The first regular meeting of the 2014-2015 Faculty Senate was held on Tuesday, September 16, 2014, in the Mendenhall Student Center.

**Agenda Item I. Call to Order**
Andrew Morehead, Chair of the Faculty called the meeting to order at 2:10 p.m.

**Agenda Item II. Approval of Minutes**
The minutes of April 15, 2014 and April 22, 2014 were approved as presented.

**Agenda Item III. Special Order of the Day**

A. Roll Call
Senators absent were: Professors Tierno (Art and Design), Darkenwald (Theatre and Dance), Van Scott (Research and Graduate Studies), and Taggart (Music).

Alternates present were: Professors Harris for Painter-Patton (Allied Health Sciences), Perry for Mazow (Anthropology), Thompson for Goodwillie (Biology), Hopkins for Morin (Communication), Cotterill for open Senator seat (Dental Medicine), Jones for open Senator seat (Education), Loy for Shores (Health and Human Performance), and Penders for Levine (Medicine).

B. Announcements
The Chancellor has approved/received/held for further study the following resolutions from the March 2014 and both April 2014 Faculty Senate meetings:

- **#14-28 Spring 2014 Graduation List, including Honors Program graduates.**
- **#14-30 Formal faculty advice on curriculum matters acted on and recorded in the Graduate Curriculum Committee meeting minutes of February 5, 2014.**
- **#14-31 Formal faculty advice on curriculum and academic matters acted on and recorded in the Graduate Council meeting minutes of February 17, 2014.**
- **#14-32 Revised ECU Faculty Manual, Part XII, Section I. Faculty Grievance Policies and Procedures (with stipulation).**
- **#14-33 2015/16 University Academic Calendar, including Summer 2015, Fall 2015, and Spring 2016.**
- **#14-34 Curriculum and academic matters contained in the Writing Across the Curriculum Committee meeting minutes of March 3, 2014, including approval of writing intensive (WI) designation for UNIV 4990 and READ 4534 and removal of WI designation for GERM 3350, ENGR 2070, and ENGR 3000.**
- **#14-35 Curriculum and academic matters contained in the University Curriculum Committee meeting minutes of January 23, 2014 and February 13, 2014.**
- **#14-36 Curriculum matters acted on during the Foundations Curriculum and Instructional Effectiveness Committee meeting of February 17, 2014, including approval for global diversity designation for FORL 1662, PLAN 1900, COMM 4185, 3390, 2050 and 1050, COMM 3180, domestic diversity designation for HMG 1500, SOCW 2010, COMM 4135, COMM 3180, and Foundations Humanities credit for FORL 1662, RELI 2350 and 2340.**
- **#14-37 Curriculum and academic program matters included in the Educational Policies and Planning Committee meeting minutes of February 28, 2014, including a request to establish a Master of Science degree program in Computer Science in a distance education format within the Department of Computer Science, College of Technology and Computer Science.**
- **#14-38 Responsibilities and authority of the Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee.**
- **#14-40 Statement of Principles Regarding Budget Reductions and Allocations.**
- **#14-42 Transparency of Financial Impacts in Program Changes (with comment).**
- **#14-44 Formal faculty advice on curriculum matters acted on and recorded in the Graduate Council meeting.**
minutes of February 17, 2014 and March 17, 2014.
#14-45 Formal faculty advice on curriculum and academic matters acted on and recorded in the Graduate Curriculum Committee meeting minutes of February 5, 2014, March 5, 2014 and March 19, 2014.
#14-46 Addition to ECU Faculty Manual, Part XI, Section V. relating to Weapons Policy.  (with changes)
#14-47 Formal faculty advice on proposed Regulation on Responding to Complaints of Sexual Harassment, Sexual Misconduct and/or Discrimination on the Basis of Sex. (with comment)
#14-48 Formal faculty advice on Faculty Serious Illness and Parental Leave Policy.
#14-49 Curriculum matters acted on and recorded in the Foundations Curriculum and Instructional Effectiveness Committee meeting minutes of March 17, 2014 and March 31, 2014. (with comment)
#14-50 Recommendations on COAD 1000 (with comment)
#14-51 Formal faculty advice on REG 01.30.01 Institutional Survey Administration.
#14-55 Creation of a New WE Grade, Withdrawal with Extenuating Circumstances and Revisions to Related Policies.
#14-56 Recommendations from the Subcommittee on Unit Code Policy. (Held for further study with comment)
#14-57 Revised unit codes of operation, including, Department of Political Science’s Unit Code of Operation, Department of History’s Unit Code of Operation, School of Music’s Unit Code of Operation, Department of Sociology’s Unit Code of Operation, and College of Education’s Unit Code of Operation. (Held for further study with comment)
#14-58 Resolution on Academic Conflicts with Fall 2014 Thursday Home Football Games. (with comment)
#14-59 Policy for Making Up Missed Class Days.
#14-60 Curriculum and academic program matters acted on and recorded in the Educational Policies and Planning Committee’s April 11, 2014.
#14-61 Recommended Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee membership. (with exception)
#14-62 Revisions to the ECU Faculty Manual, Part VI, Teaching and Curriculum Regulations, Procedures and Academic Program Development, Section VII. Academic Program and Curriculum Development.
#14-63 Curriculum and academic matters acted on and recorded in the University Curriculum Committee meeting minutes of February 27, 2014, March 6, 2014 and March 27, 2014.
#14-64 Resolution in support of course release opportunities for elected Faculty Officers. (Rejected with comment)
#14-65 Curriculum matters acted on recorded in the Foundations Curriculum and Instructional Effectiveness Committee meeting minutes of April 21, 2014, including approval of domestic diversity credit for NURS 4210/4211 and DNCE 1000, global diversity credit for CDFR 4100, THEA 1000, and ART 1910(DE) and foundations humanities credit for ENGL 3070, ENGL 3080, ENGL 3090, ENGL 3950. (with comment)

