



Office of the Chancellor

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Memorandum

To: Professor Jan Tovey
Chair of the Faculty

From: Steve Ballard *Steve*
Chancellor

Date: April 30, 2009

Subject: **Faculty Senate Resolutions 09-17, 09-18, 09-21, and 09-22**

I hereby approve the following resolutions which were adopted by the Faculty Senate at their meeting on March 31, 2009:

Faculty Senate Resolution 09-17

Removal of Foundation Credit "FC" designation from ALL BUT the following School of Theatre and Dance courses: THEA 1000, -1010, -2001, -4066; DNCE 1001, -1002, -1003, -1011, -1012, -1013, -3014, -3703, -4044, -4045.

Faculty Senate Resolution 09-18

Summer 2010 – Spring 2011 University Calendars

Faculty Senate Resolution 09-22

Curriculum matters contained in the minutes of the February 26, 2009, meeting.

I am also approving Faculty Senate Resolution 09-21, Revised Department of Psychology Unit Code of Operations, Department of Geography Unit Code of Operation, and Department of English Unit Code of Operation, **subject to the revisions outlined below for each of the individual unit codes.**

Revisions necessary for full approval:

Department of Psychology Code – In Section VI. H., the first sentence refers to the Faculty Manual Appendix L. It appears that the appropriate reference should be to Appendix C. If this is only a typographical error, then that change would clear the issue with this code.

Department of Geography Code – In Section III.A.3. The Promotion Committee, the last sentence in the paragraph dealing with the Promotion Committee should be revised to be consistent with Appendix D.

In Section VI.C., Unit Administrator Evaluation, the section on appointment of chair of the department must conform to the Board of Trustees policy for appointment and review of administrators, not to the ECU Faculty Manual, Appendix L, as stated.

Department of English Code – Regarding Section III.A. Executive Committee, until the university policy on reassigned time is approved, this provision is out of compliance with the UNC policy on reassigned time.

In Section III.I. Personnel Committee, members of the personnel, tenure and promotion committees must meet the definition of voting faculty in Appendix D., not Appendix L. as used in the proposed code. There is a difference in the definition of voting faculty in these two appendices.

Regarding initial appointment and reappointments, the personnel committee does not recommend appointments; that is done by the tenure committee. The personnel committee makes recommendations for initial fixed-term appointments and for contract renewals. Also, in reference to “Part IV.”, this part of the Faculty Manual does not relate to the appointment of faculty. The intention may have been to refer to Section IV of the English code (clarification is needed).

Also, with regard to evaluation of faculty for reappointment, tenure and promotion, unit codes are supposed to contain more specific criteria than the general criteria contained in the Faculty Manual as stated in the proposed code.

In Section IV.C. through G., there are several references to Appendix L; however, there is nothing in Appendix L that relates to the subject matter contained in this part of the proposed code.

In IV.D., regarding Reappointment and Professional Advancement, the code is not clear as to the criteria to be used. There is reference to the “Harriot College of Arts and Sciences Criteria for Permanent Tenure and Promotion.” While this may be adequate, the code should incorporate the college criteria as an attachment or appendix to the code.

In G. Tenure and Promotion, the language is confusing and needs clarification; for example, mention is made to Faculty Manual Appendix D and Appendix L with no mention of the Harriot College criteria.

As noted in previous issues regarding unit codes, Linda Ingalls of the Personnel Office in the Division of Academic and Student Affairs is available to assist with these issues.

pc: Faculty Senate Officers
Dr. Marilyn Sheerer, Provost and Senior Vice Chancellor for Academic and Student Affairs
Dr. Phyllis Horns, Vice Chancellor for Health Sciences
Dr. Deirdre Mageean, Vice Chancellor for Research and Graduate Studies