

**The ECU Office of Institutional Diversity
Treasure Trove
Diversity Advocate Agreement**

Name of Organization/Department: _____

Name of Chair/President: _____

Number of Members: _____ Members (circle all that apply): faculty staff students other _____

Campus Mailing Address: _____








Phone _____ Email Address _____

Best way to contact (please circle): Phone Email Campus Mail

In order to become a member of the Treasure Trove and remain in good standing:

1. Each member agrees to be a diversity advocate for ECU, OID, their own perspective organization or group and the other treasure trove members.
 2. Programs and events sponsored by Treasure Trove members will be inclusive.
 3. Each member will attend and support diversity related events, programs and initiatives sponsored by the OID treasure trove.
 4. Each member will agree to provide assistance with marketing of treasure trove events when necessary.
 5. Members will attend all meetings.
- Requests may be made for up to \$1000.00 per organization per academic year. The amount of each award will be determined by the Office of Institutional Diversity and may be less than the actual request. Once your organization has reached the \$1000.00 cap for awards, additional applications for funds will be reviewed on by a case by case basis.
 - If funds are awarded, the Office of Institutional Diversity-(Treasure Trove) must be listed as a sponsor on any print or other promotional materials produced for the event. A brief report of the event (how the funds were spent), as well as other follow up items, i.e., articles, OID website content or interviews is required following the event/program. The report should be submitted within two weeks of the completion of the event/program.
 - Funding requests should be submitted at least 30 days prior to events and programs. Last minute requests are discouraged and will be handled on a case by case basis.

Treasure Trove Funds may not be used for the following:

-  Activities that have no benefit to the ECU campus or the goals of the Treasure Trove.
-  Conference registration or travel expenses
-  Entertainment expenses; for example dj's and bands
-  Travel expenses, except for presenters brought to campus for the specific even/program
-  Academic classes that are not diversity related
-  Research leading to a degree or research projects
-  Salaries or stipends to university employees

Failure to adhere to the requirements of the "Diversity Advocate Agreement" will result in the individual/group being ineligible for Treasure Trove funding for a specified period of time.

I _____ have read the Diversity Advocate Agreement and agree to the terms that constitute membership in the ECU Treasure Trove.

Signature

Date

Treasure Trove co-chair

Date