The Board of Trustees met in regular session in the Great Room of the Mendenhall Student Center on Friday, February 24, 2006, at 8:00 a.m. Mr. Stephen D. Showfety, Chair, presided and called the meeting to order and asked Chancellor Ballard for his remarks.

CHANCELLOR’S REPORT

My remarks are written so I know what I am going to say beforehand.

Good morning everybody. I like to tell my audiences that it is a great time to be a Pirate for dozens of reasons but our University is growing fast and is growing in the right ways. We are responding to the critical needs of the state and every day we see evidence of how we contribute to the success of our students in both the undergraduate and the graduate level. We truly make a difference for Greenville and for Pitt County and for eastern North Carolina and for our entire state and that should make us all proud of the enterprise that takes so much to do but has so many benefits.

We are a major national academic health center focusing on rural health and primary care and we are emerging as one of the best health centers in the nation and in fact, our goal is by the year 2015 we will be recognized not for doing everything in health care but for excellence in the areas that we have said that we want to be great in.

As an example of what ECU should mean to all of us, several people went to New York over the weekend in order to help fund raise for various enterprises and to meet with alumni.

One of the alumni, one of the ECU people that we met was not a graduate – his name was Hal Binkley and we spent quite a bit of time with Hal Binkley and Hal took the occasion to say how much ECU had meant to him in his undergraduate years. He said I was a typical student who was OK in 100 things and not any good in anything and he said his entire success in life was started when a faculty member came to him and said, Hal, you have to focus. What is your passion? What do you want to do for the rest of your life? Hal said he had never thought about that about that question before but he
started thinking about it and that faculty member kept asking him about it and Hal’s ultimate answer was I want to be in theatre productions, that’s really my passion.

Well today, Hal right now has three Broadway plays that he is the lighting director for. Without question he is one of the top three or four lighting directors in the country probably in the world and he makes no bones about saying it was his ECU education and particular attention people gave to him when he was not exactly lost but certainly not directing that made all the difference to Hal as he moved forward.

(Mr. Redwine was connected by conference call at 8:10.)

So that was a story from the weekend that I think reflects a lot of the great things that are happening at East Carolina University.

Today I want to talk about two things specifically. One in tenure and promotion and what it means to the future of this institution and then I want to talk about the Brody School of Medicine and the dental school that you will be reviewing today.

As many of you are quite aware, we are hiring 425 new faculty over a four year period. If our current growth continues, we will hire 500 new faculty over a five-year period. I am positive that this is an unprecedented amount of growth for a public university. These are not just new people, these are new positions that we are adding on to our current capability and 70% of these positions are going directly into those areas that the state has identified as critical state needs that the university system has to address.

Today you will be reviewing something that is even more important than that growth of 425-500 new faculty currently in the future. Today we are recommending to you 50 faculty for conferral of permanent tenure. These faculty represent our future. Our success depends upon their success. I recommend these actions to you for a simple reason. These are excellent faculty and their performance is excellent and they bring the kind of quality of education that Hal Binkley was talking about. Let me share with you two examples of people that you will be acting on today.

First an established faculty member and then one whose tenure recommendation you will be considering today as a fairly new faculty member.

The established professor and I hope that I can embarrass her a little bit because she stiffed me at the party last night is Professor Catherine Rigsby a member of our Geography Department. I know that all of you have had a chance to get to know Catherine and she has told you a few things about the focus of her research as she has spoken in the past but I am here today to tell
you that what she has said is much too modest about her accomplishments and I had the pleasure of reviewing her application for promotion to full professor. She is a prolific researcher with an impressive record both in the classroom and external funding. She has field experience not only across the United States but in Tibet, Italy, Bolivia and Peru. What you may not realize is that she spends an incredible time of service to this university community. I estimate at least 20 hours a week. Most weeks she does this on top of her research and her teaching responsibilities.

Something that is new to Catherine is that she was just recently awarded a Fulbright Fellowship for next year which is among the highest honors any faculty member can receive. So since she’s here I wonder if you would join me in a round of applause. With all of those accolades, I would like to ask for you, Catherine, to give me more time when I speak to Faculty Senate.

Let me also introduce someone who is not here, Dr. Todd Beste, who we will be recommending to you today for tenure. He is an Assistant Professor in the Brody School of Medicine. Dr. Beste joined our faculty in 1999 after completing an undergraduate degree at Harvard, a medical degree at the University of Minnesota and residency at the Brody school. He has published in the last five years, ten journal articles and a survey as the interim medical director of one of our very most important new programs the Medical Faculty Practice Plan at Brody. He and dozens of other young faculty members make us both exceptionally proud of his qualifications and also of his contributions to the programs that we are developing in order to be a great academic health center.

So I congratulate all of these faculty, their departments, their mentors and their department chairs and the deans who contributed to their success. All have shown a significant commitment to this University.

I would also like to say a word about the commitments that Vice Chancellors Lewis and Smith have devoted to this tenure review process. As a former provost I know what the time requirements are, usually in December, to review somewhere between 50 and some years 100 or more tenure dossiers and make sure that no procedural irregularities have occurred and that every one of those is being treated fairly and that in about 15-20% of those cases, some significant questions are resolved. Not questions about people and programs but discrepancies or in some cases controversies about what the record means and in most of those cases it means, it can mean a half dozen or more meetings with the department, with the faculty and with the deans involved to try to resolve and to ensure that the record both meets our standards and that every individual is being treated fairly.
So Dr. Smith and Dr. Lewis, we appreciate the contributions that you make to this vital process because as I said in the beginning, our future depends upon the future on the success of these faculty members. Thank you both for your efforts.

Now let me just say a word about the dental school. Today we will ask the Board to support a resolution that I think is critically important to our state. A resolution for a school of dentistry at East Carolina University. I will ask Dr. Lewis and Henry Marks under the health committee to explain some of the details of this proposal so I won’t get into all of them this morning. But we bring this proposal to you because the state of North Carolina faces crises of rural oral health care and no institution; no university in this state is more capably of addressing this crisis than East Carolina University. We have the responsibility to move forward because we have the strengths and the capabilities to significantly improve this situation. This is the right time and the right place for this school to enhance both the oral health of our citizens and the economic opportunities in our region and it is central to the mission of East Carolina to serve. North Carolina currently ranks 47th of 50 states in the ratio of dentists to population. 47th. In rural areas, this problem is much worse than that. Four counties in eastern North Carolina have no dentists. Twenty-two counties have two or fewer dentists in the entire county. In many counties, especially in the eastern part of the state, residents have to drive two to two and one-half hours to find emergency care facilities that will treat children with oral health issues for emergencies related to their teeth.

The second important factor is not just in our plans, is not just the needs and the crisis that North Carolina faces, but it is that we know how to improve health care in underserved areas especially in rural areas. The model we developed in the Brody School of Medicine is demonstrably successful – it succeeds in preparing doctors who deliver primary care and who will deliver it in rural economically disadvantaged areas of the state. We will bring to the new dental school the lessons we have learned in the Brody School of Medicine. We will recruit and train dentists whose interest in and loyalty to the people of North Carolina is demonstratable and who will practice in the underserved areas. Make no mistake about this – East Carolina knows how to address this situation. We have a proven record of doing it and no one else has that record for serving the underserved areas. It’s a responsibility and qualification that we have.

Our proposal is not in competition with the excellent dental school at Chapel Hill. Quite the contrary, we support their intention to enhance dental research which is a primary justification behind their proposal to the Board of Governors for increased funding. The ECU model for the dental school will be built on the foundation of improving access to general dental care. The Chapel Hill model focuses on research and specialty care. The state of North Carolina needs both of those capabilities.
I ask the Board to support this initiative not because of the growth of East Carolina but because we have the ability to solve a significant problem that will make a difference to our state.

Thank you and Chairman Showfety I will be happy to address questions at this time if you like.

Thank you very much Chancellor. Some exciting news and we will gladly take up the subject during the course of the meeting. Are there questions for the Chancellor?

Mr. Brody did not have a question but made a statement concerning the New York trip. Mr. Tipton and Mr. Brody attended a presentation by the School of Music at Carnegie Hall which was quite impressive.

Hearing no further questions or comments, Chairman Showfety asked Secretary Kelly to call the roll.

Roll Call

Members present:

Bruce N. Austin          M. Cole Jones
William H. Bodenhamer, Jr. Michael W. Kelly
David S. Brody           Robert V. Lucas, Jr.
Joel K. Butler           Stephen D. Showfety
Robert J. Greczyn, Jr.    Mark E. Tipton
Robert O. Hill, Jr.      Margaret C. Ward

Members absent:

E. David Redwine (joined by conference call)

Chairman Showfety asked Vice Chairman Greczyn for a motion to go into Closed Session.
Mr. Greczyn moved that we go into Closed Session to:

1. consult with our attorney and to preserve the attorney-client privilege and to consider and give instructions concerning judicial claims entitled:
   a) William Swart v. East Carolina University;
   b) Frank Salamon v. East Carolina University, et. al.; and
   c) Cabana’s LLC v. East Carolina University, et. al.
2. prevent the disclosure of privileged information under N.C. General Statutes #126-22 to #126-30;
3. consider the qualifications, competence, performance, character, fitness or conditions of appointment of prospective employees and employees;
4. hear reports concerning investigations of alleged criminal misconduct;
5. prevent the disclosure of confidential information under N.C. General Statutes #116-40.7; and
6. prevent the premature disclosure of honorary degrees and/or awards.

Mr. Hill seconded the motion and it passed by a voice vote with no negative votes at 8:20 a.m.

Chairman Showfety mentioned that information would be shared with a naming possibility and asked that it be reflected in the motion.

Chairman Showfety explained the Trustees would now move to the Trustees Suite to conduct business in Closed Session in a brief and efficient manner in respect to the others in attendance.

Upon returning from Closed Session, the Trustees began their committee meetings. At the conclusion of the committee meetings, the Board met in regular session for the full Board meeting. Chairman Showfety commented that two Trustees would have to leave early for prior commitments and said a few action items may be taken out of order. He then called the meeting to order at 1:00 p.m., reminded the Board that the
Chancellor had given his report earlier and asked for a motion to approve the minutes.

APPROVAL OF MINUTES

It was moved by Mr. Bodenhamer and seconded by Mr. Greczyn that the minutes of the December 16, 2005 full meeting of the Board of Trustees be approved as submitted.

The motion was approved by a voice vote with no negative votes.

APPROVAL OF MOTIONS

Chairman Showfety asked that some action items be considered at this time and called on Mr. Greczyn.

Mr. Greczyn moved approval of the tenure recommendations from the divisions of Academic Affairs and Health Sciences as they are presented in the Board materials. (Materials are on file in the office of the Assistant Secretary.)

Mr. Brody seconded the motion and it carried with a voice vote.

Mr. Greczyn moved approval of the Agreement for Police Cooperation and Campus Law Enforcement Agency Extended Jurisdiction as presented in the Board materials. (see Attachment A)

Mr. Butler seconded the motion and it carried with no negative votes.

Mr. Greczyn moved approval of the Resolution on full scholarships for out-of-state undergraduate students as presented in the Board materials. (see Attachment B)

Mr. Lucas seconded the motion and it was approved with no negative votes.
Mr. Greczyn moved the election of Bill Bodenhamer and Mike Kelly to the position of Trustees for the Endowment Fund Board.

Mr. Butler seconded the motion and it carried with no negative votes.

Mr. Greczyn moved approval of the policy on the establishment of centers and institutes as presented in the Board materials. (see Attachment C)

Mr. Lucas seconded the motion and it carried with no negative votes.

Mr. Greczyn moved approval of the minutes of the January 20, 2005 conference call as presented in the Board materials. (see Attachment D)

Mr. Butler seconded the motion and it carried with no negative votes.

Chairman Showfety asked for comments from Mr. Phil Dixon, our representative on the Board of Governors, and thanked him for his excellent communication with the Trustees and thanked him for his leadership.

REPORT FROM THE REPRESENTATIVE OF THE BOARD OF GOVERNORS

Thank you, Chairman Showfety. I appreciate you giving me this chance and am sorry to burden you with so much paperwork but I see things that I find interesting and materials that are supplied to us at the Board of Governors level and I thought some of that information might be helpful to you as well.

I wanted to tell you about a meeting we had recently where we went up to Duke University and spent the day in a joint meeting of the State Board of Education, the State Board of Community Colleges and the Board of Governors. It was pretty well attended and we talked about education issues in general. I think I’ve already reported to you previously that North Carolina is projected from 11th in the nation in population to 7th in the nation in population. We are right now at 8.68 million residents and that’s only slightly behind New Jersey that has 8.71 million so we are very close to New Jersey and already being number 10. We had a 7.9% increase in our population in the last five years. Perhaps more importantly to us, I think you all heard that a lot of the things that have been driving our bond issue in the past and the growth we’ve had on the campus and buildings and facilities has been – we
estimate about 60,000 new high school students coming into the university system that we didn’t have before. More specifically we had North Carolina public high school graduates projected to grow to 63,014 in 2001 but we are projecting that it will be 116,000 nearly twice that number in 2017.

Now what that means to us is we are going to have some campuses earmarked as being campuses that need to grow and this is going to be one of those campuses. Very shortly you are going to find that UNC Chapel Hill and UNC Charlotte and ECU are all going to be about the same size. It appears unlikely that they are going to take NC State – I think they are projecting 35--36,000 students. There is going to be a need to understand that perhaps whoever takes those students are going to receive dollars. And I’m not so sure that it’s just an issue for us of growing for growing’s sake. I think it’s an issue of access too. We have a lot of students who are not able to get in. I was talking to one of you Trustees a few moments ago about an email I just received from a lady who has a daughter who is in the top 7th of her class, SAT close to 1200 trying to get into UNC Chapel Hill and I had the sad task of writing her a letter and saying it is probably unlikely -- highly unlikely you will be admitted. I will be happy to write a letter but it’s probably not going to happen.

We are going to have that as an increasing problem and I’ve had a dramatic number of people this year who have been trying to get into ECU who had that same problem so that is a good problem for us to have.

The other thing that is changing and it’s pretty dramatic is the distribution – there is going to be a great change in the diversity of the population coming to college. It was reported at this meeting that we had in Durham that essentially among that group of students that we are trying to get in college now, it’s 27% black, 2% Hispanic and 68% white. Now in 10 years, that’s going to be 22% black, 31% Hispanic and 41% white. Now that’s a pretty dramatic change in the next 10 years. Now something that UNC Charlotte has undertaken to do is to make that campus more friendly to Hispanic students and we can already identify these students who are in school now from the public school system – 2nd grade, 3rd grade on up – and whoever is able to attract those Hispanic students are going to get good students but will also get a large number of students. And so it seems to me just as we were one of the leaders in minority recruitment and increasing our minority base it seems to me that it would be a very smart thing for us to do – focus our time and attention on the Hispanic population.

