BOARD OF TRUSTEES
East Carolina University
February 22, 2008

The Board of Trustees met in regular session in the Great Room at Mendenhall Student Center on the campus of East Carolina University. Chairman Robert Greczyn called the meeting to order at 8:30 a.m. and read the following provision regarding conflict of interest requirements:

“As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for the Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

Mr. Greczyn asked if anyone would like to declare a conflict of interest or appearance of conflict for this meeting. Hearing none, he asked Ms. Ward, Secretary, to call the roll.

ROLL CALL

Members present:

Bruce N. Austin
William H. Bodenhamer, Jr.
Robert G. Brinkley
Keri L. Brockett
Joel K. Butler
Robert J. Greczyn, Jr.

Robert O. Hill, Jr.
Robert V. Lucas, Jr.
Carol M. Mabe
E. David Redwine via phone
Mark E. Tipton
Margaret C. Ward

Members not present:

Mr. David S. Brody
APPROVAL OF MINUTES

It was moved by Mr. Greczyn and seconded by Mr. Butler that the minutes of the November 30, 2007, meeting be approved as submitted.

The motion passed with no negative votes.

REPORT OF THE CHAIR

Mr. Greczyn made a brief statement regarding shared governance. He thanked Faculty Senate chair, Dr. Mark Taggart, and the other Faculty Senate Officers for the efforts that had been made to improve the relationship between the Board of Trustees and ECU Faculty. Mr. Greczyn stated that the Board of Trustees is open to shared governance and is committed to working with the Faculty.

CHANCELLOR’S REPORT

Dr. Ballard began his remarks with three pieces of good news. He stated that Mr. Greczyn would be featured in the Triangle Business Leaders Magazine. Mr. Greczyn is a good role model for leadership, both in business and at East Carolina University, Dr. Ballard said.

East Carolina University has received two awards. First, in Atlanta, GA, at the CASE meeting, the ECU Alumni Association, under the leadership of Paul Clifford, won the Grand Award for the Best Overall Alumni Program, beating Miami and UNC-Chapel Hill. Second, at the National Small Business Institute Case Studies competition, ECU competed against 130 other schools for the award for Economic Development Outreach Assistance award. The College of Business finished fourth.
Dr. Ballard noted two significant events that are on the schedule for today. First the Dental School Groundbreaking is scheduled for 1:00pm. Secondly, the Pirates Baseball season opener is scheduled today in Columbia, SC.

Dr. Ballard recognized three significant appointments to his leadership team: Kemal Atkins, who has been named the Vice Provost for Student Affairs, Kimberly Baker-Flowers has been named the new Chief Diversity Officer, and Scott Shelton has been named the new Chief of Police.

Dr. Ballard provided details on how ECU is preparing its response to the UNC Tomorrow Commission. He also reported on ECU’s partnership with UNC-Chapel Hill to seek a major expansion of the medical schools on the two campuses.

Dr. Ballard reported that campus safety is at the top of his priority list. He reported that it is extremely difficult, near impossible, to reduce all the risks by 100%, but he and his leadership team will continue to work daily to do everything possible to reduce the risk as much as possible. The university is looking at different organizational models to increase safety. Specifically, the university is looking at NC State, Berkeley and Virginia Tech’s models for campus safety and trying to determine what works best for East Carolina University. Vice Chancellor Kevin Seitz, Interim Provost Marilyn Sheerer, Associate Vice Chancellor Kemal Atkins and ACE Fellow Dan Robison are all part of the leadership team in place to address this very important issue. Also in positions of leadership are new Police Chief Scott Shelton and new Interim Associate Vice Chancellor for Campus Operations Bill Koch. Mr. Koch has been instrumental in the “Incident Response Training” that the Executive Council has completed. East Carolina
University has made a $2.7 million budget request for campus safety, which will increase staffing in the mental health field and the police department.

Dr. Ballard reiterated Mr. Greczyn’s comments on the issue of shared governance and thanked Dr. Taggart and the faculty for all they do for East Carolina University.

**BOARD OF GOVERNORS REPORT**

Mr. Dixon said that this is in this third year of his four-year term on the Board of Governors. He is eligible to serve three, four-year terms if he is reappointed and he is hopeful that he will be reappointed.

As a Board of Governors member, he has had to visit all 16 universities in the UNC System. He stated that that process has been very helpful to him to gather information and ideas about the way other universities are run and he recommended that the Board of Trustees members also visit other campuses. He said that by visiting other campuses, the relationships between campuses may improve and that the collaboration between universities would be enhanced. Mr. Dixon also stressed that ECU needed to become more familiar with their peer institutions in the system, which are North Carolina A & T, UNC Charlotte and UNC Greensboro.

Mr. Dixon stated that the General Assembly had been very generous to the UNC System last years, giving the system $3.8 billion. The General Administration promised to be conscience of how much of an increase in tuition and fees there would be and because of last year’s budget, the increase overall was minimal. Mr. Dixon distributed a document that detailed tuition and fees increases for all the universities in the UNC System as well as comparisons with other out of state universities that are considered peers of ECU (Attachment A).
Mr. Dixon stated that the UNC System needs to expand the relationship it has with the North Carolina Community College System.

