

PROVISIONAL CODE OF OPERATIONS FOR THE REORGANIZED DEPARTMENT OF HEALTH SERVICES AND INFORMATION MANAGEMENT

Preamble: This provisional code allows for faculty participation in and establishes procedures for the Department's internal affairs and is consistent with all applicable provisions of the *East Carolina University Faculty Manual*, *East Carolina University Policy Manual*, and all policies established by, or under delegated authority of, the University of North Carolina Board of Governors, the East Carolina University Board of Trustees, and/or the Chancellor.

The Chair of the Department of Health Services and Information Management is the chief administrative officer of the reorganized department.

The Department of Health Services and Information Management will continue to operate under the approved standard operating procedures, guidelines, and applicable provisions of the unit code of the College of Allied Health Sciences, incorporated herein by reference [<http://www.ecu.edu/cs-acad/fsonline/customcf/unitcodes/alliedhealthsciences.pdf>], except where provisions of the unit code are in conflict with established university policies, rules, regulations, and standard operating procedures or where superseded by this Provisional Code. Some guidelines under which the unit operates are contained in approved documents that are not incorporated in the unit code, the Faculty Manual, or in other university publications. Examples include, but are not limited to, Faculty Workload Regulations, Performance (Post-tenure) Review Standards, unit-approved Student Surveys, and other approved operating guidelines. Except where university policies prevail, these approved unit guidelines will continue to be followed by the unit until such time as a final unit code is approved by the Chancellor.

The Dean of the School of Rural Public Health (SRPH) will appoint members to the School Executive Committee representing the Department of Health Services and Information Management (HSIM) until an approved unit code is approved to replace the Provisional Code. Faculty and/or administrative personnel from HSIM representing the Department on university-level committees and boards will continue to represent HSIM, unless University regulations otherwise prescribe unit representation.

After the new School of Rural Public Health is approved, the faculty of the School will develop a Constitution to facilitate greater collaboration among members of the School. Until an approved Constitution is developed, the voting faculty and/or the Dean will provide opportunities for representation through new School-level leadership groups, standing or ad hoc committees, and teams, as appropriate.

Enabling: This Provisional Code becomes effective after review and approval by the Educational Policies and Planning Committee, the Faculty Senate, the Chancellor of East Carolina University, and the University of North Carolina Board of Governors' approval of the creation of the School of Rural Public Health, including units reorganized or established under the approved School. It will remain in effect until superseded by an approved unit code.