You know that Erskine has focused heavily on the shortage of nurses and teachers. We only have a university system producing about 3300 teachers a year and need about 10,000 a year and I believe that because of that you need to take our college education proposal when you go to the College of Education or if you have one for the College of Business and keep
that at the forefront. But this may be the time for the need for our idea of a School of Dentistry because I do think there is a dramatic and incredible need for that. I know you have already studied that a great deal but I would keep the College of Education high on your list. As I told you before, you’ve got in the budget request 2005-2007 budget of the University of North Carolina includes $2.3 million in 05-06 and $2.3 million in 06-07 for the NC Center for the Advancement of Teaching. I think Erskine and the Board of Governors are trying to put their money where their mouth is when it comes to education. That’s for the Ocracoke campus which could have some impact on us.

The budget also for 2005-2006 includes $2 million for the UNC School of Dentistry planning and design, $2.6 million for UNC Wilmington School of Nursing planning and design, and State is getting $8.7 million for its engineering complex. I reported to you previously and you know this – UNC Charlotte is seeking $39 million for property downtown; Appalachian $35 million for property for the College of Education and distance learning center in Hickory.

I have found since our last report to you that Hickory already has built – their citizens have built – a wonderful higher education learning center there already. This is a wonderful facility.

Chancellor I know that you all had an opportunity to go down to Roper and visit with Bunny, I believe, and her facility down there but I’m sensing that there may be more or better reception at the UNC Board of Governors level to establishing satellite learning centers and perhaps that would be something you might want to consider.

I was intrigued by the peer campuses and I believe we were quite pleased. I spoke with Jim Smith and he said that we were quite pleased with our peers. The University of Louisville, the University of South Carolina, State University of New York and Buffalo which has a tremendous amount of research money available to it and I want to tell you too that it seems to me that there is a lot of discussion at the Board of Governors level about how they can get more monies to the research campuses but when they say research campuses, they consistently refer to UNC Chapel Hill and NC State. So I actually wrote to Erskine and said when I looked at the Carnegie Classification or Reclassification, one of the things that they said was if you had a medical school, you should be classified just like Chapel Hill and NC State. Now I’m not sure I would go so far as to say that for us but I would like to point out the fact that we are a square peg in a round hole. We are different from UNC Charlotte, UNC G and NC A&T in some respects and it does seem to me that there needs to be some consideration of that. Erskine wrote me a letter, I was telling some of the Trustees at lunch – Erskine is wonderful about responding – if you write him a letter he will respond that day or the very next day with a handwritten note and he said, I had
complained – you need to be aware of the committee structure because it is important – when you are appointed to the Board of Governors, you are assigned to a committee. One committee. Mine happens to be governance and I’m pleased since a result of that will be handling appointments to the Board of Trustees here and other campuses and other institutions too but through that we were recently able to get Janice Faulkner appointed to our local hospital board and David Womack, who has been a very good board member here, reappointed so I have enjoyed working on that committee but if you are on that committee you get to vote on that committee. If you are not on the committee, you do not get to vote at the committee level. One of the complaints has been that we have committee meetings taking place at the same time so if I want to go to Educational Planning for example, or if I want to go to the Audit Committee, or if I want to go to some other committee meeting, many times I have to tear away from that meeting to go to another meeting and I complained about that and Erskine’s response was that he was moving the Administrative Council meetings to two weeks prior to the Board meetings to get the chancellors more engaged. Now what has happened typically is in the mornings Erskine has been meeting with the chancellors and in the afternoons he is available to meet with us. Now we will bring the chancellors to Chapel Hill maybe two weeks earlier and that will give them an opportunity to have much more dialog and Steve I think you will agree that last time he gave you guys a lot more interaction and comments and you weren’t afraid to say what you thought.

Chancellor Ballard responded that it was a brand new day.

Yes, a brand new day and Erskine is really a hard working, dedicated person and I am really excited about being a part of his tenure but he has said he is going to try to free up more time for our meetings because of our committees so we don’t have overlap.

The second thing I asked him is, I don’t have a vote. I said if I’m going to be sitting there for a committee meeting, I would like to have a vote. That is a more complicated issue because as you might imagine, a controversial issue, everyone shows up all of a sudden and affects the outcome. I’m not sure that is going to be as easy to do but if we have an opportunity to attend every committee meeting and be heard, that is going to be important.

There is a book they put out and if you don’t have this I want to make sure that Jim Smith or someone makes you get this. This is a little book on the Board of Governors. It gives you everybody’s bio and gives you all of the information about the people that work at General Administration and its changing. There are changes taking place at General Administration. For example, when we consider the School of Dentistry, the Educational Planning Policy and Programs Committee is going to have a lot to say about that. I am not on that committee but fortunately for us Charles Hayes is on that
committee and we need to look at the components of those and we need to contact people who have influence over these people because it might make a real difference for us.

I carry this book with me everywhere I go in my car. I also have gotten from the NC Center for Public Policy and Research this little booklet which shows you every legislator – name, address, telephone number, email address – so that I can contact these people and when I’m riding in my car sometimes I can pick up the phone and call John Kerr or Marian McGlohorn or Edith Warren or Clark Jenkins or whoever or other people sometimes too. I will tell you that there are some people in the General Assembly who are very much opposed to our School of Dentistry and we need to be aware of that and have our Board of Visitors focusing their time and energy on trying to influence people who are going to make a difference.

I was also struck by the fact that among the campus peer institutions we have some other campuses who share some of our same constituencies but you know they pick the University of Louisville, South Carolina and the State University of Northern Buffalo as our peers and I think that’s a good thing for us. It’s a step up for us. It’s a very positive thing but you look at the other campuses that we have some things in common with like Texas Tech University for example, or Chancellor you were at the University of Missouri-Kansas City, they said we had things in common with the University of Missouri-Kansas City. In our region, Old Dominion University, Ohio University’s main campus, which is a really nice campus. It seems to me we’ve made some significant progress in the way they perceive us and it’s because we’ve had some good things happen to us.

On March first and second, we have a large number, I believe all together 16 members of the UNC Board of Governors going to Washington, DC to lobby for money and for programming. One of the things we are going to focus attention on – one thing that Erskine has assured me that he would try to make a priority – is the Southeast Crescent Authority. We all know what a difference that could make and Chancellor, if Al Delia is still up there working on that issue, it may be that he would want to be a part of this program.

I did want to mention to you that UNC Charlotte has just named recently a Vice Chancellor for University Relations and Community Affairs – I don’t know what that means except that it is a new person in that position – and I was struck by the fact that among the university attorneys, UNC has 7, State has 6, A&T and UNC Charlotte also have 6, Greensboro has 5 – Kitty you may need some help and if you’re doing all of this work, they may need to pay you twice. (It was remarked that Kitty is just better than the rest.)

You all read about the research campus in Kannapolis. Well you know that’s going to be something now that Duke University has joined in that will
have an influence over UNC Charlotte, NC State, UNC perhaps others. There's also another component that you need to be aware of that might have some interest to us, and that is they proposed to convey a facility in eastern North Carolina to purchase berries and fruits and to freeze them and to distribute them. It seems to me that with the Global Transpark being something we have always been interested in and the region of our state, perhaps we need to put our foot in the door to say when you begin looking at eastern North Carolina, include us in those discussions because we may have some ideas about how that may be able to be done. This will have a very positive affect on our region. It is likely to be either in northeastern North Carolina or southeastern North Carolina and if it's in northeastern North Carolina it seems to me we have a great opportunity to partner with the city and state.

Every place that Erskine has gone, the only campus he has mentioned by name in about three speeches has been ECU – talking about distance education. We are very proud of the job that we have done but I would submit to you there is great effort underway by other campuses to catch up with us and it seems to be the next big push for us and for other campuses too is going to be continuing education. I do think we need to make a focus on that. I think we also need to stay politically involved. If you have an opportunity to go to programs that are offered by people like the NC Citizens for Business and Industry and other groups please do so. You were talking about a place for your retreat – might I suggest Bob Lucas's house – he has a pool and it would be wonderful – plenty of parking. If you want to stay here in Greenville, Rock Springs would be a great place.

I tease you too much. I will continue to send you things. I don't want to burden you but I will share things from time to time that I think are important and I'm here to serve. I do love this campus and I know each of you do and there is a lot that we can accomplish but I need some help. Again, there are only three of us up there representing the interests of this university and we have to build some bridges with other campuses if we are going to be successful.

I mentioned to someone at lunch that there are 5 board members from Asheville and that helps UNC Asheville a great deal. There are some campuses that don't have representatives and we've got to continue to lobby to get more of a voice up there. It seems to me that our Board of Visitors would be a great idea and Steve, for what it's worth; an idea of a council of former chairs I think is a great idea. I've always thought, too, it would be a great idea to take the past chairman of the Board of Trustees and make them a part of the Board of Visitors because I think the chairman are anxious to stay involved if they can and are willing to serve. We have some good people still out there in the workforce but we will have to be diligent. The fight for the dental school is not going to be easy but the statistics are compelling. It
seems to me they’ve tried repeatedly to expand the dental school at UNC to address that issue and they have not been successful. We have a proven track record of providing health care to rural areas and it seems to me that should mean something.

I appreciate your time. I always appreciate the opportunity to address you. If you have any questions, I’ll be happy to answer them.

Mr. Showfety thanked Mr. Dixon and stated his report was always valuable. He further commented that we were anxious to learn how we can best utilize our efforts for the proposed University Day at the legislature, which Erskine Bowles has made reference to and which Doug Byrd will allude to during his comments. Mr. Showfety asked that as soon as we got an idea of the scope and the purpose we could coordinate our efforts in an organized fashion.

Mr. Dixon responded that the recent event at Mr. Lucas’s house was a huge success and commented that if they did not receive The Chronicle of Higher Education, there was an article in the February 24th edition that talked about factors that help students be successful at the college level and when you look at the statistics facing us in North Carolina it is disturbing. One of the things that is being kicked around a bit – and you need to be aware of this – is we are trying to find a better way to use our facilities because there has been talk about creating a third semester and using the summer as a third summer and perhaps once every three years a student might have to come during the summer. Summer school is underutilized, they are saying and all campuses have the problem we do – nobody wants a class before 11:00 or noon and nobody wants to be in class after 3:00 – my son is that way I know – but we are going to have to better use our facilities.

I called my son who is a freshman here during lunch and asked “What were the three things that worry you most?” and he said interaction with coeds, more money and parking. So parking would probably be at the head of my list.

Mr. Showfety commented that it was interesting that things had not changed a great deal when Mr. Dixon was here.

Mr. Showfety asked to address two voting items at this point and asked Margaret Ward to offer a motion.

Mrs. Ward updated the participants on the changes to the Hall of Fame Bylaws from the Athletics Committee meeting held earlier and stated that all
Trustees were in attendance for the presentation. She then asked for a motion that the changes be approved as presented. (see Attachment E)

Mr. Bodenhamer moved approval of the motion and Mr. Greczyn provided the second. The motion passed by a voice vote with no negative votes.

Mr. Brody thanked Mr. Dixon for the information he sends and stated he found it helpful and informative. He then asked if the various Boards of Trustees would be invited to attend Erskine Bowles inauguration.

Mr. Dixon responded that he did not know but assumed that was the case. He would check on the matter and report back to the Trustees. He also stated there would be a meeting of the Board of Governors at the same time.

Mr. Showfety commented that although it would be a nice affair, Erskine Bowles had asked that it be a little smaller than in the past. The Greensboro community, through Mr. Phillips and Priscilla Taylor, had been challenged to raise the money, and he had attended a meeting in that regard and confirmed it was April 11 and 12 and that some of the details were still pending. There will be an informal reception the evening of the 11th at A&T State University and the ceremony the next day is at Aycock Auditorium. It was interesting to note that both of the universities were changing for their services.

Mr. Dixon reiterated that the event in June was important to attend. He stated that numbers were important and if you looked at what was accomplished with the cardiovascular center, there was a lot of support for that initiative.

Mr. Showfety asked Mr. Hill to present the next motion.

Mr. Hill announced a joint groundbreaking between the hospital and the medical school for the East Carolina Heart Institute the week of Founders Week, Friday, March 31st. He then offered the following motion on behalf of the Health Sciences committee.

Mr. Hill moved that the East Carolina University board of Trustees approve the proposal to establish a School of Dentistry within the East
Carolina University Division of Health Sciences and further move that East Carolina University timely and properly submit a proposal to the Board of Governors of the University of North Carolina recommending its consideration and approval of this initiative.

Mr. Greczyn seconded the motion and it carried by a voice vote.

Mr. Showfety called on Doug Byrd to make comments on behalf of the Board of Visitors.

**Byrd:** Thank you, Mr. Chairman. This has been a meeting week. We had our last Board of Visitors meeting up in Edenton this past Tuesday – the first time we’ve moved it off campus and it was a great experience. I think most of the members attended and really enjoyed it. The Town of Edenton had the press there, we had a group picture out in front of the old courthouse and several things went on that day and we really had a good time but the best thing that happened, I think, happened inside the meeting. I’ve had three members of our Board to call and say it was probably the best meeting they’ve attended and that wasn’t anything to do with me necessarily I think it’s the fact that we have a lot of things on our plate and a lot of things that we need to do.

I’m going to dovetail on what Phil Dixon just said. This June 7th meeting is going to be very important and that’s one thing that we focused on and talked about a great deal. I don’t think I’m going to circumvent you or anything but I think it’s going to be a big day. I think President Bowles is not just asking but kind of saying it’s a command performance and everybody be there. We are working with Mr. Showfety and this Board in the possibility of having a joint meeting for an hour or two and it will be just between the people here and our Board to talk about some of the issues that we need to look at and how we are going to formulate a lobbying effort on the issues that have been brought before us. Billy Mills – I think most of you know that Billy is a former legislator – he was a senator and a member of the house – has probably got more energy than most of us sitting around this table. We have already, at our meeting before last and then this last meeting, we’ve had our people – and I’m going to pass these around – and I would like very much for you to sign up also. It’s a list of the members of the House of Representatives and a list of the Senate. I would like for you to put your name beside those people you know and you feel comfortable talking with. The one think I want you to look at on this list is where the vast amount of vacancies that occur. It is in the western part of the state because we don’t have that many on this Board or on our Board from the western part of the state.
Why did I bring that up? We have talked about the importance of having collaboration and talked about – as we heard this morning – where some of these places may be. I think that justifies why we need to be able to go to these legislators – we need to help – and be able to say, as much as you can, this is where we might be able to put one of these things. Don’t give them back to me but please give them to Austin Bunch.

