

Governance Code
Chancellor's Diversity Council
East Carolina University

Adopted December 1, 2006

In an effort to maintain the momentum around diversity initiatives at East Carolina University, the Chancellor established the Diversity Transition team in February 2006. Months later, this group became the Chancellor's Diversity Council.

Mission

The mission of the Chancellor's Diversity Council at East Carolina University is to serve as an advisory body to Chancellor and the Chief Diversity Officer.

To accomplish this mission, the CDC will assist university-wide leadership to propose, develop and advocate for programs and policies designed to increase diversity and multiculturalism in all aspects of the University, including student recruitment and retention, academic program, student life, faculty recruitment and retention, campus environment, leadership development and alumni affairs. As appropriate, the Chancellor's Diversity Council will work in collaboration with the Office of Institutional Diversity, Office of Institutional Equity and other University efforts to advance issues related to increasing diversity and multiculturalism at East Carolina University.

Goals

The goals of the CDC are as follows:

- To support efforts of the Office of Institutional Diversity, including providing feedback and making recommendations
- To analyze/discuss best practices and recommend next organizational steps
- To promote and monitor the implementation of the Diversity Strategic Action Plan
- To engage the community in diversity discourse to create a culture that is inclusive, safe and pluralistic
- To promote diversity with a collective voice and foster individual responsibility

Membership

Each division/unit at East Carolina University can nominate new members to the CDC. The Chancellor shall appoint new members on an annual basis or as needed. In order to collaborate with community and regional partners to promote diversity, representatives from the community can be nominated to serve as liaisons to the CDC. Selection of community nominees will be determined by the CDC steering committee. CDC members serve two-year terms and may be reappointed for additional two-year terms.

The Provost, and the Chief Diversity Officer are members of the CDC; the Chief Diversity Officer shall serve as chair.

Steering Committee

The Steering Committee shall consist of the Chief Diversity Officer and other members of the CDC. The purpose of the Steering Committee is to discuss issues that have arisen since the last meeting, to set the agenda for the upcoming meetings, and to discuss the work of the subcommittees.

Meetings

The CDC shall meet regularly, usually twice a month from 8:30-10:00 on specified days. To conduct the business of the CDC, the members are expected to attend all meetings as schedules will allow.

The Chief Diversity Officer or his/her designee shall chair the bi-weekly meetings. Agendas for the meeting shall be distributed, when possible, in advance of the meetings. Minutes are taken by the administrative staff of the Office of Institutional Diversity. Minutes and other documents shall be placed on the CDC Sharepoint.

Workgroups/Subcommittees

Workgroups and subcommittees will be established as needed.

The members of the CDC shall divide themselves up as equally as possible among the various subcommittees.

Members of each subcommittee shall select a chair, who will also serve as a member of the CDC Steering Committee, and who will convene the group for its meetings as appropriate.

Subcommittees shall set their goals and meet as needed to fulfill them. The chair of each subcommittee shall report on the work of the group at regular CDC meetings as appropriate.