Faculty Senate Resolution #14-62, May 2014
Faculty Senate Resolution #15-63, May 2015   Faculty Senate Resolution #17-13, March 2017

COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the Service-Learning Committee Charge

(Additions are noted in **bold** text and deletions are noted in ~~strikethrough~~.)

1.   Name: Service-Learning Committee

2.   Membership:
9 elected faculty members with a wide variety of disciplinary expertise.

Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Vice Chancellor for Research, Economic Development and Engagement or an appointed representative, the Chair of the Faculty or an appointed representative, one Faculty Senator selected by the Chair of the Faculty, the one student member from the Student Government Association, and one member from the Graduate and Professional Student Senate.

Ex-officio (without vote): The administrative leader of the Center for Leadership and Civic Engagement or an appointed representative.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3.   Quorum: 5 elected members exclusive of ex-officio.

4.   Committee Responsibilities:
A. The committee makes recommendations to the Faculty Senate regarding proposed changes in the service-learning requirements and regarding the service-learning designation for individual courses. The committee makes recommendations to the Faculty Senate regarding individual courses carrying service-learning designation and reports those recommendations to the Undergraduate Curriculum Committee and the Graduate Curriculum Committee.
B. The committee serves as a liaison between the Center for Leadership and Civic Engagement and the Faculty Senate, reviews the activities of the Center for Leadership and Civic Engagement and advises the administrative leadership of that center about service‑learning.
C. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* and *University Graduate Catalog* that correspond to the Committee's charge and recommends changes as necessary.
D. The committee ~~sponsors and coordinates the annual ECU Service-Learning Conference and~~ promotes and advocates for service-learning across the curriculum, including learning outcomes and development of service-learning courses.
E. **The committee reviews honors seminar proposals for service-learning credit.**
F. **The chair or appointed representative serves as an ex-officio member of the Honors College Faculty Advisory Committee.**

5.   To Whom The Committee Reports:
The committee reports to the Faculty Senate its recommendations of policies, procedures, and criteria cited in 4, above. The committee recommends curricular changes to the university's service-learning requirement to the Faculty Senate.

6.   How Often The Committee Reports:
The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7.   Power Of The Committee To Act Without Faculty Senate Approval:
The committee is empowered to advise the Center for Leadership and Civic Engagement as described in 4.B. above.

8.   Standard Meeting Time:
The committee meeting time is scheduled for the second Tuesday of each month.

Faculty Senate Agenda
March 27, 2018
Attachment 4.

COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the Writing Across the Curriculum Committee Charge

(Additions are noted in **bold** text.)

1. Name: Writing Across the Curriculum Committee

2. Membership:
   8 elected faculty members with a variety of disciplinary areas and colleges/schools.

   Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Chair of the Faculty, one Faculty Senator selected by the Chair of the Faculty, the Director of the University Writing Program, and one student member from the Student Government Association.

   Ex-officio (without vote): The Director of Composition or an appointed representative.

   The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:
   A. The committee promotes the University Writing Program and recommends policies and guidelines governing the development and offering of courses and seminars that are officially to be designated as writing-intensive courses.
   B. The committee reviews and approves proposals for writing-intensive courses, makes recommendations to the Faculty Senate regarding proposals carrying the writing intensive designation, and reports those recommendations to the University Curriculum

Committee.

C. The committee periodically reviews existing writing-intensive course offerings and recommends, as appropriate, changes to course writing-intensive status in order to ensure that standards for writing-intensive credit are being met.

D. The committee reviews the activities of the University Writing Program, advises the administrative leadership in that program, and serves as a liaison between the University Writing Program and the Faculty Senate.

E. **The committee reviews honors seminar proposals for writing intensive credit.**

F. The chair or appointed representative serves as an ex-officio member of the Honors College **Faculty** Advisory Committee.

5. To Whom The Committee Reports:

The committee reports to the Faculty Senate recommendations of policies, procedures, and criteria governing the development and offering of WI courses. The committee recommends curricular changes to the University's writing-intensive requirement to the Faculty Senate.

6. How Often The Committee Reports:
The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:
The committee is empowered to advise the office of the University Writing Program as described in 4.D. above.

8. Standard Meeting Time:
The committee meeting time is scheduled for the second Monday of each month.

Faculty Senate Agenda
March 27, 2018
Attachment 5.

COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the Calendar Committee Charge

(Additions are noted in **bold** text and deletions are noted in ~~strikethrough~~.)

