SYLVA SERVICE LEARNING CENTER CONSTRUCTION MONITOR

East Carolina University (ECU) seeks the services of a qualified individual or company located within 30 miles of Sylva, NC to monitor construction activity at the ECU Dental Service Learning Center to be constructed on County Services Road starting in April, 2013 and lasting approximately 8 months. Required activities: Visit site twice weekly (average), take photos of ongoing construction activities showing stage of completion and details where appropriate, give brief written description of activities occurring that day and since the previous visit, and note any deviation from plans or specifications. Summarized information is to be sent that day to the ECU project manager via email and problems or deviations are to be noted by phone call to the ECU project manager immediately. The construction monitor shall not be empowered to instruct or give direction. Anticipated time consumption is an average of twice weekly for 3 hours including site visit and reporting. Monitoring duration will be 8 months. Experience with commercial construction practices and a construction related certification (ex: contractor license, building inspector certification, etc.) are preferred. Interested parties send qualifications prior to 5:00 pm, March 29, 2013 to: Bill Chatfield, ECU, 1001 E. Fourth St., Greenville, NC 27858 – 4353. Email questions to: chatfieldw@ecu.edu