

## Application for In-State Residence and Tuition Status

The following documentation does not guarantee a residency change, but may strengthen your claim for in-state residency status. If you choose to submit any or all of the following, please attach copies to the "Application for In-State Residence and Tuition Status".

*Residency applications, including teaching and military waivers, must be submitted prior to the first day of classes for which in-state residency for tuition purposes is being sought*

- A letter explaining your rationale for your claim to residency for in-state tuition purposes.
- Documents of residency for the past 12 months (i.e. lease/notarized statement from landlord).
- Copy of Federal and State tax returns for the previous year. Include copy of parent's tax return if you are under the age of 24.
- If independent (are not claimed as a dependent on anyone else's income taxes and do not receive financial support from parent or legal guardian), you should include a separate budget detailing how the last 12 months of expenses (tuition, rent, car payment, etc.) have been personally financed.
- Year-to-date cumulative wage earnings statements from all jobs held for the current year and/or for the past 12 months.
- Evidence of you being a registered voter (in North Carolina).
- Evidence of motor vehicle ownership(s)-registration card.
- Copy of a valid North Carolina Driver's License.
- Evidence of employment (paystubs, W2, letter from employer) and/or other means of financial support (i.e., student loans, scholarships, etc.).
- Evidence that you filed personal property or real property returns in North Carolina.
- Evidence of membership in community professional associations, unions, church, or other organizations.
- If you are an alien, you must provide a copy of your residence status document issued by the Immigration and Naturalization Services.

**Please visit [www.ecu.edu/gradschool](http://www.ecu.edu/gradschool) for more information regarding residency for in-state tuition purposes.**



# Residence and Tuition Status Application (Graduate School)

<b>Official Classification</b> (ECU Use Only)	
_____	
_____	
Date _____	Signature _____

## Important—Read these Instructions Before Completing this Application

- This application must be completed for purposes of assisting in the determination of whether or not you are eligible for in-state tuition rates. Under North Carolina law, a person may qualify as a resident for tuition purposes in North Carolina, thereby being eligible for a tuition rate lower than that of nonresidents for tuition purposes. Copies of the applicable law and of implementing regulations are available for inspection at Joyner Library and may be examined upon request. In essence, the controlling North Carolina statute (G.S. 116-143.1) requires that, "To qualify as a resident for tuition purposes, a person must have established legal residence (domicile) in North Carolina and maintained that legal residence for at least twelve months immediately prior to his or her classification as a resident for tuition purposes." G.S. 116-143.1 also sets forth statutory definitions, rules, and special provisions for determining resident status for tuition purposes. These provisions include special rules with respect to persons who are married or who are within identified subclasses of minors. Certain aliens may also qualify for resident tuition status. The residence manual, located at Joyner Library, should be consulted for these statutory and regulatory conditions.
  - Respond to all questions** within the part(s) of this form that you are to complete. Incomplete forms may be returned. If any question is not applicable to your situation, write "not applicable" or "N/A." **Use exact dates.**
  - Print or type all responses.** If necessary, write "see attached" in the space provided, and use separate additional sheets, numbering your responses the same as the corresponding question and stapling or taping these sheets to this application form.
  - Be completely accurate** to the best of your knowledge and understanding. Knowing falsification of your responses may subject you to disciplinary action including dismissal from the institution. **When "date" is requested, give month, day, and year.**
  - It might be advantageous to you to describe on attached sheets why you feel you are entitled to the in-state rate of tuition.
  - Sign and date** this application where indicated to make those acknowledgments and certifications necessary to render this a viable application.
- Upon completion, return this form to:**  
Residency Officer, The Graduate School, 131 Ragsdale Hall,  
East Carolina University, Greenville, NC 27858-4353 or fax to 252-328-6071.

**NOTE:** All information contained in this form is confidential and used only for the determination of your residency status. It is not used in the determination of your admission in any manner.

