



2018-2019 FACULTY SENATE

The sixth regular meeting of the 2018/2019 Faculty Senate will be held on **Tuesday, February 26, 2019**, at 2:10 pm in room 249 of the new main campus Student Center located on 10th street.

Please note change in meeting location.

AGENDA **revised*
[live recording](#)

- I. **Call to Order**
- II. **Approval of Minutes**
[January 29, 2019](#)
- III. **Special Order of the Day**
 - A. Roll Call
 - B. [Announcements](#)
 - C. Cecil Staton, Chancellor
 - D. Sara Thorndike, Vice Chancellor for Administration and Finance
 - E. Approval of Spring 2019 Graduation Roster, including Honors College graduates
 - F. Anne Ticknor, Faculty Assembly Delegate
Report on [February 22, 2019](#) UNC Faculty Assembly Meeting
 - G. Jeff Popke, Chair of the Faculty
[*East Carolina University Trends, 1998-2018](#)
 - H. Election of Five Members to the Faculty Officers Nominating Committee
(as prescribed in *ECU Faculty Manual*, [Part II, Section II](#))
 - I. Question Period
- IV. **Unfinished Business**
Response to Faculty Senate Resolution #18-54 (attachment 1).
- V. **Report of Graduate Council**
The Council did not meet in February.

VI. Report of Committees

A. Calendar Committee , Rick McCarty

1. Proposed revisions to the *University Undergraduate Catalog*, Academic Regulations: Registration and Schedule Changes, Course and Term Withdrawal (attachment 2).
2. Proposed Revisions to the *University Undergraduate Catalog*, Academic Regulations: Grading System (attachment 3).
3. Proposed Revisions to Format for University Academic Calendars (attachment 4).

B. Undergraduate Curriculum Committee, Jean Luc Scemama

Curriculum and academic matters acted on and recorded in the meeting minutes of [January 24, 2019](#) including curricular actions within the Departments of Health Education and Promotion, Geological Sciences and Biology, Colleges of Education and Business and School of Music and [January 31, 2019](#) including curricular actions within the Departments of Recreation and Leisure Studies, Kinesiology, Hospitality Leadership, College of Business and School of Music.

C. Educational Policies and Planning Committee, Mark Bowler

Curriculum and academic matters acted on and recorded in the [February 8, 2019](#) meeting minutes including a new Medical Family Therapy Certificate in the Department of Human Development and Family Science within the College of Health and Human Performance, revision/reduction in program hours for the BS in History, Secondary Education in the Department of Literacy Studies, English Education and History Education within the College of Education, revision/reduction in program hours for the BS in Special Education, Adapted Curriculum in the Department of Special Education, Foundations and Research within the College of Education, revision/reduction in program hours for the BS in Special Education, General Curriculum in the Department of Special Education, Foundations and Research within the College of Education, revision/reduction in program hours for BS in Industrial Engineering Technology in the Department of Technology Systems within the College of Engineering and Technology and a degree name change from MS in Recreation Services and Interventions to a MS in Recreation Sciences in the Department of Recreation and Leisure Studies within the College of Health and Human Performance.

D. Committee on Committees, Gregory Lapicki

1. First reading of proposed revisions to the University Environment Committee Charge (attachment 5).
2. First reading of proposed revisions to the Student Academic Appellate Committee Charge (attachment 6).

E. Faculty Governance Committee, John Stiller

1. Procedural clarification on action taken in January on proposed revisions to the *ECU Faculty Manual*, relating to the Faculty Appellate Structure included in Part II. East Carolina University Organization and Shared Governance, Section II. Faculty Constitution and By-Laws, subsection By-Laws of the Faculty of East Carolina University (revisions to By-Laws only) (attachment 7).
2. ~~*Proposed revision to the *ECU Faculty Manual*, Part IV, Section II. Unit Codes, subsection III. Faculty Who May Vote on a Unit's Code of Operation (attachment 8).~~
3. Proposed addition to the *ECU Faculty Manual*, Part IV, Section II. Unit Codes, new subsection X. School or College Constitutions or By-Laws (attachment 9).

F. Writing Across the Curriculum, Jeff Popke

Curriculum and academic matters acted on and recorded in the [February 11, 2019](#) meeting minutes including writing intensive course designation (WI) for CHEM 2251.

G. General Education and Instructional Effectiveness Committee, Puri Martinez

*Curriculum and academic matters acted on and recorded in the [February 18, 2019](#) meeting minutes including General Education Fine Arts Credit (GEN:FA) for ART 1827: Photography Changes Everything, General Education Humanities Credit (GE: HU) for CLAS 1600: Sex, Spells and Sacrifices: Religion in the Classical World (**cross-listed as RELI**), Global Diversity Designation (DD) for ANTH 1000: Introduction to Anthropology, Domestic Diversity Designation (DD) for MUSC 2257: Jazz Appreciation, Global Diversity Designation (GD) for CLAS 1600: Sex, Spells and Sacrifices: Religion in the Classical World (**cross-listed as RELI**), and Global Diversity Designation (GD) for FORL 1551: Introduction to Russia: Land of the Firebird; and Designations for transfer courses: Global Diversity Designation (GD) for HUM 120: Cultural Studies from Pitt Community College and Global Diversity Designation (GD) from ANTH 101G: Social Cultural Anthropology.

VII. New Business

Commendation for Professor Mary Gilliland, MD, Parliamentarian-Faculty Senate (attachment 10), Annette Greer

**Faculty Senate Agenda
February 26, 2019
Attachment 1.**

FACULTY GRIEVANCE COMMITTEE REPORT
Response to Faculty Senate Resolution #18-54

Resolution #18-54

Approved by the Faculty Senate: October 16, 2018

Approved by the Chancellor: not applicable

Request that the Faculty Grievance Committee provide the Faculty Senate with a cumulative report of their annual Overview of Committee Activities covering the past 10 years.

[Overview of 2007-2018 Committee Activities](#)

[Compilation of 2007-2018 Committee Reports](#)

**Faculty Senate Agenda
February 26, 2019
Attachment 2.**

CALENDAR COMMITTEE REPORT

Proposed Revisions to the *University Undergraduate Catalog*,
Academic Regulations: Registration and Schedule Changes, Course and Term Withdrawal

<http://catalog.ecu.edu/content.php?catoid=14&navoid=1121#course-and-term-withdrawal>

(Additions are noted in **red** text and deletions in ~~strikethrough~~.)

