According to General Statute 116-143.5, public school teachers (or other personnel paid on the teacher salary schedule) who have maintained a domicile in North Carolina for less than one year but are employed full-time at a public school may receive the in-state tuition rate for courses relevant to teacher certification or professional development as a teacher.

This application is only for an out-of-state tuition waiver. The award of this waiver should not be interpreted as being classified as a “Resident for Tuition Purposes.” You may apply for reclassification from a nonresident to a “Resident for Tuition Purposes” after you have resided in North Carolina for at least one year. The required “Residence and Tuition Status Application” may be obtained online at www.ecu.edu/gradschool.

Directions:
This application and supporting documentation MUST be submitted prior to each semester for which you are applying for an out-of-state tuition waiver.

The application consists of three parts, and all parts MUST be completed in their entirety before the application will be considered. Enter “NA” if any question is not applicable to you.

All information must be typed or printed except for the signatures.

Return this form to: Graduate Residency Officer, The Graduate School, Ragsdale Hall (Room 131), East Carolina University, Greenville, NC 27858-4353 or fax to 252-328-6071.

Part 1. To be completed by the applicant:

1. Applicant’s Name __________________________________________________________

2. ECU ID # ____________________________

3. This application is for Fall 20____ Spring 20____ 1st Summer 20____ 2nd Summer 20____
(Enter the year of the semester to which you are applying for an out-of-state tuition waiver. A new form MUST be completed for each semester in which you are taking courses.)

4. Current Mailing Address __________________________________________________________
________________________________________________________
________________________________________________________

5. Current Residential Address (Street Address) _____________________________________________
________________________________________________________

6. Telephone number ________________________________

7. Are you a citizen of the United States? ☐ Yes ☐ No

   If you answered no, what visa classification do you hold? ________________________________
   (Please include a photocopy of your visa.)

8. Dates of contract for full-time employment as a teacher: (Month/Year)

   Beginning ____________________________
   Ending ____________________________
9. Employing School ________________________________

10. Name of Principal ________________________________

11. Declaration of the courses to be taken: “I wish to take the following courses at East Carolina University, and I declare that they are ‘relevant to my teacher certification or professional development as a teacher.’”

   Relevant Courses
   (List course number and names.)

   A. ____________________________________________________________

   B. ____________________________________________________________

   C. ____________________________________________________________

   D. ____________________________________________________________

   Applicant Signature ____________________________________________ Date ____________________

NOTE: In addition to applying for a tuition waiver, individuals not currently enrolled must complete an admissions application and be admitted to ECU before they can register for classes. Graduate degree and nondegree admissions applications can be submitted electronically through the Graduate School Web site at www.ecu.edu/gradschool. For additional assistance, call the Graduate School at 252-328-6012 or e-mail gradschool@ecu.edu. Those individuals seeking teacher licensure only are to complete the Post-Baccalaureate Teacher Licensure Admissions Application and submit it to the Office of Undergraduate Admissions. This application can be downloaded at www.ecu.edu/cs-educ/teachers/alternative/efm.

Part II. The principal MUST complete the following information before the application will be considered.

   Principal’s Statement
   My signing this document verifies that

   A. The applicant, ________________________________________________ (Print name of teacher)

   is a full-time employee at ____________________________________________ (Print name of school)

   such that the applicant qualifies for membership in the Teacher’s and State Employee’s Retirement System (TSERS) or would so qualify if employed on a permanent basis.

   B. The applicant is paid on the North Carolina teacher salary schedule.

   C. Each course listed in this form is relevant to the applicant’s teacher certification or to professional development as a teacher.

   Signature of Principal ____________________________________________ Date ____________________

   Name and Address of School ____________________________________________

   ____________________________________________________________________

   ____________________________________________________________________

   Telephone Number of School (________)__________________________________________
Part III. To be completed by the applicant.

Residential Information
Please name each state where you did any of the following within the last 12 months. (Provide month/day/year of each act; if never done, write never.)

(State)  (Month/Day/Year)

(a) Registered to vote  _______________________ _____________________
(b) Voted  _______________________ _____________________
(c) Acquired driver's license  _______________________ _____________________
   Driver's license number  _______________________
(d) Listed personal property for taxation  _______________________ _____________________
(e) Acquired ownership of property for use as a principal dwelling  _______________________ _____________________
(f) List the addresses at which you own and maintain personal property (clothing, furniture, cars, boats, savings accounts, jewelry, appliances, etc.) and give the percentage of value (of total personal property) maintained at each address.

Address (City/State)   Percent at this Address
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

(g) List where and when all of your motor vehicles were registered or licensed.

Type of vehicle (List all)  (State where registered/licensed)  (Month/Day/Year)
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

The car(s) or other motor vehicles that you maintain and operate in North Carolina are owned by:

(Name) ___________________________  (Address) ___________________________

Insured in the name of: ___________________________________________________________

(Address) ___________________________

Thank you for your interest in East Carolina University, and best wishes in your future endeavors.