Billy Mills is chair of our legislative committee, and the other members are Marvin Blount, Betty Speir and Allen Thomas. We had a good meeting and I think we can all work together. I think we have a little more flexibility of getting together with some of these people but we want your support there because everybody makes a difference.

I want to thank you very much for approving the motion we had about making our former chairs emeritus members of our Board and I agree with you 100%, we don’t need to put the people that have been in these positions before out to pasture because they can see the forest and the trees where sometimes we are caught up looking at one or the other.

Everything went well. We had a good meeting. I set aside about 35 minutes for dialog back from the Board members and they came up with some good ideas and the biggest things was everyone got to talking and just came out with good ideas. The sole message that I want to give you is they are ready and we are ready and want to partner with you and we want to go ahead because Billy Mills is determined that nobody is going to outlegislate us in Raleigh this year.

Mr. Showfety said this was great news and asked for questions.

Mr. Tipton remarked that Phil Dixon and Doug Byrd had mentioned the June 7th date but he has yet to receive any information on it. Mr. Showfety responded that details had not been set and that is what is currently trying to be accomplished.

Mr. Byrd gave some historical background regarding legislative receptions ECU has had in the past and the changes that will occur this year. This basically consists of an all day affair with details still to be decided.
Mr. Showfety agreed and remarked that President Bowles had set the tone for this affair, specifically, instead of separate campuses having separate events that one event would be held for all campuses.

Mr. Brody added when he was on the commerce board there was a meeting once a year in which a paper was distributed and members were assigned a legislator to go and visit personally with updates on current events. He believes that the legislators should be approached individually in addition to this reception and before the reception if possible. He has found this to be very effective.

Mr. Byrd responded that Billy Mills was working on this very concept. For example, a one-page concise listing on the pros of the dental school would be helpful.

Mr. Tipton said the NHB (National Association of Home Builders) is probably one of the most effective lobbying groups in the country and said you can visit the legislators all you want but until their constituents are sitting in front of them saying that this is what they want, you will probably receive very little action. He stressed that we all need to be on the same page with the same objectives for ECU and that June 7 would be here before we know it.

Mr. Showfety cautioned that details were still very sketchy and until we understood what the day would be comprised of we needed to verify our action plan for our initiative—to continue the engagement of the various boards, and to educate our leadership.
Mr. Byrd stated that if the Board members did not sign the sheet indicating what people they would like to contact, they would be assigned individuals. He also asked that everyone make an attempt to go by the legislature and physically ask and bring someone to the banquet/reception that night.

The Chancellor asked that we be sure to stay together on this to be sure that we are aware of the priorities that have been established because they have gone through the filters of not only importance of what we need as well as feasibility as to what can get passed. An example given was reimbursement of indigent care at the Brody School of Medicine which is vital to the financial future of the school.

Chairman Showfety commented that due to the length of the meeting several individuals had left and would not be available for comments such as John Hudson, Pirate Club; Bob Plybon, Foundation; and Steve Stephenson from the Medical Foundation. He therefore asked Catherine Rigsby for her comments.

Chair of the Faculty Report

The Faculty Senate, under the recommendation of the Faculty Governance Committee, is currently considering revision to the Faculty Manual. This is nothing unusual – we do it with some frequency – but these revisions are of Appendix C and Appendix D – two parts of the Manual that deal with faculty personnel issues, including promotion and tenure. I had told you about this earlier in the year with the hopes it would be finished by the end of the year and here we are.

Because of the nature of the revisions, there has been MUCH discussion on campus about the process of revision of the Faculty Manual, in particular, and of the nature of shared governance, in general.
During this discussion it seemed to me that many of us on campus (including me!) needed a refresher on the nature of shared governance in universities, in general, and ECU in particular. I talked about shared governance at the last Faculty Senate meeting.

The fact that we’ve had a lot of administrative turn-over in the last few years, as well as the fact that many of you are new to the Board made me think that I should share some of this information with you, too.

Basically, what is shared governance and how does it help us do our job – forwarding the mission of the university?

Shared governance in general is the set of practices under which faculty and staff at universities participate in significant decisions concerning the operation of their institutions. Colleges and universities are very special types of institutions with a unique mission—the creation and dissemination of ideas. For that reason, they have created particular arrangements to serve that mission best. For example, academic tenure protects the status, academic freedom and the independent voices of scholars and teachers.

Shared governance, in turn, arose out of a recognition that:

- academic decision-making should be largely independent of short-term managerial and political considerations;
- faculty and professional staff are in the best position to shape and implement curriculum and research policy, to select academic colleagues and judge their work; and
- the perspective of all front-line personnel is invaluable in making sound decisions about allocating resources, setting goals, choosing top officers and guiding student life.

Those are the foundations of shared governance. In fact, this philosophy is so important to the health of institutions of higher education that SACS (our accrediting agency) actually incorporates shared governance into its standards. The SACS documents state that “Effective governance includes clearly defining the roles and responsibilities of the governing board, administration, and faculty and that each of these groups adheres to their appropriate roles and responsibilities.” So shared governance isn’t something that we just do here at ECU. It’s something that everybody really understands is important for the goal of any university. The Faculty Manual is clearly recognized in the SACS document as evidence of institutional compliance with the standard. So a shared governance system is really a balance of powers system.
It is similar, if you will, to the system of checks and balances system that goes on in state and federal government. Excessive power and control if it’s concentrated in any one level of the institution virtually guarantees that there will be a distorted perspective of the whole institution and that the operations are distorted. It is, in essence about the balance of powers and the separation of powers and because of this set-up, as a starting point for university governance, it is important for everyone involved in the governance of a college or university to know who is responsible for what—to understand precisely what authority resides at each level in the system so that we have a joint effort. We jointly govern our academic institutions and to do this we have to acknowledge that at different times, different groups will have dominant authority or responsibility.

As an example, as outlined in all the literature about shared governance and in our own ECU Faculty Manual, the faculty has primary responsibility for such fundamental areas such as curriculum, subject matter and methods of instruction, research, faculty status, and those aspects of student life which relate to the educational process. That is something that we all can agree on.

Primarily the responsibility of faculty on those matters is really based on the fact that their judgment as academicians in the discipline; this area includes appointments, reappointments, decisions not to reappoint, promotions, the granting of tenure, and dismissal. The primary responsibility of the faculty for such matters is based upon the fact that its judgment is central to general educational policy. Determinations in these matters should first be by faculty action through established procedures, reviewed by the chief academic officers with the concurrence of the board.

And, for this reason (and others), we have Faculty Manual – one of the written policy documents deemed essential by SACS and others.

On this campus – unlike many others in our system and across the country – the Faculty Senate and its committees is particularly collaborative.

An excellent example of this took place a few years ago, when the entire Faculty Senate committee structure was redesigned so that administrators hold a larger percentage of seats on Senate committees than they previously held. Administrative representatives, with vote, now hold ~25% of the votes on all of our committees. The Chancellor and other upper administrators have seats on ALL of the Senate committees. Those seats can (and usually are) filled by appointees. Anyone can petition the Chancellor or the VCs to be their appointees. Our Faculty Manual also tells us that Chancellor, of course, has "veto" power.
The Chancellor and the Academic Council also have seats on our Faculty Senate and they attend all of the meetings, participate in the discussions and present to the Senate. This kind of committee structure and this kind of membership on our committees and on our main governing body is very important to this concept/this collaboration and to shared authority.

Central to the concept of course is the tenant that as disciplinary experts the academics are given extensive governance to participate in shared governance. The theory is that in a university setting much unlike in the industrial world, a single community comprised of an Agglomeration of components, that’s how we would describe the university setting, to work in this joint effort to create an atmosphere of mutuality and cooperation. So we have to operate very differently than we might operate if we were out in the business world.

You might be asking me, “Why is she telling us this and what do we as the Board of Trustees have to do with shared governance?”

Sometimes university governing boards have had problems with what has been perceived as faculty "intrusions" into management. There is often a tension between Boards of Trustees and Boards of Governors and faculty and this is because boards feel they are best equipped to navigate management. And they’re right. Also sometimes university presidents or chancellors have been annoyed at having to wait for what seems like forever to get the faculties' seal of approval in some policy that has to go through the senate committee structure and then the senate. And sometimes they’re right, too. It’s a slow process. But, by and large, the concept of sharing governance at every level in the university system has been commonly accepted in this country for over four decades and it works really well at some universities.

Shared governance is NOT a vehicle to give college faculty dominant power. It’s not about anyone having dominate power overall. Instead, it’s about that establishment of a balance of powers and understanding who is responsible for what.

The full embrace of shared governance is an acknowledgment that coupling the business skills of the board members, with faculties' insistence on scholarly excellence, can breed a constructive, if not always easy, tension and with that we can build a better university and fulfill our mission.

Faculty members accept the fact that you – the Board of Trustees – have the fiduciary responsibility for the institution and a role in arbitrating the most difficult disputes. But the faculty also suggest that the boards must delegate substantial authority to us in educational issues – which you do. We do that very well here at ECU. Of course the faculty also understand that administrative decisions that affect us will not always be to our liking, but we
expect and hope that those decisions will be made and at least informed by faculty advice. So we are looking for that cooperation. Shared governance is not a narrow, institutional convenience. It is a broad, societal goal.

It is in the collegiate setting with this kind of shared governance that many members of democratic societies are educated and trained; where our students learn not only about disciplines, but also about how to be good citizens, how to balance the rights and responsibilities of citizenship, and how to work with others. So our shared governance system is really a model of democracy and of balancing powers for our students. We as faculty do this as part of our educational responsibility to our students.

Boards and administrations, we think, should actively sponsor the robust institution of shared governance. Chancellor Ballard, Provost Smith, and other upper administrators at ECU have been vocal about the importance of faculty/administrative cooperation and collaboration. They have been involved in all of the major decision making processes on campus that the faculty have been involved in and they have been very vocal about the importance of shared governance to the overall success of this institution.

I hope that the Board will also embrace shared governance in the same way that we have – not just to make ECU operate more efficiently, but also to set that example for our students and for our community.

I applaud the Board for its tradition of including a student as a Board member and for wanting more interaction with the students. The chancellor sits at the table with the Board members as he should as the chief administrator of our institution. Faculty sit at the table with the Board of Trustees at many institutions – at least two other institutions in our system and many throughout our nation. I think that faculty/administrative collaboration at ECU is really the leader as an example of shared governance in our system. When I attend faculty assembly meetings, it’s obvious that ECU has the best system of shared governance – the most collaborative administrative team of any of the other UNC system institutions so I would like to stand here today and urge the Board to step up and become more a part of that and invite the faculty to the table.

Thank you.

Chairman Showfety thanked Dr. Rigsby for her report and commented that he had an interesting experience at lunch to learn that not only is Dr. Rigsby going to be a Fulbright Awardee but her husband will be as well. He offered his acknowledgement and formal congratulations.
Mr. Showfety recognized Professor Henry Ferrell for his historical perspective and stated this was always a very interesting report.

HISTORICAL MOMENT BY UNIVERSITY HISTORIAN

Professor Ferrell thanked Mr. Showfety and asked for his handout to be projected onto the screen. (see Attachment F)

Thank you for your attention. These informal discussions that we have been having present day are sort of like lecture hall. I don’t type it up and I don’t sit here and read it like a textbook. So I must express my appreciation to the secretary who has to translate what I’m saying. You see it in the minutes and that’s very honest.

The other thing is that I’m not at all sure that anything is present day. Everything seems to be history. I know that on some occasions, your football coaches are history and I know on other occasions your experience at East Carolina is history and so what we are going to try to do is pick up some timeframes when most of you were either in primary or junior high school and some of you may not have even been yet.

This is about the time frame, 1958-1959-1960 and you have a map which has been given to you and I’m not exactly sure when it was put together. They didn’t call it strategic planning. They did not have these incomprehensible names that you have to translate. This is just a development which seems to fit very well.

This came in about the time Leo Jenkins became President of East Carolina College. There is very little seam between Messick and Leo. Leo came to East Carolina in 1947 as a dean that Messick had met in New Jersey and when he became President, he picked up exactly with almost no false feats at all where Messick had left off.

If you look at this thing you can tell right away that sometimes you can’t find intentions in letters. Sometimes you cannot find intentions in legislation. Sometimes you cannot find intentions in discussions behind closed doors but from a standpoint of maps, there is no give. This is a map. We think this is about 1960-1961. It could have been a copy of something that was done earlier but there are some giveaways in here. There are buildings in existence and we know when they were built as well as those that were planned. For example, if you go to the railroad which cuts right through the lower third of the map, you will see the term “laundry/500 Man Dorms” – that area – okay – there is one building that has been blanked out there on college hill – that’s got to be Jones Dorm and it was opened about 1960.
That’s why we say this thing is about that time. The others have not been built. You can see surprisingly enough that pattern lasts a long time.

The red heating plant will take place of the heating plant – if you look very closely – that sits above the term “cafeteria” on what we call main campus. That’s the old heating plant that used to turn everybody’s laundry black or dark on Monday mornings. It had amazing capacity to spew out carbon from the coal that fired it.

So issues about the west side, which is moving toward the interior of the town, that land had yet to be acquired. This picture shows you the amount that had been acquired by 1960. College Hill had been bought in the middle 50s and had been made possible by a group of townsfolk and maybe some Trustees who pledged to buy the land if the state did not provide the money and it was handsome sum which shows you the kind of support East Carolina College had in the 1950s. Fortunately, the state came through and paid for it.

If you move up the hill toward the west you see “boys dorm” and “nurses dorm” in there. Then if you go around the circle it becomes – the outdoor theatre was already there; it’s not there now, there’s a building sitting there – but if you draw a line from where it says nurses dorm down to the bottom of the map, that land will be acquired in the early 60s and the middle 60s. There are a whole host of residential areas that the university basically took over. They used the right of eminent domain. It was a good deal – but there were a lot of faculty in there – and they were not happy. When I got here they were still talking about how they took my house. Of course they had been paid for the house but you can forget that.