- Applicant's Full Name \_\_\_\_\_ ECU ID# \_\_\_\_\_
- Are you currently enrolled in this institution?  Yes  No    Are you applying for admission?  Yes  No  
Circle the earliest term and indicate the year in which you want this decision to apply.  
Year \_\_\_\_\_    Fall    Spring    First Summer Session    Second Summer Session
- Country of Citizenship \_\_\_\_\_  
If not a U.S. citizen, what is your current visa status? \_\_\_\_\_ (You must attach a photocopy of the most recent visa document.)
- Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_
- Current address while attending this institution \_\_\_\_\_  
Street/RFD \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ County \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_  
Beginning date \_\_\_\_\_
- Current permanent home address \_\_\_\_\_  
Street/RFD \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ County \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_  
Beginning date \_\_\_\_\_
- (a.) Last previous home address in North Carolina \_\_\_\_\_  
Street/RFD \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ County \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_  
How long? \_\_\_\_\_ Years From (date) \_\_\_\_\_ To (date) \_\_\_\_\_

(b.) Last previous home address outside of North Carolina \_\_\_\_\_  
Street/RFD City

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State \_\_\_\_\_ County \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

How long? \_\_\_\_\_ Years From (date) \_\_\_\_\_ To (date) \_\_\_\_\_

8. Why and when did you move to North Carolina?  
 Reason \_\_\_\_\_ Date \_\_\_\_\_

9. From what state or foreign country did you move to North Carolina?  
 Moved from \_\_\_\_\_

10. When do you claim that you began your legal residence (domicile) in North Carolina? (date) \_\_\_\_\_

11. Has your residency status for tuition purposes ever been previously determined by any North Carolina public educational institution?  
 Yes  No If yes, (a.) Give name of institution \_\_\_\_\_  
 (b.) Check classification:  Resident  Nonresident  
 (c.) Give last term and year you were so classified \_\_\_\_\_

12. Secondary (high or preparatory) schools you attended, in sequence

Name	Address (Place and State)	Dates Attended (From/To)
(a.) _____	_____	_____
(b.) _____	_____	_____

13. List all postsecondary schools (universities, colleges, junior colleges, community colleges, etc.) you have attended, in sequence (including this institution)

Name	Address (Place and State)	Dates Attended (From/To)
(a.) _____	_____	_____
(b.) _____	_____	_____

14. Father living?  Yes  No Name \_\_\_\_\_ Occupation \_\_\_\_\_  
 Permanent home address \_\_\_\_\_ Beginning date at this address \_\_\_\_\_

15. Mother living?  Yes  No Name \_\_\_\_\_ Occupation \_\_\_\_\_  
 Permanent home address \_\_\_\_\_ Beginning date at this address \_\_\_\_\_

16. Who (including yourself) last claimed you as an exemption on state and/or federal income tax returns, for what year, and in what state filed?  
 (a.) On state return for \_\_\_\_\_ tax year, filed in (state) \_\_\_\_\_ on (date) \_\_\_\_\_  
 Name \_\_\_\_\_ Relationship to you \_\_\_\_\_  
 (b.) On federal return for \_\_\_\_\_ tax year, filed in (state) \_\_\_\_\_ on (date) \_\_\_\_\_  
 Name \_\_\_\_\_ Relationship to you \_\_\_\_\_  
 (c.) Is it the present intention of anyone (including yourself) to claim you as a dependent on state and/or federal income tax returns for the current tax year?  
 Yes  No If yes, who will file the tax return? (full name) \_\_\_\_\_  
 If yes, in what state will the return be filed? \_\_\_\_\_

17. List in chronological order to date of this application all places where you have spent at least seven consecutive days during the past two years. Your response must include your current address, all other places lived, and vacations. (Attach additional pages as needed.)