Mr. Dixon reminded all Board of Trustee members to begin thinking about who from East Carolina University would be a good fit for the Board of Governors. Only two ECU affiliates will be on the Board next year and more are needed order for East Carolina University to continue to get support.

**FACULTY SENATE REPORT**

Dr. Taggart, Chair of the Faculty, gave the Faculty Senate Report. Dr. Taggart suggested that to achieve true diversity in leadership positions, the people in those positions should reflect the diversity of the students and the region.

Dr. Taggart also reported on the February 18, 2008 mini-retreat between the Faculty Senate Officers, the Chair of the Faculty Governance Committee, Chancellor Ballard and the Academic Council. The retreat was facilitated by Dr. Judith Wegner, former dean of the UNC-Chapel Hill Law School, former Chair of the Faculty at UNC-Chapel Hill and current Secretary of UNC Faculty Assembly. Topics of discussion included current Board of Trustees Policy on Appointment and Review of Administrative Officers and implementation of that policy, the ECU Code, diversity in Administrative searches, proposed University Policy and Procedures Manual, policy development and shared governance.

One result of the mini-retreat is a joint statement by Chancellor Ballard and Faculty Chair Taggart. A copy of that statement is attached and listed as Attachment B.
SGA REPORT

SGA President Keri Brockett stated that the SGA continues to work on the four key initiatives that they have worked on all year. They include Student Welfare, which includes Health Awareness, Academic Affairs and Student Affairs, Safety and Security, University to Community Relations and Student Government Reform.

Ms. Brockett stated that March is SGA Month. The goal is to make SGA more visible on campus. She also reported that SGA elections will be held in March.

Other points of interest included ECU hosting the University of North Carolina Association of Student Government meeting in March. In addition, Mr. Tipton, Ms. Brockett and several other members of Greek Life and SGA will participate in a Greek Village Trip to assess other campuses use of a Greek Village to determine if it would be a good fit for ECU.

BOARD OF VISITORS REPORT

Mr. Carl Davis, Chairman of the ECU Board of Visitors, gave the Board of Visitors report. He stated that the next meeting of the Board of Visitors is on February 29, 2008 at the Highland County Club in Fayetteville, NC. There is a cocktail reception on February 28, 2008 which will be attended by many area legislators. Mr. Davis stated that it may be a good opportunity to advocate for the university. He also stated that this is an active Board of Visitors and he’s excited about what they may be able to accomplish.

AUDIT COMMITTEE REPORT
Committee Chairman, Mr. Joel Butler, gave the Audit Committee Report. A summary of the committee meeting listed as Attachment C.

FACILITIES AND RESOURCES COMMITTEE REPORT

Mr. Mark Tipton gave the committee report for Committee Chairman, David Redwine, who participated via conference call.

Mr. Mickey Dowdy gave a presentation outlining the Second Century Campaign. A copy of his presentation is listed as Attachment D.

Mr. Tipton moved that the Board approve the Second Century Campaign Resolution. The wording is as follows:

Be it resolved that the Board of Trustees of East Carolina University hereby endorses the Second Century Campaign and pledges its full support toward successful completion of this crucial venture.

The motion passed with no negative votes.

Mr. Clint Bailey reported on Campaign Branding Initiatives. Examples can be found at www.ecu.edu/cs-admin/univpubs/the_university_image.cfm.

Mr. Tipton reported on the joint meeting between the Health Sciences Committee and the Facilities and Resources Committee. A summary of that meeting is attached and listed as Attachment E.

Mr. Tipton updated the Board on the work of the Administration and Finance portion of the Committee meeting. That update is also attached and listed as Attachment F.

Mr. Tipton then presented five motions to the Board.

Mr. Tipton moved that the Board of Trustees approve the Dental School site in accordance with the site plan provided in the Board materials.
The motion passed with no negative votes.

Mr. Tipton moved that the Board approve the Resolution Approving the Issuance of Special Obligation Bonds in accordance with the terms and conditions provided in the Board material. A copy of this resolution is listed at Attachment G.

The motion passed with no negative votes.

Mr. Tipton moved that the Board approve the severance of the three modular office units adjacent to the Belk Building in accordance with the terms and conditions provided in the Board materials.

Discussion ensued and the motion passed with no negative votes.

Mr. Tipton moved that the Board approve the purchase of the 920 E. 14th Street property in accordance with the terms and conditions provided in the Board materials.

The motion passed with no negative votes.

Mr. Tipton moved that a member of the Facilities and Resources Committee be assigned to participate in the design and construction of each major capital project.

The motion passed with no negative votes.

HEALTH SCIENCES COMMITTEE REPORT

Committee Chairman Robbie Hill gave the committee report. A summary of the committee meeting is attached and listed as Attachment H.

