



**Department of
Pathology and
Laboratory Medicine**

Brody School of Medicine
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**Department
of Pathology**

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January 28, 2011

To: Scott Gordon, Ph.D., Chair, Educational Policies and Planning Committee

From: Donald R. Hoffman, Ph.D., Chair Graduate Studies Committee, BSOM

A handwritten signature in black ink, appearing to read 'D R Hoffman'.

The request to discontinue the Pathologist Assistant Certificate Program from the Department of Pathology and Laboratory Medicine was approved by vote of the Graduate Studies Committee of the Brody School of Medicine on January 28, 2011.



East Carolina University.

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Memorandum

TO: Donald Hoffman, PhD

FROM: Peter Kragel, MD *PK*
Professor and Chair

DATE: January 27, 2011

SUBJECT: Discontinuation of Pathology Assistant Certificate Program

This memo is to request to discontinue the Pathology Assistant Certificate Program as of Thursday, January 27, 2011 when the faculty met and voted to discontinue this program.

Office of the Dean


Brody School of Medicine
AD-52 Brody Medical
Sciences Building
600 Moyer Boulevard
East Carolina University
Greenville, NC 27834

MEMORANDUM

252-744-2201 office
252-744-9003 fax

To: Scott Gordon, Ph.D.,
Chair, Educational Policies and Planning Committee

From: Paul R. Cunningham, MD
Dean, Brody School of Medicine



Date: January 28, 2011

I approve the Department of Pathology and Laboratory Medicine's request to discontinue the Pathologist Assistant Certificate Program.

**Office of the
Vice Chancellor**

Health Sciences Division

Phyllis N. Norns, RN, DSN, FAAN

AD-48 Brody Medical
Sciences Building

600 Moye Boulevard

Mail Stop 600

East Carolina University

Greenville, NC 27834-4354

252-744-2984 office

252-744-3192 fax

MEMORANDUM

TO: Scott Gordon, Ph.D., Chair
Educational Policies and Planning Committee

FROM: Phyllis N. Norns, RN, DSN, FAAN *PNNorns*
Vice Chancellor for Health Sciences

DATE: January 28, 2011

RE: Discontinuance of Pathologist Assistant Certificate Program

This memo is to approve the Department of Pathology and Laboratory
Medicine's request to discontinue the Pathologist Assistant Certificate Program.

If you have any questions, please do not hesitate to contact me.

THE UNIVERSITY OF NORTH CAROLINA
APPENDIX D: REQUEST FOR AUTHORIZATION TO DISCONTINUE A DEGREE PROGRAM

Date: December 13, 2010

Constituent Institution: East Carolina University
School/College: Brody School of Medicine Department: Pathology and Laboratory Medicine

Program Identification:

CIP Discipline Specialty Title: Pathology Assistant
CIP Discipline Specialty Code: 26.0910 Level: Certificate
Title of Authorized Program: Pathology Assistant Certificate Program
Degree Abbreviation (e.g., BS, BA, MA, MS, CAS) NA

Date of Proposed Discontinuation: Month Aug Year 2011

Does the discontinuation of the program involve the discontinuation of an off-site or online delivery of the program? Off-Site No Online No

If the program to be discontinued is offered at off-campus sites, please list them:

- (1) _____
(city) (county) (state)
- (2) _____
(city) (county) (state)
- (3) _____
(city) (county) (state)

Explain why the program is being discontinued. If the program addresses high priority needs, how will those needs be addressed by other programs? Describe steps to be taken to allow students enrolled in the program to complete their courses of study.

This program will be discontinued because of a lack of interest by candidates and has had low productivity. There are no students currently enrolled in this program.

Consequences of Discontinuation

- How many faculty members will be reassigned? None
- How many staff will be reassigned? None
- How many EPA non-faculty will be reassigned? None
- How many faculty, staff, or EPA non-faculty will be discontinued? None
- How much funding is to be reallocated based on this discontinuation? None

Name, title, telephone, and e-mail of contact person for this notification of discontinuation:

Peter J. Kragel, MD, Professor and Chair, Department of Pathology and Laboratory Medicine 
Contact: Peter J. Kragel, MD at kragelp@ecu.edu

Chancellor (or designee): _____ Date: _____