Place	Dates (From/To)	Purpose
(a.) _____	_____	_____
(b.) _____	_____	_____
(c.) _____	_____	_____

18. Name each state (or foreign country) where you did any of the following. If never done, write "never."

	MOST RECENT ACTIVITY		ACTIVITY IMMEDIATELY PRIOR TO THE MOST RECENT ACTIVITY	
	State	Month/Day/Year	State	Month/Day/Year
(a.) Registered to vote	_____	_____	_____	_____
(b.) Voted	_____	_____	_____	_____
(c.) Called to serve on jury duty	_____	_____	_____	_____
(d.) Acquired or renewed driver's license (state)	_____	_____	_____	_____
(e.) Acquired ownership of property for use as your principal dwelling	_____	_____	_____	_____
(f.) Inclusive dates of such property ownership	From: _____	To: _____	From: _____	To: _____



Official home address now \_\_\_\_\_ Date this home address was declared \_\_\_\_\_  
 Home address upon discharge \_\_\_\_\_ Date of discharge \_\_\_\_\_  
 State residence you most recently claimed on DD Form 2058 (State of Legal Residence Certificate) \_\_\_\_\_  
 Date you completed that DD Form 2058 \_\_\_\_\_  
 Place to which you were paid mileage upon discharge \_\_\_\_\_ State tax withheld for what state \_\_\_\_\_ Since \_\_\_\_\_

**24.** Answer the questions below for each of the following individuals.

(a.) Your parents (or legal guardian) if you now live with them or have lived with them in the past 24 months OR if they have claimed you as a dependent for tax purposes in the past twenty-four months. Answer this question for your father unless your parents are separated or divorced. If your parents are separated or divorced, answer this question for both parents.

(b.) Any other person who has claimed you as a dependent for tax purposes within the past 24 months.

(1.) Name of person \_\_\_\_\_ Relationship to you \_\_\_\_\_  
 Permanent home address \_\_\_\_\_ Lived at this address since (date) \_\_\_\_\_  
 Last previous permanent home address \_\_\_\_\_  
 From (date) \_\_\_\_\_ To (date) \_\_\_\_\_

(2.) Places (states or foreign countries) and dates where each of the following acts (1) was performed by each such person within the last 24 months or (2) if not done in the last 24 months, where such person last did each act (if never done, write "never").

	State	Month/Day/Year	State	Month/Day/Year
(a.) Registered to vote	_____	_____	_____	_____
(b.) Voted	_____	_____	_____	_____
(c.) Acquired or renewed driver's license (state)	_____	_____	_____	_____
(d.) Acquired ownership of property for use as principal dwelling	_____	_____	_____	_____
(e.) Listed personal property for taxation	_____	_____	_____	_____
(f.) Filed state income tax return Filed as a resident or nonresident?	_____	_____	_____	_____
(g.) Registered/licensed motor vehicles	_____	_____	_____	_____
(h.) Claimed you as an exemption on State income tax return	_____	_____	_____	_____
Federal income tax return	_____	_____	_____	_____

**25.** Although your marital status is not used in the determination of your admission in any way, it may provide additional supporting evidence that you are a resident for tuition purposes in North Carolina. **You may voluntarily complete the following if you feel that this is true in your case.**

(a.) Are you married?  Yes  No Since (exact date) \_\_\_\_\_ Occupation of spouse \_\_\_\_\_ Since (exact date) \_\_\_\_\_

(b.) List all of your spouse's employment during the previous two years.

Name of employer	Local address of employer	Exact dates of employment
_____	_____	From/to _____
_____	_____	From/to _____
_____	_____	From/to _____

**26.** If there are additional circumstances, events, or acts that you feel support your claim to North Carolina residence for tuition purposes, describe each, specifying the place and date of its occurrence. Use additional pages as needed.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I hereby certify that all information I have set forth herein is true to the best of my knowledge, pursuant to my reasonable inquiry where needed. I hereby acknowledge that the institution may verify the information set forth herein from sources accessible under law to the institution, but that the institution may divulge the contents of this application only as permitted under the Family Educational Rights and Privacy Act of 1974 if I am, or have been, in attendance at this institution.

**Applicant's signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of parent or guardian** \_\_\_\_\_ **Date** \_\_\_\_\_

(If applicant is under 18 years of age)

An equal opportunity/affirmative action employer, which accommodates the needs of individuals with disabilities.