All Faculty Senate materials (agendas, minutes, announcements) will continue to be distributed via a Faculty Listserv that has been established and used in conjunction with the Microsoft Exchange email system. Faculty choosing to opt out of the Faculty Listserv will continue to be able to access the materials via the Faculty Senate website. Paper copies of documents will always be available in the Faculty Senate office (140 Rawl Annex).

Faculty interested in periodically receiving issues of The Chronicle of Higher Education are asked to contact the Faculty Senate office at facultysenate@ecu.edu to place their name on a list for distribution.

Thanks to the following faculty members who graciously agreed to serve today as tellers during elections: Professor Chal Benson (Mathematics), Borim Song (Art and Design), Lori Flint (Education), and Tara Gallien (Health and Human Performance).

In an effort to keep faculty members informed of campus activities, Board of Trustees’ meeting agendas and schedules are available anytime online at http://www.ecu.edu/bot/. The Chair of the Faculty presents an oral report at each meeting. Faculty are always welcome to attend these open meetings.
Faculty members not located on main campus who serve on various University standing committees are reminded of special courtesy parking permits available from the office of Parking and Transportation Services. SpecialCourtesy Permits allow faculty members attending meetings on main campus to park in “A1/B1” lots. These permits are also issued annually to unit heads at no charge for use by anyone in conjunction with a paid parking permit. Additional information is available from Parking and Transportation Services at 328-1961.

C. Steve Ballard, Chancellor
Chancellor Steve Ballard began his remarks by sharing basic information about the current state of the budget and UNC-GA requests for plans for potential future cuts. The university budget is down approximately nine million dollars for this academic year and plans have been made to work within these constraints. Additionally, the administration has been asked to prepare calculations for a 2%, 3% and 4% cut for the coming year. These cuts, if realized, would result in between 5.5 million and 11 million dollars in cuts. Further budget reductions could result as a consequence if performance metrics are not met.

In June 2014 Chancellor Ballard accepted the report of the University Committee on Fiscal Sustainability, which includes 61 recommendations in the areas of operational costs, consolidation and reorganization, academic programing, workload, and other areas of potential efficiencies. In order to move the process of responding to each recommendation forward, a coordinating committee consisting of members of the University Committee on Fiscal Sustainability was formed. The coordinating committee will recommend to the Chancellor the sequencing of work groups, maintain a scorecard of associated actions that will be updated as work groups submit their final reports, and generally keep the process on track. At any one time there will likely be eight to ten active work groups and throughout this phase the campus community will be invited to participate in the work groups. The Coordinating Committee for the Fiscal Sustainability Implementation has begun work with the work groups addressing the recommendations of the University Committee on Fiscal Sustainability. Currently two workgroups, Marketing and Communications and Enrollment Management Task Force, have convened. The Fiscal Sustainability Scorecard will be used to track the implementation of recommendations. The campus community may follow the work of the coordinating committee and workgroups at www.ecu.edu/fiscalsustainability.