1.   Name: Calendar Committee

2.   Membership:
8 elected faculty members.
Ex-officio members (with vote):   The Chancellor or an appointed representative, the Provost or an appointed representative, ~~the Vice Chancellor for Research, Economic Development and Engagement or an appointed representative,~~ the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty**, the Dean of the Graduate School or an appointed representative**, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:
   A. The committee considers calendar matters for university units, except the School of Medicine.
   B. The committee is concerned with the number of days the University shall be in session during the regular terms, each semester, and summer-session terms. The committee also recommends the beginning and closing dates of the regular terms, each semester, and summer-session terms.
   C. The committee schedules examination, holiday, and vacation periods.
   D. The committee develops and presents calendar guidelines to the Faculty Senate. The committee makes recommendations based on these approved guidelines and other matters affecting the calendar.
   E. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* and *University Graduate Catalog* that correspond to the Committee's charge and recommends changes as necessary.

5. To Whom The Committee Reports:
   The committee makes its recommendations to the Faculty Senate.

6. How Often The Committee Reports:
   The committee reports to the Faculty Senate at the March meeting and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:
   None

8. Standard Meeting Time:
   The committee does not have a standard meeting time.

Faculty Senate Agenda
March 27, 2018
Attachment 6.

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COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the
Distance Education and Learning Technology Committee Charge

(Additions are noted in **bold** text and deletions are noted in ~~strikethrough~~.)

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1. Name: Distance Education and Learning Technology Committee

2. Membership:
   9 elected faculty members.

   Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, ~~the Vice Chancellor for Research, Economic Development and Engagement or an appointed representative,~~ the Chair of the Faculty, one Faculty Senator selected by the Chair of the Faculty, **one member of the Graduate Council selected by the Dean of the Graduate School**, the Chief Information Officer or an appointed representative, and one

student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3.   Quorum: 5 elected members exclusive of ex-officio.

4.   Committee Responsibilities:
A. The committee reviews and recommends policies and procedures to enhance faculty teaching and student learning in distance education.
B. The committee reviews policies from the Office of Continuing Studies relevant to the effectiveness of the University's distance education policies and procedures and recommends changes as necessary.
C. The committee ensures timely, informed faculty opinion on any technology action in any area that may affect significantly the University's academic mission. The committee recommends policy related to the academic use of technology. All information technology actions that affect more than one academic unit or that are initiated above the academic College or School department levels are recognized as actions that may affect significantly the University's academic mission.
D. The committee initiates, reviews, and makes recommendations on proposals to plan, implement, revise or eliminate technology initiatives, goals, standards, policies, procedures or actions that significantly impact the University's academic mission.
E. The committee prepares and makes available a format for proposals requesting permission to plan, implement, revise or eliminate an information technology initiative, goal, standards, policy, procedure or action.
F. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* and *University Graduate Catalog* that corresponds to the Committee's charge and recommends changes as necessary.
G. The Committee reviews at least annually those policies within Part VI, Section III of the *ECU Faculty Manual* that corresponds to the Committee's charge and recommends changes as necessary.
H. Two appointed representatives serve as ex-officio members on the administrative Information Resources Coordinating Council (IRCC), one appointed representative serves on the administrative Copyright Committee **and one appointed representative serves on the administrative IT Accessibility Committee**.
I. The chair serves as a liaison between the Faculty Senate and Chief Information Officer.

5.   To Whom The Committee Reports:
The committee reports to the Faculty Senate its recommendations of policies, procedures, and criteria cited in 4. above.

6.   How Often The Committee Reports:
The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7.   Power Of The Committee To Act Without Faculty Senate Approval:
The committee is empowered to advise the appropriate personnel as described in 4. above.

8.   Standard Meeting Time:
     The committee meeting time is scheduled for the fourth Wednesday of each month.

Faculty Senate Agenda
March 27, 2018
Attachment 7.

<div align="center">

COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the University Athletics Committee Charge

(Additions are noted in **bold** text.)

</div>

1.   Name: University Athletics Committee

2.   Membership:
     8 faculty members. 5 elected by the Faculty Senate, 3 appointed by the Chancellor.

     Ex-officio members (with vote): The Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, NCAA Faculty Athletics Representative, President of the Student Government Association, President of the Alumni Association, and President of the Pirate Club or their alternates.

     Ex-officio member (without vote but with all other parliamentary privileges): Chancellor, Provost/Vice Chancellor for Academic Affairs, **Vice Chancellor for Student Affairs,** Director of Athletics, Assistant Director of Athletics for Student Development, Director of Compliance, Chair of the University General Education and Instructional Effectiveness Committee; or their designees, and the President of the Student Athlete Advisory Council.