UNIVERSITY AFFAIRS COMMITTEE REPORT

Committee Chairman Bob Lucas gave the committee report. A summary of the committee meeting is attached and listed as Attachment I.

EXECUTIVE COMMITTEE REPORT
Chairman Bob Greczyn gave the committee report. He stated that the Executive Committee has been focusing on two major initiatives: The UNC Tomorrow Commission, which Dr. Ballard had reported on in his remarks to the Board, and the Strategic Enrollment Management Task Force, which Mr. Lucas had previously commented on. Mr. Greczyn reiterated the strong role that the Board of Trustees play in both initiatives.

In November, the Board of Trustees voted to require background checks on all new employees, including faculty members. That policy was implemented on January 1, 2008. The Executive Committee received a report during its committee meeting detailing what it would take financially as well as what it would take in terms of administration to expand the policy for all current employees. A copy of the report is attached and listed as Attachment J. The item was deferred for further discussion.

Mr. Greczyn reported that there was one action item that took place in the Executive Committee meeting and asked Mrs. Ward to present the motion.

Ms. Ward moved approval of the revision of Appendix C, Section 1 D 4 of ECU Faculty Manual as presented in the Board materials. The revision is listed as Attachment K.

The motion passed with no negative votes.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Coach Terry Holland, Athletic Director thanked the Board of Trustees for allowing ECU Athletics to represent the university. He stated that ECU Athletics has
gone through major changes in the past few years and that without the Board’s support and guidance, ECU Athletics would not be where they are. Mr. Tipton commented that the improvement in Athletics has done great things for the university and perhaps more should be done to recognize successful athletes who represent the university well. Mr. Tipton suggested a resolution recognizing former ECU football players, Ronnie Barnes and Guy Whimper for their roles in helping the New York Giants win Super Bowl XLII and discussion ensued.

Mr. Tipton moved approval of a resolution congratulating and honoring Ronnie Barnes and Guy Whimper. A copy of the resolution is listed as Attachment L.

The motion passed with no negative votes.

Hearing no further business, Chairman Greczyn announced the meeting adjourned at 11:13 am.
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Joint Statement
Chancellor Steve Ballard
Faculty Chair Mark Taggart
February 19, 2008

We wanted to share information with our faculty colleagues regarding recent constructive discussions held among faculty officers and senior academic officers.

We are proud of ECU and its strong tradition of shared governance. We are also committed to moving ECU forward to developing current best practices in ways that will make us even stronger.

To that end, we intend to implement the following practices, which we believe are fully consistent with recent changes in policies adopted by the Board of Trustees and the Faculty Manual.

1. Faculty input in searches for senior academic officers:
   a. After initial screening of candidates, search committees will be asked to meet with tenured, tenure-track, and fixed term faculty in relevant units and invite each faculty member to complete a confidential “candidate ballot form,” soliciting faculty comments on relevant dimensions of candidates’ qualifications, strengths and weaknesses, and a summative evaluation of whether the faculty member believes the candidates should or should not be hired. The ballot forms will be compiled by the chair of the search committee, analyzed as to the views of each group of faculty, and shared with the appointing officer.
   b. After reviewing the information derived from the compiled candidate ballot forms, and before reaching a final judgment regarding the candidates, the appointing officer will meet with the assembled faculty of the relevant unit in order to have a candid exchange of views.

2. Evaluation of senior academic officers.
   a. Substantial work has already been done by the Leadership Development Task Force composed of faculty representatives and top administrators. The work of that Task Force will be henceforth be conducted by the Governance Committee. We are committed to bringing that work to closure before the beginning of the 2008-09 academic year.
   b. We will develop a policy on evaluation of senior academic officers that will be consistent with Board of Trustees policies, principles of shared governance, and nationally recognized best practices by the end of the current academic year, and will be implemented by the beginning of the 2008-09 academic year.

   a. We share a commitment that faculty leaders, the Governance Committee, and top administrators will work together expeditiously to develop a University Policies and Procedures manual that will provide clear guidance on areas in which policies are needed to ensure that the ECU operates effectively and transparently.
   b. The Governance committee will participate in development of campus policies that are pertinent to faculty responsibilities.
University Research Compliance Officer
• Mr. John Chinn, the University Research Compliance Officer provided the audit committee a summary of the activities of Research Compliance Administration in the following areas:
  - Diving and Water Safety
  - Export Controls
  - Institutional Animal Care and Use Committee
  - Institutional Biosafety Committee
  - Institutional Review Board
  - Responsible Conduct of Research
  - Conflict of Interest

Brody School of Medicine Compliance Officer
• Ms. Joan Kavuru, the Brody School of Medicine Compliance Officer provided the audit committee a summary of the BSOM Compliance activities in the following areas:
  - Ongoing Reviews such as contracts, denial reports, provider documentation
  - Office of Compliance 2007 workplan reviews such as service billings, teaching physician documentation, and code of conduct attestation requirement
  - Ad Hoc Reviews
  - Medicare CERT/Probe Reviews
  - Office of Compliance Hotline Inquires
  - Major Compliance Initiatives such as Deficit Reduction Act
  - Education provided to BSOM employees

ECU 2006-2007 Financial Audit
• The North Carolina State Auditor had one reportable condition with regard to the ECU 2006-2007 Financial Audit.
• The finding relates to the periodic review of the useful lives of capital assets.