The Chancellor also addressed enrollment concerns, the legislative salary fund, the university’s strategic plan and the Thursday night football games scheduled during the Fall 2014 semester. He noted that enrollment is a central concern for the university. The goal of enrolling 300 more transfer students this year has been exceeded with 450-475 transfer students enrolled. In total, 27,511 undergraduates have enrolled this year. Graduate enrollments are down and this is a cause for concern, with multiple factors influencing the decline. In terms of the legislative salary fund, the Chancellor noted that $300,000 will be allocated to support salary increases tied to promotion. The Chancellor shared that the strategic plan is in near final form and will be presented to the units for determining processes and plans for implementation. The plan is bold and authentic to this institution. The Chancellor apologized for the scheduling of two Thursday night home football games during the Fall 2014 semester. He noted the new conference status and the efforts of the athletic director and administration to secure an agreement from the conference minimizing the number of Thursday night games moving forward.

Professor Sprague (Past Chair of the Faculty/Physics) noted the multifaceted difficulties involved in rescheduling labs that meet on Thursday nights and inquired about possible options for allowing
faculty and students with B level parking stickers to park on the main campus to allow for access to labs and academic responsibilities on Thursdays of scheduled home football games. The Chancellor asked Bill Koch, Associate Vice Chancellor for Environmental Health and Campus Safety, to consider the request and it was determined that Professor Sprague and Mr. Koch would speak further.

Professor Popke (Geography, Planning and Environment) asked for additional explanation of the process utilized to populate the University Committee on Fiscal Sustainability (UCFS) workgroups and how the constituencies most impacted by each workgroup are being considered and included. He suggested that the Committee on Committees would be happy to assist in nominating faculty for the workgroups. Chancellor Ballard explained that Professor Morehead, Chair of the Faculty, had been invited to nominate members of the faculty for workgroups and that not all workgroups will require faculty involvement.

Professor Martinez (Foreign Languages and Literatures) highlighted concerns with fixed-term faculty contracts being delayed and with some fixed-term faculty beginning the semester without a contract. Chancellor Ballard explained that the lateness of the legislature drives all of the variables and that administrators are not able to move forward with contracts until fiscal allocations are clear. He agreed that the issue was troublesome and asserted that administrators want to be able to move more quickly on issuing contracts but they must work with the timeframe determined by the legislature.

Professor Francia (Political Science) asked the Chancellor to explain how the cuts and reductions at ECU compared with other state institutions. Chancellor Ballard shared that though only one university did better on the performance metrics than ECU, we experienced an enrollment decline and our cut was, in part, a reflection that decreased enrollment. The cut was a little less than 2.5% this year. The Chancellor invited Vice Chancellor for Administration and Finance, Rick Niswander, to contribute to the response. Vice Chancellor Niswander added: There are two things that create variability across universities: 1. Factor that GA puts in place to determine the amount of Flex Cut (performance metrics are these factors). 2. Enrollment growth – we had a 3.5 million $ enrollment decrease, UNC-Charlotte had at least a $5 million increase.

Professor Powers (Sociology) shared concerns with how cuts have been distributed across the university. Chancellor Ballard explained that the cuts were differential with the biggest cut this year, 3.2%, going to the Provost’s office and with each division taking the same 2.5% cut. The head of each division determined how to realize the cuts.

D. Ron Mitchelson, Interim Provost and Vice Chancellor for Academic Affairs
Interim Provost Mitchelson’s remarks focused heavily on the implementation of UCFS recommendations and university strategic planning. He shared that, to date, administration has received over 60 names for faculty nominees for UCFS workgroups and that his office will continue to reach out for more nominations. In regards to the fixed-term contract concerns presented earlier during the Chancellor’s remarks, Provost Mitchelson asserted that it is a deplorable state of affairs when faculty members began their academic semesters without teaching contracts. Most of this type of situation has been concentrated in the Harriot College of Arts and Sciences. He shared that he is working diligently with Bill Downs (College of Arts and Sciences) to design a more rational approach to scheduling and that they have a list of ten principles that the college will follow for scheduling. These Guidelines For Semester Course Scheduling may be referenced for additional information.
Provost Mitchelson shared that the UCFS coordinating committee is comprised of former members of the UCFS. Each workgroup has a workgroup leader and liaison with the coordinating committee. The website is www.ecu.edu/fiscalsustainability. The Marketing and Communications workgroup has been hard at work for about a month. Each workgroup reports to the coordinating committee its recommendations. The Marketing and Communications workgroup is scheduled to report its recommendations to the coordinating committee next week. The Enrollment Management Task Force work group has also been convened. He assured the senate that this process will not violate any policies and that all proper channels for making changes and implementing recommendations will be followed.

