The Board of Trustees met in regular session in the Great Room of the Mendenhall Student Center on Tuesday, July 24, 2007, at 10:00 a.m. Mr. Robert J. Greczyn, Jr., Acting Chair, presided, called the meeting to order and read the following provision regarding conflict of interest requirements:

“As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

Mr. Greczyn asked if anyone would like to declare a conflict of interest or appearance of conflict for this meeting. Hearing none, he asked for Mrs. Mabe and Mr. Brinkley to come forward to recite the Oath of Office.

OATH OF OFFICE

Assistant Pitt County Clerk of Court Mrs. Charlene Corbett administered the Oath of Office to Robert G. Brinkley and Carol M. Mabe.

Mr. Greczyn commented that both of our new Trustees had a long history of service with ECU and welcomed them to the Board. He then asked Mr. John Durham, Assistant Secretary to the Board of Trustees, to call the roll.
Roll Call

Members present:

Bruce N. Austin    Robert O. Hill, Jr.
Robert G. Brinkley    Carol M. Mabe
Keri L. Brockett    E. David Redwine
David S. Brody    Mark E. Tipton
Robert J. Greczyn, Jr.    Margaret C. Ward

Members absent:

Joel K. Butler

Mr. Greczyn asked if there were any additions or corrections to the minutes and hearing none, asked for a motion for approval.

APPROVAL OF MINUTES

It was moved by Mr. Lucas and seconded by Mr. Bodenhamer that the minutes of the April 20, 2007 meeting of the Board of Trustees be approved as submitted.

The motion passed with no negative votes.

Mr. Greczyn asked Mr. Durham to conduct the election of officers of the ECU Board of Trustees.

Mr. Durham offered the following report of the Nominating Committee, which consisted of Mr. Kelly, Mr. Hill and Mrs. Ward: Chair; Mr. Greczyn, Vice Chair; Mr. Brody, and Secretary, Mr. Hill and Mrs. Ward. Mr. Durham stated he understood Mr. Hill wished to withdraw.

Mrs. Ward clarified that she and Mr. Hill would be going off the Board at the same time and both would like to serve as secretary for one year, with Mrs. Ward serving the 2007-2008 term.
Mr. Durham asked for additional nominees for the position of chair and hearing none, declared the nominations for the position of chair closed.

Other nominees for the position of vice chair were requested and hearing none, Mr. Durham declared the nominations for the position of vice chair closed.

Mr. Durham then asked for any additional nominees for the position of secretary. Mr. Bodenhamer asked for clarification on this position going forward stating it was his opinion that experience would dictate the progression of the person serving as secretary to eventually become chair. He thought it took a year or two from becoming a Trustee to possess the experience necessary to become an officer and would like to see someone – in future elections – be allowed that natural progression.

Discussion ensued regarding terms of officers and the progression process.

Mr. Durham asked again for any additional nominees and hearing none, declared the nominations for the position of secretary closed.

Mr. Lucas moved that the slate of officers be accepted by acclamation. Mr. Hill seconded the motion and it was approved by a voice vote with no negative votes.

Chairman Greczyn asked to make a few comments and began by saying he considered it an honor to serve as Chair and he looked forward to working with his fellow Board members on a new committee structure. He asked that the Trustees communicate with him in the next two weeks regarding which
committees they would like to serve on and if they would like to chair a committee as well as their thoughts on the new committee structure. The new structure will require a bylaw change. He continued by saying ECU faced a lot of challenges and we must educate people to be true to their main constituency. However, he said we must continue to grow and be able to compete within the state and nationally. We have a tremendous opportunity with the medical school and the arts but we must keep focused on the dental school.

Mr. Greczyn continued with the agenda asking for any comments on the suggested meeting dates for 2007-2008.

Mr. Tipton asked for clarification on the Tuesday/Wednesday days suggested for September as opposed to our typical Thursday/Friday format.

Mr. Durham responded it was the most convenient time on the calendars checked.

Mr. Tipton moved that the following dates be scheduled for Trustee meetings for the school year 2007-2008: Wednesday, September 12, 2007, Friday, November 30, 2007, Friday, February 22, 2008 and Friday, April 18, 2008.

Mr. Hill seconded the motion and it passed by acclamation.

Chairman Greczyn called on Chancellor Ballard for his report.

CHANCELLOR’S REPORT

A full transcript of Chancellor Ballard’s remarks is available at the Office of the Assistant Secretary to the Board, 202 Spilman Building.
Chairman Greczyn thanked the Chancellor for his remarks and asked for any questions from the Board members.

Mr. Hill asked for clarification on the pass rate for Nursing and Mr. Bodenhamer commented on the need to retain our administrators.

Ms. Brockett commented that our Nursing rate was well known among the student population and Mr. Tipton asked for an update on the search for the new dean of the medical school.

EXECUTIVE and AUDIT COMMITTEE REPORT

Chairman Greczyn reminded the Board report items were listed in our books that had been approved since our last meeting. They are:

- Approval of Lease of Family Medicine Center space from PCMH;
- Approval of Strategic Plan;
- Approval of Retreat Rights for James LeRoy Smith; and,
- Approval of Settlement in the William Swart Lawsuit.

Mr. Greczyn asked for a minute to honor Jim Smith for his service to the University and expressed his thanks.

Mr. Greczyn called on Marilyn Sheerer for a report on the Student Judicial system.

Dr. Sheerer stated that the consultant would have a full report in August which she would share with the Board.

Chairman Greczyn said we had two action items and asked for a motion.

Mrs. Ward moved approval of petitions for political activity from Patricia Dunn and Calvin Mercer as presented in the Board materials. (On file in the Office of the Assistant Secretary to the Board, 202 Spilman.)
Mr. Tipton seconded the motion and it was approved with no negative votes.