The other thing, I think you ought to see where the athletic complex is. That’s the big circle down at the bottom of the hill next to the railroad. There is some evidence to say there were going to make some use of the hill and create a bowl so they wouldn’t have to build one up so high, as eventually was the case. Nonetheless, there is a round bowl; behind it is something called the “indoor sports”. That is not to indicate that they did not hold basketball high. They did. Basketball was a very winning team in the 1950s. It’s just that you had other sports too. I presume it was to be used also for intramurals.

I thought the ROTC building, which is a bit further down the track, was a comment on the time. This is deep cold war that you are speaking to and then below that the agricultural school. That almost came off. Since Wright had been president in the 1920s, he was always receiving letters...teach my daughter how to plant seeds...that’s a parse, but there was a strong push here for agricultural courses. The technical and trade school was also a proposal that did not make it.
One of the things that is most impressive about this is that the city limit is only about 3-4 blocks over. You can see it there, where Wilson Acres is on the top upper right. It comes along the line so that Greenville itself had a lot growing to do. And I know the realtors present probably lick their chops at all that territory to the southwest that says “undeveloped”. It would be nice to be there now.

You have your own copy. Frame these. Put them in your office and you'll have a piece of East Carolina.

Any questions or observations on this? I think you should leave your map – it's in the archives too but I haven't seen it – so they can talk about the decisions you made as Trustees a quarter or 50 years from now.

Mr. Showfety commented that he hoped they would be valued at that point.

The way things are going, west Greenville doesn’t have a chance but that’s where it has always been going and I think the development with the hospital will someday be joined. I mean I don’t predict the future but I do look at the past. Thank you for your support.

Mr. Showfety thanked Dr. Ferrell for his interesting report and said he enjoyed them at each session. He further commented that he wanted to make a few minutes available at each Board meeting for comments from a Dean on a rotating basis for an update/overview of their college/school with emphasis given to current activities and future plans. He welcomed Jeff Elwell, Dean, College of Fine Arts and Communication.

COMMENTS FROM DEAN JEFF ELWELL

First of all, thank you for allowing us this opportunity. Linda June is passing out some folders with some information. The top four sheets are stapled together from our strategic plan which was turned into the Vice Chancellor for Academic Affairs about the first of the year. If you look at the first slide there from the PowerPoint presentation, it shows the enrollment when the college was formed July 1, 2003 but in the fall, census day, we had 1528 majors, in 2004 1642, in 2005 1758. That’s the total undergraduate/graduate students. The second sheet shows you the numbers by units of SCH on campus and DE production combined. You'll notice Art and Music are fairly level, little dips; communication keeps going up and theatre has gone up and then down a little but not to where they were originally.
The third sheet will show you numbers of grad students. Both started out about the same and now you can see they've increased quite a lot percentage wise in just two years. And then finally the fourth sheet shows you the number of undergraduate majors in each year. If you look – even if the overall growth is about 240 – that really comes from two areas. It comes from communication which has gone from 461 to 675 and actually now is approaching 800 majors. The next fall census figure will show that – and theatre, which has gone from 86 to about 142. Art has dropped a little bit as has music so the growth is really based on communication and theatre and communication probably more than any of my schools has embraced distance education the most and has been the most effective. Although art, the masters of education, is on-line to become I believe 18 graduate students in the MAEd and music has the masters in music ed on line which has just received planning approval from our accrediting agency. I believe it currently has 20 grad students. Those numbers are sort of the context of what I call the past, present and hopefully the future of the college.

A number of our alumni are doing well. I think you have heard about Hal Binkley who is an alumnus and a lighting designer who currently has three shows on Broadway, one of which won the Tony award last year for best musical “Avenue Q”. One the chancellor, his family and I had a chance to see when we were in New York last weekend, “Jersey Boys” about Frankie Valley and the Four Seasons and Hal got us Frankie Valley’s house seats...I don’t know what he did to Frankie but...

Of course you also know about some of our other theatre alumni. Sandra Bullock has done very well, Emily Proctor of Miami CSI and others but there is another up and coming actress, Ali Hillis, who has appeared in three major features, “Must Love Dogs”, “Kiss Bang Bang” and the “Ultimate Gift” which is now in post production so it hasn’t been released and she seems to be getting quite a reputation and hopefully will find success like some of the others.

All of our schools have individuals who are on the faculty who have achieved – at the very least – national if not international acclaim. In the School of Art Carl Billingsly has won a number of major international sculpture competitions, Hanna Jubran has as well. Bob Ebendorf has probably the most distinguished record. He is the Belk Distinguished Professor. He was enshrined in the Hall of Fame at the Smithsonian last year and also was named a master of the media by the Renwick Alliance, the Renwick Gallery of the Smithsonian—one of only five in the country.

Earlier we also talked about DE students. Well the first School of Communication DE students graduated this December. She was ranked number one in her school with her GPA and also, I believe, tied for that university-wide. The reason she is doing it – she was actually a dance major
but she was so successful she’s now on a national tour of the Full Monty and
does all of her class work in between the eight shows a week she does on tour
on the bus going from city to city. So I believe she came to the ceremony,
though, and it was one of the first times since she had left school that she
was back on campus. She was very excited to be a part of that and very
grateful for the opportunity to get a degree while she was also working in her
profession.

Another alumnus in music, Felton Ray Bunch has been nominated for
numerous Emmys and won one last year.

Finally, some of you here I know was in New York last weekend with
the chancellor and I along with others from the university when our Four Seasons
Chamber Music Ensemble, headed by Ara Gregorian, a violin faculty member,
presented a concert at the Wilde Recital Hall at Carnegie Hall. There was
fabulous attendance and before that the Alumni Association through a
brunch and people from all over plus the ones from Greenville attended. The
concert I would say was 85% capacity. As a theatre person I can usually look
in the audience and tell you how many people there are. I didn’t have to
worry about the box office at this event, however. Afterwards, thanks to Mark
Tipton and Steve Rosenberg, we had a reception and unveiling on the 60th
floor of Carnegie Towers with unbelievable views and what we did there was –
hopefully what will be part of the future – the last couple of months I’ve been
working with the chancellor and an architect creating what the architect calls
“eye candy” to entice prospective donors, corporations, foundations to build a
visual and performing arts center, which back in October at the Ecan meeting
the chancellor said was one of his institutional priorities.

After he said that I went up to him and said, Look, at Nebraska when –
don’t blame me when I mention his name – James Beiser was Chancellor and
I was there, we had money given to us to get architectural drawings done for a
proposed explanation to the Temple Building which is where the theatre was
housed and it took a while but four years latter Johnnie Carson gave $5.3
million to fund that. So I thought if we could do this here perhaps we could
have the same success. We don’t have Johnnie Carson but we might have a
lot of people who could add up to that so in New York, if you look at the last
piece after the donor viewbook which we have created, it is a rendering that
the architect did and I have the mounted copy here of a visual and performing
arts center. It’s about 200,000 square feet of building but it will be, I believe,
the most expensive building ever built at ECU because of what’s inside.
Specialized lighting equipment, sound equipment, sound crew feed – even an
orchestra pit. The ground floor would contain a performance hall which
would seat 1500 and you probably say we already have a performance hall
that seats 1500.
Another part of the college’s future is the S. Rudolph Alexander Performing Series which I was asked to take over mid-Fall in producing the 2006-2007 season and what I suspected about Wright Auditorium I found out was true when I tried to book various – what I thought would be popular and tremendously acts – that we don’t have a big enough space. We don’t have the proper load in size. Our percentium (the opening at the front of the stage) is too low. We don’t have enough room to cross over so these various acts that I had hoped to book and I think would have been very successful, I wasn’t able to once they saw our specifications.

This performance hall would be able to hold any Broadway tour. Right now they go from Norfolk to Raleigh. If this is created we will be able to have them here as part of the performing arts series and also to offer them to all of eastern North Carolina – everyone east of I95 will no longer have to go to Raleigh to get that. We probably won’t get them to stay as long – two days instead of five days or two weeks.

Here’s a thrust here – thrust means there is an audience on three sides. The recital hall, many of you have seen the Four Seasons Concerts – the AJ Fletcher Recital Hall has several problems. It’s too small – when they put in the shelves they are not movable so you can’t do opera there – there is no pit, so you have to hide the musicians somewhere or reduce the number of musicians. This recital hall of about 700 would solve the problem of a home for opera, a home for the Four Seasons which has moved from Fletcher to the Brody School of Medicine Auditorium and doesn’t know where else it is going to move and the audience is growing with it.

In addition, for our communications program, there is going to be a broadcast studio. When I walked in, I was invited by the communications faculty, I said ‘This is very nostalgic’ because when I walked in last year it was what I dealt with in 1981 at the University of Southwest Louisiana. We have since gotten new cameras but the studio is inadequate when we have 300 majors in broadcast communication. Three hundred very employable majors who all go out and get jobs and hopefully will contribute to ECU after that. There is also room for an art gallery, an experimental theatre with flexible space that student recitals and other events could happen in, the box office and a suite of administrative offices and then on the second floor faculty offices. There will be a choice—the ensembles will be able to rehearse while in the rehearsal halls and there will be a focus of the dance program and for theatre and for music because right now the dance program doesn’t have adequate facilities. We can’t get accredited in dance with the studios we have now and our dance program is excellent. We have, this year, I think it was in December and now in March, two groups of student dancers who were invited to present their work along with professional dancers in Chicago and New York – partly due to our faculty and partly due to the quality of our students.
On the second level is basically the balcony for this, another foyer and then everything else – just the space you need in those performance spaces with the broadcast studio or the art gallery.

Again, I hope you don’t get sticker shock, looking at ones that have been built around the country and looking at what it costs it’s probably $85 million. The chancellor has talked with me about doing this and working in partnership with the city and trying to get maybe 20-25% of the financing from private individuals, corporations, foundations and hopefully the rest through a bond issue – if and/or when there is the next bond issue.

So that’s hopefully where the future is going because we are growing – we are running out of space. I will be happy to answer any questions or I can defer to the chancellor.

Chairman Showfety thanked Dr. Elwell for his report and also expressed thanks to the School of Music for a visit to Greensboro and performing with several of the local high school music departments at Grimsely High School. He stated it was a very inspiring performance and was very proud of the caliber and quality of the students and their performance. He also remarked that the performance was free.

Dr. Elwell responded that this occurred throughout the state with not only that group but the jazz ensemble.

Mr. Showfety concluded his remarks by stating what a good recruiting tool this type of activity was and asked for questions.

Mr. Tipton reiterated the point regarding Ara Gregorian for the outstanding performance at Carnegie Hall.

Mr. Showfety commented that “ECU is more steak than sizzle” and said we just need to continue to find ways to share the steak.
Chairman Showfety then asked John Durham for a report on any action items from the last meeting.

Mr. Durham said the Executive and Audit Committee acted on a tenure recommendation for Dr. John R. Placer, professor and chair, Department of computer Science, College of Technology and Computer Science and the full Board approved a request for a right of way for Moye Boulevard relocation, approval of a settlement agreement for Sallye McKee and the East Carolina Heart Institute naming proposal.

Mr. Showfety commented that action items for committees had already been considered but asked if there were any additional comments from each committee.

COMMITTEE REPORTS and RECOMMENDATIONS

EXECUTIVE and AUDIT COMMITTEE REPORT

There were no additional comments.

ACADEMIC AFFAIRS and STUDENT LIFE COMMITTEE REPORT

There were no additional comments.

ADVANCEMENT and NAMING COMMITTEE REPORT

Committee Chair Bodenhamer said there were no action items.

ATHLETICS COMMITTEE REPORT

There were no additional comments.

FINANCE and FACILITIES COMMITTEE REPORT

Committee Chair Kelly said he had four action items and moved that the Board grant authority to the Vice Chancellor for Administration and
Finance to negotiate a lease on behalf of the student transportation authority as outlined in the Board materials earlier. (see Attachment G)

Mr. Bodenhamer seconded the motion and it was approved by a voice vote.

Mr. Kelly moved that the Board grant authority to the Vice Chancellor for Administration and Finance to negotiate a lease to Triton PCS Company which represents Sun Com/AT&T for the continued location and operation of a cell tower for White Residence Hall as outlined in the Board materials. (see Attachment H)

Mr. Bodenhamer seconded the motion and it passed with a voice vote.

Mr. Kelly moved that the Board grant authority to the Vice Chancellor for Administration and Finance to negotiate a joint lease on behalf of ECU’s Office of Academic Outreach and NCSU Distance Education and Learning Application with the Gateway Technology Center as outlined in the Board materials. (see Attachment I)

Mr. Butler seconded the motion and it passed with a voice vote.

Mr. Kelly moved that the Board approve the building program and the site development plan for the Coastal Studies Institute campus in Manteo as outlined in the Board materials. (see Attachment J)

Mr. Hill seconded the motion and it passed with no negative votes.

HEALTH SCIENCES COMMITTEE REPORT

Committee Chair Hill reported that there were no additional action items.
RESEARCH, ECONOMIC DEVELOPMENT and COMMUNITY ENGAGEMENT REPORT

There were no additional comments.

ADDITIONAL COMMENTS FROM THE CHANCELLOR

Mr. Showfety asked the Chancellor for additional comments or information and Dr. Ballard said Henry Peel was distributing a list of our final peer groups (mentioned in Phil Dixon’s remarks earlier today) and said this was a 16 month process in compliance with Board of Governor’s policy that our salary structure has to be in line with our peer groups. Our old peer group was very much out of line with the kind of institution we were and that is reflected in the 16 months time frame to accomplish this task. He also wanted to report great progress in identifying peers that are equivalent to us or in some ways better than us. We want to be compared to the Texas Techs and the Virginia Commonwealth University, and the University of Wisconsin-Milwaukee and several others. These are universities that we compete with everyday. Our nursing program is in direct competition, for example, with the University of South Carolina. Ten of the peer groups have medical schools. Of the original ones recommended by the consultant, only one had a medical school. Most now have higher faculty salaries than we do and this will give us the flexibility to improve.

Dr. Ballard thanked Dr. Peel for his work on this project and asked for any comments.
Dr. Peel responded that as late as this week at a meeting of the Board of Governors the universities agreed that this peer list would be used to look at other things such as retention and graduation rates.

Responding to a question from Mr. Showfety, Dr. Ballard said this was done every five years.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Chairman Showfety continued the use of “New Business” as an open forum for each of the Trustees to offer any comments and asked Mr. Tipton, Mr. Brody, Mr. Bodenhamer and Mr. Kelly for any comments.

Mr. Kelly stated he was thankful for the opportunity to be here today, Mr. Hill was thankful for the dental school, Mr. Lucas hoped the Trustees had a good weekend and Mr. Austin had no comments.