Second Quarter FYE 2008 Internal Audit Activities Report
• For the second quarter of 2008, 14 audit reports were issued.
• As of December 31, 2007, 37% of the annual audit plan has been completed.
• As of December 31, 2007, 29 reviews have been initiated but not completed.
• Seventy-five percent of the audit plan has been either initiated or completed
• Internal Audit staff productivity ratio for this quarter was 69%.
• Forty-one consultations were provided to various departments.

2007-2008 Annual Audit Plan
• Reviewed and approved the changes to the 2007-2008 annual audit plan.
• 360 hours have been added to the plan since November 29, 2007.
**Internal Audit Initiatives**
- Discussed the status of implementing Enterprise Risk Management; no decision yet from Executive Council.
- Discussed the status of resources that were requested for Internal Audit; no decision yet from Executive Council.

**Foundation Audits and Financial Statements**
- UNC Policy requires that the board receive and review foundation audits and financial statements
- The financial statements for the ECU Educational Foundation and the Medical Foundation were received and reviewed.
- There were no reportable conditions with regard to the financial audits of these two foundations.
Strategic Directions for a New Century

- Education for a New Century
- The Leadership University
- Excellent health care and medical innovation
- Economic prosperity for the East
- Arts, culture, entertainment and quality of life

The ECU Campaign
The theme ???

SECOND CENTURY CAMPAIGN
Funding ECU Tomorrow: A Vision for Leadership and Service

Broad Objectives
- Align with ECU Strategic Plan
- Build endowment
  ~ Add scholarships
  ~ Add distinguished professorships
- Increase alumni participation %

UNC System & Peer Universities Endowment

Alumni Participation
The Second Century Campaign

Start date & duration???

• Quiet Phase began—May 4, 2004 (Chancellor Ballard took the Oath of Office)
• Public announcement—March 27, 2008
• Campaign ends—December 31, 2012

Key Components:

• Scholarships—Access, EC Scholars, grad fellowships, athletics, Study Abroad
• Distinguished professorships
• Lectureships
• Leadership initiatives
• Research support
• Bricks & mortar:
  - Heart Center
  - Dental School
  - Family Medicine Center
  - Visual & Performing Arts Center
  - Athletic Facilities
  - Alumni Conference Center

Annual Support: Colleges, Schools, Depts., Libraries, Centers, Institutes, Strategic Initiatives

The Second Century Campaign

Organization Structure

HONORARY STEERING COMMITTEE

ECU
ECU Med & HS
PIRATE CLUB

ECUA
BOV

Advancement Councils
Special Initiatives Committee

CAMPAIGN SUMMARY (2/1/08)

STUDENT-CENTERED ($30.0 MM):

$10.0 MM Need-based aid including the ECU Access Scholarship program
$10.0 MM Merit scholarship programs including expansion of the EC Scholars program
$5.0 MM International studies initiatives
$5.0 MM Center for Student Success & Engagement

FACULTY-RELATED ($55.0 MM):

$25.0 MM Distinguished Professorships & Fellowships
$30.0 MM Research Funds

CAMPUS SUPPORT ($30.0 MM):

$30.0 MM New Campus Facilities Initiatives—Family Medicine & Monk Geriatrics Ctr., Dental School, ECU Visual & Performing Arts Center, Usery Field Hockey Stadium Expansion, Student Television, Marine-GUniversity Conference Ctr.

ANNUAL, SCHOLARSHIP/FELLOWSHIP ($30.0 MM):

$10.0 MM Annual gifts and strategic initiatives in support of all of ECU’s colleges, schools, departments, libraries, athletic scholarships and programs, institutes and centers.

The Second Century Campaign

Campaign goal???

To Enrich, Change & Save Lives

The financial goal ???

$200,000,000 (by December 31, 2012)
Near-term points of emphasis

- Workshops and info sessions
- Case statement completion
- Endorsements and enlistments
- The Kickoff
- Communication and solicitations
- Hard work day-by-day

The Second Century Campaign

It’s a Marathon…not a Sprint.

It’s NASCAR…not Drag Racing.

It’s a Symphony…not one Song.
Health Sciences and Facilities and Resources

Dental School

The Committee reviewed the Board materials provided regarding the Dental School site plan and the presentation by Bohlin, Cywinski and Jackson. Questions were answered by Mr. Bagnell and Mr. Yachyshen from Bohlin, Cywinski and Jackson. The Committee discussed various topics including the following:

1. Enrollment growth of the Dental School and Brody School of Medicine and how the size of the Dental School building might be affected.
2. The need for master planning on the Health Sciences campus.
3. The location of parking, the need for future expansion and the possibility of parking decks.