There was discussion regarding possible conflicts and the Trustees were assured there was not a problem.

Vice Chancellor Kevin Seitz gave a brief overview of the Information Technology and Computing Services (ITCS) department and introduced Dr. Jack Brinn, Interim Director of ITCS.

Mrs. Ward moved approval of the annual report of the Information Technology and Computing Services department as presented in the Board materials. (On file in the office of the Assistant Secretary of the Board, 202 Spilman Building.)

Mr. Bodenhamer seconded the motion and it passed with no negative votes.

Chair Greczyn turned the meeting over to Vice Chair David Brody for his comments. Mr. Brody recognized Chris Collins and Phyllis Horns for their dedication and efforts and said Kevin Seitz was the glue that held everything together. He stated the ECU Physicians Steering Committee will meet in September and would meet regularly.

Mr. Brody said we must find a way to get the Family Medicine Center built since the core of our mission is training doctors. The support for the dental school is coming in large part due to the success we have shown with the medical school. We need $32 million with $6-10 million in private funds. This is not a money making venture.
Chair Greczyn said when it is built it needs to be world class.

Mr. Greczyn asked for any questions or comments and hearing none, asked for a motion to go into Closed Session.

Mr. Brody moved that we go into Closed Session to:

1. consult with our attorney and to preserve the attorney-client privilege and to consider and give instructions concerning judicial claims entitled:
   a) *Kelly McGrory v. East Carolina University and Dr. Monica Hough*; and
   b) *Laszlo Szabo v. East Carolina University*.
2. prevent the disclosure of privileged information under N.C. General Statutes #126-22 to #126-30;
3. consider the qualifications, competence, performance, character, fitness or conditions of appointment of prospective employees and employees; and
4. establish or instruct regarding the amount of compensation and/or other material terms of an employment contract or proposed employment contract.

Mr. Hill seconded the motion and it passed by a voice vote with no negative votes.

Chairman Greczyn explained the Trustees would now move to the Trustees Suite to conduct business in Closed Session.

Upon returning from Closed Session, Chairman Greczyn asked Secretary Ward for a motion on any items considered in Closed Session.

Mrs. Ward moved approval of recommendations for conferral of tenure for Samuel Sears, Brad Lockerbie, David Paul Cistola, Emmanuel Zervos and Susan Friel as presented in Closed Session. (Materials on file in the Office of the Assistant Secretary to the Board, 202 Spilman.)

Mr. Tipton seconded the motion and it was approved by a voice vote with no negative votes.
Mrs. Ward moved for approval of the fourth amendment of the employment contract dated May 3, 2002 between East Carolina University and Sharon Baldwin-Tener as presented in Closed Session. (Materials on file in the Office of the Assistant Secretary to the Board and the University Attorney’s Office, Spilman Building.)

Mr. Tipton seconded the motion and it was approved by a voice vote with no negative votes.

Mrs. Ward moved for approval of the first amendment of the employment contract dated November 2, 2005 between East Carolina University and William M. Godwin as presented in Closed Session. (Materials on file in the Office of the Assistant Secretary to the Board and the University Attorney’s Office, Spilman Building.)

Mr. Tipton seconded the motion and it passed by a voice vote with no negative votes.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

Hearing no further business, Chairman Greczyn announced that the next meeting of the Board would be Wednesday, September 12, 2007.
The meeting was adjourned at 11:46 a.m.

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Robert J. Greczyn, Jr., Chairman

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Margaret C. Ward, Secretary

Minutes of the committee meetings are on file in the Office of the Assistant Secretary to the Board of Trustees and shall be retained for the term of this administration.
The Board of Trustees of East Carolina University held a special telephone conference call meeting at 4 p.m. on Aug. 22, 2007.

Chair Bob Greczyn called the meeting to order. Trustees Greczyn, Bodenhamer, Brinkley, Lucas and Ward were present via telephone. Trustees Brody, Brockett, Mabe, Redwine and Tipton were present in Room 105 of Spilman for the call.

Mr. Greczyn announced that the only items on the agenda were consideration of a proposed bylaws change and of a proposal to approve the new committees and their jurisdictions.

Mrs. Ward moved for approval of a new Section 103 of the bylaws, as presented in Board materials. The motion was seconded. After discussion, the motion was approved without opposition after the editorial insertion of a comma. The new Section 103, as approved, now reads:

Section 103. Committees. The Chair, with the approval of the Board of Trustees, shall establish the committees of the Board and identify their duties and jurisdictions, consistent with any Board of Governors requirements. The members and chairs of the committees shall be appointed by the Chair of the Board.

Mr. Brody, on behalf of the chair, read the Conflict of Interest statement as required by statute.

Mrs. Ward moved for approval of new standing committees as presented in Board materials. The motion was seconded and approved without opposition. The list of new committees and their jurisdictions is attached as Appendix A.

Mr. Greczyn said that he would distribute new committee rosters as soon as possible.

The meeting was adjourned at 4:12 p.m.
BOT STANDING COMMITTEES
AND JURISDICTIONS

Executive Committee
Jurisdiction:
Budget and finance (including tuition and fees)
Strategic planning
Liaison with BOG, BOV and General Assembly
Personnel and tenure (can act for full Board)
Economic Development

Audit Committee
Jurisdiction:
Audit
Compliance
Ethics
Conflicts of Interest

University Affairs Committee
Jurisdiction:
Academic Affairs
Financial aid
Student life
Research and graduate studies
Athletics
Campus safety

Facilities and Resources Committee
Jurisdiction:
Master planning
Property acquisition
Site selection
Designer selection (Can act for full Board)
Building plans and specifications
Parking
Information Technology
Advancement
Naming

Health Sciences Committee
Jurisdiction:
Health Sciences, including ECU Physicians
PCMH Liaison