

## **Port Trinitie**

sjb@beachaccess.com

252-261-7315

port-trinitie.org

1404 Duck Road

Duck

### **Greenhouse Gas Emissions Management and Reduction**

Choose local vendors to reduce transport of items

Allow flexible staff schedules to minimize staff travel during heavy traffic periods

### **Solid Waste Management, Reduction, Reuse, & Recycling**

Donate obsolete/unwanted equipment, electronics, furniture to charity

Donate leftover cookware, silverware, and linens to charity

Provide and publicize recycling bins

Distributing information to guests/participants via email and avoiding hard copy

Distribute inter-office documents using routing slips, bulletin boards, or email distributions rather than printing copies for staff members

Using both sides of printing paper and using the reverse side of printing paper for printing rough drafts

Reuse envelopes for inter-office mail

Recycles the Following: Aluminum, Glass, electronics, Plastic, Corrugated cardboard, Newspaper

### **Freshwater Consumption Reduction**

Conduct regular inspections and establish preventative maintenance schedules to ensure maximum efficiency

Establish frequency schedule according to local climate, season, and landscaped area in order to maximize water use efficiency

Raise lawn mower cutting height to cut down on evaporation

### **Wastewater Management**

Ensure proper use, storage, and disposal of cleaning products and other potentially harmful chemicals such as fertilizers and paints

Limit the number of chemical products used and stored

Ensure that all chemicals are securely stored and clearly marked

Use less harmful alternatives if possible such as organic substitutes for chemical fertilizers

Monitor equipment and products for potential chemical leaks

Use an integrated pest management (IPM) system for interior and exterior jobs

Use environmentally preferable or certified paints, solvents, and coatings (MSDS Health Hazard Rating of 1 or less)

Use latex paints rather than oil based paints

When doing exterior cleaning or pressure washing, proper care should be taken to avoid discharge of contaminants

Use environmentally safe cleaning products

Use best storm-water runoff practices to ensure that wastewater does not enter local waterways

### **Energy Efficiency, Conservation, and Management**

Turn off electronic equipment at the end of each workday

Perform regularly scheduled preventative maintenance on equipment and appliances

Install and use ceiling fans to circulate air in both winter and summer

### **Ecosystem and Biodiversity Conservation**

Design landscaping or on-site gardens to incorporate and support "heirloom" and native species

### **Air Quality Protection and Noise Reduction**

Designate your property as a non-smoking establishment and/or designate smoking areas outside of the building

Regularly inspect HVAC system for mold/bacteria, air flow blockages, and clean drip pans

### **Preserving the Social Norms and Cultures of Local and Indigenous Communities**

Develop informative educational materials for guests about the local community and local history

### **Providing Economic Benefits to Local and Indigenous Communities**

Provide promotional information on local services and businesses to guests