Strategic planning is also at the forefront of university efforts with the new mission statement approved by the Board of Governors last summer. The first version of the strategic plan was too unwieldy with too many action items and goals. The revised plan focuses on three big commitments: Student Success, Public Service, Regional Transformation. This revised plan was presented to the Board of Trustees in July and was well-received. From this point the strategic plan will be turned over to the units. The planning units for strategic planning have been reduced to twenty-five, with every college being a planning unit. The timeline follows:

- September 17th, the Strategic Planning Unit Chairs/Leaders will assemble and be given information and timelines
- Sept. 22- Mid-October: Unit kick-off events
- Middle of November: Draft strategic plans due
- December 15th: Review team will return plans with requested revisions
- End of February: Process will conclude by the end of February

Professor Montgomery (English) noted that it would save money to not duplicate reporting of activities, initiatives that are initially shared by email with follow-up postcards. She further queried about the issue of competing mandates, using the need to increase efficiency through scheduling classes earlier and making better use of space through early course meeting times with the contrasting issue of the need to increase retention. She noted an example of freshmen courses being scheduled earlier (8:00 am) and the potential likelihood of these early classes impacting GPAs and ultimately retention for students who are struggling to transition to college. Provost Mitchelson responded that the process of self-selection of classes should allow students who enjoy 8 am classes to do well.

Professor Sprague (Past Chair of the Faculty/Physics) asserted the importance of maximizing the use of larger and specialized classrooms. He asked if there had been any consideration of enforcing the scheduling guidelines developed by the calendar committee more strictly? Provost Mitchelson asserted that this suggestion would be considered.

Professor Popke (Geography, Planning and Environment) shared concerns with the process for determining the action items in the strategic plan and asked why these items were not presented for broader review by the campus community prior to finalizing the strategic plan. Provost Mitchelson explained that though the reforming of the strategic plan was pretty dramatic, elements of the 220 items included in the original plan were incorporated into the final version of the strategic plan.
Jeff Compher, Director of Athletics

Director Compher’s remarks highlighted the critical component of the “student” in student-athlete. He shared academic achievements of student-athletes at ECU and presented suggestions for how faculty can partner with athletics to support the academic success of student-athletes. Nita Boyce has led the charge in implementing student development work with student-athletes. Faculty can assist in supporting the academic successes of student athletes by completing the Starfish reports.

Specific successes highlighted are shared below:

- 11 out of ECU’s 17 teams have a GPA of 3.0 or better
- Overall GPA for student athletes is 2.95, with everyone working diligently towards a goal of 3.0
- 81 student athletes graduated from their programs at this university
- 188 student athletes received academic honors this year
- Men & Women’s swimming were named All-American Academic Team
- Student-athlete awarded a post-graduate scholarship from Conference USA
- ECU student athletes logged over 8000 hours of service. 90+% participation rate for some form of community service
- Recently hired a life-skills coordinator to assist student athletes on campus.
- Instituted a student affairs advisory group this year – focused on ways to increase communication and enhance the student community - athletics experience. Two outcomes related to the work of this group—students can now use meal cards to purchase concessions at the games, increased wireless capacity in stadium. Allowed seniors to come on the field to welcome the team back to the field after half-time.
- Opening new athletic hall of fame in Smith Center

As of July 1 ECU is a member of the American Athletic Conference. Change in conference has provided us with a great deal of national exposure due to our partnership with ESPN but has also presented us with challenges due to mid-week games. Hope to minimize this challenge moving forward. Several other teams are affected by this in addition to us.

ECU Athletics launched a strategic plan for Athletics, the Undaunted Strategic Plan. The Pirate Creed is “We are Undaunted, in our passion, in our service, in building leaders, in winning championships.

