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# Certificate in Technical and Professional Communication

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## THE DEPARTMENT OF ENGLISH AT EAST CAROLINA UNIVERSITY

Communication professionals work in a rapidly changing environment that requires them to update their abilities throughout their working career. Both technological and conceptual issues underlie those changes. To help professional communicators remain competitive, East Carolina University offers a Certificate in Professional communication designed primarily for...

- Professionals who need to improve their communication abilities
- Professionals who need to learn about significant changes in the communication process
- Teachers at all levels who find they must add professional communication to their curricula
- Corporate trainers who must deliver similar training for their company

**Courses:** The certificate requires five courses (15 credits) with a minimum B average in all certificate course work. Only three semester hours of C will count toward this certificate. Although the courses have specific goals and objectives, they have enough flexibility to support both scholarly and pragmatic interests.

Students complete five courses chosen from such courses as:

ENG 5770	Advanced Editing
ENG5780	Advanced Writing for Business and Industry
ENG 6730	Issues in Technical and Professional Communication
ENG 6701	Research Methods in Technical and Professional Communication
ENG 6715	Technical Writing
ENG 6765	Special Topics in Professional Communication

Special Topics addresses communication issues in a timely fashion. You can complete up to nine credits of Special Topics, as long as the topic changes. During the next few years, we intend to offer:

- The Computer's Influence on Communication and Information Development
- Proposals and Grants
- Writing for the "Ridiculously" Small Screen
- Teaching Professional Communication
- Professional Communication
- Designing Print Document
- Computing as a Tool for Academic and Professional Success
- Visual Representation in Professional Communication

Admission requires an application form and transcripts. If you encounter difficulties, contact Colleen Wilson at 252-328-1462 ([wilsonco@mail.ecu.edu](mailto:wilsonco@mail.ecu.edu)) or Joni Cartwright at 252-328-6012 ([cartwrightj@mail.ecu.edu](mailto:cartwrightj@mail.ecu.edu)). As long as you are admitted to ECU, you can register for classes up to the day classes begin. After that time, enrolling is not recommended because you will be behind in class work. Early enrollment is suggested. To register, please contact Sherry Southard at [southards@mail.ecu.edu](mailto:southards@mail.ecu.edu).