Senior Honors Project Contract to be completed in HNRS 4000

THESIS

PART 1: Student Information
Name: (Please Print) ____________________________ __________________________
Banner ID: ______________________ Contact Phone: __________________________
Intended Date for Graduation: (Semester and Year) ___________________________
Major(s): __________________________ Minor(s): ___________________________
Overall GPA at ECU: ____________________ Total Honors Hours Completed: ______

PART 2: Senior Honors Project Proposal Information and Narrative
Senior Honors Project Title: ____________________________________________

NOTE: The title of your senior honors project must fit tightly with the disciplines that you are studying.

Thesis Description:
In a cohesive and well-written document, please describe your planned research project. To achieve consistency across a wide range of disciplines, please use the headings below as your first-level headings. You may choose to add a second level of headings to focus your narrative. This proposal should be written with care and in consultation with your faculty mentor. While the length of the proposal narrative may vary considerably from one student to the next, a proposal less than three pages is likely to lack detail and rigor.

Paste these questions in a separate document and respond to each one. Use Calibri/Arial/Times New Roman font size 12 and double-space your work.

- Introduction: This section addresses the “why” of your research. This section should indicate why this study is valuable in the context of your field. In other words, what problem exists that you are investigating?
- Background: This section addresses the background for the reader. What is important to know about the study? Use literature to situate your study.
- Purpose of the study: This section addresses the “what” of your research. Summarize what your research will achieve.
- Research question(s) or hypotheses: Many empirical studies use research questions or hypotheses as a guide. If this is appropriate for your research, please clearly state these after sharing your purpose. If this is not appropriate, then please state your guiding questions. What questions are guiding your research?
- Methodology: This section will address the “how” of your research. What type of data will you use to achieve your study purpose? How will you access these data? What procedures will you follow?
- Closure: This section concludes your proposal by stating how this research will add value to your field and your career path. As you may recall, an oral presentation is a required component of your Senior Honors Project. Mention your initial thoughts regarding where you might present your research next year.
- Timeline: Please include your first and second semester timelines at the end of your proposal.

☐ I have read and agree with the student’s responses to these aforementioned requests.

Faculty Mentor Name (Print) ____________________________________________
Faculty Mentor Signature ____________________________________________
Department and College ____________________________________________
Date ____________________________________________

Revised on 10.19.2014
### PART 3: Timeline Template for Semester One and Semester Two

Note: This is a template for a research-based SHP using primary data collection. Please adapt this template for your project.

Please discuss with your faculty mentor the tasks that you will accomplish in the first course and list them below. The semester one timeline could include the following:
- Review of literature
- Significance of current study
- Refining your purpose
- IRB approval (if appropriate)
- Initial planning for your presentation

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<thead>
<tr>
<th>Semester One</th>
<th>Goal(s) for the week</th>
<th>Broad goal</th>
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<tbody>
<tr>
<td>Sample Week 1 Dates: 8/26-31</td>
<td>Read 5 articles, write abstracts for each</td>
<td>Working toward a review of literature</td>
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<td>Week 1 Dates:</td>
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<td>Week 16 Dates:</td>
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Please discuss with your faculty mentor the tasks that you will accomplish in the second course and list them below. The semester two timeline could include the following:

*Note:* This is a template for a research-based SHP using primary data collection. Please adapt this template for your project.

- Data collection techniques (training) and data management
- Analysis and Results
- Consideration of results/implications/recommendations
- Presentation preparation
- Submission of final document

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<th>Semester Two</th>
<th>Goal(s) for the week</th>
<th>Broad Goal</th>
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<td>Weeks 13-16 Written document finalized and uploaded to <em>The Scholarship</em> and submitted to the Honors College for approval for to graduate with the Honors College designation.</td>
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**PART 4: Course Registration**

1. First, check to see if your major or minor discipline (the area that coordinates with your project’s topic) has an honors thesis class already established. For example, Neuroscience has NEUR 4950 (3 credit hours) and NEUR 4951 (3 credit hours). If the area has an honors thesis class already established, then register yourself for those courses during the appropriate honors registration window. Remember your senior honors project experience must equal a 6 credit hour experience over two semesters.
2. If you do not have a major or minor discipline thesis class established in the area that you are proposing for your Senior Honors Project, then we will create a section of HNRS 4500 (first course) and HNRS 4550 (second course) for you after you receive approval for your Senior Honors Project.
3. Now, please list the courses you plan to take and when you plan to take them:

   First Course: ______________ Semester hours: __________ Semester: __________ Year: __________
   Second Course: ______________ Semester hours: __________ Semester: __________ Year: __________

Revised on 10.19.2014
**PART 5: Contractual Statements with Faculty Mentor Verification**

Please read each statement, check each box and sign below.

- I understand that my Senior Honors Project must be an original project completed during my senior year.
- I understand that I must use MLA or APA format for my paper, and I need to discuss paper lengths, paper format, etc. with my faculty mentor.
- I understand that I need to discuss any IRB needs relative to my project with my faculty mentor. We will comply with all IRB requirements, if necessary.
- I understand that during the second course, I am required to present my project orally (i.e., State of North Carolina Undergraduate Research and Creativity Symposium-SNCURCS, a national conference, a state conference, Research and Creative Achievement Week-held each spring on campus, etc.).
- I understand that I must use the official Honors College poster template and Honors College PowerPoint template when delivering presentations on behalf of ECU’s Honors College and that I must submit the presentations to my faculty mentor at least two days prior to the presentation date for review.
- I understand that I must submit two items electronically five days prior to graduation: 1.) The Honors College’s Online Repository Template, and 2.) My final paper and the first page must follow the Honors College Senior Honors Project Title Page template.
- I understand that my final paper will be uploaded into ECU’s online repository, The Scholarship, database.
- I have read, understand and agree with The Scholarship Non-Exclusive Distribution License found at: http://thescholarship.ecu.edu/license

________________________________________
Faculty Mentor Signature and Date (implying consent for the project and willingness to advise for both courses)

________________________________________
Student’s Signature and Date

____________________________
HNRS 4000 Instructor Faculty Endorsement Signature and Date

**PART 6: Faculty Mentor Information for the Credentialing Process**

**Required Section:**
Faculty Mentor’s Full Name: ____________________________________
Department: ____________________________________________________
Phone: ____________________________
Email address: ________________________________________________
Faculty Mentor’s Department Chair: ________________________________
College: _______________________________________________________

Does the faculty mentor hold a terminal degree in a discipline directly related to the content being explored in this project? (Faculty mentor, please circle one)  YES  NO*
*If no, please attach a brief description to satisfy standard alternate credentialing.

Note: The faculty mentor is required to hold a terminal degree in a discipline directly related to the content being explored in this senior honors project. If this is not the case the faculty mentor may provide as an attachment a brief description of alternate qualifications that would permit standard alternate credentialing for this project.

**Optional Section:** Complete only if you have a co-mentor.
Co-mentor’s Full Name: __________________________________________
Department: __________________________________________________
Phone: ____________________________

Revised on 10.19.2014
Email address: ____________________________________________________
Faculty Mentor’s Department Chair: ___________________________________
College: __________________________________________________________

________________________________________________________
Signature of Dean Marianna Walker                                 Date

Credential Approval: Signature of Dean Marianna Walker required after completion of HNRS 4000. Your HNRS 4000 instructors will submit this section to Dean Marianna Walker.