Professor Francia (Political Science) highlighted recent efforts to unionize student athletes at Northwestern University and asked what was the response of Director Compher’s office and ECU athletics to this issue. Director Compher shared that this issue was personally meaningful for him and that ECU athletics is working to keep student-athletes safe. He shared that all the recommendations from the NCAA have been implemented, that all ECU student athletes take mental acuity tests and that the prescribed wait periods after injury are followed. He further shared that student athletes participate in trainings focused on recognizing concussion symptoms and how they can spot a concussion not only for themselves, but also for their teammates.

Cal Christian, Past Chair of the University Athletics Committee

Professor Christian provided a report from the University Athletics Committee’s Academic Integrity Subcommittee and stated that ECU has approximately 460-470 student-athletes at any given time. There are three groups out there looking after the student-athletes:

- University Athletic Committee (Elected by the Faculty Senate – oversight focused)
• Academic Success Committee (appointed by Chancellor – more policy driven)
• FAR – Faculty Athletics Representative

Initiatives implemented in previous year to support student-athletes and maintain integrity of processes:
• Attendance policy
• Internal course audit
• Developed 2 years ago a student survey for returning students and for the students graduating
• Implemented an 800 number so that they can anonymously call to report issues of concern or abuse
• Academic Success Committee reviews all Special Talents Waivers and these faculty members (the members of the committee) make a decision/determination of the potential student-athlete’s potential success

There were no questions posed to Professor Christian.

G. Andrew Morehead, Chair of the Faculty
Professor Morehead provided the following remarks to the Faculty Senate.

“While attending a class reunion this spring, I had the privilege of hearing the Queen of Soul perform the national anthem then receive an honorary Doctorate of Arts. As the now Dr. of Soul might sing (with apologies for my complete inability to sing or even frankly read these lyrics well) “R-E-S-P-E-C-T, Take Care, TCB.”

As I said during my convocation address, these are hard days for those of us in the academy. The fundamental mission and quality of what we do is under fire from many external forces. Despite ample evidence that a college education provides enormous value to society by improving quality of life, reducing poverty, and enriching the lives of our graduates, somehow we are still being asked to continuously prove that we are doing something. The pervasive attitude that we are underworked and overpaid is a slap in the face. I got to have (just a little bit); a little respect.

Since we aren’t getting much respect from outside the academy, let’s talk about what we need inside our environs. The second half of the first lyric I quoted is “Take Care, TCB,” which historians will recognize as slang meaning Take Care of Business. My charge today is for everyone here at ECU to respect yourselves and your colleagues, remembering that regardless of how we are perceived, we have the higher calling of educating and serving the people of North Carolina and particularly Eastern NC.

The Faculty Senate is the fulcrum around which everything pivots. Shared governance must be based on mutual respect, respect that is earned and given. We must respond to the suggestions from the university committee on fiscal sustainability workgroups and the Strategic Plan with an understanding that the people who wrote those documents share our mission of trying to improve and move ECU forward. The faculty senate and our committees need to carefully consider, engage in efforts to improve, and aggressively pursue those strategies that will move us forward and ensure the long term ability of ECU to transform the region. We cannot have a culture of complaint; we must be prepared to present solutions to the problems we have identified. Take care of business. Across our campus, morale seems to be as low as I can remember. Why? We have responded to our fiscal and external perception problems by continuing to do an outstanding job. We have responded
to a higher teaching load, larger class sizes, and the downsizing of departments and staff by putting our students first and minimizing the impact they have felt. ECU’s decreased ability to support our research efforts has not derailed our push to be a first class research institution. I would suggest therefore that when you go home, look in the mirror, and remember that you have earned the respect of the person who matters the most, yourself, for a job well done.

I got to have (just a little bit)
A little respect (just a little bit)"

There were no questions posed to Chair Morehead.

H. Cynthia Deale, UNC Faculty Assembly Delegate
Professor Deale provided a report on the September 5, 2014, UNC Faculty Assembly Meeting stating that the UNC Faculty Assembly began with a panel discussion in the morning focused on need for shared governance, importance of accountability and assessment. President Ross focused on education as a societal value and community good.