Academic Regulations: Registration and Schedule Changes, Course and Term Withdrawal

Course Withdrawal Allotment

Students may withdraw from up to 16 semester hours during their undergraduate career. Students may use these withdrawals between the end of the course adjustment period and the deadline to withdraw from term-length courses without a grade, which is 60% **of the semester**, ~~regularly scheduled class meetings, exclusive of final exams.~~ **beginning with the first day of class and ending with commencement.**

Course Withdrawal

During the first 60 percent of **the semester** ~~regularly scheduled class meetings (exclusive of final exams)~~, **beginning with the first day of class and ending with commencement**, a student may withdraw from the course after consultation with his/her advisor. There are two options for requesting the withdrawal. The preferred option is that the student's advisor email the Office of the Registrar (copying the student) at regis@ecu.edu. The second option is that the student email the Office of the Registrar at regis@ecu.edu. If the student initiates the request, the Office of the Registrar will contact the student's advisor for approval prior to granting the request. For either option, the request to the Office of the Registrar should include the student's name, Banner ID, and course prefix and number of the withdrawn course(s). Please refer to Course or Term Withdrawal Refund Rule below. The same 60 percent withdrawal period rule also applies to block courses of other lengths. ~~It is the student's responsibility to consult ECU's Academic Calendars to determine the appropriate~~

~~withdrawal period for such block courses.~~

Term Withdrawal

Students desiring to withdraw from an academic term should meet with an academic advisor to review consequences and policies. The student must then obtain an official withdrawal form located on the website of the Office of the Registrar. After the student has obtained the signatures of the various officials designated on the form, the student must submit the form to the Office of the Registrar for final approval by email. The Office of the Registrar will accept a completed form that is scanned and sent via the student's ECU email address.

Withdrawal Requests Made Within 60% of the Academic Term: During the first 60 percent of **the semester** ~~regularly scheduled class meetings (exclusive of final exams),~~ **beginning with the first day of class and ending with commencement,** a student may withdraw from the university without receiving grades for courses in which he/she is enrolled. However, a W (to notate a withdrawal) will appear on the student's transcript.

Withdrawal Requests Made Beyond 60% of the Academic Term: After 60 percent of **the semester** ~~regularly scheduled class meetings (exclusive of final exams),~~ **beginning with the first day of class and ending with commencement,** a student withdrawing from the university shall receive no credit for the courses in which he/she is passing at the time of withdrawal. A student will receive a grade of F for all courses in which he/she is failing at the time of withdrawal, and a W for those courses in which he/she is passing.

Faculty Senate Agenda February 26, 2019 Attachment 3.

CALENDAR COMMITTEE REPORT

Proposed Revisions to the *University Undergraduate Catalog*,
Academic Regulations: Grading System

http://catalog.ecu.edu/content.php?catoid=14&navoid=1121#Removal_of_Incompletes

(Additions are noted in **red** text and deletions in ~~strikethrough~~.)

Academic Regulations: Grading System

Removal of Incompletes

A grade of I must be removed during the next semester (not counting summer session) in which the student is enrolled in the university or it automatically becomes an F. The instructor will set a time for the removal of the incomplete, ~~in no case later than three weeks prior to the end of the semester.~~ Instructors must complete a grade change from I to the appropriate grade through Banner Self Service at least two weeks prior to the end of the semester **final exams**. If the student does not return to school, the I must be removed within one year, or it automatically becomes an F. An incomplete may not be removed by repeating the course. If a student enrolls in a course in which he or she has an incomplete, the I will automatically become an F. No student will be allowed to graduate with an incomplete on his or her record.

CALENDAR COMMITTEE REPORT

Proposed Revisions to Format for University Academic Calendars

(Additions are noted in **red** text and deletions in ~~strikethrough~~.)

Format for University Academic Calendars
~~20xx-20xx University Academic Calendar~~
~~Summer Session 20xx~~

University Academic Calendar – Summer Sessions 20xx
First Summer Session 20xx

(Actual days: x Mondays, x Tuesdays, x Wednesdays, x Thursdays, x Fridays, 1 day for final examinations)

March xx, Friday	Early registration for special populations begins at 1:00 pm.
March xx, Monday	Registration for Summer Session begins.
May xx, Friday	New student registration; schedule adjustments
May xx, Monday	Classes begin; schedule adjustments. (Must be one week post commencement/graduation) (Classes begin at least one week after Spring Commencement –ITCS; usually on the second Monday following.)
May xx, Tuesday	Last day for registration and schedule adjustments (drop / add) for first session by 5:00 pm (Second class day)
May xx, Wednesday	Census Day (official enrollment count taken at 5:00 pm) (Third day of class; per GA definition it must be 10% of the term.)
May xx, Monday	State Holiday (no classes) (Observance of Memorial Day)
June xx,	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades by 5:00 pm; block courses may be withdrawn only during the first 60% of their regularly scheduled class meetings. (Based on Financial Aid 60% of semester)
June xx, Monday	Classes end; last day for submission of grade replacement requests.
June xx, Monday	Last day for faculty to remove incompletes for graduate courses from the previous year's First Summer semester Session (Same as last class day)
June xx, Tuesday	Final examinations
June xx, Friday	Grades due at 8:00 am

Second Summer Session 20xx

(Actual days: x Mondays, x Tuesdays, x Wednesdays, x Thursdays, x Fridays, 1 day for final examinations)

March xx, Friday	Early registration for special populations begins at 1:00 pm.
March xx, Monday	Registration for Summer Session begins.
June xx, Wednesday	New student registration; schedule adjustments
June xx, Thursday	Classes begin; schedule adjustments. (Must be one day between final exams of first summer session and beginning of second session)

June xx, Friday	Last day for registration and schedule adjustments (drop / add) for Second Summer Session by 5:00 pm (Second class day)
June xx, Monday	Census Day (official enrollment count taken at 5:00 pm) (Third day of class; per GA definition it must be 10% of the term.)
July x, weekday	State Holiday (no classes) (Observance of Independence Day)
July xx,	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades by 5:00 pm; block courses may be withdrawn only during the first 60% of their regularly scheduled class meetings. (Based on Financial Aid 60% of semester)
July/August xx, Thursday	Classes end; last day for submission of grade replacement requests.
July/August xx, Thursday	Last day for faculty to remove incompletes for graduate courses from the previous year's Second Summer semester Session (Same as last class day)
July/August xx, Friday	Final examinations
July/August xx, Monday	Grades due at noon

~~Summer Session 20xx~~

Eleven-week Summer Session 20xx

(Actual class days: x Mondays, x Tuesdays, x Wednesdays, x Thursdays, x Fridays, 1 day for final examinations)

