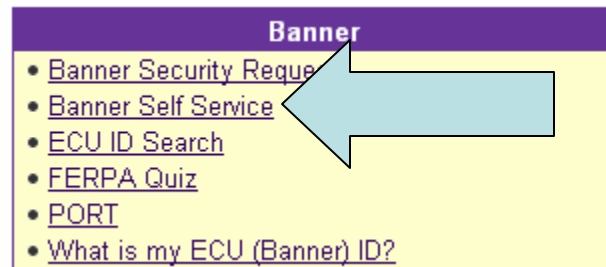


# Viewing Holds in Banner Self Service



**Sign into your One Stop and select Banner Self Service from the tools page to sign into SSB.**

## SSB (Self Service Banner) Navigation

RETURN TO MENU

Takes you back to main menu choices



Moves back screens in SSB in the function area you have selected

SITE MAP

Takes you to the overall Banner menu

# Select Faculty and Advisors

**ECU BANNER SELF SERVICE**

[Personal Information](#) [Student and Financial Aid](#) [Faculty Services](#) [Finance](#)

Search   [ACCESSIBILITY](#) [SITE MAP](#) [HELP](#) [EXIT](#)

## Main Menu

---

- [Personal Information](#)  
Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.
- [Student and Financial Aid](#)  
Apply for Admission, Register, View your Financial Aid
- [Faculty and Advisors](#) ←  
Enter Grades and Registration Overrides, Student Information
- [Finance](#)  
Create or review financial documents, budget information, approvals.

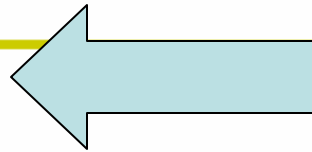
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Under the Faculty and Advisors Menu  
Select **Advisee Information Menu**

## Faculty and Advisors

---

[Advisee Information Menu](#)



### **Course Options**

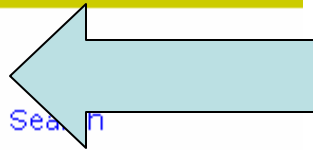
- [Term Selection](#)
- [Faculty Detail Schedule](#)
- [Week at a Glance](#)
- [Active Assignments](#)
- [Office Hours](#)
- [Syllabus Information](#)
- [Course Roster](#)
- [Final Grades](#)
- [Assignment History](#)
- [CRN Selection](#)
- [Look Up Classes](#)
- [Class Schedule](#)
- [Course Catalog](#)
- [Add or Drop Classes](#)

**Advisee Listing will show all advisees assigned to you.**

## Student Information

---

Term Selection  
Advisee Listing  
Student ECU ID Search  
Student Information  
Student Address and Phones  
Student E-mail Address  
Student Schedule  
Academic Transcript  
Degree Evaluation  
Registration History  
Add or Drop Classes  
View Holds  
Active Registrations



Select **Advisee Listing**


Select **Term:** Fall 2007

## Advisee Listing

Provides student information under each heading.

Select "View" under the Holds column for the appropriate student

### Advisee Listing

Student Name	ID	Advisor Type	Alternate PIN	Student Information	Holds	Test Scores	Transcript	Degree Evaluation
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
		Major 1 Advisor	012345	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>



ECU

# BANNER SELF SERVICE

East Carolina University

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## View Holds

Information for [Student Train61](#)

Please note that some holds are sensitive and may not display.

### Administrative Holds

Hold Type	From Date	To Date	Amount	Reason	Originator	Processes Affected
Cashier	Mar 12, 2007	Dec 31, 2099		Money owed.		Registration Transcripts Graduation Grades Accounts Receivable Enrollment Verification Application Evaluation

[Return to Previous](#)

[ [ID Selection](#) | [Term Selection](#) ]

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If you do not have advisees, from the Main Menu select Faculty and Advisors

**ECU BANNER SELF SERVICE**

[Personal Information](#) [Student and Financial Aid](#) [Faculty Services](#) [Finance](#)

Search   [ACCESSIBILITY](#) [SITE MAP](#) [HELP](#) [EXIT](#)

## Main Menu

---

[Personal Information](#)  
Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

[Student and Financial Aid](#)  
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Create or review financial documents, budget information, approvals.

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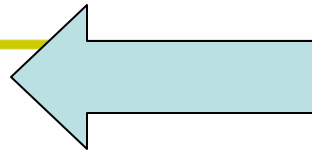
Under the Faculty and Advisors Menu  
Select **Advisee Information Menu**

Search

## Faculty and Advisors

---

[Advisee Information Menu](#)



### **Course Options**

- [Term Selection](#)
- [Faculty Detail Schedule](#)
- [Week at a Glance](#)
- [Active Assignments](#)
- [Office Hours](#)
- [Syllabus Information](#)
- [Course Roster](#)
- [Final Grades](#)
- [Assignment History](#)
- [CRN Selection](#)
- [Look Up Classes](#)
- [Class Schedule](#)
- [Course Catalog](#)
- [Add or Drop Classes](#)



ECU

# BANNER SELF SERVICE

Personal Information

Student and Financial Aid

Faculty Services

Finance

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## Student Information

---

- Term Selection
- Advisee Listing
- Student ECU ID Search
- Student Information
- Student Address and Phones
- Student E-mail Address
- Student Schedule
- Academic Transcript
- Degree Evaluation
- Registration History
- Add or Drop Classes
- View Holds
- Active Registrations



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Under the Student Information Menu

Select **View Holds**

Enter either the Student ECU ID (Banner ID) or Search by student name.

## Student and Advisee ID Selection

---

 You may enter:

1. The ID of the Student or Advisee you want to process, or
2. Partial names, a student search type, or a combination of both. Then select Submit.

Student or Advisee ID:

OR

### *Student and Advisee Query*

Last Name:

First Name:

Search Type:  Students  
 Advisees  
 Both  
 All

After identifying a student name, information can be accessed from the Faculty and Advisor Menu for the student you selected.

The system continues to provide information on this student until a new student is selected.



ECU

# BANNER SELF SERVICE

East Carolina University

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## Student and Advisee ID Selection

Select the Student or Advisee that you wish to process and choose Submit Name.

Student or Advisee:

Submit



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Select **Submit**



ECU

# BANNER SELF SERVICE

East Carolina University


[Personal Information](#) [Student and Financial Aid](#) [Faculty Services](#) [Finance](#)

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

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[Return to Previous](#)

[ [ID Selection](#) | [Term Selection](#) ]

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