

Elizabeth R and Company

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1 Festival Park

Manteo

Greenhouse Gas Emissions Management and Reduction

Choose local vendors to reduce transport of items

Solid Waste Management, Reduction, Reuse, & Recycling

Purchase products in reusable, returnable containers

Donate obsolete/unwanted equipment, electronics, furniture to charity

Eliminate use of Styrofoam and other difficult to recycle products

Donate leftover cookware, silverware, and linens to charity

Purchase products such as condiments, cleaning supplies, and other products in bulk/concentrated form

Ensure that printed materials are printed on paper with high recycled content (at least 35%) and print using soy-based ink

Purchase antiques and furniture from local vendors

Recycle damaged towels and sheets as cleaning rags and craft torn linens into other usable items (e.g. sheets into pillowcases)

Reuse newspaper, shredded paper, and incoming packaging materials for packing/shipping needs

When reusable options are not feasible, use disposable products that are compostable such as corn-based cutlery

Purchase recyclable toner cartridges

Use non-bleached paper napkins, towels, and coffee filters

Use rechargeable batteries

Purchase durable goods of sufficient quality to allow reuse, refinishing, or reupholstering

Ensure proper disposal of hazardous materials

Use preventative maintenance on equipment to reduce risk of replacement

Selecting printers/photocopiers able to print on both sides

Distributing information to guests/participants via email and avoiding hard copy

Distribute inter-office documents using routing slips, bulletin boards, or email distributions rather than printing copies for staff members

Using both sides of printing paper and using the reverse side of printing paper for printing rough drafts

Streamlining operational systems that rely on paper or hard copies

Reuse envelopes for inter-office mail

Set and use fax and copy machines to copy documents directly to computers rather than printing a new copy

Recycles the Following: Aluminum, Glass, Office mix, Yard waste, Electronics, Plastic, Newspaper, Printer cartridges, Carpeting

Freshwater Consumption Reduction

When purchasing new appliances or fixtures, purchase water-efficient models such as those certified by EPA WaterSense® and Energy Star®

Raise lawn mower cutting height to cut down on evaporation

Water landscapes only when necessary

Time watering to occur in the early morning or evening when evaporation is the lowest

Remove any thatch and aerate turf to encourage the movement of water to the root zone

Avoid runoff and make sure sprinklers do not run onto sidewalks/paved areas

Do not water on windy, rainy, or overly hot days

Mulch around plants to limit evaporation and discourage weed growth

Avoid hosing down sidewalks, driveways, and parking lots