3.   Quorum: 5 faculty members exclusive of ex-officio.

4.   Committee Functions:
     A. The Committee is concerned with issues pertaining to intercollegiate athletics at East Carolina University.
     B. The Committee's primary functions are oversight responsibility in the area of academic integrity, compliance with NCAA rules and regulations, and the overall development of student athletes.
     C. The Committee is also concerned with general issues such as budget, conference matters, fund-raising, and public relations are inclusive in the charge, but not restricted to those cited.
     D. The Academic Integrity Subcommittee, composed of the faculty members on the committee, will report on the academic quality of the athletic program.
     E. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* and *University Graduate Catalog* that correspond to the Committee's charge and recommends changes as necessary.

5.   To Whom the Committee Reports:
     A. The Committee makes recommendations concerning the implementation and administration of policies and procedures pertaining to intercollegiate athletics at East Carolina University to the Chancellor.

B. The Committee reports to the Faculty Senate concerning its recommendations to the Chancellor and/or requests it has received from the Chancellor.
C. The Committee makes recommendations concerning academic policies that impact the academic integrity of the athletic programs to the Faculty Senate.
D. The Academic Integrity Subcommittee will report its evaluations of the academic integrity of the athletic programs to the Chancellor and to the Faculty Senate.

6. How Often the Committee Reports:
The Committee reports to the Faculty Senate at least once a year and other times as necessary. The Academic Integrity Subcommittee will report to the Chancellor and to the Faculty Senate each Fall.

7. Power of the Committee to Act Without Faculty Senate Approval:
The Committee makes recommendations concerning the implementation and administration of policies and procedures regarding academic oversight to the Chancellor. The Committee makes recommendations concerning academic policies and procedures that impact the academic quality of the athletic program to the Faculty Senate.

8. Standard Meeting Time:
The committee does not have a standard meeting time.

Faculty Senate Agenda
March 27, 2018
Attachment 8.

COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the University Budget Committee Charge

(Additions are noted in **bold** text.)

1. Name: University Budget Committee

2. Membership:
7 elected faculty members, with no more than one of whom may be fixed term.

Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Vice Chancellor for Research, Economic Development and Engagement or an appointed representative, the Vice Chancellor for Administration and Finance or an appointed representative**, the Vice Chancellor for Student Affairs or an appointed representative**, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:
    A. The committee serves as a communication link between the Faculty Senate and the Chancellor for budgetary matters. The committee informs the Faculty Senate about changes and proposed changes in the university budget.
    B. The committee receives information and advises the Chancellor regarding budgetary and reallocation decisions.
    C. The committee advises the Chancellor through the Faculty Senate on annual budget priorities and policy, biennial budget requests and priorities, tuition changes, and the relationship of budget decisions to the university's mission.

5. To Whom The Committee Reports:
    The committee advises the Chancellor through their reports to the Faculty Senate concerning its recommendations to the Chancellor.

6. How Often The Committee Reports:
    The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:
    The committee is empowered to advise the Chancellor as described in section 4.A.above.

8. Standard Meeting Time:
    The committee meeting time is scheduled for the third Thursday of each month.

Faculty Senate Agenda
March 27, 2018
Attachment 9.

COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the Faculty Welfare Committee Charge

(Deletions are noted in strikethrough.)

1. Name: Faculty Welfare Committee

2. Membership:
    8 elected faculty members.
    Ex-officio members (with vote):   The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Vice Chancellor for Research, Economic Development and Engagement or an appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

    The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:
    A. The committee considers programs and policies relating to insurance, annuities,

leaves of absence, and all other programs and policies that affect the general welfare of the faculty or of specific faculty members.

B. The committee reviews policies related to faculty salaries and fringe benefits and reports annually to the Faculty Senate on these topics.

C. The committee recommends new programs and policies related to faculty welfare and revisions to existing ones.

5. To Whom The Committee Reports:
The committee recommends new programs and policies related to faculty welfare, or revisions to existing ones, to the Faculty Senate.

6. How Often The Committee Reports:
The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:
None

8. Standard Meeting Time:
The committee meeting time is scheduled for the second Thursday of each month.

Faculty Senate Agenda
March 27, 2018
Attachment 10.

COMMITTEE ON COMMITTEES REPORT

First Reading of Proposed Revisions to the Student Academic Appellate Committee Charge

(Deletions are noted in ~~strikethrough~~.)