Mr. Showfety thanked the Trustees for their attention throughout the day and said he would look to get information to everyone in regard to the retreat.

Hearing no further business, Chairman Showfety announced that the next full meeting of the Board would be Friday, May 5, 2006 with Commencement the next day.

The meeting was adjourned at 2:30 p.m.
Minutes of the committee meetings are on file in the Office of the Assistant Secretary to the Board of Trustees and shall be retained for the term of this administration.
MEMORANDUM

TO:    ECU Board of Trustees  
       Executive and Audit Committee

FROM:  Kitty H. Wetherington  
       University Attorney  
                        Garrie Moore  
       Vice Chancellor for Student Life

SUBJECT: Agreement for Police Cooperation and Extended Jurisdiction

DATE:  February 7, 2006

We respectfully request your approval for the Chancellor to sign the attached "Agreement for Police Cooperation and Campus Law Enforcement Agency Extended Jurisdiction" ("Agreement") on behalf of East Carolina University. This Agreement has been under consideration by the University for some time but, in light of recent events, its execution has become all the more relevant.

North Carolina General Statutes provide that campus police departments have jurisdiction on real property owned by or in the possession and control of the University they serve and on the portion of any public road or highway passing through or immediately adjoining that property. East Carolina University has experienced significant growth over the last few years, and will continue to do so in the foreseeable future. As a result of this growth, the University currently owns or is in the possession and control of buildings in various parts of the city. For example, the Voice of America site is located several miles outside of the city limits west of the Brody School of Medicine, and there are plans for an Intramural Sports Complex that will be located several miles to the east of the city limits. Chief Stroud has shared with us that, as our officers patrol these areas and respond to calls, they are constantly traveling through areas in which they have no jurisdiction. At times, intervention by our police officers outside their jurisdiction is necessary to protect themselves and others. The proposed Agreement would help to mitigate this problem within the Greenville city limits. Other universities within the University of North Carolina have already executed agreements such as this one, including UNC-CH and UNC-Greensboro. The proposed Agreement specifically allows for ECU police officers to make inquiries and arrests off-campus for crimes occurring on campus in two circumstances:
(1) For an offense committed on campus for which the suspect or alleged perpetrator is no longer present on campus, whether or not officers are in active or immediate pursuit; and

(2) For an offense alleged to have been committed by a University student in off-campus buildings occupied by students by virtue of their association with an organization given formal recognition by the University administration.

In addition, pursuant to the proposed Agreement, while on-duty, ECU Police Officers will have police authority off-campus in the following instances:

(1) The officer has probable cause to believe that the person to be arrested has committed a felony, or

(2) The officer has probable cause to believe that the person to be arrested has committed a misdemeanor in or out of the officer's presence and has probable cause to believe that one of the following conditions exists:

   (a) The person to be arrested will not be apprehended unless immediately arrested, or
   (b) The person to be arrested may cause physical injury to himself or others unless immediately arrested, or
   (c) The person to be arrested may damage property of another unless immediately arrested, or

(3) A misdemeanor or traffic offense occurs in the officer's presence and is in one of the areas defined in a specific geographical area (described in paragraph 1.6 of the Agreement), or

(4) The person to be arrested is subject to arrest due to an outstanding warrant, order for arrest, or other legal service requiring an arrest.

We believe that the proposed Agreement would be beneficial to the University and the community as we collaborate and seek ways we can best serve the East Carolina University and Greenville communities. Please do not hesitate to contact Garrie Moore at (252) 328-6541, or Kitty Wetherington at (252) 328-6940, if you have any questions or concerns.

Attachment
AGREEMENT FOR POLICE COOPERATION AND
CAMPUS LAW ENFORCEMENT AGENCY EXTENDED
JURISDICTION

This Agreement is between the City of Greenville, a municipal corporation
organized and existing under the laws of the State of North Carolina, hereinafter referred
to as the “City” and East Carolina University, a constituent institution of the University
of North Carolina as designated by N.C.G.S. §116-4, hereinafter referred to as the
“University.”

WHEREAS, the City, pursuant to NCGS §160A-281 and §160A-285, has
organized and maintained an accredited City Law Enforcement Agency with territorial
jurisdiction and all law enforcement powers as authorized by statute, case law, and the
common law of the State of North Carolina within the corporate limits of the City of
Greenville; and

WHEREAS, the University, pursuant to NCGS §116-40.5(a) has established an
accredited Campus Law Enforcement Agency with territorial jurisdiction and law
enforcement powers as provided by statute; and

WHEREAS, the City and the University have a close working relationship in the
function of law enforcement, which both desire to maintain; and

WHEREAS, the City and the University recognize the need of the Campus Law
Enforcement Agency to have an extension of law enforcement authority beyond the
boundaries of the campus and other buildings, property and leased by the University as
provided by NCGS §116-40.5(b); and

WHEREAS, the City Council has authorized the City Manager to enter into this
Agreement to provide a limited extension of the jurisdiction of the Campus Law
Enforcement Agency and the Board of Trustees of the University has authorized the
Chancellor to enter into this Agreement to provide a limited extension of the jurisdiction
of the Campus Law Enforcement Agency; and
THEREFORE, in consideration of these mutual interests, NCGS §116-40.5(b) and NCGS §160A-288, the City and the University agree to the following:

1.0 Definitions.

1.1. “Campus” shall mean all property owned and/or leased by the University within the corporate limits of the City of Greenville.

1.2. “City Law Enforcement Agency” shall mean the Greenville Police Department.

1.3. “Head of City Law Enforcement Agency” shall mean the Chief of Police of the City of Greenville.

1.4 “Campus Law Enforcement Agency” shall mean the East Carolina University Police Department.

1.5. “Head of Campus Law Enforcement Agency” shall mean the Chief/Director of East Carolina University Police.

1.6. “Campus Law Enforcement Agency Area of Extended Jurisdiction” shall include the areas bounded by Reade Circle where it intersects with Evans Street on the west and then in a northerly direction along Reade Street to Tar River and along the Tar River on the north to Cemetery Road, excluding the cemetery, to the intersection of Fifth Street on the East and along Fifth Street to the intersection of Tenth Street as the southerly boundary and along Tenth Street to the intersection of Evans Street and then in a northerly direction to the intersection with Reade Circle the point of beginning. Also including the areas bounded from the intersection of Tenth Street and Evans Street, proceeding in a southerly direction to Fourteenth Street and then along Fourteenth Street to Elm Street, excluding C.M. Eppes Middle School, then along Elm Street in a northerly direction to Tenth Street, then along Tenth Street to the intersection with Evans Street, the point of beginning.

1.7. “Primary Responsibility” shall mean the responsibility to initiate and conclude an investigation with the assistance of the City Law Enforcement Agency.

1.8. “Mutual Aid Agreement” shall mean that agreement in effect to provide temporary assistance pursuant to N.C.G.S. §160A-288.

1.9. “On-Duty” shall mean the period of time immediately before an officer’s scheduled work period, when the officer is driving to work from home. It also includes the period of time immediately following an officer’s work period when the officer is driving home from work. An officer must be in
radio contact with the department and must be in uniform with all
equipment available in ordered to be considered on-duty.

1.10.  "His or Him" shall mean and include both male and female gender
designations.

2.0  Responsibilities for Campus Law Enforcement Agency and City Law
Enforcement Agency for Offenses Committed on Campus.

2.1.  The City Law Enforcement Agency shares with the Campus Law
Enforcement Agency the authority to investigate offenses committed
on campus.

2.2.  Notwithstanding the provisions of paragraph 2.1, the Campus Law
Enforcement Agency maintains the authority and primary responsibility to
investigate offenses committed on campus.

2.3.  Notwithstanding the provisions of paragraph 2.1, the City Law
Enforcement Agency maintains the authority and primary responsibility to
investigate offenses committed within the Campus Law Enforcement
Agency Area of Extended Jurisdiction.

2.4.  Notwithstanding the provisions of paragraph 2.1, the City Law
Enforcement Agency has the primary responsibility for investigating
parking violations occurring on City streets adjacent to the Campus.

2.5.  Notwithstanding the responsibilities described in paragraph 2.2, the Head
of Campus Law Enforcement Agency, at his discretion, may request the
assistance of the City Law Enforcement Agency in investigating any
offense committed on the Campus. This provision has no effect on the
obligation of the Campus Law Enforcement Agency to notify the State
Bureau of Investigation as required by statute, regulation, directive or
policy.

2.6.  Notwithstanding the primary responsibilities described in paragraphs 2.4
and 2.5, the Head of the City Law Enforcement Agency, at his discretion,
may request that the Campus Law Enforcement Agency assume full
responsibility for investigations of any offense, and the Head of the
Campus Law Enforcement Agency, at his discretion, accept such
responsibility.

3.0  Extension of Authority of Campus Law Enforcement Agency Beyond Campus.

3.1.  The Campus Law Enforcement Agency shall have primary authority for
the investigation of offenses as described in paragraph 2.2 although such
investigation may require that officers of the Campus Law Enforcement Agency to make inquiries and arrests beyond the perimeter of the Campus in the following cases:

3.1.1. An offense committed on Campus for which the suspect or alleged perpetrator is no longer present on campus, whether or not officers are in active or immediate pursuit; and

3.1.2. An offense alleged to have been committed by a University student in off-campus buildings occupied by students by virtue of their association with an organization given formal recognition by the University Administration.

3.2. When on-duty, officers of the Campus Law Enforcement Agency will have police authority beyond the Campus and within the corporate limits of the City in the following areas:

3.2.1. The officer has probable cause to believe that the person to be arrested has committed a felony, or

3.2.2. The officer has probable cause to believe that the person to be arrested has committed a misdemeanor in or out of the officer's presence and has probable cause to believe that one of the following conditions exists:

   3.2.2.1. The person to be arrested will not be apprehended unless immediately arrested, or
   3.2.2.2. The person to be arrested may cause physical injury to himself or others unless immediately arrested, or
   3.2.2.3. The person to be arrested may damage property of another unless immediately arrested, or

3.2.3. A misdemeanor or traffic offense which occurs in the officer's presence and is in the areas defined in paragraph 1.6, or

3.2.4. The person to be arrested is subject to arrest due to an outstanding warrant, order for arrest, or other legal service requiring an arrest.

4.0 Privileges, Rights and Immunities.

4.1. While acting in a law enforcement capacity within the corporate limits of the City of Greenville's jurisdiction under the authority of N.C.G.S. §116-40.5(b) and this agreement, officers of the Campus Law Enforcement
Agency shall have the same powers, rights, privileges, and immunities (including those relating to civil actions and payment of judgments) as officers of the City Law Enforcement Agency, in addition to the powers the officers normally possess.

4.2. The City of Greenville, its managers, officers, directors or employees make no assumption of liability or waiver of any sovereignty for the actions taken by the officers of the Campus Law Enforcement Agency while such officers are acting in a law enforcement capacity within the corporate limits of the City of Greenville’s jurisdiction under the authority of N.C.G.S. §116-40.5(b) and this agreement.

4.3. The University, its governing board, officers, agents and employees make no assumption of liability or waiver of any sovereignty for the actions taken by the officers of the City Law Enforcement Agency within the corporate limits of the City of Greenville’s jurisdiction.

5.0 Terms and Amendments.

5.1. This Agreement does not supercede any mutual aid agreement between the City Law Enforcement Agency and the Campus Law Enforcement Agency currently in effect.

5.2. Any mutual aid agreement in effect on the effective date of this Agreement shall be read in conjunction with this Agreement and not contrary to the terms of such mutual aid agreement.

5.3. This Agreement shall be effective on the date last signed by a signatory to this Agreement.

5.4. This Agreement shall remain in force and effect until terminated by either party upon written notice. Such notification shall be effective upon date of receipt by the party not issuing the termination notice. All such investigations, citations, cases and actions opened by the Campus Law Enforcement Agency pursuant to this Agreement shall be completed by the Campus Law Enforcement Agency and so much of this Agreement as needed shall remain in effect until all such cases, investigations, citations, and judicial action are completed and closed.

5.5. The parties to this Agreement may amend this Agreement by written concurrence of both parties.
FOR AND ON BEHALF OF
THE CITY OF GREENVILLE

__________________________ DATE:____________________
City Manager

Attest: ______________________ DATE:____________________
   City Clerk

This instrument has been preaudited in the manner required by the Local Government
Budget and Fiscal Control Act.

__________________________ DATE:____________________
Director, Finance

Approved as to form:

__________________________
City Attorney

FOR AND ON BEHALF OF THE BOARD OF TRUSTEES
EAST CAROLINA UNIVERSITY

__________________________ DATE:____________________
Chancellor
WHEREAS, the North Carolina General Assembly enacted and the Governor has signed Senate Bill 622, which makes certain changes to General Statute (G.S.) 116-143.6;

NOW, THEREFORE BE IT RESOLVED that pursuant to G.S. 116-143.6, the Board of Trustees of East Carolina University hereby authorizes the Chancellor to recognize such entities as he or she may deem appropriate as providers of full scholarships for undergraduate students. Students who receive full scholarships, as so defined by the legislation, from the entities so designated will be considered residents of North Carolina for all purposes by East Carolina University. The Chancellor will provide the Board of Trustees with an annual report showing a list of the recognized entities and the number of students receiving full scholarships from each entity. In the implementation of this provision, and notwithstanding the conversion of non-resident full scholarship recipients designated as residents for all purposes, East Carolina University shall continue to meet its state enrollment growth plan for native resident North Carolina students in the undergraduate population. In administering this provision, East Carolina University shall maintain at least the current number of native North Carolina residents enrolled at East Carolina University as first-year students.

NOTE: For the purpose of implementation of this resolution, native North Carolina residents shall be defined as students who have established official residency in the State of North Carolina according to the policies of the Board of Governors.

ADOPTED this the 24th day of February, 2006.

EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES

By: __________________________________________

Stephen D. Showfety, Chairman

ATTEST: ________________________________

Secretary
In May 2004, UNC-OP established new policies that authorize each campus to develop procedures for establishing new institutional centers and institutes.

Institutions may establish a center or institute on an individual campus without the authorization of the Board of Governors. Each institution will implement policies for the campus to follow when planning and establishing a new center or institute. Such policies shall include approval by the Board of Trustees. http://intranet.northcarolina.edu/docs/legal/policymanual/400.5[r].pdf

According to the new policies, UNC-OP approval is now required only for inter-institutional centers and institutes.

The Academic Program Development Collaborative Team developed the following criteria for establishment of institutional centers and institutes at East Carolina University and campus approval of interinstitutional centers requiring final approval at UNC-OP. An earlier draft of these criteria was shared with the Deans’ Group in fall 2004 and their input is reflected here as well.