March xx, Friday	Early registration for special populations begins at 1:00 pm.
March xx, Monday	Registration for Summer Session begins.
May xx, Friday	New student registration; schedule adjustments
May xx, Monday	Classes begin; schedule adjustments. (Must be one week post commencement/graduation) (Classes begin at least one week after Spring Commencement –ITCS; usually on the second Monday following.)
May xx, Tuesday	Last day for registration and schedule adjustments (drop / add) by 5:00 pm (Second class day)
May xx, Wednesday	Census Day (official enrollment count taken at 5:00 pm) (Third day of class; per GA definition it must be 10% of the term.)
May xx, Monday	State Holiday (no classes) (Observance of Memorial Day)
June xx-xx, Tuesday - Wednesday	Mid-Summer Break (no classes) (First summer session final exam day and one day break between first and second summer sessions)
June xx	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades by 5:00 pm; block courses may be withdrawn only during the first 60% of their regularly scheduled class meetings. (Based on Financial Aid 60% of semester)
July x, weekday	State Holiday (no classes) (Observance of Independence Day)
July/August xx, Thursday	Classes end; last day for submission of grade replacement requests.
July/August xx, Thursday	Last day for faculty to remove incompletes for graduate courses from the previous year's Eleven-week Summer semester Session (Same as last class day)
July/August xx, Friday	Final examinations
July/August xx, Monday	Grades due at noon

Fall Semester 20xx

University Academic Calendar – Fall Semester 20xx

(Actual class days: x Mondays, x Tuesdays, x Wednesdays, x Thursdays, x Fridays;
Effective class days: x Mondays, x Tuesdays, x Wednesdays, x Thursdays, x Fridays)

(Effective class days list is optional when all Actual class days number at least fourteen.)

March xx, Friday	Early registration for special populations begins at 1:00 pm.
March xx, Monday	Registration for Fall Semester 20xx begins.
August xx, Friday	Faculty meetings; Faculty Convocation
August xx, Friday	Advising, registration, and schedule adjustments
August xx, Monday	Classes begin; schedule adjustments. (Classes usually begin on the second-to-last Monday in August.)
August xx, Friday	Last day for registration and schedule adjustments (drop / add) by 5:00 pm (Fifth class day)
August xx, Friday	Census Day (official enrollment count taken at 5:00 pm) (Tenth class day for fall and spring semesters)
September x, Monday	State Holiday (no classes) (Observance of Labor Day)
October xx-xx, Saturday-Tuesday	Fall Break
October xx, Wednesday	8:00 am - Classes resume
October xx-xx, Monday-Friday	Advising for Spring Semester 20xx (One week prior to early registration for special populations)
October xx	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades by 5:00 pm; block courses may be withdrawn only during the first 60% of their regularly scheduled class meetings. (Based on Financial Aid 60% of semester)
October xx, Friday	Early registration for special populations begins at 1:00 pm. (Friday prior to open registration)
October xx, Monday	Registration for Spring Semester 20xx begins. (Must be after the last day of course withdrawals)
November x, Tuesday	Election Day / Civic Engagement Day (Listed annually)
November xx, Tuesday (Pre-Thanksgiving Tues.)	Night classes will not meet on this day. (Only when Fall classes end on Tuesday)
November xx-xx, Wednesday-Sunday	Thanksgiving Break
November/December xx, Monday	8:00 am - Classes resume.
November/December xx, Wednesday/Thursday	Undergraduate students last day to remove incompletes given during Spring and/or Summer Session 20xx. (Three weeks prior to the end of final exams) Last day for faculty to remove incompletes for undergraduate courses from Spring Semester or Summer Sessions 20xx (Two weeks prior to the end of final exams; may fall within Thanksgiving Break)
December x Monday	Graduate students last day to remove incompletes given during Fall 20xx.

	Last day for faculty to remove incompletes for graduate courses from Fall Semester 20xx (Same as last class day)
December x Monday	Classes end; last day for submission of grade replacement requests. (Classes end on Tuesday when Thanksgiving falls on the 27th or 28th.)
December x Tuesday,	Reading day (May fall on Wednesday)
December x Wednesday	Final Examinations begin. (Exams may begin on Thursday)
December xx Wednesday	Exams for Fall Semester close at 4:30 pm end. (Final exams end on Wednesday) (Exams may end on Thursday)
December xx, Friday	Commencement (Must be on Friday)
December xx, Friday	Grades due at 4:30 pm (On Saturday when exams end on Thursday)

Fall Semester 20xx
-Examination Schedule-

Final Examinations Schedule – Fall Semester 20xx

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes. Clinical and non-traditional class schedules, including graduate level courses, may also adopt a modified examination schedule as required. A final course meeting during the exam period is required in order to satisfy the 750 contact minutes per credit hour required by the University of North Carolina Office of the President. Department Chairs are responsible for monitoring adherence to scheduled examination requirements.

Classes beginning 6:00 pm or later are considered night classes. Examinations in classes meeting one night a week will be held at 7:30-10:00 pm on the first night of their usual meeting during the examination period (December xx - December xx). Examinations in classes meeting two or more nights a week and beginning before 8:00 pm will be held at 7:30-10:00 pm on the first night of their usual meeting during the examination period (December xx- December xx). Examinations in classes meeting two or more nights a week and beginning at or after 8:00 pm will be held at 7:30-10:00 pm on the second night of their usual meeting during the examination period (December xx - December xx). Distance education classes should give their final examinations in a timely fashion to allow submitting grades in time.

Classes beginning on the half hour or meeting longer than one hour will have their final examination at the time determined by the hour during which the classes begin (e.g., 9:30-11:00 am TTh classes will follow the examination schedule of the 9:00 am TTh classes; 8:00-10:00 am MWF classes will follow the examination schedule of the 8:00 am MWF classes).

