Space Allocation Committee Charge & Roster

**Charge:**
Effective class and classroom scheduling is critical to the academic mission of the University. It enables students to take the classes they need in a timely manner and contributes to on-going cost containment efforts through efficient space utilization and good stewardship of our valuable institutional resources. The charge of the committee is to: 1) review recent trends in classroom space utilization and 2) establish a series of guidelines to achieve target goals. The outcome of this work will be to ensure that both classes and classrooms are scheduled efficiently to support the needs of students, faculty, and the institution as a whole in accordance with the established Classroom Scheduling PRR. Deans, directors, department chairs and the University Registrar are responsible for ensuring that all classrooms are scheduled efficiently.

**Roster:**
Angela Anderson, Assistant Vice Chancellor, Registrar’s Office, Chair
Beth Bengala, Director, Central Reservation Office
Todd Berry, Associate Dean, THCAS
Wendy Creasey, Info Technology Manager, ITCS
Danyell Harmon, Social Clinical Research Specialist, Institutional Planning
Kim Higdon, University Program Associate, Institutional Planning
Ricky Hill, Engineer, FEAS
Liz Johnston, Director, Disability Support Services (Student Affairs)
Scott Lecce, Senior Faculty Member in Geography
Aaron Lucier, University Program Manager, University Housing (Student Life)
Thomas McConnell, Associate Dean, Research and Graduate Studies
Dawn Pilgrim-Dunn, Associate Director, Institutional Planning, Co-chair
Laura Prividera, Associate Director, School of Communication; Interim Assoc. Dean of Graduate Studies, College of Fine Arts and Communication
Paul Schwager, Dean, College of Business
Shawna Thompson, Technical Support Analyst

**Ad hoc members:**

Kevin Carraway, Director Materials Management & Real Estate