1. Name: Student Academic Appellate Committee

2. Membership:
7 regular and 2 alternate elected faculty members.
Ex-officio members (with vote):   The Chancellor or an appointed representative, the Provost or an appointed representative, ~~the Vice Chancellor for Research, Economic Development and Engagement or an appointed representative,~~ the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:
A. The committee serves as an appeals board for entering students who do not meet admission requirements.

B. The committee serves as an appeals board for students denied permission to drop a course.

C. The committee serves as an appeals board for students who wish to appeal administrative decisions involving the interpretation and enforcement of policies pertaining to academic credits and standards.
D. The committee serves as an appeals board for students seeking readmission after being declared academically ineligible to return.
E. The committee serves as an appeals board for students appealing financial aid decisions.
F. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* and *University Graduate Catalog* that correspond to the Committee's charge and recommends changes as necessary.

5.   To Whom The Committee Reports:
   The committee reports its appellate decisions to the appropriate administrative office.

6.   How Often The Committee Reports:
   The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7.   Power Of The Committee To Act Without Faculty Senate Approval:
   The committee is empowered to make appellate decisions regarding students as outlined in its committee responsibilities.

8.   Standard Meeting Time:
   The committee meeting time is scheduled for the first Wednesday of each month, including January, June, July and August.

Faculty Senate Agenda
March 27, 2018
Attachment 11.

COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the Teaching Grants Committee Charge

(Deletions are noted in ~~strikethrough~~.)

1.   Name: Teaching Grants Committee

2.   Membership:

   12 elected faculty members.

   Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, ~~the Vice Chancellor for Research, Economic Development and Engagement or an appointed representative,~~ the Chair of the Faculty and one faculty senator selected by the Chair of the Faculty.

   The membership of the committee shall serve according to their disciplinary expertise. Ideally this would include six members from the College of Arts and Sciences, with at least two each from Humanities, Social Sciences, and the Sciences/Math, and six members from the Professional Schools and other academic units, with no more than one from each professional school.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3.   Quorum: 7 elected members exclusive of ex-officio.

4.   Committee Responsibilities:
A. The committee recommends policies and procedures governing the grant application process, criteria for the awarding of grants, guidelines for the use of teaching grant funds, and procedures for annual reporting by grant recipients.
B. The committee recommends teaching grant proposals to be funded, based on the merit of the proposals. Members of the committee are permitted to submit proposals for the committee's consideration. No member of the committee may vote on his or her own proposal, but no member is prohibited from voting on any other proposal before the committee. That member of the committee shall not be present when his or her proposal is being considered by the committee.

5.   To Whom The Committee Reports:
The committee submits recommendations of proposals to be funded to the appropriate vice chancellor and reports the final list of funded proposals to the Faculty Senate. The committee makes recommendations concerning the policies and procedures governing teaching grant proposals to the Faculty Senate.

6.   How Often The Committee Reports:
The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7.   Power Of The Committee To Act Without Faculty Senate Approval:
The committee is empowered to make recommendations regarding the funding of teaching grant proposals.

8.   Standard Meeting Time:
The committee does not have a standard meeting time.

Faculty Senate Agenda
March 27, 2018
Attachment 12.
FACULTY GOVERNANCE COMMITTEE REPORT
Proposed Revisions to the *ECU Faculty Manual*, Part X, Section II. Tenure and Promotion Schedule

(The proposed revisions to the section would replace the current text located here.)

"Tenure and Promotion Schedule

The timelines designated in these schedules are the normal review cycles for the stated personnel actions. The Chancellor (or designee) may approve an adjustment to these timelines when compelling circumstances, as determined by the Chancellor (or designee), justify a temporary revision. For Promotion and Tenure consideration, the Chancellor (or designee) will adjust the

schedule for notifications to faculty candidates when required by unforeseen circumstances, such as a change in the Board of Trustees meeting date normally held in the spring of the academic year.

