**Banner: Add / Drop Courses**

In this tutorial, you will learn how to add and drop classes to your schedule.

Once you log into your ECU Pirate Port account, click on the Tools tab.

Look for the Banner Self Service text under the Applications heading and click on this link. This will open the Banner Self Service security window. Click continue to proceed.

This will open the Banner Self Service window.

Look for the Student text on this window and click this link. This will open the Student main menu.

To add or drop a class, click on the registration link.

Look for the Add or Drop Classes text and click on this link.

Next, enter the semester, then enter your registration PIN provided by your academic advisor.

You will see a list of your currently enrolled classes.

To drop a particular class, click on the down arrow of the scroll box and select “Web Dropped”. This will mark the class to be dropped.

You can click on the scroll bar to the right to view the remaining fields at the bottom.

To add a class, you can type in the course registration number (CRN) into the entry boxes provided.

Once you have completed the add/drop form, click the Submit Changes button to update your information with ECU.

Click return to menu at the top to get back to the main Banner Self Service Screen.