Units interested in developing a new center or institute will develop a proposal which includes the following required information:

- Name of the proposed institute or center
- Specific objectives and goals of the proposed center or institute
- Center/institute’s relevance to ECU’s mission, including the impact upon the existing academic departments, schools, institutes and centers
- Description of anticipated effects of the proposed center/institute on the instructional programs of ECU
- Justification that the proposed center or institute meets a need currently not being met elsewhere within the university
- Name of the proposed director, and a description of any proposed advisor or policy boards
- Names and credentials of participants in the proposed institute/center and criteria for inclusion of future participants/members
- Description of the proposed center/institute’s structure, including an organizational chart showing a) the relationship of the proposed center/institute to the existing organization and b) the internal organization of the proposed center/institute
- Description of the expected benefit/value added to the campus or community in five years due to the approval of this center of institute
- If funding is needed, budget estimates for the first year of operation, projections for the following four years, and anticipated sources of funding [template provided by IPRE] are requested.
- Statement of capital needs such as equipment and library resources
- Description of immediate space needs and projections of future space needs
- Any additional supporting information
- Signatures of administrators of all participating units
A. Procedures for Approval/Review of Proposals to Establish Centers and Institutes at ECU

1. Notice of center establishment. Immediate notification of the establishment of a center within an academic unit shall be sent to the Centers and Institutes Review Committee and to the Office of Academic Programs. This notification will suffice under the following conditions:
   A. The new center will be housed completely within one college (Division of Academic Affairs) or school (Division of Health Sciences).
   B. There is no request for funding beyond that currently provided by the creating college or school.
      If there is the intent to secure external funding, please specify the sources being explored.
   C. There is no request for space beyond that currently available through the creating college or school.
   D. The newly established center will provide a one-year report of its functioning and funding to the Centers and Institutes Review Committee.
   E. Should external funding be secured, the center will immediately submit a formal proposal to the Centers and Institutes Review Committee for permanent establishment of an institutional center.

2. The proposing team will present the proposal for a permanent center to the following:
   • Centers and Institutes Review Committee
   • The Chancellor’s Executive Council

3. The Centers and Institutes Review Committee will forward its recommendations to the Provost, who will recommend new centers/institutes to the Chancellor’s Executive Council.

4. The chancellor will consider recommendations from the Executive Council and provide final approval of institutional centers and institutes.

5. Requests to establish interinstitutional centers will be forwarded from the Office of the Chancellor to UNC-OP.

   EXCEPTION: In cases of immediate need, proposals may be submitted directly to the Academic Council with a stated justification of the need for immediate action on the request. In response to the request for expedited review, the Academic Council may endorse the proposal and recommend the new center/institute to the Chancellor’s Executive Council, or it may return the proposal for campus review as stated above.

Please send all proposals for University centers and institutes to Linner Griffin, Office of Academic Programs, for referral to the Committee.

B. Centers and Institutes Review Committee
• Composition/Membership
Because all university centers (those organized beyond single departments or schools) report to either the Vice Chancellor for Research and Graduate Studies or to deans in the Divisions of Academic Affairs and Health Sciences, three persons representing these divisions serve as permanent members of the committee as well. In addition, four other persons serve on the committee. The four others are (1) a representative of the deans, (2) Chair of the Faculty representative, (3) the chairperson of the Education Policies and Planning Committee, and (4) a faculty representative from the Graduate School Administrative Board.

Centers and Institutes Review Committee Membership:
Permanent Committee Members
• Vice Chancellor for Research and Graduate Studies (or designee)
• Associate Vice Chancellor for Academic Affairs
• Vice Chancellor for Health Sciences (or designee)
Rotating Committee Members thru 6/30/07
• Representative of the deans
• Chair of the Faculty representative
• EPPC Chair
• Faculty representative of the Graduate School Administrative Board

• Committee Functions:
The committee has three functions.
First, the Committee will evaluate the merit of proposals for new University-wide centers and institutes to ensure they serve an appropriate purpose and would not overlap with existing units. The committee also will consider resources available to the proposed center or institute.
Second, the Committee will conduct reviews of centers’ and institutes’ annual reports during the first three years of the center or institute’s operation. After three years of successful operation, review of University-wide centers and their directors become part of the regular five-year academic program review process and will be the responsibility of the academic officers to whom they report.
Third, the Committee may from time to time be asked by the Academic Council to review the continued viability of existing centers.
Definitions for Specific Categories of Centers and Institutes
(http://intranet.northcarolina.edu/docs/legal/policymanual/400.5[r].pdf)

1. Centers Versus Institutes
For the purposes of classification within UNC, there is no technical distinction made between the terms "center" and "institute." Both typically offer interdisciplinary programs attracting faculty, students, and staff from various academic departments or other structured units. In practice, an "institute" frequently refers to an activity with a broader scope than a "center." For example, an institute may create centers as separate units within its administrative structure.

2. Institutional Versus Interinstitutional Centers and Institutes
Centers and institutes may be either institutional or interinstitutional in nature, and may be designated as research, public service, or instructional units. They may include the participation of other institutions, agencies, or organizations, such as other colleges and universities, schools, hospitals, industry, foundations, or governmental bodies.

**Institutional**
Institutional centers and institutes report to only a single campus within the UNC system. These centers or institutes may collaborate with units or departments from other institutions for specific activities or projects, but fiscal and administrative oversight is limited to a single institution. Institutional centers do not submit planning, establishment, or discontinuation requests to the Board of Governors, but are subject to the policies and procedures for establishment and review that are established by their respective campus.

**Interinstitutional**
Interinstitutional centers and institutes involve more than one campus within the UNC system for participation, including shared administrative and fiscal oversight or substantial involvement of more than one UNC institution in ongoing activities. Centers are also considered interinstitutional if the Office of the President provides fiscal and/or administrative oversight. Each interinstitutional center must designate the unit to provide administrative and/or fiscal oversight. In some cases these responsibilities may be assigned to two separate institutions or assumed by the Office of the President. The UNC Board of Governors provides oversight for all interinstitutional centers and institutes in accordance with these regulations.

Interinstitutional centers serve to promote collaboration and to minimize duplication within the University. They increase the opportunities for external funding by enhancing interdisciplinary collaborations and by facilitating access to a wider range of facilities, faculty, students, and other resources. Interinstitutional centers may also enhance outreach and public service to the citizens of North Carolina by providing a coordination of "regional sites" in fields such as small
business and economic development, cooperative extension, public health, the environment, and teacher training.

3. Types of Centers and Institutes

**Research**
A research center or institute has research as its primary mission. Both institutional and interinstitutional centers may be designated for research. Although classified as a research center or institute, such a unit may also provide instruction, training, technical assistance, or public service programs. Although such units do not have jurisdiction over academic curricula, they may offer courses in cooperation with academic units.

**Public Service**
A public service center or institute has public service or technical assistance as its primary mission. Both institutional and interinstitutional centers may be designated for public service. Research, instruction, and training activities may also be conducted as secondary components of the mission. Although such units do not have jurisdiction over academic curricula, they may offer courses in cooperation with academic units.

**Instructional**
An instructional center or institute has training or instruction as its primary mission. Both institutional and interinstitutional centers may be designated for instruction, and these units may also conduct research and public service activities. Although instructional centers and institutes do not have primary jurisdiction over academic curricula, they may offer courses in cooperation with academic units.

C. Purpose and Scope of Centers and Institutes
Centers and institutes are established within the University to strengthen and enrich multidisciplinary programs of research, public service, or instruction conducted by the faculty and staff. They also may provide undergraduate, graduate, and postdoctoral students with added research opportunities, facilities, and assistance, as well as enhance their involvement in public service and educational activities...

Centers and institutes must avoid unnecessary duplication within UNC. Each unit seeks to differentiate its mission, activities, and/or clientele from other UNC units, and to make its facilities available to other constituent institutions for cooperative activities as appropriate.
**Centers and Institutes – ECU**  
*(Effective February 10, 2006)*

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<tr>
<th>College/School</th>
<th>Center/Institute</th>
<th>Inter/Intra</th>
<th>Website address</th>
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| Harriot College of Arts and Sciences | Center for Applied Computational Studies (R)  
Center for the Liberal Arts (P)  
ECU Field Station, Lake Mattamuskeet Lodge (R)  
Institute for Historical and Cultural Research (R)  
Center for Natural Hazards Mitigation Research (R)  
Roanoke Colonies Research Office (R)  
Southern Coastal Heritage Program (P)  
Center for Geographic Information Sciences (R) | ECU  
ECU  
ECU  
ECU  
ECU  
ECU  
ECU | www.ecu.edu/cacs/  
www.artsci.ecu.edu/cas/auxiliary/CLA/home.htm  
www.ecu.edu/artsci/cas/matt/Mattamuskeet.html  
http://www.artsci.ecu.edu/cas/auxiliary/ihcr.html  
www.ecu.edu/artsci/cas/auxiliary/hazardcenter/  
www.ecu.edu/rcro/  
www.ecu.edu/artsci/CAS/SCHP/schp_home.html  
www.ecu.edu/gisc/ |
| College of Business | Small Business Institute (P)  
Center for Economic Education (R) | ECU  
UNC | http://business2.ecu.edu/depts_mgmt/Sbi.htm  
http://www.ecu.edu/cs-bus/dsci/economiceducation.cfm |
| College of Education | Rural Education Institute (P)  
Center for Science, Mathematics, and Technology Education (P) | UNC  
UNC | http://www.coe.ecu.edu/curc/  
http://www.coe.ecu.edu/csmte/ |
| College of Health and Human Performance | L.T. Walker Human Performance Center (R) | ECU | http://www.ecu.edu/cs-hhp/walkercenter/ |
| College of Human Ecology | Carolyn Freeze Baynes Institute for Social Justice (I)  
Institute for Tourism (proposed)  
Center on Aging (I) | ECU  
ECU  
ECU | http://www.ecu.edu/che/news/cfbaynes.htm  
http://www.ecu.edu/che/nuhm/tourism.htm  
http://www.ecu.edu/che/certprog/gcg.htm |
<p>| College of Technology and Computer Science | Center for Innovation in Technology and Engineering (CITE) (I) | ECU | <a href="http://www.ecu.edu/rds/CAT/">http://www.ecu.edu/rds/CAT/</a> |
| School of Allied Health Sciences | None currently but going through the process of establishing a Center for Biosensory Research and Therapeutic Intervention. Proposal has been done. | NA |</p>
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<th>Center/Institute</th>
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BOARD OF TRUSTEES
East Carolina University
January 20, 2006

The East Carolina University Board of Trustees met via telephone conference call. Mr. Showfety called the meeting to order at 11:05 a.m. All members were present except Mr. Jones.

Mr. Kelly moved that the Board go into closed session 1. to prevent the disclosure of privileged information under N.C. General Statutes §126-22 to §126-30; and to consider the qualifications, competence, performance, or conditions of an employee.

Mr. Redwine seconded the motion and the Board moved into closed session. Chancellor Ballard, Kitty Wetherington and John Durham were also present at the closed session. The chancellor led a discussion on a personnel matter.

The Board returned to open session and adjourned at 11:40 a.m.

Respectfully submitted,

[Signature]
John Durham
Assistant Secretary to the Board of Trustees
June 29, 2005

The meeting of the Hall of Fame Committee was called to order at 3:00 pm by Lee Workman, Secretary. Those in attendance were: Lee Workman, Secretary; Billy Mills; Steve Ballard, Chancellor; Rosie Thompson; Nick Floyd, Senior Assoc. AD; John Hudson, Terry Holland, Athletics Director, Layton Getsinger.

New Business

Minutes from 2004

Motion by S. Ballard
Second by J. Hudson

PASSED

Reviewed three by-law updates to forward to Board of Trustees for approval:

1) Amend Article VI Section 1
   A maximum of four (4) individuals may be inducted in to the Hall of Fame in any one year. Based upon unanimous vote of the committee, an exception to add additional inductees may be allowed in a given year.
   consensus approved

PASSED

2) Article III, Section 5
   The Secretary of the Hall of Fame shall be a member of the Athletics Department Administrative Staff as appointed by the Athletics Director.
   Motion by N. Floyd
   Second by S. Ballard

PASSED

3) Add to Article V
   A nomination will be eligible for consideration up to three (3) consecutive voting years. At the conclusion of three (3) consecutive years the nomination would be discontinued. Once a three (3) year time period for consideration has ended, the individual may be re-nominated for another three (3) year period. There is no limit to how many times an individual may be nominated.
   Motion by N. Floyd
   Second by J. Hudson

PASSED

Discussion of Hall of Fame Nominees

Review of By-laws Article II – purpose, Article V – Criteria for Eligibility, Article VI, Section I

Election of Inductees

1 candidate did not meet eligibility requirement Article V, Section 2
Carson
2 candidates did not meet eligibility requirement Article V, Section 3
Donovan and Randle

Review of graduation list supplied by Office of Student Development in conjunction with ECU Registrars’ office.

Update of Jeff Blake’s status (elected to Hall of Fame 2003) - possibility of attending for induction – at this time not known based upon Jeff’s availability in conjunction with NFL.

**Election of Inductees:**

Selected by unanimous vote of committee members in attendance for the 2005 Induction Class:

Gail Sykes Clayton (Women’s Golf)  
Larry Crayton (Baseball)  
Pat Dye (Coach – Football)  
Tonya Hargrove (Women’s Basketball/volleyball)

PASSED

**Other Business:**

Lee Workman reviewed:  
Each inductee will be notified by letter from the Athletics Director of their selection. A press release will be distributed in August after all inductees have been contacted.

Hall of Fame Weekend – October 7-8, 2005. Hall of Fame/Letterwinners Banquet Friday, October 7, ECU vs. Rice and Halftime recognition Saturday, October 8, 2005.

Nomination forms update to reflect 1) graduation date, 2) school graduated from and 3) date of birth.

Meeting adjourned: 4:05 pm.
BYLAWS

The East Carolina University Athletics Hall of Fame

Article I  Name of Organization/Authorization

The name of this organization shall be "The East Carolina University Athletics Hall of Fame". The East Carolina University Athletics Hall of Fame is authorized by and operates under the authority of East Carolina University.

Article II  Purpose

The East Carolina University Athletics Hall of Fame is established to pay tribute and give the highest recognition to former athletics letter winners, coaches, administrators, and others who have made exceptional contributions to the athletics program at this University.