Promotion and Tenure Timeline – Spring before Decision Year*

Action	9 and 12 Month Faculty Deadline	Time Allotted for Decision
Faculty member makes a request to the unit administrator to begin the process of consideration for promotion or early conferral of permanent tenure	1st Friday in February	
Faculty member submits a list of potential external reviewers to the tenure committee	3rd Friday in February	
Tenure Committee submits of a list of external reviewers to the unit administrator and selects materials to be sent to reviewers	4th Friday in March	
Unit administrator sends letter and materials to confirmed external reviewers	Last Friday in April	4 weeks

See endnote below for deadlines affecting 12-month faculty member with prior academic credit**

Promotion and Tenure Timeline – Fall and Spring of Decision Academic Year*

Action	9 and 12 Month Faculty Deadline (AA and HS)	Time Allotted for Decision
Unit administrator informs committee of upcoming need for a meeting	1st Tuesday in September	
External reviewers' reports due	1st Tuesday in September	
Faculty member meets with unit administrator to verify that all required documents are in PAD (optional but recommended)	1st Tuesday in September	
Faculty member turns in PAD to Committee	2nd Tuesday in September	
Committee recommendation/PAD to unit administrator	4th Tuesday in October	6 weeks
Unit administrator recommendation/PAD to Dean (note: Brody School of Medicine P&T Committee reviews & makes recommendation to BSOM Dean)	1st Tuesday in December	5 weeks
Dean recommendation/PAD to VCAA or VCHS	1st Tuesday in February	6 weeks
VC decision/PAD to Chancellor	1st Tuesday in March	4 weeks

Chancellor decision	3rd Tuesday in March	2 weeks
BOT decision (Tenure Only)	Spring BOT meeting	Date varies each year

Reappointment of Probationary-Term Faculty Members Timeline*

Action	9 Month Faculty Deadline	12 Month Faculty Deadline	Approx. Time Allotted for Decision
PAD due to Tenure Committee for reappointment decision	3rd Tuesday in January	4th Tuesday in February	
Committee recommendation to unit administrator	2nd Tuesday in February	3rd Tuesday in March	3 weeks
Unit administrator recommendation to Dean (if applicable)	1st Tuesday in March	2nd Tuesday in April	3 weeks
Dean recommendation to VCAA or VCHS	Last Tuesday in March	1st Tuesday in May	3 weeks
VCAA or VCHS decision	Last Tuesday in April	1st Tuesday in June	4 weeks

Reappointment of Probationary-Term Faculty Members in 2nd Year of Employment With Credit for Prior Academic Service Timeline*

Action	9 Month Faculty Deadline	Time Allotted for Decision	12 Month Faculty Deadline
PAD due to Tenure Committee	1st Tuesday in September		1st Tuesday in April
Committee recommendation to unit administrator	1st Tuesday in October	4 weeks	1st Tuesday in May

Unit administrator recommendation to Dean (if applicable)	3rd Tuesday in October	2 weeks	3rd Tuesday in May
Dean recommendation to VCAA or VCHS	1st Tuesday in November	2 weeks	2nd Tuesday in June
VCAA or VCHS decision	3rd Tuesday in November	2 weeks	3rd Tuesday in June

Progress Towards Tenure (PTT) Letters -
Required all years except the year prior to the year in which a faculty member's
mandatory tenure decision is considered

Action	9 and 12 Month Faculty Deadline
Unit administrator provides the Tenure Committee with the candidate's current annual report, copies of the candidate's previous and current annual evaluations and previous progress toward tenure letters, and a draft of the new Progress Toward Tenure letter written by the unit administrator	3rd Friday in April
Tenure Committee meets with the unit administrator to review the cumulative record of a candidate's progress and finalize the Progress Toward Tenure letter	4th Friday in April
Delivery of PTT letter and meeting that includes the faculty member, representative of the Tenure Committee and unit administrator to discuss the letter	End of the Spring Semester

Subsequent Appointment of Fixed-Term Faculty Members Timeline – Spring of Decision Year*

Fixed-term faculty members request consideration of a subsequent appointment and submit portfolio required by unit code	No later than 75 calendar days before term expires	
Committee and unit administrator notify fixed-term faculty member in writing of subsequent appointment recommendation	No later than 45 days before term expires	30 days

*Faculty candidate will be notified of the recommendation or decision, as appropriate, in writing within one week at each decision point.

**For 12-month Assistant Professor with 1 year of prior academic credit, in the fourth year of appointment, external reviewer list is due to Tenure Committee on the 2nd Tuesday in April; Tenure Committee's final list of external peer reviewers is due to unit administrator on 4th Tuesday in April; unit administrator will send letters and selected materials to reviewers by the 3rd Thursday in May."

(FS Resolution #12-68, April 2012)

Faculty Senate Agenda
March 27, 2018
Attachment 13.

ADMISSIONS AND RETENTION POLICIES COMMITTEE REPORT

Proposed Addition to the *University Undergraduate Catalog,* Admission Requirements
Relating To Applicants Who May Require Special Consideration or Exceptions to Policies

(Addition is noted in **bold** text.)