Common examinations, including DE sections, will be held according to the following schedule:

FREN 1001, 2003, SPAN 1001, 2004, GERM 1001	5:00 - 7:30 Thursday, December xx
FREN 1002, SPAN 1002, 2003, GERM 1002	5:00 - 7:30 Friday, December xx
MATH 1064	5:00 - 7:30 Tuesday, December xx

Times class regularly meets	Time and day of examination
8:00 MWF	8:00 - 10:30 Monday, December xx

8:00 TTh	8:00 - 10:30 Tuesday, December xx
9:00 MWF	8:00 - 10:30 Wednesday, December xx
9:00 TTh (9:30)	8:00 - 10:30 Wednesday, December xx
10:00 MWF	8:00 - 10:30 Friday, December xx
10:00 TTh	8:00 - 10:30 Thursday, December xx
11:00 MWF	11:00 - 1:30 Monday, December xx
11:00 TTh	11:00 - 1:30 Thursday, December xx
12:00 MWF	11:00 - 1:30 Wednesday, December xx
12:00 TTh (12:30)	11:00 - 1:30 Wednesday, December xx
1:00 MWF	11:00 - 1:30 Friday, December xx
1:00 TTh	11:00 - 1:30 Tuesday, December xx
2:00 MWF	2:00 - 4:30 Monday, December xx
2:00 TTh	2:00 - 4:30 Tuesday, December xx
3:00 MWF (3:30)	2:00 - 4:30 Wednesday, December xx
3:00 TTh (3:30)	2:00 - 4:30 Thursday, December xx
4:00 MWF	2:00 - 4:30 Friday, December xx
4:00 TTh	2:00 - 4:30 Wednesday, December xx
5:00 MWF	5:00 - 7:30 Monday, December xx
5:00 TTh	5:00 - 7:30 Wednesday, December xx

~~Spring Semester 20xx~~
University Academic Calendar – Spring Semester 20xx

(Actual class days: x Mondays, x Tuesdays, x Wednesdays, x Thursdays, x Fridays;
Effective class days: x Mondays, x Tuesdays, x Wednesdays, x Thursdays, x Fridays)

October xx, Friday	Early registration for special populations begins at 1:00 pm
October xx, Monday	Registration for Spring Semester 20xx begins.
January xx, Friday	Advising, registration, and schedule adjustments
January xx, Monday	Classes begin; schedule adjustments. (Classes usually begin on the second Monday in January)
January xx, Friday	Last day for registration and schedule adjustments (drop / add) by 5:00 pm (Fifth class day)
January xx, Monday	State Holiday (no classes) (Observance of Martin Luther King's Birthday)
January xx,	Census Day (Official enrollment count taken at 5:00 pm). (Tenth class day for fall and spring semesters)
March xx-xx, Sunday – Sunday	Spring Break
March xx, Monday	8:00 am - Classes resume.
March xx-xx, Monday-Friday	Advising for Summer Sessions and Fall Semester 20xx (The week after Spring Break)

March xx	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades by 5:00 pm; block courses may be withdrawn only during the first 60% of their regularly scheduled class meetings. (Based on Financial Aid 60% of semester)
March xx, Friday	Early registration for special populations begins at 1:00 pm. (Friday prior to open registration)
March xx, Monday	Registration for Summer Sessions and Fall Semester 20xx begins. (Must be after the last day of course withdrawals)
March/April xx-xx Friday-Saturday	State Holiday (no classes)
April xx, Thursday	Undergraduate students last day to remove incompletes given during Fall Semester 20xx. (Three weeks prior to the end of final exams) Last day for faculty to remove incompletes for undergraduate courses from Fall Semester 20xx (Two weeks prior to the end of final exams)
April xx, Tuesday (optional)	State holiday makeup day; classes which would have met on Friday, March xx / April xx , will meet on this day so there will effectively be the same number of Fridays and Tuesdays as every other weekday during the semester. Tuesday classes will not meet. (Not needed if classes begin on Friday; (Same as last class day)
April xx, Tuesday	Graduate students last day to remove incompletes given during Spring Semester and/or Summer Session 20xx. Last day for faculty to remove incompletes for graduate courses from Spring Semester 20xx (Same as last class day)
April xx, Tuesday	Classes end; last day for submission of grade replacement requests.
April xx, Wednesday	Reading day (May be considered on Saturday or Sunday when classes end on Friday.)
April xx, Thursday	Final examinations begin.
May xx, Thursday	Exams for Spring Semester close at 4:30 pm end.
May xx, Friday	Commencement (Must be on Friday)
May xx, Monday	Grades due at 8:00 am

~~Spring Semester 20xx
Examination Schedule~~

Final Examinations Schedule – Spring Semester 20xx

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes. Clinical and non-traditional class schedules, including graduate level courses, may also adopt a modified examination schedule as required. The final exam meeting is required in order to satisfy the 750 contact minutes per credit hour required by the University of North Carolina Office of the President. Department Chairs are responsible for monitoring adherence to scheduled examination requirements.

Classes beginning 6:00 pm or later are considered night classes. Examinations in classes meeting one night a week will be held at 7:30-10:00 pm on the first night of their usual meeting during the examination period (**April xx / May x – May x**). Examinations in classes meeting two or more nights a week and beginning before 8:00 pm will be held at 7:30-10:00 pm on the first night of their

usual meeting during the examination period (**April xx / May x – May x**). Examinations in classes meeting two or more nights a week and beginning at or after 8:00 pm will be held at 7:30-9:30 pm on the second night of their usual meeting during the examination period May x). Distance education classes should give their final examinations in a timely fashion to allow submitting grades in time.

Classes beginning on the half hour or meeting longer than one hour will have their final examination at the time determined by the hour during which the classes begin (e.g., 9:30-11:00 am TTh classes will follow the examination schedule of the 9:00 am TTh classes; 8:00-10:00 am MWF classes will follow the examination schedule of the 8:00 am MWF classes).

Common examinations, including DE sections, will be held according to the following schedule:

FREN 1001, 2003, SPAN 1001, 2004, GERM 1001	5:00 - 7:30 Monday, May xx
FREN 1002, SPAN 1002, 2003, GERM 1002	5:00 - 7:30 Tuesday, May xx
MATH 1064	5:00 - 7:30 Friday, April xx

Times class regularly meets	Time and day of examination
8:00 MWF	8:00 - 10:30 Friday, April xx
8:00 TTh	8:00 - 10:30 Thursday, April xx
9:00 MWF	8:00 - 10:30 Monday, May xx
9:00 TTh (9:30)	8:00 - 10:30 Tuesday, May xx
10:00 MWF	8:00 - 10:30 Wednesday, May xx
10:00 TTh	8:00 - 10:30 Thursday, May xx
11:00 MWF	11:00 - 1:30 Friday, April xx
11:00 TTh	11:00 - 1:30 Thursday, April xx
12:00 MWF	11:00 - 1:30 Monday, May xx
12:00 TTh (12:30)	11:00 - 1:30 Tuesday, May xx
1:00 MWF	11:00 - 1:30 Wednesday, May xx
1:00 TTh	11:00 - 1:30 Thursday, May xx
2:00 MWF	2:00 - 4:30 Friday, April xx
2:00 TTh	2:00 - 4:30 Thursday, April xx
3:00 MWF (3:30)	2:00 - 4:30 Monday, May xx
3:00 TTh (3:30)	2:00 - 4:30 Thursday, May xx
4:00 MWF	2:00 - 4:30 Wednesday, May xx
4:00 TTh	2:00 - 4:30 Tuesday, May xx
5:00 MWF	5:00 - 7:30 Wednesday, May xx
5:00 TTh	5:00 - 7:30 Thursday, April xx