Article III  Administration

Section 1:

The business and affairs of The East Carolina University Athletics Hall of Fame shall be administered by the Hall of Fame Committee.

Section 2:

The Hall of Fame Committee shall consist of ten (10) members as follows (as amended October 18, 2002):

1. Chancellor or his designee
2. Director of Athletics or his designee
3. Senior Associate Director of Athletics (will serve as Committee Secretary)
4. President of the Educational Foundation (Pirate Club)
5. Immediate Past President of the Educational Foundation (Pirate Club)
6. Chair of the Trustees Athletics Committee (Committee Chair)
7. Vice Chair of the ECU Trustee Athletics Committee
8. President of the Alumni Association
9. Chair of the Trustee Academic Affairs and Student Life Committee
10. Senior Woman Administrator

Section 3:

Any vacancy which occurs on The Hall of Fame Committee shall be filled as provided in Section 2 herein above.

Section 4:

The Chairman of The Hall of Fame Committee shall be the Chairman of the ECU Board of Trustees' Athletics Committee.
Section 5:

The secretary of The Hall of Fame Committee shall be the ECU Senior Associate Director of Athletics. (as amended October 18, 2002)

Section 6:

Six (6) members of The Hall of Fame Committee shall constitute a quorum for the transaction of business at any regularly called meeting. Meetings may be called by the Chairman, or by the Secretary at the direction of the Chairman, or at the direction of four committee members. Written notice stating the time and place of the meeting shall be delivered not less than ten (10) days prior to the meeting either personally or by mail. However, such notice may be waived by a majority of members at a meeting when a subsequent meeting may be deemed necessary and action is not inconsistent with the provisions of the bylaw.

Section 7:

Only the Chancellor and Director of Athletics at East Carolina University may appoint another person to be his/her designee.

Article IV  Duties

Section 1:

The Hall of Fame Committee shall be responsible for the selection of inductees for membership in The East Carolina University Athletics Hall of Fame. The said committee shall call for the nomination of candidates with such supporting data as may be specified by the committee. The committee shall authorize such publicity as it considers appropriate in the selection procedure and shall exercise general concern for the integrity and prestige of The East Carolina University Athletics Hall of Fame.

Section 2:

The Hall of Fame Committee shall consult with the Senior Associate Director of Athletics, Executive Director of the ECU Educational Foundation, and the East Carolina University President of Alumni Affairs in planning and promoting the convocation for the induction of members into The East Carolina University Athletics Hall of Fame.

Section 3:

The type of awards given signifying induction into and membership in The East Carolina University Athletics Hall of Fame shall be approved by the committee.
Article V  Criteria for Eligibility of Candidates

Section 1:

The candidate should not have represented East Carolina University as a student-athlete for a minimum period of ten (10) years immediately preceding the date of induction or be deceased. The ten (10) year period can be reduced to a period of not less than five (5) years by a unanimous vote of the committee. (As amended May 31, 1990).

Section 2:

The candidate must not be a full-time member of the East Carolina University faculty or staff, in the category for which the inductee is being honored, at the time of election and induction. (As amended May 31, 1990).

Section 3:

The candidate must have attended East Carolina University at least two (2) academic years or must have held a responsible staff position or have been an exemplary supporter of East Carolina University athletics for at least five (5) academic years and must have been in good standing at the termination of such relationship with the University.

Section 4:

The candidate's athletic achievements and contribution to sports while at East Carolina University or as an Alumnus/Alumna must have been widely recognized over the area served by the University, enhancing the reputation of the University as well as of himself/herself.

Section 5:

The candidate must be of good character and reputation and not have been a source of embarrassment to the University.

Section 6:

The candidate must have left the University as a graduate, or in good standing, and with the good graces of East Carolina University officials.

Section 7:

All candidates shall be considered without discrimination on the basis of sex, color, or national origin.
Article VI  Election of Inductees

Section 1:

For election to The East Carolina University Athletics Hall of Fame a candidate must receive the affirmative vote of at least six (6) members of the committee and shall not have received more than one negative vote.

Section 2:

Written nominations should be directed to the Director of Athletics at East Carolina University who will in turn direct the appropriate forms to the Chairman and the Secretary of the Committee.

Section 3:

Nominations must be received no later than May 1 of the year candidate is to be considered for induction.

Section 4:

Names of nominees will be passed to the East Carolina University Director of Media Relations for research of performance, activity and contributions of nominee.

Section 5:

Announcement of solicitation for nominees is to be made in East Carolina University alumni publications and newsletters and in the East Carolina University Educational Foundation (Pirate Club) publications and newsletters during the months of January, February, March, and April.

Article VII  Schedule of Dates and Deadlines for Hall of Fame Functions

January, February, March, and April - Announcement of solicitation for nominations.

May 1 - Deadline for receipt of nominations.

June 1 - Completion of nominee briefs by East Carolina University Director Media Relations.

June - Meeting of the Hall of Fame Committee for purpose of electing inductees. Meeting date to be set by chairman with notification of members by the secretary.

July 15 - Election of inductees completed, recognition plaques, medals, etc. ordered.

Date of Hall of Fame Football Game - Induction Ceremonies
Article VIII  Financing

Section 1:

All expenses, as determined by the Committee will be the responsibility of the East Carolina Department of Athletics. The Department of Athletics is at liberty to structure a special event around the Hall of Fame induction weekend, which would generate revenue and further recognition for the ceremony. All revenue generated through such a planned event would go back into the general athletics budget.

Article IX  Amendment of Bylaws

Section 1:

These bylaws may be amended by majority approval of the ECU Board of Trustees upon petition by any Trustee or on recommendation of the Chancellor. A majority of the Hall of Fame Committee may petition the Chancellor to recommend amendments to the ECU Board of Trustees. (as amended October 18, 2002)

Adopted by the ECU Board of Trustees:  October 18, 2002

Date:  _____________________                       __________________________________
Chair, ECU Board of Trustees

/bs
11/12/02
ACTION ITEM
Approval of the Resolution to lease ±8,973 square feet of office, storage, bus fleet maintenance and outside fenced bus fleet storage within a three (3) mile radius of the central campus of East Carolina University. Close proximity to the NC Department of Transportation fuel dock facility is highly desirable. The estimated annual lease rate is $50,000 per year subject to a State Property Office bid solicitation.

The initial lease term desired is three (3) years, with two (2), three (3) year renewal options. Source of funds shall be from Student Transit Account: Fund: 311676 Org: 410501 Acct: 73662 Prog: 2070.

BACKGROUND INFORMATION
The Student Transit Authority’s current lease agreement for the facility at 1501 North Memorial Drive expires July 31, 2006 and is required to be re-bid. The lease space provides office space for Student Transit staff, bus garage for bus maintenance and repairs, parts and equipment storage, and outside fenced storage for the bus fleet.

RECOMMENDED ACTION
We recommend The Finance and Facilities Committee members approve this request. Contingent upon your approval, we will seek UNC Board of Governors, State Property Office, and Council of State approvals.
ACTION ITEM
Approval of the Resolution to issue a new lease agreement to Triton PCS Company, LLC (represents Sun Com/AT&T) for an existing cellular tower on the rooftop of White Residence Hall utilizing one hundred twenty (120) square feet.

BACKGROUND INFORMATION
Triton PCS Company, LLC has an existing cellular tower on the rooftop of White Residence Hall.

The current lease agreement is expiring and ECU University Housing Services has requested a new lease agreement be issued for a term of five (5) years at an annual lease rate of $29,000 with a 3% annual escalation rate. Revenue from this lease will be deposited in the University Housing Services budget. Engineering plans have been reviewed and approved by ECU Facilities Engineering and Architectural Services.

RECOMMENDED ACTION
We recommend The Finance and Facilities Committee members approve this request. Contingent upon your approval, we will forward to the State Property Office for handling and subsequent approval from the Council of State and Governor.
ACTION ITEM
 Approval of the Resolution to jointly lease in collaboration between NCSU Distance Education and Learning Application (DELTA) Division and ECU's Office Academic Outreach, ±1,643 net square feet (ECU’s share is ±822 net square feet) at the Gateway Technology Center (GTC), on the North Carolina Wesleyan University campus, Rocky Mount, North Carolina, as appropriated by Senate Bill 1239. ECU will pay 50% of the lease (822 NSF) at an annual rate of ±$26,611 inclusive of janitorial and utilities (except phone), building and space maintenance, security cameras, and personnel.

The first floor will be office space jointly shared with NCSU and the lessor will provide furniture, technology, and technology maintenance. ECU and NCSU will provide computers and software. The second floor will be classroom/computer lab jointly shared with NCSU and the lessor will provide furniture, computers, software, technology, and computer and technology maintenance. This is a full service lease for both ECU and NCSU.

Lease term shall be for one (1) year with two (2), one (1) year renewal options. The source of funds appropriated by the General Assembly will be Fund: 111107 Org: 513009 Acct: 73662 Prog: 1017.

BACKGROUND INFORMATION
ECU’s Office of Academic Outreach is operating with NCSU’s Distance Education and Learning Technology Application Division to highlight educational opportunities for citizens in the Rocky Mount area as part of the area’s economic redevelopment program. In this effort ECU and NCSU are offering their inventory of online programs to area residents. To promote these programs, funding was provided by Senate Bill 1239 to ECU and NCSU to have a presence in the Gateway Technology Center (GTC) now under construction on the campus of North Carolina Wesleyan University. Using these funds, ECU and NCSU have undertaken advertising and awareness-raising campaigns in the area and has together hired an EPA non-teaching employee to work at the GTC as an informal, recruiting, and advising resource to potential and existing students in the DE programs of both universities. ECU and NCSU will in late spring, hire an SPA support employee to augment these efforts. The space will be jointly leased by the State for ECU and NCSU with each institution providing half the monies from Senate Bill 1239 allocation.

RECOMMENDED ACTION
We recommend The Finance and Facilities Committee members approve this request. Contingent upon your approval, we will seek State Property Office and Council of State approvals.
Design Team

Owner
The Coastal Studies Institute
217 Budleigh Street
PO Box 699
Manteo, North Carolina 27954

East Carolina University
Facilities Engineering & Architectural Services
1001 East 4th Street
Greenville, NC 27858

Architect of Record
PBC+L Architecture, PA
333 Fayetteville Street, Suite 1000
PO Box 951
Raleigh, NC 27601

Associate Architect
Cahoon & Kasten Architects
118-A W. Woodhill Drive
Nags Head, NC 27959

Landscape Architect
Andropogon Associates, LTD
10 Shurs Lane
Philadelphia, PA 19127

Laboratory Planning
Perkins + Will
PO Box 14747
Research Triangle Park, NC 27709

MEP Engineers
Affiliated Engineers East, PC
1414 Raleigh Road, Suite 305
Chapel Hill, NC 27517

Construction Manager
Whiting-Turner Contracting Company
4030 Wake Forest Road
Suite 300
Raleigh, NC 27609
History

Nestled between the Outer Banks and the North Carolina mainland, Roanoke Island is one of the most historic places in America. Relics have been retrieved from the waters surrounding Roanoke Island — artifacts that may provide clues to centuries-old puzzles. Numerous locals and archaeologists alike have combed the island for treasures from the Native American culture, earliest English settlements, and Civil War times.

Prior to the settling of Manteo in the 1860s, islanders had established two sparsely populated residential settlements on Roanoke Island called the Upper End and the Lower End. The Upper End referred to the north end of Roanoke Island, and the Lower End described the area that is now called Wanchese. A third settlement was formed by former slaves and has been referred to as California. Manteo and the village of Wanchese were named after two Native Americans who befriended the early English explorers.

In the late 1800s Roanoke Island served as a prominent port. Large boats from the Old Dominion Steamline of Norfolk, Virginia, made daily stops on the west end of the island at Skyco (between Manteo and Wanchese), while Manteo’s Shallowbag Bay was a busy port for smaller boats. In 1906 Shallowbag Bay was dredged, allowing access to larger boats, such as the river steamer Trenton. For nearly 20 years, mail, freight, and passengers arrived daily on this vessel. Fire ravaged the Manteo waterfront five times in the 20th century. The presence of oil storage tanks caused great problems when the town caught fire. All that was available to put out the early fires was an old-fashioned bucket brigade, with volunteers forming a line and handing buckets of water from one person to another.

Founded in 1899, Manteo is the cultural, commercial, and governmental center of Dare County. By no means a huge metropolis (all of 6,000 people call it home), it nonetheless is where all Dare County citizens eventually end up, either for entertainment or business or just plain visiting. The restored waterfront is a hub of retail activity, while across the harbor, the Roanoke Island Festival Park hosts dozens of cultural events and activities year-round.

Introduction

In a 2000 report, the World Resources Institute stated the following: “In 1995, over 2.2 billion people—39 percent of the world’s population—lived within 100 km [62 miles] of a coast, an increase from 2 billion people in 1990. The coastal area accounts for only 20 percent of all land area.” According to the National Oceanic and Atmospheric Administration, in 2002, over 50 percent of people in the United States lived within 50 miles of the ocean or Great Lakes. It is clear that coastal areas tend to be some of the most highly developed regions of the world and country. In recent years, 40 percent of new commercial development and 46 percent of new residential development happened near the coast. This development, unsurprisingly, has negative impacts on marine and lake ecosystems.

Need

Northeastern North Carolina is home to a unique array of ecosystems and a rich and varied culture and history. The area’s desirability means it is also home to an ever-increasing number of residents and visitors. This influx of people to the previously sparsely populated region brings both positive and negative impacts. The economic gains provided are substantial and important to the region and the state. The pressures and degradation of the natural resources that bring about this economic boon are also significant and a cause of considerable concern to local residents, visitors and the wider scientific community. The importance of the area’s ecosystems calls for sustained, intensive and collaborative consideration of water quality, fisheries, land and water habitat, tourism and other human interaction with the environment. The thousands of shipwrecks and rich maritime history of the Outer Banks also provide a wealth of opportunity for scholarly pursuit.
This combination of factors makes northeastern North Carolina an ideal place for a coastal and marine research institute, but prior to 2002, none existed. As a result, the excellent Coastal and Ocean Science and Policy programs of the UNC system had very limited access to the area for research purposes. A research base is needed to provide a platform upon which academics from the UNC system and beyond can initiate and expand their research. Such a facility will also provide the opportunity for the UNC system to coordinate and collaborate more in its own approach to research, educational and outreach programs.