The Committee approved a motion to recommend that the Board approve the Dental School site selection.

Family Medicine/Geriatrics Center

The Committee reviewed the Board materials provided and the presentation by BBH Design. Questions were answered by Mr. Bagnell and Mr. Johnson from BBH Design. The Committee had the following comments regarding the elevations.

1. The Committee desires more involvement at earlier phases of building projects.
2. More detail is needed in schematic designs and drawings.
3. The Center needs to conform architecturally to other campus buildings on the Health Sciences campus, and the Committee wants to revise the exterior.
4. The location of parking, the need for future expansion and the possibility of parking decks.
5. Action on this item is delayed until more review can be completed.

No action was taken on this item. Mr. Tipton, Mr. Brody and Mrs. Ward will meet with Mr. Bagnell to review the elevations.
Administration and Finance

Special Obligation Bonds

The Committee reviewed the Board materials presenting a resolution approving the issuance of special obligation bonds. The Committee had the following comments regarding the resolution:

1. The wording in the resolution is generic rather than specific regarding which bond is being refinanced.
2. The General Administration will take no action on the refinancing if rates are not favorable.
3. By participating in the pooled debt issuance, the university should receive a better interest rate.

The Committee approved a motion to recommend that the Board approve the resolution. The Committee also agreed that it should be informed of the savings realized and how the savings is used for any capital project that is financed by the university.

Property

The Committee reviewed the Board materials provided regarding the following proposed actions concerning university property:

1. Severance of Three Modular Offices Adjacent to the Belk Building
2. Purchase of 920 E. 14th Street

Mr. Buck, Associate Vice Chancellor for Business Services, was available to answer questions regarding each action. Mr. Tipton requested that Mr. Buck notify Habitat for Humanity when the modular buildings would be available for purchase.

The Committee approved a motion to recommend that the board approve the severance of three modular offices adjacent to the Belk Building and the purchase of 920 E. 14th Street.

Designer Selections

The Committee reviewed the designer selections for the following projects as presented in the Board materials.

1. Brody Roof Replacement Lower Sections (Design)
2. Bate Roof Replacement
3. Messick and McGinnis Window Replacement
4. Aycock and Jones Dormitories Fire Sprinklers
5. Replacement of Condensate Line to MH-MC3 (Greenmill Run)
6. **Campus Lighting Master Plan (Design)**

The Committee approved a motion to accept the designer selections for the six projects.

**Alumni Walk Concept**

A schematic plan of the project was reviewed by the Committee. The Committee had the following comments regarding the concept:

1. Members of the Committee questioned whether the concept was consistent with the overall look of the campus.
2. The Committee thought it was more appropriate to consider the concept as part of the university’s master plan process.

A motion was passed to table the concept and add the future of the roadway to the Master Plan process.

**10th Street Connector Project**

This item was postponed to the next meeting.

**Chancellor Residence Update**

This item was postponed to the next meeting.

**Capital Project Notebook**

A draft notebook was presented to the Committee. The Committee expressed appreciation for the work done to date. Mr. Tipton requested that the Committee review the notebook and make suggestions for modifications and changes to Mr. Seitz by April 1.

**Architectural Guidelines Update**

Mr. Seitz stated that the Smith Group will be assisting with the architectural guidelines.

**Master Plan Update**

This item was postponed to the next meeting.
Wright Fountain Update

Mr. Seitz informed the Committee that the bid package for the original design of the fountain was being prepared and expected to be rebid in a week. The bid process takes at least 30 days. Once available the results will be shared with the Committee.

Status of Major Capital Projects

The current report was included in the Board materials for informational purposes.

Other

Mr. Seitz informed the Committee of the leadership changes in Campus Operations and introduced Mr. Koch.

The Committee asked that the minutes of the February 21st meeting reflect its intention to recommend to the full Board that a member of the Facilities and Resources Committee be assigned to participate in the design and construction of each major capital project.
RESOLUTION OF THE BOARD OF TRUSTEES OF 
EAST CAROLINA UNIVERSITY 
APPROVING THE ISSUANCE OF SPECIAL OBLIGATION BONDS

WHEREAS, East Carolina University ("ECU") is a constituent institution of the University of North Carolina (the "University");

WHEREAS, the Board of Governors (the “Board of Governors”) of the University has from time to time issued its revenue bonds to finance improvements at the ECU campus pursuant to the provisions of Chapter 116 of the North Carolina General Statutes, as amended, such bonds secured by pledges of revenue of the facilities or systems improved from the proceeds of such bonds as provided therein;

WHEREAS, under Article 3, Section 116D General Statutes of North Carolina (the “Act”) the Board of Governors of the University may issue special obligation bonds and bond anticipation notes, in anticipation of the issuance of special obligation bonds, payable from obligated resources to pay the costs of acquiring, constructing or providing a special obligation project at one of the constituent institutions of the University or refunding any obligations previously issued by the Board of Governors, including bonds issued under Chapter 116;