NEW

Abridged calendar format for three or more academic years beyond the full calendars posted annually

Academic Year 20xx-xx++ Summer Sessions 20xx

First Summer Session		Second Summer Session	
May xx, Monday	Classes begin.	June xx, Thursday	Classes begin.
May xx, Monday	State Holiday (no classes)	July x, weekday	State Holiday (no classes)
June xx, Monday	Classes end.	July / August xx, Thursday	Classes end.
June xx, Tuesday	Final Examinations	July / August xx, Friday	Final Examinations
Eleven-week Summer Session			
May xx, Monday		Classes begin.	
May xx, Monday		State Holiday (no classes)	
June xx - xx, Tuesday - Wednesday		Mid-Summer Break	
July x, weekday		State Holiday (no classes)	
July / August xx, Thursday		Classes end.	
July / August xx, Friday		Final Examinations	

Fall Semester 20xx

August xx, Monday	Classes begin.
September xx, Monday	State Holiday (no classes)
October xx - xx, Saturday - Tuesday	Fall Break
November xx - xx, Wednesday - Sunday	Thanksgiving Break
December x, Monday / Tuesday	Classes end.
December xx, Friday	Commencement

Spring Semester 20xx++

January xx, Monday	Classes begin.
January xx, Monday	State Holiday (no classes)
March xx - xx, Sunday - Sunday	Spring Break
March / April xx - xx, Friday - Saturday	State Holiday (no classes)
April xx, Tuesday	Classes end.
May xx, Friday	Commencement

COMMITTEE ON COMMITTEE REPORT

First Reading of Proposed Revisions to the University Environment Committee Charge

(Additions are noted in **red** text and deletions in ~~strikethrough~~.)

1. Name: University Environment Committee

2. Membership: 7 elected faculty members (no more than one of whom may be fixed term). (5 from the Division of Academic Affairs and 2 from the Division of Health Sciences.)

Ex-officio members (with vote): The Chancellor or appointed representative, the Provost or appointed representative, the Vice Chancellor for Health Sciences or appointed representative, the Vice Chancellor for Administration and Finance or appointed representative, the Vice Chancellor for Student Life or appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as deemed necessary by the chair.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:

A. The committee recommends policies to preserve, ~~improve~~ and advance the general physical environment of the University, **including traffic flow patterns, hardened sidewalk designs, speed limits, and parking facilities.**

~~B. The committee provides recommendations to mitigate the loss of habitat that includes repairing or replacing landscaping of the university that have been displaced owing to planned or unplanned actions.~~

~~C. The committee makes recommendations relating to traffic flow patterns, hardened sidewalk designs, speed limits, and parking facilities in and around the University campuses.~~

~~D. B. The committee indexes and recommends policies for maintenance of those trees of significant size and type, culturally historic landscape features and ground covers possessing aesthetic, historic, and/or environmental value~~ **and to mitigate the loss of displaced habitat.**

~~E. C. The committee reviews potential and actual effects of university projects upon water quality and quantity, runoff, and other physical impacts upon the community~~ **and provides recommendations when necessary.**

~~F. The committee shall be familiar with the current East Carolina University master plan and intended placement of buildings and other construction approved by the Board of Trustees. The Committee shall consult with planning officers regarding future land use, changes to the current master plan, and future campus development.~~

~~G. D. The committee promotes~~ **advises and works in coordination with the Sustainability Manager to promote** sustainability efforts on campus, which include energy and resource conservation, recycling, and ~~the reduction of waste~~ waste reduction, **and integration of sustainability issues into the curriculum.**

~~H. The committee raises awareness of, and promotes, sustainability issues in the curriculum and in faculty research.~~

E. The committee makes recommendations to promote appropriate management and use for education and research of ECU's major natural areas.

- F. The committee requests information as needed from Campus Operations, including Facilities Engineering and Architectural Services, and makes recommendations related to the following areas: University Master Plan, future land use, design and construction of new buildings, renovations of existing facilities, management and implementation of the utility infrastructure, and management of the University's repair and renovation program.**
- G. The Committee serves as a communication link between Campus Operations and the Faculty Senate regarding issues outlined above.**

5. To Whom The Committee Reports: The committee reports to the Faculty Senate its recommended policies, procedures, and other procedural criteria.

6. How Often The Committee Reports: The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval: The committee is empowered to advise the appropriate personnel as described in 4.**C.** above.

8. Standard Meeting Time: The committee meeting time is scheduled for the fourth Thursday of each month.

**Faculty Senate Agenda
February 26, 2019
Attachment 6.**

COMMITTEE ON COMMITTEE REPORT

First Reading of Proposed Revisions to the Student Academic Appellate Committee Charge

(Additions are noted in **red** text and deletions in ~~strikethrough~~.)

1. Name: Student Academic Appellate Committee
2. Membership:
~~7 regular and 2 alternate~~ **9** elected members **exclusive of ex-officio**.
 Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

 The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.
3. Quorum: 4 elected members exclusive of ex-officio.
4. Committee Responsibilities:
~~A. The committee serves as an appeals board for entering students who do not meet admission requirements.~~
A. B The committee serves as an appeals board for students denied permission to drop a course.

- B. ~~C~~ The committee serves as an appeals board for students who wish to appeal administrative decisions involving the interpretation and enforcement of policies pertaining to academic credits and standards.
- C. ~~D~~ The committee serves as an appeals board for students seeking readmission after being declared academically ineligible to return.
- D. ~~E~~ The committee serves as an appeals board for students appealing financial aid decisions.
- E. ~~F~~ The Committee reviews at least annually those sections within the *University Undergraduate Catalog* and *University Graduate Catalog* that correspond to the Committee's charge and recommends changes as necessary.

