How to Access and Register for iWebfolio

**Please note that iWebfolio is not compatible with Internet Explorer; be sure you are using another browser (such as Firefox, Chrome, Safari etc.).

There are two ways to access iWebfolio:

1. **METHOD ONE: Onestop** (below) OR
2. **METHOD TWO: Pirate Port** (page 5)

**ACCESS METHOD ONE: Onestop**

1) First you will need to access ECU’s OneStop - find OneStop on the main www.ecu.edu webpage and click on the link.
2) Log in to OneStop using your Pirate ID and password.

3) Once you have logged in, click on “Tools” tab in the top menu. (*Note: your menu may appear differently) and select “Student Portfolio” under the “Courses” box.
4) You are then redirected to ECU Pirate Port and see the following message. Click the “Log in” button.

![Login button highlighted](image1)

5) Log in again using your ECU Pirate ID and password. Note that you must click on sign in.

![Sign in button highlighted](image2)
6) The following page will appear. Click on the “Continue to iWebfolio” button.

At this point, you have completed the access process through Onestop, and you may now skip the green instructions below and proceed to page 8, where you will learn how to REGISTER your account.
ACCESS METHOD TWO: Pirate Port

1) Go to www.ecu.edu and scroll down to the “Quick Links” section which will be on the right. Click on the link for “Pirate Port”

2) In the upper right corner, click on the “Sign In” button.
3) Log in using your ECU Pirate ID and password. Continue following the remaining steps below.

4) You will then see your Pirate Port main page. Click on the “My Apps” button at the top of the screen.
5) A menu will display apps, click on the “Student Portfolio” app.

6) The following page will appear. Click on the “Continue to iWebfolio” button.

At this point, you have completed the access process through Pirate Port. In the next section, you will learn how to REGISTER your account.
REGISTERING FOR IWEBFOLIO

NOTE: You will only need to register for iWebfolio the first time you use it. After the first time, clicking on the "Continue to iWebfolio" link will take you directly to your iWebfolio home page.

1) After you have clicked "Continue to iWebfolio," a pop-up window will appear that asks you to check the box on the left to confirm that you have read the licensing agreement. Read the agreement, then check the box, and click “Accept” to register a new account.

2) Fill out the form with your information using your ECU Student email, Pirate ID, and password (recommended), and click “next.”
3) Click the “finish” button, note that the services for iWebfolio are included in your ECU tuition fees 😊

4) You will be shown a confirmation number. You may click the “go to iWebfolio” button to continue into iWebfolio.
5) Once the registration process is complete, iWebfolio will appear as pictured below the first time you log in.

**NEXT STEP:** Now that you have registered your iWebfolio account, you are ready to set up your University Writing Portfolio. For detailed instructions, please visit [www.ecu.edu/QEP](http://www.ecu.edu/QEP) and click on the video or PDF instructions for "Setting Up Your UWPort."