WHEREAS, the Board of Governors and its financial consultants from time to time review the viability of refunding all or a portion of bonds issued by the Board on behalf of ECU, including revenue bonds issued pursuant to Chapter 116;

WHEREAS, Section 116D-26(b) of the Act provides that the Board of Governors shall not issue any special obligation bonds for a project at a constituent institution unless the board of trustees of that institution has approved the issuance of bonds for that project, and the Board of Trustees of ECU wishes to approve the issuance of special obligation bonds from time to time by the Board of Governors to refund revenue bonds issued pursuant to Chapter 116 to finance improvements to the ECU campus if such refunding results in debt service savings to ECU (to the extent such approval is required for a refunding under the Act);

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of ECU as follows:

Section 1. Approval of Issuance of Bonds. The issuance of special obligation bonds by the Board of Governors under the Act to refund revenue bonds issued by the Board of Governors pursuant to Chapter 116 to finance improvements on the ECU campus is approved if such refunding results in debt service savings to ECU. The Board of Trustees intends that this resolution shall constitute the approval of the Board of Trustees of the issuance of special obligation bonds pursuant to the Act for the project initially financed by the revenue bonds, to the extent such approval is required under the Act.

Section 2. Effective Date. This Resolution is effective immediately.
ADOPTED AND APPROVED this ________ day of February, 2008.

THE BOARD OF TRUSTEES OF EAST CAROLINA UNIVERSITY

By: ________________________________

Assistant Secretary
**HS Division:**

- The search for the new Dean of the Brody School of Medicine is progressing. The search committee has received additional applications since their last meeting and they are reviewing those along with applications already received. The first round of interviews is planned for the middle of March.

- The search for the Dean of the School of Dentistry is progressing. The Ad should be posted by the end of this week. Korn/Ferry International has been retained to conduct this search.

- The search for the Executive Director of ECU Physicians is almost complete. 2nd round interviews have been held and we have 3 strong finalists. The recommendation from the committee is forthcoming to Dr. Horns for consideration.

- The East Carolina Heart Institute - A tour for the entire Board of Trustees has been scheduled at the conclusion of the April 18 Board of Trustee meeting.
**College of Nursing:**

- The College of Nursing admitted 124 new BSN, 24 new RN-BSN and 44 new MSN students enrolled Spring 2008.
- In 2007, graduates from the College of Nursing BSN program had a 95% pass rate on the NCLEX-RN exam, which was the highest pass rate in the state for baccalaureate programs.

**College of Allied Health Sciences:**

- The College of Allied Health Sciences is teaching 258 classes this Spring in the Health Sciences Building: 40 online classes and 218 face-to-face classes.
- The 4th Annual Jean Mills Health Symposium was held February 15 & 16, 2008. The theme was *Rural Health in Eastern North Carolina: Meeting the Challenges.*

**Brody School of Medicine:**

- UNC/BSOM Expansion – Several meetings and conversations have been held between the BSOM and UNC-CH to develop a joint proposal that outlines the needs for expansion of both medical schools. The BSOM would expand enrollment from 73 to 120. UNC would expand enrollment from 160 to 230 students. AHEC would need to develop an additional
center in Elizabeth City and received additional funding to provide for the increase in the number of medical students and residents across the state. There will also need to be an increase for funding for residency training in NC. AHEC and other institutions sponsoring GME (Graduate Medical Education) would need to receive additional federal and state funding. The budget requirements in the proposal are being tweaked at the request of President Bowles. President Bowles is committed to both medical schools on this combined effort.

**School of Dentistry:**

- The groundbreaking for the School of Dentistry will be held at 1:00 p.m., after the Board of Trustees meeting.
- The site selection of the Dental School was approved during the joint meeting of the Health Sciences Committee and the Facilities and Resources Committee.

**Laupus Library:**

- On January 16, 2008 Dr. Ion Ababii, Moldovan Minister of Health, visited Laupus Library and the Brody School of Medicine as part of a multi-city visit in North Carolina. He observed two methods of video conferencing; a telemedicine demonstration and videoconference to Moldova. Other demonstrations observed were electronic medical record, Health Span, Centricity, and ED/Inpatient. A tour of the Brody
School of Medicine’s medical simulation and patient safety laboratory was held.

**MFPP Update:**

- Cyberknife – Has been installed beside the Gamaknife. We are the 7th location in country.

- Endoscopy Center – is progressing and is on target. The center will be located on the 3rd floor of the Moye Medical Building. The focal point will be on digestive diseases. This is the first joint venture with the hospital.

- Cancer Center - The new organizational model and relationship with the hospital is working well. ECU is the driver of this relationship.

- Lineberger/ECU Cancer Center memorandum of understanding has been signed and is under the leadership for Drs. Ash & Zervos. The collaboration will focus on the clinical and research programs of the two institutions.

- Outreach Planning – Radiation Oncology is outreaching with Onslow Memorial Hospital. Other outreach planning is also being considered.