5. To Whom The Committee Reports:
The committee reports its appellate decisions to the appropriate administrative office.
6. How Often The Committee Reports:
The committee reports to the Faculty Senate at least once a year and at other times as necessary.
7. Power Of The Committee To Act Without Faculty Senate Approval:
The committee is empowered to make appellate decisions regarding students as outlined in its committee responsibilities.
8. Standard Meeting Time:
The committee meeting time is scheduled for the first Wednesday of each month, including January, June, July and August.

**Faculty Senate Agenda
February 26, 2019
Attachment 7.**

FACULTY GOVERNANCE COMMITTEE REPORT

Procedural Clarification on Action Taken in January on Proposed Revisions to the *ECU Faculty Manual*, relating to the Faculty Appellate Structure included in Part II. East Carolina University Organization and Shared Governance, Section II. Faculty Constitution and By-Laws, subsection By-Laws of the Faculty of East Carolina University (revisions to By-Laws only)

Part II, Section II. Faculty Constitution and By-Laws, subsection XVI. Adoption and Changing of By-Laws of the Faculty Constitution states:

“The Faculty Senate shall establish whatever by-laws are necessary. A motion to amend the by-laws shall be presented first at a regular meeting of the Faculty Senate for discussion only. At the next regular meeting of the Faculty Senate the motion to amend the by-laws will be acted upon, requiring a vote of two thirds of those elected senators present and voting for approval. An amendment to the By-Laws of the Faculty Constitution shall be effected only by action of the Faculty Senate.”

Under this provision, the proposed revisions to the By-Laws that were presented and acted on at the January 29, 2019 Faculty Senate meeting would normally require a formal vote during the February 26, 2019 meeting. However, given that the associated revisions to Part XII, Section I and II require formal approval from the Chancellor, Board of Trustees and General Administration (Section I approval only) before going into effect, the formal second reading of proposed revisions to the By-

Laws should not take place until the General Administration has acted on these governing appellate documents.

Therefore, a procedural motion to postpone the vote on the By-Laws until Part XII is formally approved is in order.

Detailed [here](#) are proposed revisions to the By-Laws and provided below is a clean copy with revised sections highlighted.

I. Attendance, Seating, and Participation

- A. To facilitate the efficient flow of business, Senators shall be seated as follows:
 - 1. Ex-officio members shall be assigned seats on one row.
 - 2. Elected members shall be assigned seats in alphabetical order by electoral units
- B. Only elected and ex-officio members (including alternates, representing their electoral units) may answer the roll call, vote, or occupy seats assigned to senators.
- C. Faculty members visiting the Senate shall seat themselves in the back of the meeting room, behind the seats assigned to Senate members.
- D. Visitors may not participate in Senate discussions and business except by advance invitation of the Senate Agenda Committee or the Chair of the Faculty. Such an invitation will be announced to the Senators prior to the meeting.
- E. Each electoral unit of the University may elect a number of alternate representatives equal to its allotment of senators, not to exceed the electoral unit's number of apportioned senators. If more than one alternate is elected, they should be elected to two-year terms. The alternate(s) will be elected in the same manner as faculty senators at the time of regular election of senators, and will serve for a two-year term.

Alternates shall be eligible for re-election. The alternate will represent that electoral unit at the discretion of any Senator within the electoral unit, and in such a situation, shall notify the Secretary of the Faculty or Faculty Senate office that he or she is representing that electoral unit prior to the convening of the Senate session in question.

II. Minutes of the Faculty Senate

- A. There shall be a Faculty Senate Committee on Minutes composed of the Chair of the Faculty, Vice Chair of the Faculty, and Secretary of the Faculty.
- B. Minutes shall become official on approval by the Faculty Senate Committee on Minutes. The official minutes shall be distributed to all faculty as soon as possible after a Senate meeting. Any corrections to the minutes by the Senate shall be made a part of the official minutes of the subsequent meeting.
- C. Incorporation into the official minutes of verbatim remarks shall be allowed or disallowed at the discretion of the Faculty Senate Committee on Minutes. The Chair of the Faculty may request that verbatim remarks be submitted in writing to the Secretary of the Faculty.

III. Special Committees

- A. Special committees shall be established by the Senate at the discretion of the Chair of the Faculty, in consultation with the Faculty Officers.
- B. Members of the special committees may be appointed by the Chair of the Faculty or he or she may ask the Senate to elect committee members. At least one senator shall be on each special committee.
- C. The Chair of the Faculty may appoint the chair of special committees or these chairs may be elected by the committee members.

D. Non-Senate faculty members as well as Senators may serve on special committees.

IV. Appellate Committees

Appellate Committee members must be permanently tenured, voting faculty holding no administrative title (*ECU Faculty Manual Part IX, Section I - Tenure and Promotion Policies and Procedures*). The process for election of faculty to the Appellate Committee, which serves as a pool for populating hearing panels (see *ECU Faculty Manual Part XII, Faculty Grievance Policies and Procedures*) will be as follows:

1. Each year in January, the Committee on Committees will solicit volunteers to serve on the Appellate Committee. Responses are due in the Faculty Senate office in February.
2. The Committee on Committees will review all responses and present to the Faculty Senate a slate of one or more nominees as there are vacancies to fill. Nominations may also be made from the Faculty Senate floor. Appellate Committee members will be elected at the spring Faculty Senate Organizational meeting. Election will be by a majority of Senators present and voting. This by-law may be suspended in accordance with procedures specified in *Robert's Rules of Order, Newly Revised*.
3. A total of 30 faculty will comprise the Appellate Committee, all serving three year terms that are staggered with 10 members elected annually. Individual faculty members are eligible to serve two consecutive three-year terms, which may extend to the beginning of the fall semester in the final year of a term. Faculty will be ineligible to serve again for one academic year after conclusion of a second consecutive term.
4. When vacancies occur in the Appellate Committee between annual elections, the Faculty Senate will elect additional faculty members to the committee through nominations initiated by the Committee on Committees.
5. Faculty who have been involved as either a grievant or respondent in an appellate hearing cannot serve on the Appellate Committee for the period of one three-year term from the date of the final decision on that appeal. A Committee member who becomes a grievant or respondent while serving will be replaced by the usual procedure for vacancies between annual elections.
6. An Appellate Committee member who becomes a Grievant or Respondent while serving will be replaced following the usual procedure.
7. Members of the Faculty Governance Committee cannot be elected concurrently to the Appellate Committee.