Five critical areas were highlighted in the assembly discussion and during the committee meetings during the afternoon:

- Student aid
- Student assessment
- Degree value
- Minimum admissions standards in the UNC system
- Post-tenure review

Additional concerns of focus during the meeting were:

- Distance education exchange program for online courses across the UNC system
- Concerns with the health survey
- Health care for .75 faculty

Professor Popke (Geography, Planning and Environment) requested that Professor Deale share a little more information about the Degree Value meeting. Professor Deale shared that though she did not attend the degree value meeting because she was tasked with the distance education exchange program across the system, the degree value subgroup was designed to address some problems across the system. She further shared that she will have more information about the degree value focus after the next meeting of the Faculty Assembly.

I. Bryan Tuten, Director of Dowdy Student Stores
Mr. Tuten’s remarks focused on course materials and textbook requisition mandates for the upcoming Spring semester. He explained that there is a 90% mandate by the UNC Board of Governors that each university is required to meet. ECU has achieved 100% each year. Other institutions struggle to get 80%. Achieving our goal helps to lower textbook costs and increase time for supporting students. Dowdy Student Stores provides textbook requisition information to off-campus bookstores as a matter of public record. Deadlines for the upcoming Spring semester are shared below.

- Deadline date: October 15th in order to meet the HEOA guidelines (to help reduce costs of texts)
• Final deadline: December 10th in order to meet the UNC Board of Governor’s 90% mandate

Mr. Tuten further expressed appreciation for faculty support for Dowdy Student Stores and a willingness to accept all feedback from faculty.

Professor Sprague (Past Chair of the Faculty/Physics) expressed his appreciation to Mr. Tuten and the Student Store for the financial support provided by Student Store to the Faculty Senate to purchase gifts for committee chairs, etc..

J. John Tucker, University Historian
Professor Tucker shared a presentation focused on the history of East Carolina University and the Faculty Senate. His presentation referenced several historical documents relating to the past 50 years of shared governance.

K. Question Period

Professor Martinez (Foreign Languages and Literatures), asked if the Legislative Salary Fund money utilized to support salary increases tied to promotions would include fixed term faculty who received promotions. Chancellor Ballard explained that it would not. There were 71 tenure-track faculty who were promoted to associate or full and that took up about 65% of the money and it did not include the fixed-term. Chancellor Ballard further explained that fixed-term faculty are not, however, excluded from the money going to units.

Professor Martinez (Foreign Languages and Literatures) requested additional clarification of the process for seating members of the UCFS Work Groups and the extent to which the Faculty Senate was able to place faculty on those workgroups. Chair Morehead shared that though the Faculty Officers were given a very short deadline at the start of the semester, the officers engaged in an intense process of consideration and review which resulted in nominees for each of the workgroups established at that time. He further explained that the senate were not invited to submit names of individuals to be directly appointed to the workgroups, only nominations for potential appointment to the workgroups, with the Provost making final decisions about membership. Professor Martinez followed up with a query about the possibility of the faculty senate being able to submit names to be directly appointed to the committee. Chair Morehead explained that at this time, the senate had only been asked for nominees. He further shared that the Chancellor and Provost have given their assurances that those items relating to standing academic committee charges will follow-through in the established committee structure and faculty senate.

Professor Popke (Geography, Planning and Environment) sought clarification about the number of faculty recognized as connected to the School of the Coast. In the Chancellor’s convocation address, he highlighted 50 faculty, but currently only 15 faculty are connected to the School of the Coast. Chancellor Ballard explained that this number was drawn from a Faculty Senate meeting last year that highlighted faculty who are currently doing research and teaching related to the issues addressed by the School of the Coast.

Professor Given (Vice Chair of the Faculty/Foreign Languages and Literatures) added an additional comment about the process for nominating faculty to the UCFS workgroups, highlighting the thorough process of consideration engaged in by faculty officers to thoughtfully considered vitae, research,
committee service etc. of all nominees. He shared that the officers took this charge very seriously and hope that many of the names recommended will be chosen.

Professor Reynolds (Academic Library Services) stated that Provost Mitchelson recognized 150 new faculty members in the First Monday newsletter and asked for the number of faculty who have left or retired in the same time period. Provost Mitchelson did not have this data at this time but stated that he would get it.

Agenda Item IV. Unfinished Business
Professor Bob Thompson, Chair of the Graduate Council provided a report for information only on the February 19, 2014 Graduate Curriculum Committee meeting minutes noting that during the April Faculty Senate meeting the incorrect minutes were attached to the report. The verbal report addressed the February 19, 2014 meeting but the minutes were not attached. The February minutes are attached for Senate review. This is an informational report. No further action was needed by the Faculty Senate.

