



Corporate & Foundation Relations Project Concept Form

Applicant Information			
Principal Investigator/ Program Director		Date	
Department		Phone Number	
Email Address			

Project At A Glance	
Proposed Project Name	
What are you asking corporation or foundation to fund? (in 1-2 sentences)	
Duration of Project	Estimated Cost
ATTACH BRIEF SUMMARY BUDGET	
Type of Funding (check all that apply)	<input type="checkbox"/> Equipment <input type="checkbox"/> Programmatic Support <input type="checkbox"/> Research <input type="checkbox"/> Other (Specify)

Project Information (Keep responses brief.)		
What?	Project description and mission.	
Why?	Project impact	
Who?	History of your program, including points of distinction	
When?	Proposed project beginning, ending dates. If available, include timeline highlighting critical steps.	
Where?	Project's geographic scope	
How?	Describe how you will measure project impact. State how project will be sustained beyond proposed funding period.	
What corporations/foundations may have interest in your project?		
** ATTACH BRIEF SUMMARY BUDGET **		

Signature of Department Chairperson

Date

Once this information has been reviewed, we will schedule a strategy session to determine next steps for securing corporate or foundation funding.