V. Faculty Senate, Academic and Administrative Committees, Membership, and Structure Membership

Membership of Faculty Senate Committees and Academic Committees shall consist of faculty members in at least their second consecutive year of full-time employment at East Carolina University. A majority of the members of all committees must be tenured or tenure-track faculty members, and in no case shall more than two elected members of each committee be fixed term faculty members. The Chancellor and the Chair of the Faculty are ex-officio members of all committees. (Faculty Senate Resolution #14-88)

Members of committees serve in accordance with their ability, training, and experience rather than as representatives of their electoral unit.

The process for election of academic and selective administrative committees will be as follows:

1. The Academic and Administrative Committee preference forms will be distributed to all faculty, by the Committee on Committees with assistance of the office personnel in January. The completed forms are due in the Faculty Senate office in February.

2. The Committee on Committees will review all preference forms and present to the Faculty Senate a slate of one or more nominees as there are vacancies to fill. Nominations may also be made from the floor of the Faculty Senate. Election of Academic and Administrative Committee members will take place at the Faculty Senate Organizational Meeting in April. Election will be by a majority present and voting.

Members are elected to staggered three-year terms, which may extend to the beginning of the fall semester. Faculty members are not eligible to serve as an elected regular member on more than one standing university academic committee at a time. Service on a single academic or administrative committee is limited to election to two consecutive 3-year terms with ineligibility for election to the same committee for at least one academic year. Student members are nominated by the Student Government Association for appointment by the Chancellor.

Faculty Senate and Academic Committees meet on a standard schedule, set and revised by the Committee on Committees. When a Faculty Senate academic committee deals with matters that directly concern any administrator these matters should be discussed with the administrator during the development of a proposed policy. Further, the administrator should have adequate input before the finished resolution is presented to the Senate. This not only would involve ex-officio committee members but also would involve working with any administrator involved in a particular policy under consideration.

All University Academic Committees are Standing Committees of the Faculty Senate. Information relating to each committee is available in the Faculty Senate office and electronically on the Faculty Senate web site.

Officers: Officers of each committee are elected from the membership of the committee, excluding ex-officio, by the members of the committee, for a term of one year. Previous service as a committee officer shall not prejudice a member's election to any committee office. Under normal circumstances each committee shall have a chairperson, a vice chairperson, and a secretary. Upon organization of the new committees, at the Committees' Organizational meetings beginning in the Fall, the former chairperson if available will turn over committee records to the new chairperson. The Chair of the Faculty may declare an elected member's seat vacant upon the occurrence of three consecutive absences of that member. The Chair of the Faculty will appoint faculty members to fill vacancies of any University Academic Committee that may occur during the academic year. Interim elections may be held to fill an office that has become vacant or to replace an officer that two-thirds of the full committee membership deems is not fulfilling the obligations of the office.

The charge of each Faculty Senate and academic committee is on file in the Faculty Senate office and available electronically on the Faculty Senate web site. Many administrative committee charges are available on the East Carolina University web site.

Each committee shall operate according to the latest version of *Robert's Rules of Order, Newly Revised*. Minutes of each committee are on file in the Faculty Senate office and available electronically on the Faculty Senate web site and shall be sent to members of the committee and Chair of the Faculty.

A file on each committee's activities, minutes, and other records shall be maintained in the Faculty Senate office. All committees and subcommittees, unless prohibited explicitly by the committee's charge, University policies, or state statutes, shall hold their regular and special meetings in open session in accordance with the North Carolina Open Meetings Law, and the chairperson of

committees shall inform the Senate office of the time and place of such meetings so they may be placed on the Senate calendar and publicized in order that interested faculty may attend.

The committees' annual reports shall be composed by the committee officers according to the official form and submitted to the Faculty Senate office for duplication and distribution to the Chair of the Faculty, the Chair of the Committee on Committees, the present members of the committee, and the new members of the committee whose terms begin next academic year. Copies of the committees' annual reports will be kept on file in the University Archives, Faculty Senate office, and made available electronically on the Faculty Senate web site. Upon request, copies of committees' annual reports shall be made available by the Faculty Senate office.

The Chair of the Faculty shall each year compile the Annual Report of the Faculty Senate. This report, among other things, shall contain a summary of Senate and Senate committees' activities for the immediate past year.

The Annual Report of the Faculty Senate will be distributed to the Chancellor, academic Vice Chancellors and made available on the Faculty Senate web site. Copies of the report will also be kept on file in the University Archives and the Faculty Senate office. In addition, copies of the Annual Report of the Faculty Senate will be distributed to the members of the Faculty Senate not later than the first regular Faculty Senate meeting of the next academic year.

Currently there are two Faculty Senate committees (Agenda Committee and Committee on Committees), one Appellate Committee that serves as a pool for hearing panels for four different appeal processes (Due Process, Faculty Grievance, Hearing, and Reconsideration), and 20 academic committees as follows:

- Academic Awards Committee
- Admission and Retention Policies Committee
- Calendar Committee
- Distance Education and Learning Technology Committee
- Educational Policies and Planning Committee
- Faculty Governance Committee
- Faculty Welfare Committee
- General Education and Instructional Effectiveness Committee
- Libraries Committee
- Research/Creative Activities Committee
- Service-Learning Committee
- Student Academic Appellate Committee
- Student Scholarships, Fellowships, and Financial Aid Committee
- Teaching Grants Committee
- Undergraduate Curriculum Committee
- Unit Code Screening Committee
- University Athletics Committee
- University Budget Committee
- University Environment Committee
- Writing Across the Curriculum Committee

As the need arises, additional committees are created, by the Committee on Committees, to assist in the academic policy-making process.

VI. Graduate Council

The Chair of the Faculty or his/her designee shall serve as an ex-officio member. The duties and responsibilities of the Graduate Council are described in the *ECU Faculty Manual* under Graduate School Governance. The Chair of the Graduate Council provides a monthly report to the Faculty Senate for information, comment, and advice.

VII. Faculty Assembly Delegates and Alternates

The process for election of Faculty Assembly Delegates and Alternates (*Part III, Section II; The Faculty Assembly of the University of North Carolina*) will be as follows:

- A. The Faculty Assembly nomination form will be distributed to all faculty by the Committee on Committees with assistance of the office personnel in November. The completed nomination forms are due in the Faculty Senate office in December.
- B. The Committee on Committees will review the nominations and present to the Faculty Senate a slate of one or more nominees as there are vacancies to fill. Nominations may also be made from the Faculty Senate floor. Faculty Assembly representatives will be elected by the Faculty Senate at its January regular meeting. Election will be by majority present and voting. One Faculty Assembly Delegate will be the Chair of the Faculty, holding a term for each year he/she is elected to serve as Chair of the Faculty. No Chair of the Faculty may serve as a Faculty Assembly Delegate for more than six consecutive years.