"General Information
East Carolina University is an equal educational opportunity institution; and, in keeping with this policy, the university makes no distinction in the admission of students, or in any other of its activities, on the basis of race, color, gender, sexual orientation, creed, disability, age, or national origin.
All students who are seeking college credit, whether or not they are working toward a degree, must gain admission to the university. Unless otherwise specified, undergraduate students are admitted to the university by the director of admissions. The completed application, with required evidence of eligibility, should be submitted to the Office of Undergraduate Admissions by the posted application deadline. Applicants should contact the Office of Undergraduate Admissions to determine deadline dates for each academic term. Visit www.ecu.edu/admissions.

- Admission to the university does not guarantee admission to individual programs. Individual program admission requirements are described in the specific academic sections.
- Post-baccalaureate students seeking a second undergraduate degree should apply to the Office of Undergraduate Admissions.
- Post-baccalaureate students seeking teacher licensure should apply to the Office of Undergraduate Admissions.
- Post-baccalaureate students seeking a graduate degree or nondegree credit only should apply to the Graduate School. This includes students with four year degrees who want to take undergraduate courses as prerequisites to graduate admission application.

The university seeks to admit undergraduate students who show evidence of being able to succeed in and benefit from academic programs of the rigor offered. The admission decision is based on those criteria indicative of performance and potential as listed below. The chancellor or his designee may admit students whose special talents indicate success in programs requiring those talents. In addition to the above, the Board of Trustees has authorized the Admissions and Retention Policies Committee, at its discretion, to require a personal interview and/or any test deemed advisable.

Prior to enrollment, admitted students must submit a satisfactory health certificate to Student Health Services.

Applicants who have registered in other colleges, universities, or technical institutes (whether or not they earned credit or wish to transfer credit) are required to submit official transcripts of all previous college attendance to the Office of Undergraduate Admissions prior to admission.

All official records must be forwarded from the institution previously attended and must be on file in the admissions office before a student can be admitted. Falsification of the application or any academic records will result in dismissal from East Carolina University.

Transcripts will be evaluated on the basis of East Carolina University requirements, not those of any institutions previously attended. If a transfer student meets admission requirements, full credit will be awarded for all transfer courses passed with a grade of C (2.0) or better and for which East Carolina University has equivalent courses. To have a transcript evaluated, the student must have on file in the Office of Undergraduate Admissions an application for undergraduate admission, the $75 application fee, and an official transcript from each school previously attended.

Any record submitted for evaluation may be totally or partially disallowed according to East Carolina University policies and regional accrediting association regulations. East Carolina University routinely accepts credit from institutions accredited by regional accrediting associations. Validating examinations may be required in any or all subjects and will be required for work completed at institutions not accredited by regional associations, if the student wishes to establish such credit. All transfer students must earn a minimum of one-half the hours of credit required for graduation through enrollment in a regionally accredited senior college; a minimum of 30 semester hours and one-half of the hours in the major must be completed through enrollment at ECU.

In exceptional cases, students may secure the equivalent of transfer credit by passing previously arranged special examinations in subjects in which they have systematically acquired knowledge under conditions which did not permit the earning of transferable credit. Freshmen whose high school records and/or pre-entrance tests show unusual achievement and promise in a subject may take special examinations to receive college credit. (See Advanced Placement, below.) Limits on the number of semester hours of credit earned by special examination may be imposed by schools or departments. Credit earned by examination may not be used to reduce minimum residency requirements.

Grades transferred from another institution are not considered in computing the GPA at East Carolina University, except in the case of seniors graduating with degrees with distinction.

Admission Requirements

Freshmen
Admission requirements for freshmen are listed below:
1. Official certificate of graduation (or its equivalent) from an accredited secondary school and a satisfactory scholastic record.
2. Fifteen acceptable units of secondary school credit, including in English, four course units emphasizing grammar, composition, and literature; in mathematics, four course units including algebra I, algebra II, geometry and a higher level mathematics course for which algebra II is a prerequisite (fourth unit of mathematics is required of students graduating high school in 2006 and later); in science, three course units, including at least one unit in a life or biological science (for example, biology), at least one unit in a physical science (for example, physical science, chemistry, physics), and at least one other laboratory science course; in foreign language, two course units in same language (two units in foreign language are required of students graduating high school in 2004 and later); and in social studies, two course units, including one unit in US history.

East Carolina University recommends that prospective students complete at least one course unit in the arts. Admission to the university does not guarantee admission to individual programs; individual program admission requirements are described in the specific academic sections.

