

## Faculty Senate Resolution #13-16

Approved by the Faculty Senate: February 26, 2013

Approved by the Chancellor: April 2, 2013

<p>East Carolina University Faculty Senate <b>DISTANCE EDUCATION AND LEARNING TECHNOLOGY COMMITTEE CHARGE</b></p>
---------------------------------------------------------------------------------------------------------------------------

Additions are noted in **bold print** and deletions in ~~strikethrough~~.

1. Name: Distance Education and Learning Technology Committee

2. Membership:  
8 elected faculty members.

Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Vice Chancellor for Research and Graduate Studies or an appointed representative, the Chair of the Faculty, one Faculty Senator selected by the Chair of the Faculty, the Chief Information Officer or an appointed representative, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:

A. **The committee reviews and recommends policies and procedures to enhance faculty teaching and student learning in distance education.** ~~The committee reviews program quality and policies and future directions relating to distance education.~~

B. **The committee reviews reports from the University Online Quality Council relevant to the effectiveness of the University's distance education policies and procedures.** ~~The committee examines and recommends policies relating to distance education.~~

C. The committee ensures timely, informed faculty opinion on any technology action in any area that may affect significantly the University's academic mission. The committee recommends policy related to the academic use of technology. [All information technology actions that affect more than one academic unit or that are initiated above the academic College or School department levels are recognized as actions that may affect significantly the University's academic mission.

D. The committee initiates, reviews, and makes recommendations on proposals to plan, implement, revise or eliminate technology initiatives, goals, standards, policies, procedures or actions that significantly impact the University's academic mission.

- E. The committee prepares and makes available a format for proposals requesting permission to plan, implement, revise or eliminate an information technology initiative, goal, standards, policy, procedure or action.
  - F. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* and ***University Graduate Catalog*** that corresponds to the Committee's charge and recommends changes as necessary.
  - G. The chair and vice chair or appointed representatives serve as ex-officio members on the administrative Information Resources Coordinating Council (IRCC) and the chair serves as a member of the administrative Technology Steering Committee.
  - H. The chair serves as a liaison between the Faculty Senate and Chief Information Officer.
  - I. **The chair or appointed representative serves as ex-officio member on the University Online Quality Council.**
5. To Whom The Committee Reports:  
The committee reports to the Faculty Senate its recommendations of policies, procedures, and criteria cited in 4. above.
6. How Often The Committee Reports:  
The committee reports to the Faculty Senate at least once a year and at other times as necessary.
7. Power Of The Committee To Act Without Faculty Senate Approval:  
The committee is empowered to advise the appropriate personnel as described in 4. above.
8. Standard Meeting Time:  
The committee meeting time is scheduled for the fourth Wednesday of each month.

~~(The formation of this Standing University Academic Committee combines both the [Continuing and Career Education Committee](#) and the [Faculty Information Technology Review Committee](#) into one Standing University Academic Committee.)~~