VIII. Election by Acclamation

When an election that otherwise requires a vote by written, secret ballot is uncontested, that is, the number of nominees does not exceed the number of individuals to be elected, the Faculty Senate may vote by acclamation according to provisions in *Robert's Rules of Order, Newly Revised*.

Approved:

FS Resolution #05-18 (Appendix A) September 2005, Chancellor

FS Resolution #05-19 (By-Laws) April 2005, Chancellor

Amended:

FS Resolution #09-06, September 2009

FS Resolution #12-79, April 2012

FS Resolution #14-88, December 2014

FS Resolution #19-____”

Faculty Senate Agenda

February 26, 2019

Attachment 8.

REPORT BEING WITHDRAWN FOR FURTHER DISCUSSION

FACULTY GOVERNANCE COMMITTEE REPORT

Proposed Revision to the *ECU Faculty Manual*, Part IV, Section II. Unit Codes, Subsection III. Faculty Who May Vote on a Unit's Code of Operation

(Additions are noted in **red** text and deletions in ~~strikethrough~~.)

III. Faculty Who May Vote on a Unit's Code of Operations

Responsibility for voting on a Unit Code rests with the permanently tenured faculty. A permanently tenured, full-time faculty member who is and has been employed for at least twelve consecutive months in a greater than 50% assignment in a unit counts towards a quorum and may vote on the unit's new or revised unit code. This includes administrators who meet these conditions.

A faculty member on **non-medical** ~~or other~~ leave from a greater than 50% assignment in a unit may vote if the faculty member wishes to do so but does not count towards a quorum unless he or she is present at a vote. ***A faculty member on approved medical leave is not permitted to participate in any University activities during the period of approved medical leave without written university approval.** Faculty members with 50% or less assignment in a unit do not vote on the unit's code.

Faculty Senate Agenda

February 26, 2019

Attachment 9.

FACULTY GOVERNANCE COMMITTEE REPORT

Proposed addition to the *ECU Faculty Manual*, Part IV, Section II. Unit Codes, New Subsection X. School or College Constitutions or By-Laws

(Additions noted in **red** print)

CONTENTS

- I. Definition of Unit Code
- II. Approval Process for New and Revised Unit Codes
- III. Faculty Who May Vote on a Unit's Code of Operation
- IV. Minimal Unit Code Requirements
- V. Use of "Guidelines" by a Code Unit
- VI. Five Year Review of a Unit Code
- VII. Faculty Senate Office Records
- VIII. Unit Code Training
- IX. Unit Code Availability
- X. School or College Constitutions or By-Laws**
- XI. Acceptable models for code units in reorganization plan

X. School or College Constitutions or By-Laws.

A School or College in which departments are code units may establish a constitution or by-laws. These shall be developed with input from the School or College faculty and the Dean. They must specify the procedures for their ratification and amendment. Prior to their

ratification, constitutions and by-laws must be submitted to the Unit Code Screening Committee for review and advice. After review and amendment, if necessary, the constitution or by-laws shall be approved at a general meeting, such as fall convocation, by a majority of the tenured faculty members present and voting. Upon ratification, the Constitution or by-laws shall be re-submitted to the Unit Code Screening Committee for approval and, if approved, forwarded for review and approval to the Faculty Senate and, subsequently, the Chancellor.

If a School or College constitution or by-Laws contains provisions for a School or College Promotion and Tenure Advisory Committee, the applicable policies and procedures must be submitted to the Faculty Governance Committee for review and approval prior to ratification of the constitution or by-laws.

**Faculty Senate Agenda
February 26, 2019
Attachment 10.**

**Commendation for Professor Mary Gilliland, MD,
Parliamentarian-Faculty Senate**

Whereas, Professor Mary Gilliland, MD served as ECU Faculty Senate (FS) member from 2003-2019, including FS Alternate 2003-2005, Senator 2005-2009, Senator 2011-2013, Senator 2013-2015, Senator and Parliamentarian 2015-2017, Senator 2017-2019, Committee on Parking and Transportation (voting) 2006-2009, Research Ethics Oversight (voting) 2007-2009, Faculty Governance (voting) 2006-2009, and Faculty Grievance (alternate) 2011-2014; and

Whereas, Professor Gilliland was awarded the 2015 Faculty Senate's Award for Service presented by Chancellor Ballard; and

Whereas, physician Mary Gilliland, who was hired as Associate Professor in 1989, granted tenure in 1993 and full professor in 1995 in the Brody School of Medicine, has mentored and facilitated faculty success of colleagues in all aspects of academic life for over 30 years; and

Whereas, as a forensic pathologist, Professor Gilliland has provided the highest level of service to our region, state, and nation and made significant and sustained contributions to the field of forensic pathology, including areas of natural pediatric deaths, child abuse, and domestic violence; and

Whereas, Professor Gilliland, has held multiple medical and leadership positions within the Brody School of Medicine and Vidant Medical Center, including but not limited to M-2 pathology course director, directing the autopsy service, and assistant director of forensic services; and

Whereas, Professor Gilliland, who had mentored learners in graduate medical education at ECU since 1989, has a record of documented success which has been expressed by countless medical learners that have been made better physicians from learning by Dr. Gilliland's example of service, tutelage, and leadership; and

Whereas, Professor Gilliland, an active and vocal member of the ECU community, has provided spontaneous and insightful comments at any meeting large or small, and will be remembered for her willingness to voice dissent even when not popular; and

Whereas, Dr. Gilliland has been actively involved in the Brody Women Faculty Committee (BWFC), as one of most reliable volunteer speakers for the BWFC Personnel Action Dossier Mentoring workshop each of the last 7 years, guiding junior women faculty to prepare for tenure; and

Whereas, Dr. Gilliland received the Brody Women Faculty Committee Advocacy Award in 2018; and

Whereas, her dry wit and incredibly sharp intellect may seem to intimidate, her loving kindness, nurturing personality, and gentle demeanor always prevail; so,

THEREFORE BE IT RESOLVED, that Professor Mary G. F. Gilliland is commended by the Faculty Senate for her sustained and exceptional leadership as an exemplar member of the faculty of East Carolina University.

BE IT FURTHER RESOLVED, that we, the members of East Carolina University's Faculty Senate, hereby express our profound respect and admiration for Professor Mary Gilliland, that we recognize her significant contributions to improving the university at multiple levels, and that we express our gratitude for the efforts she has made on behalf of all parts of the university and its long tradition of shared governance.