3. Satisfactory scores on the Scholastic Aptitude Test (www.collegeboard.com) or American College Test (www.act.org). Registration forms for either of these examinations are available online and at individual high schools. Official scores must be sent to the ECU Office of Undergraduate Admissions to be eligible to be considered for admission to the institution.

4. A nondeductible, nonrefundable application fee of $75.

Transfer Students

General Transfer
General admission requirements for transfer students are listed below:

1. Official transcript(s) from each regionally accredited college, technical institute, or university previously attended showing the following:
    a. A 2.5 grade point average (GPA) on all transferable hours attempted. (Admission to programs in some professional schools may require a GPA which is higher than that required by the university.) A minimum of 24 transferable semester hours is required for transfer consideration which must include the equivalent college credit hours for ENGL 1100 .
    b. Honorable dismissal and eligibility to return to the college or university at which last matriculated. (Attendance only at summer school does not apply.)
    c. Students who will be 21 years old at the time they propose to enroll may submit their application for transfer admission, with 24 or more transferable hours from a regionally accredited institution are not required to provide a high school transcript or general educational development tests (GED) certificate.

2. Nondeductible, nonrefundable application fee of $75.

Admission to the university does not guarantee admission to individual programs. Individual program admission requirements are described in the specific academic sections. It is the student's responsibility to request that all transcripts and other records be forwarded to the admissions office.

Note: Transfer students must also meet the University of North Carolina subject matter admission requirements by completing high school courses as stated above, or by completing 24 or more transferable credit hours.

Applicants Who May Require Special Consideration or Exceptions to Policies
All students interested in enrollment as an undergraduate must complete an application for admission. Each application is considered individually based upon a combination of a student's previous academic work, test scores, essays, and other personal statements. However, students who feel special circumstances should be considered during this review may request a holistic review. The intent of this policy is to offer students the opportunity to present evidence of demonstrable promise of academic success at ECU. The review will consider all information supplied by the applicant with emphasis placed on, but not limited to: high school grade point average trends, college grade point average, rigor of course work, duration or time away from high school or college, and other information the applicant considers critical to the review of their application. For example: A transfer student with an overall GPA including all previous work below the ECU minimum of 2.5, but who has successfully earned a 3.0 over the course of their last 24 credit hours might be offered admission through the holistic review process. As another example: A high school senior who does not meet the UNC minimum admission requirements but who has a demonstrated artistic talent might be offered admission through the holistic review process. Freshman

applicants requesting a holistic review should contact the Office of Undergraduate Admissions at admis@ecu.edu; transfer applicants requesting a holistic review should contact the Office of Undergraduate Admissions at transfer@ecu.edu.

Freshmen applicants
Any applicant for undergraduate admission as a freshmen who does not meet the UNC Minimum Requirements for first-time Undergraduate Admission Minimum Course Requirements (MCR) or the Minimum Admission Requirements (MAR) may request a holistic review through the Office of Undergraduate Admission. (International applicants should consult with the Office of Global Affairs.) (Link to UNC Admission Requirements: https://www.northcarolina.edu/prospective-students/minimum-admission-requirements) **Students who do not meet the UNC System MAR requirements will be considered as Chancellor's Exceptions. Freshman applicants requesting a holistic review should contact the Office of Undergraduate Admissions at admis@ecu.edu.**

Transfer applicants
Any applicant for undergraduate admission as a transfer who does not meet ECU's transfer requirements may request a holistic review through the Office of Undergraduate Admissions. (International applicants should consult with the Office of Global Affairs.) Transfer applicants requesting a holistic review should contact the Office of Undergraduate Admissions at transfer@ecu.edu.

Admission to the university does not guarantee admission to individual programs. Individual program admission requirements are described in the specific academic sections. It is the student's responsibility to request that all transcripts and other records be forwarded to the admissions office."

Faculty Senate Agenda
March 27, 2018
Attachment 14.

FACULTY WELFARE COMMITTEE REPORT
Resolution on the Status of Faculty Salaries
for the Divisions of Academic Affairs and Health Sciences at ECU

Whereas, a review of CUPA reports generated by IPAR for the 2016-17 academic year display evidence of salary compression/inversion, particularly between the ranks of assistant and associate professor in certain units at ECU; and

Whereas, the blunt instrument of a CUPA report does not display evidence on an individual level, but merely displays trends in units; and

Whereas, IPAR representatives have stated that a new salary study is scheduled for the 2018-2019 academic year for the Division of Academic Affairs and in the following year for the Division of Health Sciences; and

Whereas, salary issues create demoralization among the faculty, especially where senior faculty make less than junior faculty, affecting productivity and risking the loss of qualified faculty to institutions in other states.