Concept

The Coastal Studies Institute was conceived to fill the research gap in this part of the state, address the area’s pressing issues related to development and pressures on its natural resources, and increase inter-institutional collaboration within the university system. CSI is the product of a partnership between the UNC Office of the President, Eastern Carolina University, Dare County and its citizens and the other universities of the UNC system. First proposed in 2000, CSI was established in 2002 is a program allowing collaboration, resource sharing, and research program initiation and enhancement.

Mission

The mission of the Coastal Studies Institute is to undertake research, offer educational opportunities, and provide community outreach that embraces the unique history, culture and environment of the maritime counties of northeastern North Carolina.

CSI intends to provide North Carolina universities with the opportunity collectively to develop a greater niche in North Carolina coastal research. CSI will augment and enhance existing university programs by promoting and extending their research efforts, providing a venue for inter-institutional cooperation and synergy, and offering a new national resource for coastal and ocean education.

Research

CSI’s facilities will provide researchers with an eastern North Carolina platform and base for conducting new research or extending the scope of ongoing work. The close community of scientists at the institute will also provide researchers with valuable synergy and technical expertise in many disciplines, including marine archaeology and nautical history; coastal processes; estuarine ecology and human health; and coastal resource management and sustainability; experimental design, data analysis, and data management. Scholars from all over the world will come to take advantage of the diversity and richness of the Outer Banks’ ecosystems, culture and history.

Education

CSI will offer workshops, seminars, lectures and the opportunity to become involved in research programs. Undergraduate and graduate classes are always available from the UNC system campuses and staff at CSI will be happy to coordinate complementary research programs within students’ courses of interest. Participation in CSI activities will offer a unique opportunity for involvement in many fields, including use of the cutting-edge ocean monitoring equipment of the SEACOOS project, or tracking the sources of bacterial contamination in coastal waters with the microbial source tracking program.
Outreach

A key aspect of CSI is its role in the community. Everyone in the area, residents and visitors alike, will benefit from CSI’s presence as a local resource of technical assistance and education.

Design Statement

The coastline of North Carolina is a fundamentally important natural resource. It is a treasure that provides life, wealth, beauty, recreations, opportunity, and biodiversity.

The future use and management of the coastline will depend on an understanding of the design process in order to achieve sustainability. Whether the coastal environment is urban, industrial, recreational, pastoral or wild, the management of the coastal environment will need to be placed within a framework that reflects societal expectations as well as conservation objectives. Only by understanding the opportunities for good and responsible design will we be able to offer innovation and opportunity as well as sustainability in the coastal environment.

Much has been written on the appeal and character of Roanoke Island and the Outer Banks. Kitty Hawk celebrated its centennial of the “First in Flight” in 2003, but the Kitty Hawk that the Wright Brothers knew — a fishing village of only a few houses — has changed into an unbroken slurry of vacation houses, gas stations, convenience stores, and retail outlets. Remnants of character still remain, such as portions of Manteo, Duck, and certainly Ocracoke. It is important to recognize what has come to be thought of as authentic architectural character on the Outer Banks. Buildings, regardless of size or scale, often mimic their predecessors by using similar materials, pitched roof forms, dormers, and other expressions of architectural ornament. Authenticity derives from buildings sympathetic in scale to one another and their environment, materials, proper details and a thorough understanding of how to build in a harsh environment utilizing factors such as orientation, passive daylighting systems, and building envelopes.

A design process that is inclusive and relies on an analysis of the physical environment and assesses the potential and capabilities of the land that will assist in achieving a sustainable development. Sustainable design priorities also take us a step beyond the traditional development outlook towards a new model of landscape in the coastal environment. Likewise, buildings are for people. Employees are the single largest expense for most organizations, so keeping them comfortable, productive, and healthy makes good sense. A sustainable, high-performance building design promotes natural daylight, HVAC design that brings in ample fresh air and maintains proper humidity levels, and building materials that do not emit toxic chemicals. A building that is properly designed for its site saves resources and operating costs while providing optimal comfort for its inhabitants. More and more businesses and organizations are realizing the value of responsible environmental stewardship. Choosing to invest in a sustainable building design demonstrates an organization’s commitment to environmental protection.
Programming Methodology

In early April, 2004, meetings were held with CSI staff to gather background information and identify individuals and institutional partners that should be engaged in the process of early conceptual development and vision development for the CSI campus. Focus groups were organized with representatives of potential partners including educational, institutional, governmental and economic development, as well as the campus’s immediate neighbors, the Dare County Airport, North Carolina Aquarium, and the residential neighborhood bordering the site to the west. Conceptual elements were identified in order to determine a Rough Order of Magnitude (ROM) program including laboratory/research space, classrooms/teaching labs, administration, and residential areas. This ROM was essential in establishing a preliminary budget. These findings were published in the “Stakeholder Input and Concept Facilitation” report dated November 1, 2004.

PBC+L Architecture and Cahoon & Kasten Architects have taken this initial report and organized additional workshops with the CSI staff, representatives from East Carolina University, and others to narrow the initial parameters and ROM program into a concise working program for the campus as the project moves into design. The first workshop was held in Manteo at the North Carolina Aquarium on August 18-19, 2005. This workshop established general research and learning objectives for each program area, as well as specific criteria and initial areas for each space. From this meeting a rough area tabulation and approximate cost were established. Site issues were also discussed including concerns and constraints from adjacent properties, internal circulation patterns, and attitudes regarding stormwater retention.

A presentation was given to the CSI Board of Directors on September 22, 2005. This presentation consisted of a review from the first workshop along with visual images for major spaces that represented possible architectural concepts of each area.

The second workshop was held in Raleigh on September 28, 2005. A review of the first workshop was conducted and initial program square footages were confirmed. The focus of this workshop was to challenge and question assumptions made thus far in an attempt to hone in on precise research and learning needs. Each program area was discussed in length and adjustments were made during the meeting. From this information a program can be established that will serve as the Basis of Design for the campus. Site issues were again discussed in more detail including topography, stormwater management, and general building placement. These issues are discussed in more detail as a part of the Site Analysis portion of this report.

Meeting minutes from both workshops are attached in the back of this book as a part of this Final Pre-Design Report.
Site Context & Environmental Factors

An understanding of the site and its environment is a prerequisite to energy conscious and environmentally responsive design. The objective of this site analysis is the evaluation of opportunities and constraints so that concept development can incorporate meaningful responses to environmental conditions.

The Coastal Studies Institute (CSI) site is located within the Outer Banks of North Carolina, between Albemarle and Pamlico Sounds, and near the town of Manteo at 35°55´ N, 75°42´ W. The site is nearly at sea level, with elevations grading from 5 to 15 feet above sea level. Temperatures are warm-temperate, ranging from an average of 83°F in July to 38°F in January. Seasonal winds prevail from SSE in summer and NNW in winter, with wind speeds typically between 5 and 10 mph.

Summer months are typically the wettest but precipitation amounts vary widely year to year – the wettest month on recent record is March 2002 with over 7 inches recorded at Dare County Airport. Most months record at least one inch of precipitation, with winter months averaging two-three inches and summer months four-six inches.

Topography & Hydrology

Although CSI landform is relatively flat across most of its length, the site does offer some topographic differences that can help orient building placement and site functions. A broad swale in the SE end of the property, surrounded by a gradual ridge, provides the greatest overall relief. Two channelized irrigation / drainage swales cross the width of the site and drain to the E boundary near the airport.

The ridge and swales suggest a simple arrangement of buildings and site functions that will allow use of the swales for water capture and reuse.

Soils & Vegetation

CSI geology – typical of coastal barrier islands - consists of sands and alluvium deposited during the formation of the Coastal Plain. Barrier islands are constantly subject to tide and wind-driven deposition and erosional processes, exacerbated by coastal storms. The southern part of Coastal Studies Institute site is primarily Baymeade fine sands at less than 10% slopes, with an occurrence of Icaria soils at the broad swale. The northern half of the site consists of Icaria and Leon soils and are slightly more apt to pond than the Baymeade soils and thus provide more likely locations for created wetland.

Most of the site was at one time plowed for agriculture, with the result that little native vegetation remains. The two narrow swales both consist of wetland obligate and wetland facultative vegetation. The remaining site is a mix of native and non-native upland grasses, with scattered red cedars, with two stands of hardwoods and pines at the western boundary.
Cultural Factors

CSI will be advantageously sited, with proximity to Dare County Airport, the North Carolina State Aquarium and Roanoke Sound. The residential neighborhood adjacent to CSI’s western boundary requires a setback – this use suggests possible placement of CSI’s residential buildings along this frontage.

Remnants of an old cemetery exist at the SW corner of the property. Other potential constraints include a nearby airport fuel tank and an FAA restricted zone that limits building heights across most of the eastern part of the property (shown on Site Context map).

Site Summary

The composite summary map shows areas of the CSI site that are suitable for building as having few or no constraints. Road access and constraints indicate that the southern and western parts of the property are most suitable for building locations. Stormwater retention ponds, if located in the soil groups indicated, could be used for water treatment wetlands and phytoremediation test plots.
ATTACHMENT J

Cultural Factors

FACTORS:
- Existing Vegetation
- Residential
  - 70' Setback
- Residential development
- Airport
  - Boundary
  - Airport fuel tanks / Bldgs
- Aquarium
  - Boundary
  - Aquarium Access
- Site
  - Primary access roads
  - Existing roads within site
  - Site Access: Existing points of entry
- Historic
  - Old cemetery
NARRATIVE

Buildings with class room; administration and laboratory functions, are grouped around demonstration garden plots and wetlands.

Parking areas with various surface treatments and adjacent wetlands, demonstrate approaches for stormwater recovery and treatment.

Research labs and faculty projects open to public view, and pedestrian walks through demonstration plots and demonstration wetlands educate visitors.

Production gardens provide materials useful for the facility, and establish a local economy.

Successional woodlands provide wind breaks, sunscreening at buildings and work areas, and visual screening at parking areas.

---

LEGEND

1. Administration
2. Public Lobby
3. Classroom / Instructional
4. Lab Research
5. Green House
6. Boat Storage
7. Residential
8. Parking
9. Future Parking
10. Future Building
11. Service
12. Demonstration Plot
13. Research Plot
14. Production Plot

0 300 FT
## Coastal Studies Institute - Manteo

### Summary

#### A. Area Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Total</th>
<th>Grossing Factor</th>
<th>Gross Square Feet</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Administration</td>
<td>7,940</td>
<td>1.45</td>
<td>11,513</td>
</tr>
<tr>
<td>2. Classroom + Instruction</td>
<td>9,950</td>
<td>1.45</td>
<td>14,428</td>
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<tr>
<td>3. Coastal Processes</td>
<td>9,070</td>
<td>1.65</td>
<td>14,966</td>
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<tr>
<td>4. Coastal Sustainability</td>
<td>9,690</td>
<td>1.65</td>
<td>15,989</td>
</tr>
<tr>
<td>5. Maritime Studies</td>
<td>7,100</td>
<td>1.65</td>
<td>11,715</td>
</tr>
<tr>
<td>6. Estuarine Ecology + Human Health</td>
<td>4,310</td>
<td>1.65</td>
<td>7,112</td>
</tr>
<tr>
<td>7. Bunkhouse</td>
<td>2,200</td>
<td>1.30</td>
<td>2,860</td>
</tr>
<tr>
<td>8. Dormitory</td>
<td>3,450</td>
<td>1.30</td>
<td>4,485</td>
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<tr>
<td>9. Faculty Suites</td>
<td>2,740</td>
<td>1.30</td>
<td>3,562</td>
</tr>
<tr>
<td>10. Faculty Apartments</td>
<td>900</td>
<td>1.30</td>
<td>1,170</td>
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<tr>
<td>11. Facility Support</td>
<td>1,100</td>
<td>1.30</td>
<td>1,430</td>
</tr>
</tbody>
</table>

Total: 58,450 sf, 1.45 average, 89,230

#### B. Notes
### Preliminary Budget Analysis

**90,367.00 sf**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th>Percent</th>
<th>Percent Change</th>
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</thead>
<tbody>
<tr>
<td>Sitework</td>
<td>685,886</td>
<td>7.59</td>
<td>2.99%</td>
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<tr>
<td>Structure</td>
<td>2,745,349</td>
<td>30.38</td>
<td>11.95%</td>
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<tr>
<td>Skin</td>
<td>3,003,799</td>
<td>33.24</td>
<td>13.07%</td>
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<tr>
<td>Interiors</td>
<td>3,010,125</td>
<td>33.31</td>
<td>13.10%</td>
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<tr>
<td>Vertical Transportation</td>
<td>151,817</td>
<td>1.68</td>
<td>0.66%</td>
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<tr>
<td>Building Systems (MEP)</td>
<td>6,975,429</td>
<td>77.19</td>
<td>30.36%</td>
</tr>
<tr>
<td>Sitework outside footprint of Building (allowance)</td>
<td>126,514</td>
<td>1.40</td>
<td>0.55%</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>16,698,918</td>
<td>184.79</td>
<td>72.67%</td>
</tr>
<tr>
<td>CM’s GC, Fee, Bonds + Insurance</td>
<td>2,173,326</td>
<td>24.05</td>
<td>9.46%</td>
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<tr>
<td>Construction Contingency (10%)</td>
<td>1,657,331</td>
<td>18.34</td>
<td>7.21%</td>
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<tr>
<td>Escalation (12%)</td>
<td>2,448,042</td>
<td>27.09</td>
<td>10.65%</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>22,977,617</td>
<td>254.27</td>
<td>100.00%</td>
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<tr>
<td>Design Contingency (5%)</td>
<td>834,946</td>
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<td></td>
</tr>
</tbody>
</table>

**Total Projected Construction Costs**

23,812,563

### Project Specific Costs

- **Design Fees (Basic Services Only) 9%**
  - 1,947,531
- **Presentation Model**
  - 7,500
- **Furniture, Fixtures + Equipment (5%)**
  - 1,190,628
- **Survey + Geotechnical**
  - 30,000
- **Misc. Printing + Reproduction**
  - 2,500
- **Newspaper Advertising**
  - 1,500
- **Misc. Applications + Fees**
  - 25,000
- **Materials Testing**
  - 50,000
- **Special Inspections**
  - 80,000
- **Technology/Computer Hardware/Cabling**
  - 450,000

**LEED Certification + Construction Cost**

- **Construction Cost**
  - 343,171
- **Design Fee**
  - 36,000
- **Pre-requisites**
  - 60,000
- **Daylighting Study**
  - 20,000
- **Department of Energy Study**
  - 28,000
- **Registration**
  - 450
- **Certification - Design**
  - 2,250
- **Certification - CA**
  - 900

**Total Project Specific Costs**

4,275,430

**Total Project Cost**

28,087,993