Agenda Item V. Report of Graduate Council
Professor Bob Thompson, Chair of the Graduate Council discussed the curriculum and academic matters contained in the Graduate Council meeting minutes of September 8, 2014 and noted that there were no items requiring formal Faculty Senate review or advice at this time. Therefore, no further action was needed by the Faculty Senate. There were no questions posed to Professor Thompson.

Agenda Item VI. Report of Committees
A. Agenda Committee
Professor Matt Reynolds (Academic Library Services), Chair of the Committee, discussed the need for one additional member on the Committee on Committees. Chair Morehead asked for nominations from the floor. Professor Qin Ding (Engineering and Technology) volunteered herself and Professor Donna Kain (English) nominated Margaret Bauer (English). Following an election, Professor Margaret Bauer (English) was elected to fill the open 2015 term on the Committee on Committees.

B. Committee on Committees
Professor Charles Boklage (Medicine), Chair of the Committee discussed the process required to address vacancies on several appellate committees, Graduate Council, and Faculty Assembly. Following elections, the following faculty members were elected to fill vacancies.

Appellate Due Process Committee – Cheryl Johnson (Child Development and Family Relations)  
Appellate Hearing Committee - David Collier (Medicine)  
Appellate Reconsideration Committee – Nancy Spalding (Political Science, regular member) and Elaine Yontz (Education, alternate member)  
Graduate Council – David Siegel (Education, 2015 term), Sharon Knight (Health and Human Performance), and Rebecca Bagley (Nursing)  
UNC Faculty Assembly Delegation – Nancy Winterbauer (Medicine, Delegate 2016 term), James Holloway (Business, Delegate 2017 term), Colin Burns (Chemistry, Alternate Delegate 2016 term), and George Bailey (Philosophy and Religious Studies, Alternate Delegate 2017 term)
C. University Curriculum Committee
Professor Lori Flint (Education), Chair of the Committee presented curriculum matters acted on and recorded in the April 10, 2014 University Curriculum Committee meeting minutes. Professor Flint noted that the committee has a SharePoint site that is live now, allowing faculty to access materials. Additionally, the UCC website has been updated and includes a great deal of helpful information for faculty during the curriculum development and revision process. There was no discussion and the curriculum matters acted on and recorded in the April 10, 2014 University Curriculum Committee meeting minutes were approved as presented. **RESOLUTION #14-66**

Professor Lori Flint then presented curriculum matters acted on and recorded in the April 24, 2014 University Curriculum Committee meeting minutes. There was no discussion and the curriculum matters acted on and recorded in the April 24, 2014 University Curriculum Committee meeting minutes were approved as presented. **RESOLUTION #14-67**

D. Writing Across the Curriculum
Professor Anne Spuches (Chemistry), Secretary of the Committee presented curriculum and academic matters contained in the meeting minutes of April 14, 2014 including approval of writing intensive (WI) designation for SPED 3005 and the removal of WI designation from SPED 3100, SPED 3200, NURS 4150, CHEM 2250, CHEM 3450, CHEM 3850, CHEM 3950, CHEM 3960, and CHEM 5350.

There was no discussion and the curriculum matters acted on and recorded in the April 14, 2014 Writing Across the Curriculum Committee meeting minutes, including approval of writing intensive (WI) designation for SPED 3005 and the removal of WI designation from SPED 3100, SPED 3200, NURS 4150, CHEM 2250, CHEM 3450, CHEM 3850, CHEM 3950, CHEM 3960, and CHEM 5350, were approved as presented. **RESOLUTION #14-68**

Professor Spuches then presented curriculum and academic matters contained in the meeting minutes of September 8, 2014 including approval of writing intensive (WI) designation for JUST 4300 and removal of WI designation for DANC 4323 and DANC 4047/4048.

There was no discussion and the curriculum matters acted on and recorded in the September 8, 2014 Writing Across the Curriculum Committee meeting minutes, including approval of writing intensive (WI) designation for JUST 4300 and removal of WI designation for DANC 4323 and DANC 4047/4048 were approved as presented. **RESOLUTION #14-69**

E. Service Learning Committee
Professor Tara Gallien (Health and Human Performance), a member of the Committee, presented curriculum contained in the meeting minutes of April 8, 2014 including approval of service learning (SL) designation for DNCE 2200.

