ECU 1 CARD
GOLD KEY ACCOUNT AGREEMENT
PLEASE COMPLETE FORM AND MAIL TO:
ECU 1 CARD OFFICE
G-521 OLD CAFETERIA COMPLEX
Greenville, NC 27858

_______ Student _______ Faculty/Staff _______ Dependent _______ Retired Faculty/Staff

Last Name _____________________________________  First Name ______________________________________  MI ___________

ECU ID# ___________________________________________ or Card # ___________________________________________

Please add the following dollar amount to the above Gold Key Account:     $ __________________________________________

Terms and Conditions:
1. A minimum of $10.00 is required to activate a Gold Key Account. The account becomes active upon receipt of this
   application and the initial deposit, and remains active until separation from the university due to graduation, withdrawal
   from school, or termination of employment.
2. Additions to your Gold Key Account may be made at any time by remitting payment to the ECU 1 Card Office.
   If sending additional funds through the mail, please include student’s full name and ECU ID#.
3. The ECU 1 Card must be presented for any transaction relating to your Gold Key Account. The purchase amount is deduct-
   ed from the balance of the Gold Key Account at the time of the transaction. The spending limit is up to the balance on the
   account. Account balance may be checked at the time of purchase or at the ECU 1 Card Office.
4. Purchases using the Gold Key Account are subject to all applicable taxes.
5. The Gold Key Account should be treated the same as cash. Be aware that the University is NOT LIABLE  for a lost or stolen
   card. Lost or stolen cards must be reported to the ECU 1 Card Office by calling 328-2673 during regular business hours or
   by calling the ECU Police at 328-6787 after regular business hours. Upon notification of a lost or stolen card from the card-
   holder, the card will be deactivated immediately. Cardholder is liable for all amounts purchased until notification has been
   given to either the ECU 1 Card Office or the ECU Police.
6. If you leave the University, through graduation, withdrawal, or termination of employment, you may request a refund of
   your Gold Key Account balance. To request a refund, you must complete a Request for Refund form. Upon verification of
   graduation, withdrawal, or termination of employment, the remaining balance will be mailed to the address listed on the
   Request for Refund form, which may be obtained from the 1 Card Office. Accounts of cardholders who have graduated,
   withdrawn, or terminated employment from the University without requesting a refund will be closed one year following
   separation and the balance taken as a service charge for account maintenance.

I UNDERSTAND THAT FUNDS CANNOT BE WITHDRAWN FROM THIS ACCOUNT UNLESS I AM GRADUATING
OR WITHDRAWING FROM SCHOOL. ________________ (INITIAL HERE)

I UNDERSTAND THAT GOLD KEY FUNDS CANNOT BE USED IN DINING LOCATIONS OR THE STUDENT
STORE. ________________ (INITIAL HERE)

POLICIES ARE SUBJECT TO CHANGE.

PLEASE MAKE CHECKS PAYABLE TO: ECU

I have READ AND UNDERSTAND the above information, and I ACCEPT the above terms and conditions.

_________________________________________________________      __________________________________
Cardholder’s Signature                Date

OFFICE USE ONLY:

Amount Received: $ ___________________________  Cash or Check # ______________

Received By: ________________________________  Date Received: ________________

Processed By: ______________________________ Date Processed: ________________

White: ECU 1 Card office         Yellow: Cardholder                                   A&F 090268 (6/12)