- Breast Center - The potential development and opportunities of a new Breast Center is still being looked at.

- Heart Tower and the ECU Cardiovascular Heart Institute – construction of these two facilities is progressing. The new department model
(Department of Cardiovascular Sciences) is working well and new recruits are intrigued by this model.

- **Neuroscience - Eastern Neurosurgical and Spine Associates is joining the Brody School of Medicine.** A neuroscience institute once developed will enhance services for patients in the region and expand research into the neurosciences, leading to better therapies for neurological illnesses and injuries.

- **MFPP Turnaround - As of July- December 2007 the practice plan was performing $2.5 million better than the same time in the prior year.**

- **Marketing for ECU Physicians - Ads have in placed in US News and World Report, Time Magazine, and Sports Illustrated.** Smart Medicine is the tag line. We have 11 full size billboards across eastern North Carolina, a 30 second TV clip is being developed, and we have buttons, refrigerator magnets, & stickers that have been developed to increase marketing efforts.
Future Role of Health Sciences Committee:

- In August 2006, Chancellor Ballard, in consultation with the Board, established an ad-hoc steering committee to oversee the business and financial turnaround of ECU Physicians. Significant progress has been made with regard to the turnaround which in large part is due to the steadfast support and guidance provided by this committee, which has met on a monthly basis since its formation. With the anticipated appointment of a new Dean later this spring, it is time to transition the work of this body from an ad-hoc to a permanent structure. After the final meeting of the steering committee scheduled for March, the Health Sciences Committee will assume the central charge of the steering committee and meet monthly for at least the next calendar year to assure that the support of the Board continues and is highly visible as we continue to strengthen the financial stability and business growth of ECU Physicians.
The University Affairs Committee discussed the following items at the February 21 meeting:

- **Highlights from the Division of Academic and Student Affairs:**
  - Global initiatives to be honored at the UN
  - Second Annual ECU Safety Symposium
  - New key administrators: David Conde and Kemal Atkins
  - Leadership Collaborative
  - University Accreditation Update
  - Strategic Planning

- **International Affairs:**
  - UNC-GA wants ECU to train other campuses in global classroom model
  - Searching for permanent director of international affairs
  - Planning formal program review
  - EC Scholars are awarded a $5K one-time stipend for an international experience

- **Campus Safety:**
  - A new police chief has been hired; having served two other campuses, he has been quick to pick up on gaps at ECU and has already submitted a plan to enhance campus safety
  - The emergency management team continues its work and will keep this committee updated on its progress

- **Enrollment Management:**
  - Strategic Enrollment Task Force met for the first time yesterday
  - To prepare for an ever-increasing student body (projections from 36K-39K in ten years), this group is looking at space issues, undergrad/graduate mix, the quality of entering freshmen, student success, and retention

- **Carnegie Classification – Community Engagement:**
  - ECU is seeking this voluntary classification, which is already held by UNC-Chapel Hill and NC State
  - This is a heavily data-driven process that will show the legislature that we are engaged in and responsive to our state

- **Community Enhancement and Economic Transformation Initiative:**
  - An opportunity with the NC Department of Commerce for ECU to help communities be more grant-ready and to provide guidance on projects; engages our faculty and students to lift up the region

- **Athletics Update:**
  - Review of Sheraton Hawaii Bowl
  - Minges debt service fee will be used to support women’s facilities

- **Update on hard waiver insurance:**
  - UNC-GA has proposed using a portion of the tuition increase (outside the cap) to support the neediest students; the next-neediest students still need to be covered
  - Hoping to implement in fall 2009
East Carolina University

Employee Background Checks
February 5, 2008
I. Summary

In November 2007 the ECU Board of Trustees approved a resolution requesting development of a plan for conducting background checks of current employees. This preliminary report is in response to that request and provides cost estimates of conducting background checks on all employees on both a one-time and annual basis. The report includes strategies for implementation no later than July 1, 2008.

II. Introduction

Mr. Greczyn moved that the Administration be asked to develop a plan to present to the Board for conducting background checks of current employees.

The motion was approved by the Board with no negative votes.

The purpose of an aggressive employee background check policy is to help ensure a safe environment for students, patients, faculty, employees, visitors, and the general public. It also serves to protect the university’s funds, property, and other assets.

Currently, background checks are routinely conducted for external new hires in all positions. This report reviews the costs of expanding the current policy to include annual background checks for all employees (faculty, staff, and students in targeted positions).

The Fair Credit Reporting Act (FCRA) establishes the standards for conducting employment related background checks. The FCRA defines a background check as a consumer report, and as such, the employer is required to notify the individual in writing that the report is being done and to obtain the individual’s signature authorizing the background check. All background check inquiries should be job related.

If the employer takes action based on results of the background check, the employer must provide the employee with the name and address of the Consumer Reporting Agency creating the report and provide information on the employee’s right to dispute the report.

