Cash Management

Financial Services Conference
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Presenters
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Requirements
NC GS 147-86.10
OSC, OST, OSBM, OA
Receipts, Deposits, Disbursements, Maximization of Interest Earnings
Daily Deposit Requirement  
Main Campus

- Deposit daily
- $250.00 exception
- Calendar week

Main Campus-Departmental Deposits

- Issue receipts for all funds
- Enter receipt in Banner
- Complete daily deposit summary
- Print Client Line reports (if applicable)
- Submit receipt summary packet to cashier office
- Or email to departmentalcashier@ecu.edu
Daily Deposit Requirement
Health Sciences

Deposit Daily
No exception
Calendar week

Health Sciences-Daily Deposit Requirement

- Follow Health Sciences Protocol
- Submit receipts and documentation to Depositary Services
- Remember – receipts should be deposited daily

Deposit “Same Form”

- Cash
- Checks
- Deposit – in same form as receipt
Accounts Receivable Management

Detail Listing of Accounts

Amounts Due  Aging

Allowance  Collection  Interest and Penalties

Merchant Cards and Convenience Fees

- Software Purchase
- Merchant set-up
- OGC, OIT
- OSBM
- State of NC Chief Information Officer
- Percentage
- Applies to all merchant cards
- Merchant ID
Merchant Card Refunds

Payment by Merchant Card

Refund back to Merchant Card

Returned Checks

$25.00 fee for NSF checks

G.S. 25-3-506

Fee charged for each occurrence

Questions????

Email later

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