

# GRADE REPLACEMENT FORM

(Please print.)

NAME \_\_\_\_\_  
Last First M.I.

ECU ID Number: B\_\_\_\_\_

I request permission to replace the grade in the course(s) listed below. I understand that this grade will become the official grade for the purpose of satisfying graduation requirements. Furthermore, I understand that the university policy permits me to use the Grade Replacement Policy a maximum of three (3) times for freshmen- and sophomore-level courses in which I have earned a grade of D or F.

<u>Course Name and Number</u>	<u>Semester and Year Initially Taken</u>	<u>Semester and Year Retaking</u>	<u>Previous Grade</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_  
Student's Signature Date

**\*\*NOTE:** A form must be submitted for course(s) repeated and must be on file in the Office of the Registrar *no later than the last day of class*. Grades earned at East Carolina University may *not* be raised at another institution. (For more information, see catalog regulations pertaining to grade replacement policy.) Although the original grade will not be included in calculating your GPA, the original grade will remain on your permanent record, and will be used in the calculation of graduation with honors.

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