Quick Facts

Nationwide statistics for all employers indicate that approximately 10% of all criminal background checks reveal some form of criminal record. The experience in higher education is significantly less than that at approximately 3%.

ECU has been conducting background checks on all new employees—except faculty—since the year 2000. Background checks for faculty new hires have been in place since January 1, 2008. Thousands of background checks have been conducted since 2000. Approximately 2.5% of SPA checks have revealed any type of criminal background,
III. Key Issues

- ECU has 2,091 EPA (faculty and non-faculty) and 3,248 staff in both permanent and temporary positions. In addition, approximately 650 students are employed in roles that deal directly with children, have access to university assets, or have access to sensitive information.

- Currently, background checks are conducted for all permanent and temporary new hires.

- All non-faculty EPA hires have participated in the background check process since 2000. Faculty new hires have been included in the background check process since January 1, 2008.

- Student employees are not currently subject to background checks unless required by their job (e.g. transit drivers with CDL requirements).

IV. Common Elements of a Background Check Policy

- Individual must sign a consent/waiver form prior to initiation of the background check. (Requirement dictated by the Fair Credit Reporting Act).

- Checks are performed on job applicants who are selected as the candidate of choice (final choice only).

- Employment offer is contingent upon satisfactory results from the background check.

- Individuals are notified in writing if the background check produces criminal convictions or other unsatisfactory results. (Requirement dictated by the Fair Credit Reporting Act).

- Sample statement regarding convictions:

  The existence of a conviction does not automatically disqualify an individual from eligibility for employment. Relevant considerations may include, but are not limited to: the date, nature and number of convictions; the relationship of the conviction to the duties and responsibilities of the position; and successful efforts toward rehabilitation.

- Results of background checks must be treated confidentially, with limited number of people authorized to review results. Recordkeeping must be separate from other employee files such as the personnel file or I-9 file.
The University must comply with applicable laws to ensure that individuals are not subject to illegal discrimination related to arrest or conviction records. Individuals must be given the opportunity to challenge any findings from the background check.

If background checks are to be implemented for current employees it is suggested that the original hiring month be used to designate the point when an annual background check would be performed. This approach will distribute the cost and the additional workload throughout the year and will establish a common standard for annual reviews in the future.

V. Budget

Related expenses for conducting employee background checks are dependent on the number of employees/positions included.

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<td>Current New Hires</td>
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<td>Avg of $45 per person X 1000</td>
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<td>(FT + Temp)</td>
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<tr>
<td>All employees</td>
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<tr>
<td>Avg of $69 per person X 6000</td>
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Note: The cost range for criminal and related background checks is from $29 to $69 depending on the depth (criminal, motor vehicle, credit history, etc.) and breadth (local, state, national) of the check. The $69 package provides the most extensive review.

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<th>$69 Services</th>
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<td></td>
<td>• Federal Criminal Database</td>
</tr>
<tr>
<td></td>
<td>• I-9/e-verify service</td>
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VI. Next Steps

- Review costs and benefits of options.
- Implement new options no later than July 1, 2008.
Faculty Senate Resolution #07-33

Revision to the *ECU Faculty Manual*, Appendix C. relating to emeritus status, as follows:

Add the following, noted in **bold print** to Appendix C. Section I.D.4. to provide additional clarity.

**Appendix C. Section I.D.4.**

"4. Emeritus status
The titles "emeritus" and "emerita" will **may** be conferred upon those retired faculty with **ten or more years of service to East Carolina University**, including those on Phased Retirement, who have made a significant contribution to the university through a long and distinguished record of scholarship, teaching, and/or service."
A RESOLUTION

Whereas, the New York Giants won Super Bowl LXII on February 3, 2008, with a thrilling 17-14 victory over the New England Patriots; and

Whereas, the Giants’ stirring win was truly a team effort involving the entire organization; and

Whereas, Ronnie Barnes, the team’s vice president for medical services, and Guy Whimper, a tackle, had significant roles in the Giants’ success; and

Whereas, Ronnie Barnes and Guy Whimper are both alumni of East Carolina University, now, therefore, be it resolved

That the Board of Trustees of East Carolina University, meeting on February 22, 2008, does recognize and congratulate Ronnie Barnes and Guy Whimper for their roles in helping the New York Giants win Super Bowl XLII.
The East Carolina University Board of Trustees met via telephone conference call on April 2, 2008. Chairman Bob Greczyn called the meeting to order at 2:05 p.m.

Other members of the Board in attendance were Bruce Austin, Robert Brinkley, Joel Butler, Keri Brockett, Bob Lucas, Carol Mabe, and David Redwine. Also participating in the call were Mickey Dowdy, Paul Zigas, Nick Floyd and John Durham.

Mr. Greczyn asked Mr. Durham to read the conflict of interest statement required by the State Government Ethics Act. No conflicts were reported.

Mr. Greczyn moved that he Board go into closed session, and the motion was unanimously approved.

The Board resumed its open session at 2:25 p.m. and Mr. Greczyn adjourned the meeting.

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