There was no discussion and the curriculum matters acted on and recorded in the April 8, 2014 Service Learning Committee meeting minutes, including approval of service learning (SL) designation for DNCE 2200 were approved as presented. **RESOLUTION #14-70**

F. Foundations Curriculum and Instructional Effectiveness Committee
Professor George Bailey (Philosophy), Chair of the Committee presented for information an update on the number of courses designated with domestic diversity credit and global diversity credit. The
report included in the faculty senate agenda stated that there are currently 28 approved lower division global diversity courses, 34 upper division global diversity courses, 12 lower division domestic diversity courses and 28 upper division domestic diversity courses. Upon conclusion of his report, Professor Bailey was available for questions. There were no questions posed to Professor Bailey.

G. Unit Code Screening Committee
Professor Patricia Anderson (Education), Chair of the Committee presented proposed revisions to the unit code format and noted that several years ago the Unit Code Screening Committee brought forth an electronic template that included embedded links to parts and subparts of the Faculty Manual. These links changed with changes to the Faculty Manual, so the Senate was presented with a new template including updated links to the relevant parts of the Faculty Manual. All reference to "sub-parts" of the Faculty Manual had been removed to eliminate confusion. Professor Anderson noted that there are a number of unit codes on campus that are 20 years old and these potentially need to be updated/revised. Upon conclusion of her report, Professor Anderson was available for questions.

Professor Sprague (Past Chair of the Faculty/Physics) requested clarification from the committee regarding the referral to sub-parts within codes. Professor Anderson stated that all references in the unit codes should be linked to the "parts" in the Faculty Manual and not specific sub-parts within parts. The links will be corrected by the committee, these are not an issue that units must address.

Following discussion, the proposed revisions to the unit code format were approved as presented. RESOLUTION #14-71

H. Faculty Welfare Committee
Rachel Roper (Medicine), a member of the Committee presented formal faculty advice on the Review Process and Procedure for EPA Non-Faculty Employees. She noted that there were no changes being recommended to the proposed policy. Following her report, Professor Roper accepted questions from the Senators.

Professor Sprague (Past Chair of the Faculty/Physics) stated that he was Chair of the Faculty and served on the EPA Personnel Policies Committee when this was drafted and forwarded it later to the Faculty Welfare Committee for consideration. He further explained that faculty are being asked to respond to this report because an EPA Non-Faculty Employee may report to Faculty and then the Faculty will become the respondent.

Following discussion, formal faculty advice on the Review Process and Procedure for EPA Non-Faculty Employees was approved as presented. RESOLUTION #14-72

Agenda Item VII. New Business
There was no new business to come before the body at this time.

There being no further business, the meeting adjourned at 4:25 p.m.

Respectfully submitted,

Kylie Dotson-Blake       Lori Lee
Secretary of the Faculty      Faculty Senate
College of Education
FACULTY SENATE RESOLUTIONS APPROVED AT THE SEPTEMBER 16, 2014, MEETING

#14-66  Curriculum matters acted on and recorded in the April 10, 2014 University Curriculum Committee meeting minutes.

#14-67  Curriculum matters acted on and recorded in the April 24, 2014 University Curriculum Committee meeting minutes.

#14-68  Curriculum matters acted on and recorded in the April 14, 2014 Writing Across the Curriculum Committee meeting minutes, including approval of writing intensive (WI) designation for SPED 3005 and the removal of WI designation from SPED 3100, SPED 3200, NURS 4150, CHEM 2250, CHEM 3450, CHEM 3850, CHEM 3950, CHEM 3960, and CHEM 5350.

#14-69  Curriculum matters acted on and recorded in the September 8, 2014 Writing Across the Curriculum Committee meeting minutes, including approval of writing intensive (WI) designation for JUST 4300 and removal of WI designation for DANC 4323 and DANC 4047/4048.

#14-70  Curriculum matters acted on and recorded in the April 8, 2014 Service Learning Committee meeting minutes, including approval of service learning (SL) designation for DNCE 2200.

#14-71  Revisions to the unit code format.

#14-72  Formal faculty advice to include no recommended changes to the Review Process and Procedure for EPA Non-Faculty Employees.