Therefore Be It Resolved, that the Faculty Senate recommends the Chancellor:
1. Add a Faculty Welfare Committee representative to the task force being established to develop salary predictors used in generating data for future faculty salary studies;

2. Support the efforts of the taskforce in both the data analysis and the methods by which the data is presented, including but not limited to, the use of established benchmark expectations for faculty salaries involving years of experience and rank;
3. Encourage public presentations on information gathered upon completion of each Division's faculty salary study;
4. Instruct IPAR to provide academic unit heads the faculty salary data on faculty in their units who fall below the salary predictors, taking into account annual performance reviews, rank, and years of experience;
5. Encourage academic unit heads to provide respective Vice Chancellors with recommendations for faculty salary adjustments in accordance with data collected from the faculty salary studies;
6. Ensure that salary compensation will be a financial priority in the 2020-2021 ECU budget for those identified in the faculty salary studies who fall below the salary predictors.

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March 27, 2018
Attachment 15.

FACULTY WELFARE COMMITTEE REPORT
Resolution on Gun Violence*

* Supporting data in following appendix

The faculty at ECU - in response to the epidemic of school shootings and in solidarity with the national student movement against gun violence - assert the following:

Whereas,   firearms are the third leading cause of injury-related deaths in the United States and billions of dollars of medical costs are incurred annually; and

Whereas,   perpetrators have relied upon semi-automatic weapons, particularly the AR-15, for mass shootings upon unarmed populations; and

Whereas,   legislation in Florida and at the national level has been proposed to deal with gun violence through arming classroom instructors.

Therefore Be It Resolved, that the Faculty Senate recommends the Chancellor, on behalf of ECU:
1. Condemn any proposals to resolve gun violence by means of proliferation of weapons on campus through arming instructors, students, staff, and/or any employee or student who does not carry a weapon as part of her/his position;
2. Prioritize funding for the appropriate curricular programming for healthcare providers and counselors to educate patients and families on gun safety;
3. Publically support a ban on the sale of semi-automatic assault weapons;
4. Propose to the Board of Governors and the General Assembly ongoing funding and support for research on gun violence as a public health crisis.

<u>Appendix to Resolution on Gun Violence</u>
1. According to the *American Journal of Public Health*, American hospitals saw 700,000 emergency room visits related to gun violence between 2006 and 2014.

Source: Sarabeth A. Spitzer, et al., "Costs and Financial Burden of Initial Hospitalizations for Firearm Injuries in the United States, 2006-2014," A*merican Journal of Public Health*, May 2017.
http://ajph.aphapublications.org/doi/abs/10.2105/AJPH.2017.303684

2. A recent study from Health Affairs shows firearms are the third leading cause of injury-related deaths in the United States, having killed 36,252 people in 2015 alone and that firearms also levy a $2.9 billion dollar burden on hospitals annually.

   Source: Beth Jones Sanborn, "Gun Violence a Public Health Crisis, Costs Hospitals $2.9 billion a year, reports say," *Health Care Finance*, October 17, 2017. http://www.healthcarefinancenews.com/news/gun-violence-public-health-crisis-costs-hospitals-29-billion-year-reports-say. Accessed February 20, 2018.

3. Statistics indicate that perpetrators are increasingly using semi-automatic weapons on an unarmed populace. After the 2004 expiration of the Assault Weapons Ban, gun massacres (defined as 6+ deaths) rose 183% and massacre deaths rose 239%.

   Source: Louis Klarevas is a Professor at the University of MA—Boston. See his book, *Rampage Nation: Securing America From Mass Shootings* (2016); see also, Christopher Ingraham, "It's Time to Bring Back the Assault Weapons Ban, Gun Violence Experts Say," *Washington Post*, 2-15-2018. https://www.washingtonpost.com/news/wonk/wp/2018/02/15/its-time-to-bring-back-the-assault-weapons-ban-gun-violence-experts-say/?utm_term=.628856371fe2. Accessed February 20, 2018.

Other sources:
Jon Greenberg, et al., "What We Know About Mass Shootings," *Politifact*, February 14, 2018. http://www.politifact.com/truth-o-meter/article/2018/feb/14/what-we-know-about-mass-shootings/. Accessed February 20, 2018.

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